

Item # 17

**City of Carson City
Agenda Report**

Date Submitted: July 27, 2010 **Agenda Date Requested:** August 5, 2010
Time Requested: 10 minutes

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: Action to approve the application and accept the 2010 Edward Byrne Memorial Justice Assistance Grant (direct award) in the amount of \$24,587.00

Staff Summary: Over the past several years, the Carson City Sheriff's Office has made prevention a priority by continuing its Cops and Kids Community Prevention Program. This grant application will focus on prevention, community awareness/outreach, intervention and referral. This plan will include a continuation of services currently in operation and provide for growth. The Carson City Sheriff's Office has implemented many services that conform to the community policing model. We will continue to build positive relationships between law enforcement and citizens of all ages, building strong partnerships and continued, consistent community collaboration. This grant will provide funding for numerous events and programs, including Elementary DARE and DARE Plus classes, Red Ribbon Campaign, Cops & Kids Spaghetti Dinner, Cops & Kids Open House and National Night Out.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the application and accept the 2010 Edward Byrne Memorial Justice Assistance Grant (direct award) in the amount of \$24,587.00

Explanation for Recommended Board Action: Prevention education is an investment directly into people and improves the quality of life by reducing at-risk behavior. This is the sixth year for the Cops and Kids Community Prevention Program, which has grown into a full community-based prevention program. The program is highly visible and widely supported throughout the community because we use nationally known programs and activities such as the DARE, DARE Plus curriculum and supplemental materials, Neighborhood Watch, Red Ribbon Campaign, National Night Out, Cops and Kids Sheriff's Open House (prevention and safety fair), etc. Services provided to youth and adults average between 23,000 and 26,000 people each year.

Citizen participation continues to grow. Educating and interacting with citizens of all ages has become expected and anticipated. Progress is monitored using a matrix designed by the Department of Justice that requires statistics from our Uniform Crime Report, the Gang Unit, Special Enforcement Team, and activity reports from the Cops and Kids Program.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no financial impact to the city as this is a no-match grant and includes the costs of all associated expenditures.

Explanation of Impact: See Above

Funding Source: The funds for this project have been obtained through a direct award by the Department of Justice.

Alternatives: No participation in the grant.

Supporting Material: Grant award and application, which includes a full description of the project.

Prepared By: Kathie Heath, Business Manager

Reviewed By:

(Department Head)

(City Manager)

(District Attorney)

(Finance Director)

Date:

7/27/10

Date:

7/27/10

Date:

7/27/10

Date:

7/27/10

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



**BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program Local Solicitation** 2010-H8434-NV-DJ


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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name City of Carson City		Organizational Unit Carson City Sheriffs Office
Address 201 N. Carson Street Carson City, Nevada 89701-3706		Name and telephone number of the person to be contacted on matters involving this application Davis, Lisa (775) 887-2500
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 88-6000189		7. TYPE OF APPLICANT Municipal
8. TYPE OF APPLICATION Continuation		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE TITLE: GRANT PROGRAM		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Carson City Sheriff's Office Cops and Kids Community Policing & Prevention
12. AREAS AFFECTED BY PROJECT Carson City, Nevada		
13. PROPOSED PROJECT Start Date: October 01, 2010 End Date: June 30, 2014		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project NV02
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program has not been selected by state for review
Federal	\$24,587	
Applicant	\$0	
State	\$0	
Local	\$0	
Other	\$0	
Program Income	\$0	
		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

TOTAL	\$24,587	N
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

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Status	Requirement
Complete	Overview
Complete	Applicant Information
Complete	Project Information
Complete	Budget and Program Attachments
Complete	Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace
Incomplete	Submit Application

CARSON CITY SHERIFF'S OFFICE PROGRAM NARRATIVE

GENERAL OVERVIEW

Carson City is the state capital of Nevada. In 1969 the municipality of Carson City was formed after Ormsby County and the City of Carson were incorporated with law enforcement services being provided by the Carson City Sheriff's Office.

Carson City is in the process of the development and implementation of a new city wide strategic planning system which is used to set priorities and evaluates services and customer satisfaction. This system has required every department to redesign Mission Statements, review all services regarding relevancy and customer satisfaction. The strategic planning system is in use for program evaluation and budgeting. To that end, mission statement, values/standards and objectives set forth by the Carson City Sheriff's Office are:

MISSION STATEMENT:

"The employees of Carson City Sheriff's Office are committed to providing public safety services to the community while adhering to the highest professional and ethical standards. We are dedicated to building mutual trust and respect within our community intended to enhance the Quality of Life in Carson City."

VALUES AND STANDARDS:

- Integrity
- Team Work
- Leadership
- Excellence

OBJECTIVES:

- To deter crime
- To treat citizens professionally and objectively, and
- To communicate with customers (citizens).

Carson City Sheriff's Office uses a national law enforcement model that implements the proven strategies of prevention, intervention and suppression. Law enforcement personnel make every effort to stay abreast of latest trends in crime, substance abuse, violence and gang issues so that the department can respond accordingly.

This grant application will focus on prevention, community awareness/outreach, intervention and referral. Our plan will include a continuation of services currently in operation and provide for continued growth. Carson City Sheriff's Office has implemented many services that conform the community policing model. We continue to build positive relationships between law enforcement and citizens of all ages, building strong partnerships and continued, consistent community collaboration.

The Carson City Sheriff's Office Cops and Kids Community Prevention are **highly visible** and practices making a **strong, positive law enforcement presence**. The program is a citizen oriented, comprehensive program that combines law enforcement prevention education and intervention. We believe that by building positive and trusting relationships with our community that we are improving and enhancing the quality of life in Carson City, relationship building are paramount to the success of our prevention services. We have combined national programs with some prevention researched-based activities customized to fit the needs and norms of Carson City, for example:

- **Prevention and Safety Education** – includes D.A.R.E. (Drug Abuse Resistance Education, D.A.R.E. Plus activities, safety classes for grades k-12, staff, agency and parent awareness trainings, early intervention through after school programs, Partnership Carson City Mobile Recreation Unit, etc.). New prevention opportunities continually enhance the growth potential for the program while keeping activities fresh.
- **Intervention and Referral** – after school programs in secondary schools, consultations with schools, parents and youth. Additionally, we have signed contracts with the school district to provide intervention classes with at-risk students in the middle and high schools. An after-school diversion program is in the development stages for a possible pilot test project.
- **Outreach Services** –Carson City Sheriff's Office Cops and Kids Community Prevention provides support for community awareness events. Additionally, we have established and host some of the larger community events including the Cops and Kids Spaghetti Dinner, Cops and Kids – Sheriff's Open House (safety and community connections fair) and National Night Out.
- **Awareness Campaigns** - such as the Red Ribbon Campaign, National Child Identification, Anti-meth and Prescription/Over-The-Counter Drug Abuse Awareness initiatives include special projects and are used to refresh crime and substance abuse prevention messages
- **National Night Out** - represents the culmination of all of our crime prevention, intervention and suppression efforts made throughout the entire year. This event has taken on a life of it's own and is now listed as a separate crime prevention service.

This is the sixth year for the Cops and Kids Community Prevention Program which has grown into a full community based prevention program. Services provided to youth and adults average between 23,000 and 26,000 people every year. Descriptions of our services are outlined in Methods of Accomplishment. The momentum our plan has taken on is almost staggering – in spite of budget cuts. Educating and interacting with citizens of all ages has become expected and anticipated. As so eloquently stated in our Mission Statement, building a partnership with our community that is based on mutual respect and trust is paramount.

METHODS OF ACCOMPLISHMENT

We do not just tell youth “do not use drugs.” Instructional and outreach activities actively engage youth and citizens of all ages in crime and substance abuse prevention, problem solving, decision making, team building, leadership skills, resistance to peer pressure, stress management, goal setting and communication skills. Last year we provided well over 275 classes for youth and parents, hosted 13 events, rendered support to 45+ community events, invested 65+ hours of mentorship to 8 at-risk youth, and were involved in approximately 110 crime, substance abuse, gang and violence prevention and intervention initiatives (after attending BJA PMT training, our reporting system is being improved to take more accurate counts on initiatives, therefore this number will increase by the end of 2010).

The community policing efforts currently in operation at Carson City Sheriff's Office Cops and Kids Community Prevention Program incorporates a variety of innovative crime, substance abuse and violence prevention initiatives that are recognized on the local, state and national levels (the largest portion of this grant request is to purchase materials to support the efforts listed below):

DARE, Plus – endorsed by the National and State Sheriff's and Chief's Association; recently the United Nations awarded DARE America a consultancy contract. The program is research and evidence based with use and training in Best Practices. The program addresses more than substance abuse issues and has expanded to address relevant issues such as cyber-bullying, internet safety, safety tips on multiple, as well as parent training. Grades k-12.

Keepin' It Real – middle school curriculum that addresses substance abuse, conflict management, anger management, decision making, etc. Also endorsed by the National and State Sheriff's and Chief's Association; recently the United Nations awarded DARE America a consultancy contract and incorporates Best Practices.

Supplemental Materials/Instruction, Outreach Classes – safety issues, internet safety, the Choking Game, Peace Talks (Michael Prichard), Self Esteem, Prescription/OTC drug use, underage drinking, hands-on teaching activities from Tom Jackson, Search Institute, Back Pocket Program Hints (Boys and Girls Club educational activities), Developing Capable People, character building, and a number of adult instructional materials for parents. Materials are also researched and written for distribution and presentation on a needs basis using nationally known resources such as DEA, NIDA, L.A.W. Publications, etc. Supplemental materials and activities continue to grow in order to keep fresh, relevant approaches.

Child Identification Kits – Carson City Sheriff's Office Cops and Kids Community Prevention distributes Child Identification and DNA Kits to parents for their children. We hand-out an average 1000-1,200 kits annually.

Accepting Responsibility in a Finger-Pointing World – this intervention curriculum addresses criminal thinking errors which emphasizes the importance of accepting personal responsibility for one's actions, and addressing thinking errors and belief systems that keep people repeating mistakes.

Community Outreach – support services and community booths are set up at various locations with community partners in order to keep the program highly visible, citizen friendly. This program participates in as many community events as possible to continue student follow-up, parent awareness discussions, and to keep informed of any changes in the community so that we are quick to respond. Community Outreach includes mentorship and leadership instruction and awards.

DARE Officer/Prevention Coordinator training – attending the state and/or national DARE or school safety conferences to maintain officer certifications, stay abreast of latest trends, prevention techniques, and increase law enforcement collaboration.

D.A.R.E. Officer State Training Conference – Carson City Sheriff's Office will host the state Law Enforcement Officer/DARE Conference in June, 2010 and became the "Agency of Choice." A second conference will be hosted in 2011.

OUTREACH AND AWARENESS: Carson City Sheriff's Office will continue to host a minimum of one community event per quarter as follows:

COPS AND KIDS SPAGHETTI DINNER - 1st Quarter: At-risk youth have dinner and conversation with law enforcement officers to build positive relationships and bridge the gap between officers and youth. Youth walk away knowing at least one officer by their first name, get environmental strategy prevention information and a t-shirt (donated). All food, t-shirts, and other fun items are donated. **We are requesting the grant pay for the rental of a room and sound equipment.**

COPS AND KIDS SHERIFF'S OPEN HOUSE - 2nd Quarter: This is a safety fair to prepare youth and parents for the summer. It is usually attended by 1,000+ parents and youth (based on information, food and prize distribution). A local business donates food and beverages. **We are requesting the grant pay for the rental of sound equipment, prevention and awareness supplies and printed materials.**

NATIONAL NIGHT OUT - 3rd Quarter: This is the largest crime prevention campaign in the nation. **Carson City Sheriff's Office has received a national award for the past 7 years and was ranked number 10 in the nation in their category in 2009!** This special event involves law enforcement agencies, Homeland Security, different branches in the military providing demonstrations and information about crime, substance abuse, violence and gang prevention, emergency preparation, etc. **We are requesting the grant pay for the rental of sound equipment, prevention, emergency preparedness items (limited number of flashlights, glo-sticks, first aid type of materials), and awareness supplies and printed materials.**

RED RIBBON CAMPAIGN and HALLOWEEN SAFETY - 4th Quarter: Red Ribbon Campaign is another nation wide prevention and outreach activity that keeps the message alive. In Nevada – and particularly in Carson City – Halloween is a state holiday that is celebrated in a very large way at the Governor's Mansion (literally several thousand children and parents attend to meet the governor every year – which presents numerous law enforcement details and safety concerns). We combine a two-phased awareness campaign – Red Ribbon and Halloween to maximize the awareness messages of staying drug free and also being safe. **We are requesting the grant pay for Red Ribbon materials (pledge banners and ribbons or elastic wristbands – wristbands are purchased through**

other law enforcement agencies so the cost is less than .15 each) and a limited number of flashlights and glo-sticks to be given in conjunction with safety classes/outreach.

Everything in Carson City, Nevada is accomplished through partnerships. Carson City Sheriff's Office has been developing community and business partnerships to help offset the costs for events through donations of goods and funds. Every event we host or in which we participate is evidence of true collaboration and partnership with different businesses, agencies, the grant and the Sheriff's Office contributing to meet the goal. Carson City School District, Partnership Carson City (anti-meth coalition), Boys and Girls Club, the Mentor Center, Juvenile Probation, and all counseling agencies are listed as partners. National Night Out incorporates 109 agencies – most of whom are public safety entities – to promote partnership in the truest sense.

Building positive community relationships throughout the community requires implementation of high quality services, consistency, and hard work – and that is exactly what the Carson City Sheriff's Office Cops and Kids Community Prevention Program intends to continue. Community expectations are very high and citizen requests continue to increase at a time that funding is becoming scarcer. It will also require resourcefulness and creativity as funds from this grant and from the City budget have significantly decreased.

PROBLEM STATEMENT

According to the most recent Uniform Crime Report statistical report the population of Carson City, NV is 57,670. The Carson City Chamber of Commerce In Focus 2009 Community Report, an ethnicity break down: 68% White, 16% Hispanic, 2% Black, 2% Asian, and 12% other. The In Focus report indicates that Carson City encompasses approximately 146 square miles. We also have a prison in Carson City and another correctional facility approximately 35 miles north of the city. Community changes have caused a heightened public awareness of crime, substance abuse and gangs' issues.

Uniform Crime Reporting System indicates 4,289 crime reports were filed in 2009 which includes the following:

- 15 assaults against officers
- 153 aggravated assaults and 606 simple assaults
- 90 sex offenses
- 12 arsons (3 arrests, and one juvenile case)
- 797 thefts
- 268 burglaries
- 26 robberies
- 86 auto thefts
- 204 drug related offenses resulting in 163 arrests
- 273 DUI investigations
- 127 liquor law investigations and 46 violations for drunkenness

The Cross Roads citation system indicates that 10,580 violations were reported resulting in the issuance of 8,478 citations for minor infractions, traffic, and juvenile offenses.

The Carson City Sheriff's Office Cops and Kids Community Prevention Program reports the following as a sample of the services provided in 2009:

- 26,000+ people served (excluding media reports)
- 112 prevention initiatives were conducted (DARE classes, after school classes were only counted once)
- 250+ classes were instructed
- 607 5th grade students successfully completed D.A.R.E.
- Over 15,000 students and adults participated in Red Ribbon Campaign activities, completed safety classes
- 65 hours were invested mentoring 8 at-risk youth
- 1,250+ people attended the Cops and Kids Sheriff's Open House (prevention and safety fair – conservative estimate)
- 109 agencies participated in National Night Out
- 6,500+ participated in National Night Out (conservative estimate based on the amount of food, beverages and awareness information distributed)

Carson City Sheriff's Office disseminates materials and provides classes to educate the community about crime and the actions citizens can take to protect themselves and their property. Parents are learning about their rights, responsibilities use child identification and specific strategies to help their child stay out of trouble, away from drugs and gangs, etc.

The Cops and Kids Community Prevention Program specifically plans to provide:

- Crime, Substance Abuse and Violence Prevention classes and the DARE Plus/safety curriculum for students in grades k – 12th; the 5th grade sessions, after-school programs, clubs, community and faith-based organizations
- Awareness classes will be offered through the Carson City Sheriff's Office Citizens Academy, school district parent groups, and community organizations.
- Continue awareness and outreach services including National Night Out, child identification, Cops and Kids Sheriff's Open House, Cops and Kids Spaghetti Dinner, Red Ribbon Campaign, and participate in community awareness events.
- Host a statewide law enforcement officer/DARE conference.

GOALS AND OBJECTIVES:

Goal I:

To continue community policing activities with law enforcement related prevention education and intervention services for all citizens.

Measurable Outcomes:

- A. To increase the number of hours devoted to youth education law enforcement prevention education classes to youth by 2%.
- B. To increase the dissemination of crime prevention, substance abuse, violence and gang awareness materials and services by 2%.
- C. To increase parental participation will increase by 3%.
- D. To increase community referrals for early intervention by 2% through after-school programs.
- E. To train a minimum of 22 law enforcement officers and 15 civilian personnel by hosting a statewide law enforcement prevention/DARE conference in 2011.

Goal II:

To maintain community crime and substance abuse prevention outreach and awareness programs for parents, school faculty, students and citizens.

Measurable Outcomes:

- A. To reduce violence and substance abuse reports by 2%.
- B. To conduct a minimum of 4 community crime, substance abuse, violence prevention outreach activities and campaigns for all citizens.
- C. To continue community collaboration and participation in community-based activities and events which will be evidenced by the number of partnerships and agency participants listed in outreach operations plans.

PROGRAM EVALUATION

Program evaluation is a very important part of any program. Carson City Sheriff's Office will be using several methods to evaluate the program:

Uniform Crime Reporting System is used to review the number of crime reports filed, types of complaints and arrests made and to track types of crimes and areas where certain crimes are being committed. This information is specifically useful in planning and implementation prevention services and locations of special activities.

Cross Roads System to monitor the number of citations, types of citations, crime and traffic trends.

Strategic Planning is now used to collect specific programmatic data to monitor effectiveness, progress in accomplishing goals, measure program visibility and community interaction, and other information from which we determine direction and goals.

BJA Performance Measurement Tool (PMT) reports also measure completion of goals and relevant statistical data.

DARE Students Reports - verbal and written evaluation reports each semester. Samples of the written reports are kept on file for review. DARE students randomly participate in oral questions educational activities designed to measure retention.

Community assessments and antidotal information, expressions of gratitude and community participation and invitations are also maintained and monitored.

CARSON CITY SHERIFF'S OFFICE PROGRAM CONTRIBUTIONS

While matching funds are not required for this grant, it is important to note that these funds augment services. The Carson City Sheriff's Office is very proud of the services rendered by Cops and Kids Community Prevention, and has made heavy investments in this program by paying the salary and benefits for the DARE Officer/Prevention Coordinator, providing a vehicle and maintenance, and purchasing items not allowed to purchase by the grant.

Many of our activities require the purchase or donation of items such as food, t-shirts, prizes, or other items that cannot be purchased through a grant. Carson City Sheriff's Office and/or community partnerships with businesses and Partnership Carson City, the Boys and Girls Club and the Mentor Center all step up cover the costs to ensure program quality. The fifth grade substance abuse prevention program requires 10 one-hour classes per school (4 classrooms per school) and a graduation, which involves t-shirts and refreshments all paid for by department and community donations. The same holds true for our awareness and outreach activities – community partnership and continued investment from the sheriff's office is a must.

In order to sustain the program we are actively looking for additional funding and business sponsorships.

STATEMENT OF COORDINATION

The success of this entire endeavor is contingent on collaboration with other law enforcement agencies, the Carson City School District, the Boys and Girls Club and Mentor Center of Northern Nevada, faith-based and civic organizations such as the Elks and Emblem Clubs, Partnership Carson City, the Chamber of Commerce, and prevention organizations. The Chamber of Commerce assists with scheduling, connecting resources and partners and publicity. The partnerships we have developed are strong with endless potential.

Every year our partners review needs and develop new program plans to meet the growing needs of Carson City. The plans result in new and innovative opportunities for program growth and strengthening partnerships. Goals for this grant are developed throughout the year through our participation with Partnership Carson City, Quality of Life Committee, and meetings with close partners. Key partners share their input with the coordinator prior to completing the application. The tremendous success of the Carson City Sheriff's Office Cops and Kids Community Prevention Program is directly related to these positive partnerships and the collaborative planning that goes on throughout the year.

CARSON CITY SHERIFF'S OFFICE
BUDGET NARRATIVE
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL WORKSHEET)

2010 JAG DIRECT GRANT

CATEGORY	AMOUNT:
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CAT. A - PERSONNEL

Position #1 – Juvenile Services Coordinator/Officer	\$1,500.00
Overtime for 42 hours @35.00 per hour	

CAT. C - TRAVEL

State Conference	\$500.00
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Air -	\$140.00	
Perdium for 4 days	\$150.00	
Room	\$200.00	

National DARE Conference	\$1,500.00
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Air	\$600.00	
Perdium	\$220.00	
(5 days out-of-state rate)		
Lodging	\$630.00	
Shuttle	\$50.00	

CAT. E - SUPPLIES AND MATERIALS

PREVENTION, EARLY INTERVENTION COMPONENT:

Elementary DARE and DARE Plus classes	\$4,300.00
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Materials

Elementary Educational Kits average cost is \$6.00 per student (educational materials and supplies – work books, pens, pencils, highlighters, sticker sheets for advertising lessons, erasers, rulers, bookmarks, folders for Ed. Kits. Estimated number of students participating in DARE or DARE Plus or safety classes exceeds 1,000 students.)

Secondary DARE and DARE Plus classes (early intervention)	
Elementary Educational Kits average cost is \$6.00 per student (educational materials and supplies – work books, note books, folders, sticker sheets for commercials, wrist bands pens, pencils, notepads, etc.)	\$1,000.00
DARE Leadership and Essay awards (plaques, medallions, certificates)	\$ 750.00
Cops and Kids Crime, Safety, Emergency Preparedness Class	\$4,312.00
Materials and supplies (i.e. crime prevention, awareness wristbands, pens, Pencils, notepads, Halloween Safety, flashlights, glow-sticks, badge stickers, Prevention DVD's, Neighborhood Watch, Etc.)	

AWARENESS CAMPAIGN MATERIALS:

Red Ribbon Campaign (ribbons, elastic bands, banners, materials – will serve over 9,000 students, plus community leaders, parents, etc.)	\$1,800.00
Child Identification Kits	\$1,250.00

OUTREACH COMPONENT MATERIALS:

Cops and Kids Spaghetti Dinner Materials and supplies	\$ 250.00
Cops and Kids – Sheriff's Open House Crime and substance abuse supplies, printed materials	\$ 750.00
National Night Out (Crime, substance abuse prevention and emergency preparedness)	\$1,000.00

CAT. G - CONSULTANTS/CONTRACTS:

Sound Equipment Rental and Operation	
Cops and Kids Sheriff's Open House Includes equipment, set up, on-site operator for Announcements (cost and storage prohibitive for purchase) This event serves 1,200+ people each year.	\$ 400.00

National Night Out	\$400.00
Includes equipment, set up, on-site operator for Announcements (cost and storage prohibitive for purchase) This event hosts over 95 organizations and serves over 4,500 people.	
Room Rental Fee (includes sound equipment)	\$1,500.00
Cops and Kids Spaghetti Dinner Serves 120+ children and officers, Room rented for 8-10 hours	
Room Rental Fee (includes equipment)	\$2,000.00
Hosting Nevada State Training Conference 2 days @\$1,000 per day – 8-10 hours per day Training 20+ officers	
Consultant Fees	
Hosting Nevada DARE Conference	\$1,000.00
Trainers 2 @ \$750 per day (other costs to be covered by DARE Association and partners) Training for 20+ officers	

CAT. H - OTHER

Conference Fees	\$375.00
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TOTAL	\$24,587.00
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BUDGET SUMMARY

Budget Category	Amount
A. Personnel	\$1,500.00
B. Fringe Benefits	\$0.00
C. Travel	\$2,000.00
D. Equipment	\$0.00
E. Supplies	\$15,412.00
F. Construction	\$0.00
G. Consultants/Contracts	\$5,300.00
H. Other	\$375.00
Total Direct Costs	\$24,587.00
I. Indirect Costs	\$0.00
 TOTAL PROJECT COSTS	 \$24,587.00

Federal Request \$24,587.00

All categories with a \$0.00 balance are provided by Carson City Sheriff's Office. The overtime line only covers part of the overtime that is accrued during the year. Carson City Sheriff's Office covers the remaining balance.

**CARSON CITY SHERIFF'S OFFICE
REVIEW NARRATIVE
2010 JAG GRANT APPLICATION**

EXPLANATION OF THIRTY-DAY REVIEW

We are in the process of fulfilling the 30-day review for this grant application. Our governing body is the Carson City Board of Supervisors. All meetings are conducted in accordance with the Open Meetings Act, which requires public posting; the meeting is open to the public and public discussion, as well as televised on the local station. Carson City requires all grants follow this procedure. We anticipate the public meeting to be conducted either in late July or early August, 2010. The results will be submitted as soon as this is complete.

In addition, Carson City Sheriff's Office involves the public in the planning and operation of implementation of all services. This has proven to be true in planning numerous projects including the design of the new building, purchase of drug dogs, and implementation of the Cops and Kids Community Prevention Program. Several members of our office are on the Partnership Carson City – which has evolved into anti-meth, anti drug and anti-gang coalition and involves several sub-committees. We meet regularly with prevention partners to plan activities, solve problems and ensure that we stay within our intended purpose. All partners belonging to Partnership Carson City actively participate in, support and assist with the activities listed in this application on a regular basis. These groups have proven to be very insightful in the development of the program and community vision, goals and in the identification and design of services that best serve our community.

**CARSON CITY SHERIFF'S OFFICE
2010 JAG DIRECT APPLICATION
ABSTRACT**

PROJECT TITLE: Carson City Sheriff's Office Cops and Kids Community Prevention

PROJECT GOALS:

Goal I: To continue community policing activities with law enforcement related prevention education and intervention services for all citizens.

Goal II: To maintain community crime and substance abuse prevention and awareness programs and campaigns for parents, school faculty, students and citizens.

STRATEGIES: Carson City Sheriff's Office plans to accomplish the above goals by providing prevention education classes for students in grades k-12, parents and agency personnel. The primary curriculum is DARE and will be accompanied with supplemental materials. We will host 4 activities or awareness campaigns throughout the year including Cops and Kids Spaghetti Dinner, Cops and Kids Sheriff's Open House (safety fair), National Night Out, Halloween Safety, Red Ribbon Campaign and Child Identification Campaigns. Additionally we will host one state training conference for law enforcement/DARE officers so as to provide training for 20+ officers. We will maintain officer/coordinator training and certifications by attending a state and national conference (said participation will also increase law enforcement collaboration efforts).

**CARSON CITY SHERIFF'S OFFICE
2010 JAG DIRECT
CONTACT INFORMATION**

The grant application does not include a place to list the two managers responsible for the management of this grant. Carson City Sheriff's Office maintains a very secure checks and balance system that requires the Business Office to handle all financial reports for grants which includes filing said reports with City Hall. The listed grant manager handles program related reports. We feel it is imperative that both managers be listed on file in order to avoid confusion.

FISCAL AGENT RESPONSIBLE FOR FINANCIAL REPORTS:

**Kathie Heath
Business Manager
911 E. Musser Street
Carson City, Nevada 89701
(775) 887-2500 ext. 41101
KHeath@ci.carson-city.nv.us**

PROGRAMMATIC MANAGER (PMT AND NARRATIVE REPORTING ON SERVICES):

**Lisa S. Davis
Juvenile Services Coordinator/DARE Officer
911 E. Musser Street
Carson City, Nevada 89701
(775) 887-2500 ext. 41930
LDavis@ci.carson-city.nv.us**

Thank you.



**BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program Local Solicitation 2010-H8434-NV-DJ**



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Assurances and Certifications

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant
Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Project Information](#)

[Budget and](#)

[Program](#)

[Attachments](#)

[Assurances and
Certifications](#)

[Review SF 424](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix:	Ms.
Prefix (Other):	
*First Name:	Lisa
Middle Initial:	S
*Last Name:	Davis
Suffix	Suffix:
Suffix (Other):	
*Title:	Juvenile Services Coord
*Address Line 1:	911 E. Musser Street
Address Line 2:	
*City:	Carson City
County:	Carson City
*State:	Nevada
*Zip Code:	89701 - 3706
*Phone:	775 - 887 - 2500 Ext : 41930
Fax:	775 - 887 - 2026

*E-mail:

LDavis@ci.carson-city.nv.us

☒ I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

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