

**City of Carson City
Agenda Report**

Date Submitted: March 8, 2011

Agenda Date Requested: March 17, 2011
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: Action to approve Contract No. 1011-166 is a contract for items which may only be contracted from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 for the purchase of a AMH sorter from Envision Ware for a not to exceed cost of \$59,455.00 to be funded from the Library Gift Fund and Professional Services Fund as provided in FY 2010/2011. (P.O. # 2011-068)(*Sandy Scott-Fisher*)

Staff Summary: Radio frequency identification (RFID) is a generic term that is used to describe a system that transmits the identity (in the form of a unique serial number) of an object using radio waves. Unlike UPC bar-code technology, RFID technology does not require contact or line of sight for communication. The Library implemented the checkout portion of RFID last summer but was waiting for newer cheaper technology for the second phase. The technology is now available and affordable for automated materials handling (AMH) that will sort returned library materials .

Carson City Library is purchasing an RFID (Radio Frequency Identification) 3-bin single piece scalable sorter solution for check in that will seamlessly integrate with the Polaris Library System ILS and Envisionware RFID circulation solution currently in place. The solution must be able to read current Envisionware Data model and future models based on the adoption of the ISO/NISO Library RFID Data Model. The solution must be able to support the return of non-RFID materials (barcoded) to the patron.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve Contract No. 1011-166 is a contract for items which may only be contracted from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 for the purchase of a AMH sorter from Envision Ware for a not to exceed cost of \$59,455.00 to be funded from the Library Gift Fund and Professional Services Fund as provided in FY 2010/2011. (PO# 2011-068) (*Sandy Scott-Fisher*)

(Vote Recorded By)



CITY OF CARSON CITY

201 N. Carson Street, Suite 3
Carson City, Nevada 89701
(775)887-2133 [Fax] (775) 887-2107

VENDOR EnvisionWare, Inc.
2810 Premiere Parkway NW
Suite 350
Duluth, GA 30097-8917
800-216-8370

PURCHASE ORDER # 2011-068

VENDOR #
DATE March 7, 2011
GROUP #
CHECK DATE:
SHIP TO Sara Jones

Carson City Library
900 N. Roop Street
Carson City Library
775-887-2244

SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE				
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1.00		Balance Forward from Page 1			\$ 56,395.00	\$ 56,395.00
1.00	EA	Envisionware Professional Services (Onsite)	230-0000-455-03-09		1,500.00	\$ 1,500.00
1.00	EA	Envisionware Professional Services (Turnkey)	230-0000-455-03-09		1,560.00	\$ 1,560.00
CONTRACT #1011-166						
PO given to department to place order.						
PO shall not be modified without approval from						
Finance Director.						
PURCHASED BY: Sara Jones						
FED I.D. NO. 88-6000189						
Subtotal						
						\$ 59,455.00

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I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT
THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN
SET OUT ARE TRUE AND CORRECT PER PURCHASE
REQUISITION MADE BY THE PERTINENT CITY
DEPARTMENT.

Sara Jones
APPROVED FOR PURCHASE

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT
THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN
SET OUT ARE TRUE AND CORRECT PER PURCHASE
REQUISITION MADE BY THE PERTINENT CITY
DEPARTMENT.

APPROVED FOR PAYMENT



North America
2810 Premiere Pkwy. NW
Suite 350
Duluth, GA 30097-8917
Voice: +1.678.584.5911
Toll Free: 1.800.216.8370
Fax: +1.678.584.1232
www.envisionware.com
info@envisionware.com

7 March 2011

Ms. Sara Jones
Carson City Library
900 N Roop
Carson City, NV 89701

Dear Sara:

This letter is in response to an inquiry about the EnvisionWare® Modular Sorter™.

The EnvisionWare Modular Sorter is a complete, turnkey solution for managing the self-service return and sorting of library materials. Coupled with the transport and user interface components manufactured for EnvisionWare according to the most rigid specifications, EnvisionWare Central Management is provided as a component of this system in order to provide instant remote troubleshooting and diagnosis. The software and hardware comes complete with professional services and ongoing maintenance services.

EnvisionWare's skilled technical staff supports the solution under consideration. We operate from a facility located in Las Vegas, Nevada where we maintain our regional supply of spare parts. There are no other entities licensed to provide our turnkey system in Nevada.


The complete system bears the EnvisionWare name, which represents the leading source of self service and library efficiency solutions.

The Las Vegas-Clark County Library District, and in particular, Al Prendergast, can serve as a reference for our solution. In a recent discussion with the Library, they commented about the stellar service provided for the entire EnvisionWare system. Las Vegas operates a dozen branch sorters plus a large, central sorting system that is used to sort millions of items across the entire LVCCLD system.

If you require any further information please let me know.

We appreciate your consideration of EnvisionWare.

Sincerely,



Michael J. Monk
Vice President



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMORANDUM

TO: Sandy Scott-Fisher, Purchasing and Contracts Coordinator
FROM: John Wilkinson, Information Technology Director
DATE: March 7, 2011
SUBJECT: Sole-source recommendation

Library Director Sara Jones has plans to complete the 2nd phase of Library RFID implementation by acquiring an RFID sorter that would automate much of the process of sorting library material.

Because this sorter must integrate with the existing RFID equipment that was acquired from Envisionware, I recommend that this purchase be made on a sole-source basis.

I am very concerned that if a different vendor/manufacturer is chosen, the interface between the RFID checkout and sort process could be problematic. By acquiring this expansion from Envisionware, a single vendor will be responsible for making the system work end-to-end.

The Library Director's research indicates that Envisionware's solution is extremely competitive price-wise, and the Library's experience with Envisionware for phase 1 of the project was very successful. Thus, my recommendation is based on minimizing risk and maximizing the success of this project.

Please contact me if you have any questions about this recommendation.