

CARSON CITY BOARD OF SUPERVISORS

Minutes of the September 2, 2010 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, September 2, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor *Pro Tem* Shelly Aldean
Supervisor Robin Williamson, Ward 1
Supervisor Pete Livermore, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Alan Glover, Clerk - Recorder
Andrew Burnham, Public Works Department Director
Neil Rombardo, District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:17) - Mayor *Pro Tem* Aldean called the meeting to order at 8:31 a.m. Roll was called; a quorum was present. Mayor *Pro Tem* Aldean advised that Mayor Crowell was on a diplomatic mission to China, where he was invited to attend the World Emerging Industries Summit. St. Teresa's Catholic Family Father Chuck Durante provided the invocation. Parks and Recreation Department Director Roger Moellendorf led the pledge of allegiance. Supervisor Walt arrived at 8:34 a.m.

5. ACTION ON APPROVAL OF MINUTES - May 18, 2010 and August 5, 2010 (8:35:00) - Mayor *Pro Tem* Aldean advised of having previously provided the recording secretary with clerical corrections to the minutes. Supervisor Williamson moved to approve the minutes, as corrected. Supervisor Livermore seconded the motion. Motion carried 4-0.

6. ADOPTION OF AGENDA (8:35:49) - Mayor *Pro Tem* Aldean entertained requests to modify the agenda. When none were forthcoming, she deemed it adopted.

7. PUBLIC COMMENTS AND DISCUSSION (8:36:02) - Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

8. CONSENT AGENDA (8:36:15) - Mayor *Pro Tem* Aldean entertained requests to hear items separate from the consent agenda. When none were forthcoming, **Supervisor Livermore moved to approve the consent agenda, consisting of three items: 8-1, Treasurer; item 8-2(A) and (B), Airport Authority, as published and presented. Supervisor Walt seconded the motion. Motion carried 4-0.** Supervisor Williamson noted the Federal Aviation Administration grant, in the amount of \$1,783,514.00, to continue the Airport improvement project. She congratulated the Airport Authority and Carson City Airport Manager Casey Pullman.

8-1. TREASURER - ACTION TO APPROVE MODIFYING THE TAX BILL FOR PARCEL NO. 002-451-01, OWNED BY FRANK BONDIETTI, BY REMOVING THE DELINQUENT WATER CHARGES BELONGING TO MORIAH PROPERTIES, LLC

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8-2. CARSON CITY AIRPORT AUTHORITY

8-2(A) ACTION TO APPROVE THE ASSIGNMENT OF THE DENNIS BUEHN SUBLEASE TO NICHOLSON ENTERPRISES, INC. AND ON COURSE AVIONICS, INC. AS REGARDS THE SUBLEASE FROM NEIL A. WEAVER UNDER THE CARSON CITY AIRPORT AUTHORITY LEASE WITH MENTORS UNLIMITED, INC.

8-2(B) ACTION TO APPROVE AND ACCEPT A 2010 FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT ("AIP") GRANT IN THE APPROXIMATE AMOUNT OF \$1,783,514.00 (NOT TO EXCEED \$2,000,000.00)

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:37:26) - None.

10. FINANCE DEPARTMENT - ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY THROUGH AUGUST 24, 2010, PURSUANT TO NRS 251.030 (8:37:30) - Mayor *Pro Tem* Aldean introduced this item. Finance Department Director Nick Providenti provided background information and reviewed the agenda materials. He responded to questions of clarification relative to the ambulance fund, the trust and agency funds, and the debt service fund. Mayor *Pro Tem* Aldean suggested footnoting any anomalies for future reports, and Mr. Providenti agreed to do so. Mayor *Pro Tem* Aldean entertained a motion. **Supervisor Williamson moved to accept the report on the condition of each fund in the treasury, through August 24, 2010, pursuant to NRS 251.030. Supervisor Livermore seconded the motion. Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-0.****

11. PARKS AND RECREATION DEPARTMENT - ACTION TO ACCEPT THE 2010 CARSON CITY INDOOR RECREATION NEEDS ASSESSMENT SURVEY REPORT (8:43:48) - Mayor *Pro Tem* Aldean introduced this item, and Parks and Recreation Department Director Roger Moellendorf reviewed the agenda materials. He commended Recreation Division Operations Manager Joel Dunn on developing the survey, with input from Park Planner Vern Krahn, the Parks and Recreation Commission, and himself.

Mr. Dunn provided background information on the on-line survey program, "Survey Monkey," and reviewed the survey and the survey results which were included in the agenda materials. Mr. Dunn and Mr. Moellendorf responded to corresponding questions of clarification and discussion took place regarding various survey results. Additional discussion took place regarding the possibility of reopening the batting cages at Centennial Park, the possibility of expanding the toddler pool, and possible improvements to the Pony Express Pavilion to accommodate more year-round use. Mr. Moellendorf clarified that the Pony Express Pavilion is used year round, and listed in-line hockey, the Farmers Market, and the Recreation Division Summer Kamp program, as examples. He offered to compile statistical information for the Board members relative to Pony Express Pavilion uses. Mayor *Pro Tem* Aldean suggested commencing a request for proposal process for activities that cannot be provided by the Parks and Recreation Department due to insufficient capital or existing facilities. Mr. Moellendorf noted the shortage of available personnel to conduct recreation programs "in-house." He advised that Recreation Division staff has been more aggressive to solicit contract fitness classes in City facilities. He clarified that "we're ... hitting a threshold

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[due to] no more room.” Supervisor Livermore requested Mr. Moellendorf to include, in his research, uses which may be displaced from the Pony Express Pavilion and where they would be moved to. Supervisor Williamson discussed various uses for the Pony Express Pavilion over the years. She advised that the Western Nevada College Athletic Development Committee is considering fund-raising activities for the WNC softball field, which includes a batting cage component.

Mayor *Pro Tem* Aldean entertained public comment. (9:31:02) Janice Baldwin expressed support for a racquetball facility. “If you build it, they will come.” Ms. Baldwin expressed the opinion that a racquetball facility is “cost effective” in that user fees can be charged.

(9:33:29) Ward 3 Supervisor Candidate John McKenna inquired as to the number of needs indicated by the survey results which would be filled by “building the voter-approved and funded recreation center.” He further inquired as to the possibility of using existing vacant warehouse and retail space “on a one-season basis just to meet the need.”

Mayor *Pro Tem* Aldean called for additional public comment and, when none was forthcoming, read into the record a letter from David Smith, copies of which were provided to the Board members and staff as “late material.” Supervisor Livermore provided background information on previous hearings before the Parks and Recreation Commission relative to racquetball. “It actually came down to the fact that there were potential users, but the numbers didn’t justify the square footage application ... and the operational costs.” Supervisor Walt expressed support for a racquetball facility, and discussed various other uses for racquetball courts. Mayor *Pro Tem* Aldean suggested the possibility of a temporary location for a racquetball facility in order to determine the demand.

Mr. Moellendorf acknowledged the benefits of racquetball, and explained that recreational activities tend to be trendy. He advised that “racquetball really ... hit a peak, in terms of popularity, ... in the late 80s / early 90s and then, from there, really dropped off pretty quickly.” He further advised that very few recreation centers are constructed with “as many” racquetball facilities, if any. He described the dimensions of a racquetball court, and explained that there “really are only two ... very good uses ... One is racquetball and the other walleyball.” He advised that a basketball court better accommodates multiple uses.

Mr. Moellendorf advised of having reviewed the 2005 survey results in conjunction with the most recent survey results. He expressed a willingness to “keep ... the door open on racquetball,” and suggested the possibility of a more focused survey. He compared the 2005 survey data to the most recent survey data, acknowledged the passion and interest associated with racquetball, but advised that “it doesn’t seem to have, for whatever reason, wide community support or appeal ...” In reference to the possibility of utilizing vacant warehouse space, Mr. Moellendorf advised that “very few of these warehouses or empty storefronts were really ... built with recreation activities planned ... They have poles in the middle of them. Very few of them have clear-span roofs and so it’s very difficult to run activities such as indoor soccer ... [or] even building a racquetball court ...” Mr. Moellendorf advised of having looked at a few facilities. “The question would be, ‘Do we want to put a significant expenditure into those facilities to get them to the point where they’re acceptable to use that activity to find out whether the activity is going to be successful...’”

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In reference to Mr. Smith's concerns, Mr. Dunn explained that Recreation Division programs "are the primary user of all gyms in Carson City. That includes the gyms that are available to us through the joint use agreement with the School District and also we have a use agreement with the State of Nevada for the Stewart gym." He advised that the Pony Express Pavilion will be considered relative to future programming, based on the needs assessment data. He explained the requirement to cover 100 percent of all direct costs to operate recreation programs. "It's very difficult, under that mandate, to bring in new programs unless I'm confident that it'll have very quick ... or immediate success so that I can recapture the cost." Mr. Dunn advised that every Recreation Division program recaptures 100 percent of its direct costs, "but also puts quite a bit toward the indirect costs to operate the programs." He assured the Board members that Recreation Division staff is "definitely reaching out, finding every available space." He advised of "a lot of limitations on facilities not owned by Carson City, but we've continued to look."

In reference to the 2010 needs assessment survey report, Mr. Moellendorf noted the "strong interest in performing arts in our community." He advised this was borne out in the 2005 survey results as well. He further noted the interest expressed in an indoor pistol and rifle range, and the next highest ranking interest in activities and facilities "that are commonly found in your traditional, comprehensive indoor recreation center." He discussed the indication that "teenagers were the group ... targeted as our highest priority." He compared results of the 2005 and 2010 surveys, and discussed plans to present to the Board, in the near future, "a repackaged plan for the indoor recreation center." He acknowledged that the proposed site for the indoor recreation center is the Boys and Girls Clubs facility on Russell Way. He discussed consideration given to phasing construction and improvements. Discussion took place regarding the compatibility of the proposed facility adjacent to the senior housing facility, currently being constructed. Mr. Moellendorf acknowledged that short-term and long-term operational expenses will be addressed as part of the presentation.

Supervisor Walt thanked Mr. Moellendorf and Mr. Dunn for conducting the survey. With regard to the possibility of a racquetball facility, she expressed trust in the information presented by staff. Mayor *Pro Tem* Aldean entertained a motion. **Supervisor Walt moved to accept the 2010 Carson City Indoor Recreational Needs Assessment Survey Report. Supervisor Livermore seconded the motion. Motion carried 4-0.**

12. CITY MANAGER - REVIEW OF THE CARSON CITY OPERATIONS SCORECARD (10:01:16) - Mayor *Pro Tem* Aldean introduced this item, and Mr. Burnham provided background information. Fire Chief Stacey Giomi reviewed the performance scorecard and briefing book, both of which were included in the agenda materials. He advised that Fire Department staff is researching the reporting system relative to the response times reflected. He expressed the belief that the data is inaccurate due to an error in data transfer from the dispatch system to the fire reporting system. The figures will be re-run and Fire Department staff is "working on correcting that error" which is automatically transferred from the CAD system to the records management system. Mayor *Pro Tem* Aldean entertained questions and comments and public comments; however, none were forthcoming.

13. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS - None.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - None.

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CORRESPONDENCE TO THE BOARD OF SUPERVISORS - None.

STATUS REPORTS AND COMMENTS FROM THE BOARD MEMBERS - None.

STAFF COMMENTS AND STATUS REPORT - None.

14. ACTION TO ADJOURN (10:05:38) - Supervisor Williamson moved to adjourn the meeting at 10:05 a.m. Supervisor Livermore seconded the motion. Motion carried 4-0.

The Minutes of the September 2, 2010 Carson City Board of Supervisors meeting are so approved this _____ day of October, 2010.

SHELLY ALDEAN, Mayor *Pro Tem*

ATTEST:

ALAN GLOVER, Clerk - Recorder