

**City of Carson City
Agenda Report**

Date Submitted: January 11, 2011

Agenda Date Requested: January 20, 2011
Time Requested: 1 hour and 15 minutes

To: Board of Supervisors

From: Larry Werner, City Manager

Subject Title: Action to appoint one member to the Planning Commission to fill a term that will expire in June 2012.

Staff Summary: Carson City Municipal Code chapter 18.02.010 and NRS 278.030 provide for a Planning Commission to be composed of not more than seven members who shall be appointed by the Board of Supervisors. There is one vacancy due to Daniel Heath's resignation. There are four applicants:

Ann Cox
Paul Eastwood
Edwin James
Mark Sattler

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Carson City Planning Commission to fill a vacancy for a term ending in June 2012.

Explanation for Recommended Board Action: There is one opening on the Planning Commission due to Daniel Heath's resignation. There are four applicants:

Ann Cox
Paul Eastwood
Edwin James
Mark Sattler

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 18.02.010, NRS 278.030

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Reopen the position announcement for additional applicants.

Supporting Material: Resignation letter, applications, roster, recruitment announcement, C.C.M.C. 18.02.010, and NRS 278.030.

Prepared By: Heidi Eskew-Herrmann, City Manager's Office

Reviewed By:  Date: 1/4/11
(City Manager)

 Date: 1/11/11
(District Attorney)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

d_heath@att.net

Larry Werner, City Manager
201 North Carson Street, Suite 2
Carson City, Nevada 89701

November 23, 2010

Daniel Heath
2975 Santa Maria Dr.
Minden, Nv. 89423

RECEIVED

NOV 23 2010

CLERK OF DISTRICT COURT
CLERK OF DISTRICT COURT

Dear Mr. Werner,

It is unfortunate and with deep regret that I find myself in a position that requires me to resign as a Carson City Planning Commissioner. It is however my understanding that my recent unexpected relocation outside of Carson City disqualifies me from participation on this Board.

Daniel Heath

DEC 15 2010

December 14, 2010

Carson City Executive Staff
201 N. Carson Street, #2
Carson City, NV 89701

To the Staff:

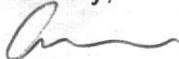
Enclosed is my current resume and the application for the opening on the Carson City Planning Commission. My interest for the next several months is to donate my time toward the Carson City community so that our residents, and our neighboring communities, might benefit from my experience.

After careful consideration and planning of my personal schedule, I have determined that I will be available for the required participation in the Commission. I will also continue to keep informed of local, state, national, and international issues.

I look forward to speaking with Board members and screening personnel. At that time, I can answer any questions you might have about my qualifications, experience, and education. While it is not necessary to state this fact, I am a senior who could be retired, but chooses to remain active.

My contact information is on my resume and my application. Thank you for your consideration.

Sincerely,



Ann Z. Cox

Enclosed: two documents

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: DEC 15 2010

Title of Position:

Name:
Last First Middle Initial

Address:
Street City State Zip

Occupation/Business:

Telephone: Work- Home- Cell-

E-mail-

How long have you lived in Carson City: Are you an **active** Carson City Registered Voter:

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
Univ. of Colorado, Boulder	Business	Two years
American College of Law Anaheim, CA	Law-four years+	BS in Law, Juris Doctor

List any professional license(s) and or certification(s):

License/Certification	License/Certification #

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

In the past years, I have been involved in many different types of business in multiple states. I am able to assess the issues (and often hidden ones), understand them, and decide the outcome(s) without wasting time. My best assets are the ability to be professional, to be a team player, or a team leader when necessary. For 25+ years I have been a writer/trained researcher who speaks easily and convincingly.

2. List the community organizations in which you have participated and describe participation.

In Colorado, I was a board member of the my residence condo association. I served as Secretary and as a general board member of Meadow Hills I, Aurora, CO. We managed a budget of over \$350,000/year. At present, I am a member of DAR, Daughters of the American Revolution. I have been a participating member of DAR in NV, John C Fremont Chapter, and (previously) in Colorado for approximately seven years.

3. List your affiliation with professional or technical societies. (if required for the Position)

None at the present time.

4. Do you anticipate any potential conflicts of interest? If yes, please explain.

No, I do not. The part time work I perform at Lectin Labs (CC) is on my schedule. Any part time work will be on flex-time so that I can easily attend Planning Commission meetings. I can devote the time to prepare for meetings, and to read and understand the old, on-going, or new business that will come before the Planning Commission.


Business in Carson City Service Area:

Length of time in Business:

Personal/Professional References:

Name	Address	Telephone #
Alvin Kramer, CC Treasurer	Old Clear Creek Road, CC, NV	775-721-5865--c
Lynda Morrison-Rader, DAR	Hobo Hot Springs Road, Minden, NV	775-691-1120--c
Vicki Folster, ex-co-worker, SOC	Kingslane Ct., Gardnerville, NV	775-292-0925--c

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

12-14-10
Date

You may attach more information.

All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

RESUMÉ

ANN Z COX

PO Box 22390 Carson City, NV 89721
Phone: 775-884-2133 Email: ziepp@aol.com

WRITER: TECHNICAL, GRANT, BUSINESS

BUSINESS STRENGTHS

- ◆ Exceptional verbal, written, and/or creative skills developed through 35+ years of extensive workplace exposure, 25 as a technical writer.
- ◆ Strong technical writing skills coupled with ability to grasp conceptual ideas and/or create easily understood documents.
- ◆ Results-oriented, dedicated, hard-working team player and/or manager with ability to understand projects and overall management goals.
- ◆ Excellent ability to “see the big picture” and to achieve corporate goals.
- ◆ Dedicated worker who performs the job with excellence.
- ◆ Skilled at understanding requirements, obtaining information and creating winning proposals and grants. Consulted for UNR (MAP), Carson City, NV

SUMMARY OF QUALIFICATIONS

Writing / Editing

Extensive experience writing and editing technical documents, training manuals, safety manuals, HR policies/procedures manuals for management and employee reference. Grant writing and legal writing supplied on contract.

Legal

Solid legal background: corporate contracts, real estate-property law-property management, land issues, public housing, leases, landlord-tenant issues, employment/HR issues, contract compliance issues.

EDUCATION

JD & BS – Law

American College of Law – Anaheim, CA

AA – Business

Saddleback College – Mission Viejo, CA, &
University of Colorado – Boulder, CO (undergraduate studies)

PROFESSIONAL EXPERIENCE

9/2007-Present (Part time) Lectin Laboratories, Ltd. – Carson City, NV

Working with Subject Matter Experts (SMEs) as the chief grant writer. Responsible to identify major grant funding agencies or private corporations. Lectin Labs is a private biopharmaceutical corporation developing breakthrough technology of lectin-based products formulated to neutralize bacterial pathogens. Second responsibility: Office Manager.

2/2006-6/2007 SOC-SMG, Inc. – Minden, NV

PROPOSAL AND TECHNICAL WRITER

Responsible for researching, writing, editing proposals for major security company involved in domestic and international contracts, most for US military operations, all branches. Position required working interdepartmental issues, gathering information from Subject Matter Experts (SMEs), preparing lengthy proposals by deadline. Attention to detail, FAR requirements, military or domestic solicitation issues. At HDSOC, a subsidiary, wrote proposals for military/law enforcement, these included training modules within each document. HDSOC was a secondary work site and an emerging center for international-domestic security training with over 4,000 acres at its disposal: Hawthorne, NV. SOC-SMG supports US service and security operations in Iraq, Afghanistan, and Pakistan and bills over \$400M/year.

9/2004-6/2005 Belleview Elementary School – Englewood, CO

SCHOOL SECRETARY

Assumed all daily assignments to manage coordination between principal, teaching staff, students and parent volunteer group, the office managed the school year responsibilities for 600 K-5 students. Additional duties were writing, backing principal decisions, discipline, and creation/publication of a monthly newsletter.

2002-2009 Self employed and/or formally employed

1999-2001 ICG Communications, Inc. – Englewood, CO

TECHNICAL WRITER

1998-1989 Yakama (Tribal) Nation Housing Authority – Wapato, WA

POLICY ANALYST / TECHNICAL WRITER

1990-1997 Chugach North Technical Services – Anchorage, AK

PROJECT MANAGER/WRITER/PUBLISHER (PRUDHOE BAY and ALYESKA PIPELINE)

Carson City Application for Appointive/Volunteer Position

Please print or type

RECEIVED
DEC 09 2010
CARSON CITY
CITY CLERK'S OFFICE

Title of Board or Commission: DEC 09 2010

Title of Position:

Name:
Last First Middle Initial

Address:
Street City State Zip

Occupation/Business:

Telephone: Work- Home- Cell-

E-mail-

How long have you lived in Carson City: Are you an active Carson City Registered Voter:

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

List any professional license(s) and or certification(s):

License/Certification	License/Certification #

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

As a professor at Western Nevada College, I deal with young and adult students. Most are residents in the Carson City area. I listen to their work related and personal problems and help them with an educated solution. I have thirty-eight years experience in the private sector and have been teaching for seven. Part of my job, with WNC, is to stay in contact with local manufacturers and discuss their needs.

2. List the community organizations in which you have participated and describe participation.

I am a member of the Carson City YADA (Youth Accountability, Direction and Alternatives) Program. Young people under the age of 18, (that have a first time offence, misdemeanor or lesser charge), are asked if they and their parent/guardian would participate in the YADA program. This will allow the youth to avoid juvenile court, but they must abide by the YADA Team corrective action decision.

3. List your affiliation with professional or technical societies. (if required for the Position)

Member of GIA (Gemological Institute of America)

4. Do you anticipate any potential conflicts of interest? If yes, please explain.

No

Business in Carson City Service Area: Eastwood Enterprises

Length of time in Business: 15 years

Personal/Professional References:

Name	Address	Telephone #
Brett Sheldon	2500 Arrowhead Carson City	(775) 887-0787
David Long	6292 Telehurst Dr. Sparks, NV	(775) 425-5893
Ed Martin	2201 W College Parkway Carson City	(775) 445-4272

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

12-9-10
Date

You may attach more information.

All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

JUN 21 2010

Carson City Application for Appointive/Volunteer Position

President Active

Please print or type

DEC 07 2010

Title of Board or Commission: Planning Commission

Title of Position: Planning Commissioner

Name: James Edwin D
Last First Middle Initial

Address: 2588 Simons Ct Carson City NV 89703
Street City State Zip

Occupation/Business: General Manager/ Carson Water Subconservancy District

Telephone: Work- 775-887-7456 Home- 775-841-6239 Cell- 775-721-1026

E-mail- jamesclan5@sbcglobal.net

How long have you lived in Carson City: 12 Years Are you an active Carson City Registered Voter: Yes

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
Univ. Calif. Davis	Soil & Water Science	Bachelor of Science
Univ. Colo. Boulder	Civil Eng., Hydro. & Hydraulics	Master of Science
Univ. of Phoenix	Finance	Master of Business Administration

List any professional license(s) and or certification(s):

License/Certification	License/Certification #
Professional Engineer Nevada	14654
Professional Engineer California	49224

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

See attachment.

2. List the community organizations in which you have participated and describe participation.

Since 1998, I have coached Little League Baseball, AYSO soccer, and Babe Ruth baseball. For four years I served on the Babe Ruth Board, two years as Equipment Manager and two years as President. I served four years as Treasurer for Carson City Youth Sports Assn. I have also been a snowboard instructor with the Carson City program since 1998. Over the years I have assisted with the Boy Scouts, First United Methodist Youth Group, and participated in several Carson River clean up days.

3. List your affiliation with professional or technical societies. (if required for the Position)

I am a Board Member for the Nevada Water Resources Association.

4. Do you anticipate any potential conflicts of interest? No If yes, please explain.

Business in Carson City Service Area: N/A

Length of time in Business: N/A

Personal/Professional References:

Name	Address	Telephone #
Steve Reynolds	1501 N. Carson St. CC, NV 89701	887-8817
Bill Hartman	5251 Numaga Pass CC NV 89703	883-7678
Ken Scarbrough	2040 Briar Crest CC NV 89703	888-9210

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Edwin D. James
Signature of Applicant

6-18-10
Date

You may attach more information.

All applications are public information.

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Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

Carson City Application for Appointive/Volunteer Position

Planning Commission

Edwin D. James

Response to question 1:

When I first moved to Carson City my children were young and I volunteered my time with various youth organizations as described in my answer to question 2. Now that my children are grown I am looking at other ways to serve my community. In my current job with CWSD, I know how important it is to plan for the future. My job gives me an unique opportunity to work with various planning commissions throughout the Carson River watershed and an appreciation of their vital roles. Keeping Carson City economically viable is extremely important but must also be balanced with maintaining the life style of the community. It is with my technical background, my belief in the importance of planning for the future, and my desire to give back to my community that I believe I can provide assistance serving on the Planning Commission.

RECEIVED
JUL 08 2010

July 7, 2010

Carson City
201 North Carson St.
Carson City NV 89701

Re: Planning Commission

Dear Mayor and Board of Supervisors:

I found out that you will be conducting interviews on July 15, 2010, for people interested in serving on the Planning Commission. Unfortunately, I will be out of town that day. I am sending you this letter to reconfirm my interest in serving on the Planning Commission. As I mentioned in my application, since I moved to Carson City I have been volunteering my time working with various youth programs. Now that my kids have grown up I am looking at other ways I can contribute to my community. In my position with the Carson Water Subconservancy District I understand the importance of planning for the future. I also understand the importance of keeping a community economically viable while at the same time balance this need with the lifestyle of the community.

It is with my technical background, my belief in the importance of planning for the future, and my desire to give back to my community that I believe I can provide assistance serving on the Planning Commission.

Sincerely,

Edwin D. James
2588 Simons Court
Carson City, NV 89703

RECEIVED

Carson City Application for Appointive/Volunteer Position

DEC 28 2010

Please print or type

CARSON CITY EXECUTIVE OFFICES

Title of Board or Commission: Carson City Planning Commission

Title of Position: Member

Name: Sattler Mark E.
Last First Middle Initial

Address: 1408 Fremont St. Carson City Nv. 89701
Street City State Zip

Occupation/Business: Account Executive for Mid-Valley Surgical Supply

Telephone: Work- 853-4663 Home- 882-2895 Cell- 530-8990

E-mail- mnmcc@sbcglobal.net

How long have you lived in Carson City: 39 yrs. Are you an active Carson City Registered Voter: yes

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

List any professional license(s) and or certification(s):

License/Certification	License/Certification #
None	

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

As a successful business person and a 39 year resident of Carson City, I will bring to this board a knowledge and interest of how Carson City works, historically and currently. I have a common sense approach to issues, an open mind and an ability to unite people to work towards a common goal.

2. List the community organizations in which you have participated and describe participation.

Carson City Golf Advisory Committee 1993-1996 / Member and Chairman (95-96)
 Carson City Municipal Golf Corporation 1997- present / Member and Chairman (99-03)
 Carson City Debt Management Commission 2009- present / Member

3. List your affiliation with professional or technical societies. (if required for the Position)

[Empty box for listing affiliations]

4. Do you anticipate any potential conflicts of interest? yes If yes, please explain.

Due to my involvement with the Carson City Municipal Golf Corporation, if there was an issue involving the Eagle Valley Golf complex, I would abstain from voting.

Business in Carson City Service Area:

Length of time in Business:

Personal/Professional References:

Name	Address	Telephone #
Marv Teixeira	2424 Carriage Crest C.C. Nv.89706	885-2225
Tom Minton	1700 Hamilton Ave. C.C. Nv.89701	841-3765
Nick Providenti	141 Heidi Circle C.C. Nv. 89701	882-4150

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

Dec 28, 2010
Date

You may attach more information.

All applications are public information.

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Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

PLANNING COMMISSION MEMBERSHIP

MEMBERSHIP

APPOINTMENT

TERM
EXPIRES

William Vance
205 S. Ormsby Blvd.
Carson City NV 89703
882-4764 (h) 220-7929 (c)
vancenv@yahoo.com

Partial Term 6/04
Reappt.6/05, 07/09

6/2013

Craig Mullet
3710 Timberline Dr.
Carson City, NV 89703
885-1779 (h) 450-1870 (c) 885-0536 (f)
Team1cm@sbcglobal.net

Initial Term 06/03
Reappt. 6/2007

6/2011

Mark Kimbrough (Vice Chair)
6163 Rio Vista Lane
Carson City NV 89701
885 2095 (h) 720-4732 (c)
washozephyr@pyramid.net

Initial Term 6/02
Reappt. 6/06, 6/10

6/2014

George Wendell
P.O. Box 4447
Carson City NV 89702
885-7722 (w) 882-1800 (h) 412-2262 (c)
vccwendells@sbcglobal.net

Initial Term 6/07

6/2011

Malkiat Dhami
2689 Wellington South
Carson City, NV 89703
283-4055 (w) 841-2177 (h) 233-4549(c)
malkiatsdhami@yahoo.com

Initial Term 7/09

6/2013

Daniel Heath
4720 Fox Creek Rd
Carson City NV 89703
888-7299(w) 883-3979 (h)951-529-1953
d_heath@att.net

Partial Term 7/10

6/2012

Jim Shirk
#5 Arizona Circle
Carson City NV 89701
720-5761 (w) 884-0163 (h) 720-5761 (c)
wehavegreatnews@yahoo.com

Initial Term 7/10

6/2014

ELECTED/APPOINTED REPRESENTATIVES

Lee Plemel
Planning Division
887-2180

Jeff Sharp
Engineering Division
887-2355 ext - 7084

Attorney Assignment: District Attorney's Office
887-2070

AUTHORITY: NRS 278.030 and CCMC 18.02.010 requires 4-year staggered terms with seven resident members. Terms to expire every June 30th

MEETINGS: This Commission usually meets the last Wednesday of every month at 5:00 p.m. at the Community Center, Sierra Room.

PURPOSE: To follow the requirements of the City's Charter, as well as CCMC Title 18 and NRS 278.

TYPICAL DUTIES: The approval of special use permits, variances, subdivisions, changes of land use, master plan amendments, street abandonments, etc.

Coordinator: Lee Plemel, Planning Division



CARSON CITY PLANNING COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving for about 12 to 16 hours a month on the Carson City Planning Commission. This Commission oversees all matters pertaining to Carson City's planning and zoning, land use and growth management. Meetings are the last Wednesday of every month at 5:00 p.m. at the Community Center in the Sierra Room. **There is one opening to fill a term that will expire in June, 2012.**

The Board of Supervisors shall appoint qualified persons to the Commission who are residents and registered voters of Carson City.

Volunteer applications may be obtained from the Carson City Executive Offices or on our website. **Applications will be accepted until 5:00 pm on December 29, 2010.**

Let it be known that all applications submitted to this office for this position will be considered public information.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail hherrmann@carson.org

Web Page <http://www.carson.org>

(About Carson City; Boards, Committees and Commissions)

AN EQUAL OPPORTUNITY EMPLOYER

18.02.010 - Planning commission.

1. Purpose. The purpose of this ordinance is to specify the establishment and authority of the Carson City Planning Commission (hereinafter in Title 18 referred to as "commission").
2. Authority; powers; duties; review by the board.
 - a. The commission is hereby created, pursuant to NRS 278.030.
 - b. The commission shall perform all duties and functions delegated to a County Planning Commission by the terms of NRS 278.010 to 278.630, inclusive, and CCMC Title 2 (Planning Commission).
 - c. The commission shall take action to approve, conditionally approve or deny special use permits, variances, and appeals of administrative decisions. The commission shall hear applications and recommend to the board action on changes to the Master Plan, zoning districts, amendments to Title 18 ordinances, amendments to the Development Standards, and all other appropriate subjects.
 - d. On matters where the commission takes final action, the proponent, any aggrieved party, or member of the board may appeal the decision to the board.
 - e. On matters where the commission makes a recommendation to the board, the board by majority vote may affirm, deny, or return to the recommendation to the commission for further consideration of any proposed recommendations.
3. Membership; terms of office; vacancies; removal; attendance by director.
 - a. There shall be seven (7) members of the commission.
 - b. The terms of the members shall be four (4) years or until a successor takes office and all terms shall expire on June 30th of their respective years.
 - c. Vacancies occurring before the expiration of a commissioner's term shall be filled for the remaining unexpired portion of the term.
 - d. Members may be removed, after a public hearing, by a majority vote of the board for inefficiency, neglect of duty, or malfeasance of office.
 - e. The Planning and Community Development Director (hereinafter in Title 18 referred to as director) or his designee shall be in attendance at all commission meetings.
4. Qualifications.
 - a. The mayor shall appoint, with the approval of the board, the members of the commission.
 - b. The members shall be residents of Carson City and registered voters therein at the time of their appointment and continuously throughout their term.
5. Compensation. All members of the commission shall serve without compensation.
6. Meetings and Records.
 - a. The commission shall hold at least one (1) regular meeting in each month.
 - b. The commission shall adopt by-laws and rules for the transaction of their business and shall keep a record of its decisions and findings. This record shall be a public record.
 - c. Complete records of official actions of the commission shall be kept on file in the office of the planning and community development department.
7. Chairman and Other Officers.
 - a. The commission shall elect yearly its chairman from among the appointed members.
 - b. The commission shall elect yearly other offices as it may determine necessary.

(Ord. 2001-23 § 2 (part), 2001).

PLANNING COMMISSIONS

NRS 278.030 Creation by cities and counties; number of members.

1. The governing body of each city whose population is 25,000 or more and of each county whose population is 40,000 or more shall create by ordinance a planning commission to consist of seven members.

2. Cities whose population is less than 25,000 and counties whose population is less than 40,000 may create by ordinance a planning commission to consist of seven members. If the governing body of any city whose population is less than 25,000 or of any county whose population is less than 40,000 deems the creation of a planning commission unnecessary or inadvisable, the governing body may, in lieu of creating a planning commission as provided in this subsection, perform all the functions and have all of the powers which would otherwise be granted to and be performed by the planning commission.

[Part 3:110:1941; A 1947, 834; 1943 NCL § 5063.02]—(NRS A 1973, 914; 1989, 1917; 2001, 1967)

NRS 278.040 Members: Appointment; qualifications; compensation and expenses; terms; removal; vacancies.

1. The members of the planning commission are appointed by the chief executive officer of the city, or in the case of a county by the chairman of the board of county commissioners, with the approval of the governing body. The members must not be members of the governing body of the city or county. The majority of the members of the county planning commission in any county whose population is 400,000 or more must reside within the unincorporated area of the county.

2. In Carson City, the members of the planning commission established as provided in NRS 278.030 are appointed by the Mayor from the city at large, with the approval of the Board of Supervisors.

3. The governing body may provide for compensation to its planning commission in an amount of not more than \$80 per meeting of the commission, with a total of not more than \$400 per month, and may provide travel expenses and subsistence allowances for the members in the same amounts as are allowed for other officers and employees of the county or city.

4. Except as otherwise provided in this subsection, the term of each member is 4 years, or until his successor takes office. If applicable, the term of each member of a county or city planning commission in any county whose population is 400,000 or more is coterminous with the term of the member of the governing body who recommended his appointment to the appointing authority. If the recommending member resigns his office before the expiration of his term, the corresponding member of the planning commission may continue to serve until the office is next filled by election. If the office of the recommending member becomes vacant before the expiration of the term for any other reason, the corresponding member of the planning commission may continue to serve for the duration of the original term.

5. Except as otherwise provided in this subsection, members of a county or city planning commission may be removed, after public hearing, by a majority vote of the governing body for just cause. In a county whose population is 400,000 or more, members of a county or city planning commission serve at the pleasure of their appointing authority.

6. Vacancies occurring otherwise than through the expiration of term must be filled for the unexpired term.

[Part 3:110:1941; A 1947, 834; 1943 NCL § 5063.02]—(NRS A 1959, 13; 1969, 328; 1971, 1115; 1973, 914; 1979, 529, 1385, 1386; 1983, 1246; 1985, 22; 1989, 1917; 1991, 248; 1995, 198; 2001, 2804; 2003, 1733)