

Item # 9-3E

**City of Carson City
Agenda Report**

Date Submitted: October 22, 2010

Agenda Date Requested: November 4, 2010

Time Requested: Consent

Labor Commissioner PWP # CC-2010-350

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: Action to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$9,048.78 for Contract No. 0910-217 titled Carson City Waterfall Fire Watershed Improvements – Phase 2 to F and P Construction Inc. (*Sandy Scott-Fisher*)

Staff Summary: Project consisted of removal of asphalt concrete grinding from the Carson City Water Treatment Plant (CCWTP) access road, stockpiling the grindings, earthwork to raise the road, replacement of the culvert in Kings Canyon Creek with new culvert headwalls, replacement of the grindings to resurface the raised roadway, installation of temporary erosion control measures, lowering of bank areas along Kings Canyon Creek, transplanting existing willows and woods rose, installation of rock check dams in existing gullies, reconstruction of a small spillway in an earthen embankment, construction of water spreading dikes, and re-vegetation of all disturbed areas upon completion of construction.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Recommended Board Action: I move to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$9,048.78 for Contract No. 0910-217 titled Carson City Waterfall Fire Watershed Improvements – Phase 2 to F and P Construction Inc. (*Sandy Scott-Fisher*)

Explanation for Recommended Board Action: This project is complete and the contractor is entitled to final payment.

Applicable Statute, Code, Policy, Rule or Policy: Final payment approval by the Carson City Board of Supervisors is an internal requirement. NRS 338 requires that payment be made within 30 days from the completion of work or interest must be paid to the contractor.

Fiscal Impact: No additional impact.

Explanation of Impact: Funding was approved in a prior Board Action.

Engineers Estimate: \$200,000.00

Project Cost:

Bid Award	\$188,642.00
Change Orders	\$ 5,000.00
Total Project Cost	\$193,642.00

Funding Source: Funding was approved in a prior Commission Action.

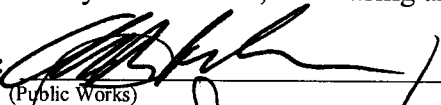
Prior Board Funding: Bid was awarded on July 15, 2010 in the amount of \$188,642.00 with a contingency amount of \$8,978.00

Alternatives: Provide other direction pursuant to Board Action

Supporting Material: Memo from Project Manager and Approved Change Orders

Prepared By: Sandy Scott-Fisher, Purchasing and Contracts Coordinator

Reviewed By:


(Public Works)

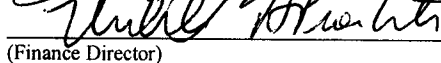
Date: 10/25/10


(City Manager)

Date: 10/26/10


(District Attorney)

Date: 10/26/10


(Finance Director)

Date: 10/26/10

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

**PUBLIC WORKS
DEPARTMENT**

ADMINISTRATION

3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

FLEET SERVICES

3303 Butti Way, Building 2
Carson City, NV 89701-3498
Ph: 775-887-2356
Fx: 775-887-2258

OPERATIONS

(Water, Sewer, Wastewater,
Streets, Landfill, Environmental)
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**ENGINEERING/
TRANSPORTATION/
CAPITAL PROJECTS**

3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**BUILDING and SAFETY
PERMIT CENTER**

2621 Northgate Lane, Suite 62
Carson City, NV 89706-1319
Ph: 775-887-2310
Fx: 775-887-2202

PLANNING

2621 Northgate Lane, Suite 62
Carson City, NV 89706-1319
Ph: 775-887-2180
Fx: 775-887-2278

CARSON CITY NEVADA
Consolidated Municipality and State Capital



Memo

To: Sandy Scott, Contract Coordinator

From: Robert D. Fellows, P.E. *[Signature]*

Subject: Carson City Waterfall Fire Watershed Improvements - Phase 2
Contract No. 0910-217 Project No. 1.0801
Completion of Contract Work and Release of Retention

Date: October 18, 2010

This is to advise you that all work required for the subject contract has been satisfactory completed. Please prepare the necessary actions to release the retention and make the final payment to the contractor. Please coordinate with Kim Belt to get on the November Board of Supervisors meeting agenda.

There was One (1) Change Order for this project as summarized below:

C.O.#1 - \$5,000 consisted of work to add asphalt concrete grinding material to the access roadway for the Quill Water Treatment Plant. The existing access roadway material was not sufficient to return the access to the pre-construction state.

The net effect of the Change Orders was an increase to the total contract amount of \$5,000

Please release the retention and any remaining partial payment.

cc: Karen White
Kim Belt

CARSON CITY CONTRACTS CHANGE ORDER No. 1

Contract No. 0910-217

Project Title: CARSON CITY WATERFALL FIRE WATERSHED IMPROVEMENTS - PHASE 2 Project File No. 1.0801

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

This Change Order is initiated by the City to include quantity adjustment for extra work, measured quantities and items of extra work required due to field conditions or changes to the design, all as described in Attachment No. 1. Adjustments to the Contract amount are per Attachment No. 1.

Justification: Contract documents allow the City to make adjustments to the contract.

Requested By: City

Item #1: Increases / Decreases / Does not change the Contract Sum by: \$5,000

Item #1: Increases / Decreases / Does not change the Contract Term by: 24 Calendar days

SUMMARY

- Original Contract Sum
- Net change by previously approved Change Orders
- Contract Sum prior to this Change Order
- Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of
- Revised Contract Sum including this Change Order
- Original number of working days to complete the contract
- Contract Term will be (increased) (decreased) (unchanged) by:
- Revised number of days to complete the contract
- Revised date of Completion by this Change Order

\$ 188,642.00
\$ 0.00
\$ 188,642.00
\$ 5,000.00
\$ 193,642.00
45 Calendar days
24 Calendar days
168 Calendar days
October 6, 2010

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City

By:

Printed Name:

Title:

Date:

Karen White

Management 7

9/28/10

CONTRACTOR

By:

Printed Name:

Title:

Date:

Lystra Pitts

Vice President

9/28/10

PROJECT MANAGER

By:

Printed Name:

Title:

Date:

Robert D. Fellows

Construction Manager

9/28/10

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Attachment No 1 to Change Order No 1
CARSON CITY WATERFALL FIRE WATERSHED IMPROVEMENTS - PHASE 2,
Contract # 0910-217

Contractor: F & P Construction, Inc

- Item 1:** **Extra Time- Delay for Corps Permit** - This items involves delay in proceeding with work related to the creek crossing. The plans called for the replacement of the culvert crossing at Kings Canyon Creek for the road access to the Water Treatment Plant. This delay affected other bid items such as the roadway embankment, headwalls and rock riprap. The net increase of this items was 21 calendar days. There was no increase in cost.
- Item 2:** **Place AC Grindings-** During removal of the existing access roadway asphalt concrete grindings in was discovered that the roadway section actually consisted of about 4 inches of grindings over 4 to 6 inches of aggregate base. It was clear after stockpiling the material that there would not be enough material to return the access roadway to its prior condition. The city had some AC grinding available from their Spooner Pit and therefore asked the contractor to place additional grindings for a lump sum amount. Twenty loads were place on the roadway which brings the surface to its prior condition The net increase of this item was \$5,000.00 and 3 calendar days.



F AND P CONSTRUCTION

NV LICENSE #33809A UNLIMITED CLASS "A" GENERAL ENGINEERING

9070 DOUBLE DIAMOND PARKWAY, RENO, NV 89521

PHONE: (775) 851-3449

FAX (775) 851-7709

Change Order Request
Number

01

9/7/2010

Contractor/Owner

Company Name: CARSON CITY

Billing Address: 201 NORTH CARSON STREET SUITE 3

City: CARSON CITY State NV

Postal Code: 89701

Phone Number: (775) 887-2133 Fax Number: (775) 887-2107

Job Information

CARSON WATERFALL FIRE WATERSHED REPAIR CW070

CARSON

Carson City

Description: Add Days to Schedule due to late receipt of Corp of Engineer Permit

Item	Description	Qty	Units	Adj Unit Cost	Item Total
1	Extend Contract 21 Days				

Notes:

Total

The above Changes will Change the Contract time and Schedule By:

21 Days:

ACCEPTANCE OF CHANGE ORDER REQUEST

F AND P CONSTRUCTION AUTHORIZED SIGNATURE

DATE

GENERAL CONTRACTOR OR OWNER SIGNATURE

DATE

By signing this Request for Change the owner or contractor agrees that the above prices, specifications and conditions are hereby accepted. Authorizing F and P Construction to do the work as specified. Change Orders based off of this request shall reference this request as a exhibit. This request is valid for ten (10) days. All prices subject to change due to escalations of fuel or materials beyond the control of F and P Construction.



F AND P CONSTRUCTION

NV LICENSE #33809A UNLIMITED CLASS "A" GENERAL ENGINEERING

9070 DOUBLE DIAMOND PARKWAY, RENO, NV 89521

PHONE: (775) 851-3449

FAX (775) 881-7709

Change Order Request
Number

02

9/17/2010

Contractor/Owner

Company Name: CARSON CITY

Billing Address: 201 NORTH CARSON STREET SUITE 3

City: CARSON CITY State NV

Postal Code: 89701

Phone Number: (775) 887-2133 Fax Number: (775) 887-2107

Job Information

CARSON WATERFALL FIRE WATERSHED REPAIR CW070
CARSON

Carson City

Description: *Spreader pit*
IMPORT PLACE AND COMPACT ADDITIONAL GRINDINGS FROM CARSON CITY YARD TO SITE

Item	Description	Qty	Units	Adj Unit Cost	Item Total
01	IMPORT PLACE AND COMPACT ADDITIONAL GRINDINGS	20	LOAD	\$250.00	\$5,000.00

Notes:

Total
\$5,000.00

The above Changes will Change the Contract time and Schedule By:

3 Days:

ACCEPTANCE OF CHANGE ORDER REQUEST

[Signature]
F AND P CONSTRUCTION AUTHORIZED SIGNATURE

DATE

[Signature]
GENERAL CONTRACTOR OR OWNER SIGNATURE

9/17/10
DATE

By signing this Request for Change the owner or contractor agrees that the above prices, specifications and conditions are hereby accepted. Authorizing F and P Construction to do the work as specified. Change Orders based off of this request shall reference this request as a exhibit. This request is valid for ten (10) days. All prices subject to change due to escalations of fuel or materials beyond the control of F and P Construction.