

**City of Carson City
Agenda Report**

Date Submitted: January 18, 2011

Agenda Date Requested: February 3, 2011

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Finance Director

Subject Title: Action to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2009-2010. (Nick Providenti)

Staff Summary: The Finance Department, in concurrence with our auditors, Kafoury, Armstrong & Co., request that they be allowed to delete from the General Fixed Asset Account Group \$948,497.38 out of \$307,713,138.00 of total assets.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does this action require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2009-2010.

Explanation for Recommended Board Action: Each year it is the responsibility of the Finance Department to delete any fixed assets from their respective funds that have become obsolete or have worn out, and after the annual audit has been performed.

Applicable Statute, Code, Policy, Rule or Regulation: Generally Accepted Accounting Principles.

Fiscal Impact: \$948,497.38 deleted out of \$307,713,138.00 of total assets.

Explanation of Impact: Non cash transaction recorded in the General Fixed Asset Account Group for control purposes only.

Funding Source: N/A

Alternatives:

- 1) Leave fixed asset listing as it is now.
- 2) Modify fixed asset listing.

Supporting Material: Detailed list of items being deleted totaling \$948,497.38

Prepared by: Debbie Devall

Reviewed by:

(Department Head)

:

(City Manager)

:

(District Attorney)

:

(Finance Director)

Date:

Date:

Date:

Date:

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

GENERAL FIXED ASSET ACCOUNT GROUP
DELETION RECAP AT 6/30/2010

1. SOLD AT AUCTION	580,891.42
2. DONATED ITEM	179,922.00
3. SALVAGE/JUNKED	75,586.50
4. OBSOLETE	22,865.80
5. CORRECTION TO LISTING	8,725.00
6. OTHER	75,504.78
7. OTHER - RECONCILING ITEM	5,001.88
GRAND TOTAL	948,497.38

ITEMS TO BE REMOVED FROM
GENERAL FIXED ASSET ACCOUNT GROUP
AS OF 6-30-10

DEPARTMENT	ASSET #	DATE ACQD	DESCRIPTION	COST	REASON FOR DELETION
ANIMAL CONTROL	908548	Jun-97	PHONE SYSTEM	6,426.55	OBSOLETE
COMMUNITY CENTER	910267	Jun-05	CANON CLR COPIER - LEASED	11,329.25	OTHER
CONSTRUCTION WORK IN PROC	910648	Jun-07	2007 DOCUMENTUM PROJECT	8,725.00	CORRECTION TO LISTING
COURT CLERK	6380	Aug-84	XEROX 5600	11,612.00	DONATED ITEM
FIRE DEPARTMENT	910271	Jun-05	CANON IR3570 COPIER - LEASED	6,221.00	OTHER
FIRE DEPARTMENT	910270	Jun-05	CANON IRC3220 COPIER - LEASED	9,293.00	OTHER
FIRE DEPARTMENT	903316	May-86	FIRE TRUCK - 1D91D43F1E1008414	375,880.00	SOLD AT AUCTION
FIRE DEPARTMENT	909671	Jun-02	ELKHART BRASS GEAR DRIVE ASSM	3,390.00	SOLD AT AUCTION
HEALTH DEPARTMENT	909836	Jun-03	2003 AXCESS PHONE SYSTEM	6,000.00	SALVAGED/JUNKED
HEALTH DEPARTMENT	908547	Jun-97	PHONE SYSTEM	8,128.75	OBSOLETE
HEALTH DEPARTMENT	907540	Jun-93	1992 FORD TEMPO UNIT#1132	8,558.00	SOLD AT AUCTION
INFORMATION SERVICES	14371	Jun-96	COMPUTER, LAPTOP, IBM THINKPAD	7,986.50	SALVAGED/JUNKED
ORMSBY LANDFILL	909778	Jun-03	2003 FORD EXPLORER UNIT #2220	22,875.94	SOLD AT AUCTION
ORMSBY LANDFILL	907811	Jun-94	SNOW PLOW, FRINK MODEL 3911	6,320.00	SALVAGED/JUNKED
ORMSBY LANDFILL	907545	Jun-93	1991 PONTIAC 6000 LE UNIT#1136	10,117.00	SOLD AT AUCTION
RECORDS MGMT	12990	Jun-00	CANON CD 4046 CAMERA	7,995.00	SALVAGED/JUNKED
SHERIFF DEPARTMENT	910068	Jun-04	2004 CHEVY TAHOE UNIT #407	31,150.57	SOLD AT AUCTION
SHERIFF DEPARTMENT	909015	Jun-99	BASE STATION	5,845.00	OTHER
SHERIFF DEPARTMENT	911586	Jun-09	RICOH MPC5000 COPIER - LEASED	13,322.54	OTHER
SHERIFF DEPARTMENT	911588	Jun-09	RICOH MPC 2550 COPIER -LEASED	6,222.04	OTHER
SHERIFF DEPARTMENT	911587	Jun-09	RICOH MPC6000 COPIER - LEASED	23,271.95	OTHER
STREETS DEPARTMENT	906118	Jun-90	1990 BANDIT BRUSH CHIPPER	14,156.00	SALVAGED/JUNKED
STREETS DEPARTMENT	908434	Jun-90	1996 AXCES SYSTEM HARDWARE	8,310.50	OBSOLETE
STREETS DEPARTMENT	907358	Jun-92	SWENSON SANDER UNIT #6429	5,200.00	SALVAGED/JUNKED
STREETS DEPARTMENT	11196	Jun-93	CONFLICT MONITOR TESTER	5,400.00	SALVAGED/JUNKED
STREETS DEPARTMENT	908962	Jun-99	USED 25 TON PNEUMATIC WHEEL ROLLER	27,499.00	SOLD AT AUCTION
STREETS DEPARTMENT	911519	Oct-09	VEH STORAGE BLDG AMENDMENT CHANGE 10/2009	5,001.88	OTHER-RECONCILING ITEM
STREETS DEPARTMENT	900994	Jan-75	BLDG #4 DEMOLISHED	22,529.00	SALVAGED/JUNKED
TRANSIT SERVICES	909562	Jun-01	2000 PARATRANSIT VEH UNIT #4218	52,532.00	DONATED ITEM

TRANSIT SERVICES	910126	Jun-04	2003 FORD E450 VAN UNIT #4219	57,889.00	DONATED ITEM
TRANSIT SERVICES	910127	Jun-04	2003 FORD E450 VAN UNIT #4220	57,889.00	DONATED ITEM
TRANSIT SERVICES	910244	Jun-05	2003 FORD E450 SUPOER DUTY BUS UNIT #4223	58,457.25	SOLD AT AUCTION
VEHICLE MAINTENANCE	906416	Mar-91	1990 DODGE 4WD PICKUP	14,407.36	SOLD AT AUCTION
VEHICLE MAINTENANCE	906199	Jun-90	1990 CHEV CAVALIER UNIT #1118	8,221.30	SOLD AT AUCTION
VEHICLE MAINTENANCE	908822	Jun-98	1998 4X4 GMC EXTRA CAB	20,335.00	SOLD AT AUCTION
				948,497.38	