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FEB 22 2011

CARSON CITY
EXECUTIVE OFFICES



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: Partnership Carson City- United Latino Community

Amount Requested: \$ 37,000

Contact Person: Kathy Bartosz

Mailing Address: 1711 N. Roop Street

City: Carson City State: NV Zip Code: 89706

Phone Number: 775-841-4730 E-mail: bartosz4@sbcglobal.net

501(c)3 Taxpayer I.D. Number: 88-0249300

Date Submitted: _____

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1) What is the overall purpose or goal of your organization?

Partnership Carson City (PCC) – formerly the Community Council on Youth – is the only community-based prevention coalition located in this service area. Our mission is to create and maintain a safe and healthy community in Carson City by preventing involvement in, and reversing the effects of gangs, drugs, alcohol use and other at-risk behavior.

PCC serves the Carson City Consolidated Municipality, which is home to approximately 55,000 residents. Current demographics indicate that 21.1% of the population identifies as Latino, an increase from 14.2% in 2000. This data is significant because in 2009, Nevada Hispanic Services was preparing to close the Carson City Outreach office due to the economic down turn. PCC immediately requested minimal funds from the City, renamed the services the United Latino Community office (ULC), and over the past two years has kept the services going, assessed the Latino community service needs, prioritized strategies, and mentored the staff.

United Latino Community's mission is address the needs of the Latino community through integration, advocacy and education in order to create thriving families and communities.

2) How long has your organization been in existence?

21 Years 6 Month

3) How long has your organization been in Carson City?

21 Years 6 Months

4) Describe in general the activities or services of your organization:

Partnership Carson City collaborates with non-profit and government organizations for a healthy community in which all can grow, live and learn. Together we promote efforts that:

- a) Enhance a community-wide strategic and balanced approach that builds community, family and individual assets;
- b) Decrease community and individual risk factors;
- c) Use science-based substance abuse prevention strategies;
- d) Educate the public of the inherent ills associated with drug use and gang involvement;
- e) Provide evaluation, treatment and counseling of substance abusers; and
- f) Create effective public policy to solve the social issues created by substance abuse and at-risk behaviors.

United Latino Community addresses the needs of the Latino community through integration, advocacy and education. They assist individuals and families with referrals, translations, service applications, job

placement, advocacy, citizenship classes, and much needed legal advice. In addition, ULC has increased the reach of assistance to the community through the:

- a) evaluation of relevant services currently being offered;
- b) study of current gaps in services;
- c) assessment and encouragement of collaboration among agencies;
- d) a safe haven for members of the Latino community; and
- e) incorporation of best practices into the organization.

In 2009, over 1,700 clients received assistance through our ULC initiative. In 2010, with the expansion into Lyon and Storey counties, over 2,300 clients were served.

5) How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth: 55 # of Adults: 2,335 # of Seniors: 600

6) How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth: 45 # of Adults: 1,500 # of Seniors: 400

7) How many paid employees/volunteers does your organization employ?

of full-time employees: 2 # of part-time employees: 5

(United Latino Community staff consists of 6 part-time employees)

8) Percentage of organizational funds to be utilized for administrative costs:

0%

9) Describe how your organization is managed and governed:

PCC works under an Executive Board of Directors and is supported by the expertise of a Steering Committee functioning as an ad hoc committee led by the Mayor. PCC operates as the fiscal and program oversight agency for ULC. United Latino Community has formed an Advisory Team that will guide the further development of the organization.

10) Please provide information on your Executive Board members or contact person:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE</u>
Jack Araza	President	883-2720
Molly Walt	Vice President	887-2100
Lynne Conrad	Sect./Treas.	684-3205
Ron Beck	Member	283-1600
Ron Kendall	Member	883-0906
John Simms	Member	887-2033
JoAnne Skelly	Member	887-2252
Catherine Thayer	Member	888-7414
Tish Carpenter	Member	882-7388
Donna Curtis	Member	884-3037
Barry Smith	Member	885-0866

PROGRAM/PROPOSAL INFORMATION

10) Annual of funds requests? \$37,000

11) Purpose of Program / Proposal:

In 2009, Partnership Carson City requested funds to support the local Nevada Hispanic Services (NHS) office in Carson City. The office was administered by the parent office in Reno. The Reno office – at that time – was struggling financially and terminated the Carson City office Director and attempted to close the Carson City office. Partnership Carson City recognized the need to provide culturally sensitive services and applied to be the fiscal agent for the NHS office in Carson City and renamed the agency United Latino Community (ULC). The City Supervisors made the commitment to support PCC as the fiscal agent for ULC and awarded them \$37,000 in 2009 and \$26,000 in 2010.

Since 2009, ULC has continued to offer family advocacy, parenting classes, translation services, youth programs, citizenship classes, referrals, and legal assistance. In 2010, PCC hired a full-time Development and Programs Manager to seek funding opportunities, coordinate ULC services, and meet with the Strategic Planning Advisory Team.

This proposal will allow ULC to: continue to operate existing services, create a youth enrichment program for under-performing high school students, and provide victims of domestic violence with a ULC advocate. In addition, after last year's assessment, ULC will implement a strategic plan to seek funding and obtain its own non-profit status. Thus far, ULC has created a board and filed their Non-Profit Articles of Incorporation – they are awaiting confirmation from the Nevada Secretary of State.

The target population for this proposal is the Latino community within Carson City, although people from as far as Fernley come to ULC seeking naturalization assistance. In 2009, over 1,700 clients received assistance through our ULC initiative. In 2010, with the expansion into Lyon and Storey counties, over 2,300 clients were served. This is an increase of over 40% from last year. We anticipate increasing the number of clients served by 30% in 2011-2012.

This grant funding will support a portion of current staff levels as follows: 20 hours each for the Case Manager and Family Advocate; a modest budget of \$325 per month for phone, printer/copier and supplies; 8% of insurance costs and 32 sets of citizenship training material. However, the total operations budget for ULC for 2011-2012 is \$138,123. PCC will work with ULC to generate the balance of the revenue from: service fees, fund-raisers, and grant sources. The Strategic Planning Advisory Team will be directed by our full-time Development and Programs Manager – ULC's prospective Director.

PCC has demonstrated the ability to administer this project by the outcomes achieved this year, as summarized in our 2010-2011 Community Service Funds report. For example, we not only maintained ULC services at the current level, but increased the number of clients served by 40%. In addition, we hired ULC's prospective Director and created a Strategic Planning Advisory Team to work with the community to identify: needs, gaps in services, office capacity, and funding opportunities.

12) Goals, Objectives & Measurable Outcomes:

The goal of PCC – as it relates to this proposal – is to support community efforts to provide Hispanic citizens with a safe and pro-social environment in which to live and grow. This mission will be realized through the achievement of the following goals and objectives.

Objective 1: A minimum of 1000 residents will receive criminal, civil, immigration, and citizenship assistance. This is over a 100% increase from last years objective.

- 1.1 70 individuals will assist citizenship classes
- 1.2 70 individuals will assist English classes taught by volunteers
- 1.3 860 will receive some sort of legal assistance

Objective 2: A minimum of 1000 different family members will receive intervention services through a Hispanic Family Advocate. This is over a 100% increase from last years objective.

- 2.1 40 middle school students will attend ULC's after-school All-Stars program
- 2.2 100 victims of domestic violence will be paired with a family advocate
- 2.3 20 low performing high school students will be paired with an individual tutor from the Latino Club at WNC
- 2.4 50 adults will assist a 6 week parenting class taught by our lead family advocate
- 2.5 790 clients will receive – at least – one of the following services: professional translations & interpretations, assistance with service applications, job search & placement, referrals, and much needed advocacy.

Objective 3: ULC will acquire non-profit status by the end of the 2011-2012 fiscal year.

Objective 4: A strategic Planning Advisory Team will meet monthly to address specific areas of need such as educational success, vocational training, parenting education and economic prosperity.

The goals and objectives of this proposal will fulfill the City goals – specific to the Latino community – of 1) a safe and secure community, 2) an active and engaged community, 3) a community where information is available to all, and 4) a community dedicated to excellence in education.

13) Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

The beneficiaries will be the Carson City community as the Latino citizens become more prosperous, engaged, and integrated into the greater community. To be more specific, those needing assistance with naturalization, vocational training, parenting training, translations, educational guidance, and community service opportunities. Once ULC acquires non-profit status, future funding will be secured through grants, as well as sliding scale fees for services.

14) Are you aware of any other private sector/nonprofit/governmental agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

There are a few organizations that have bi-lingual staff available to assist with specific services, but ULC is the only coalition focused organization designed to bring all of these entities together within the community. For example, for this grant, we are partnering with ESL In-Home Program of Northern Nevada to provide 70 individuals with citizenship and English tutoring at no cost to the client. These

services are vital and very popular. Currently, 30 individuals are receiving citizenship and English tutoring and 50 Carson City residents are on the waitlist.

15) Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

DESCRIPTION	CALCULATION / EXPLANATION	TOTAL
Family Advocate	20 hours a week x 52 weeks x \$12 an hour =	\$12,480.00
Case Manager	20 hours a week x 52 weeks x \$16 an hour =	\$16,640.00
Development and Programs Manager	92.50 hours a year x \$20 an hour =	\$1,850.00
TOTAL PERSONNEL:		\$30,970.00
Supplies	\$100/month x 12 =	\$1,200.00
Communications	150/month x 12 =	\$1,800.00
Insurance	8% of total PCC insurance cost	\$210.00
Copier	\$75/month x 12 =	\$900.00
Citizenship Training Packets	32 units x \$60 a unit =	\$1,920.00
TOTAL OPERATING:		\$6,030.00
TOTAL		\$37,000.00

16) Has your organization been funded by Carson City previously?

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
2009	\$37,000	ULC Office Services
2010	\$26,000	ULC Office Services

Carson City, a Consolidated Municipality

ANNUAL REPORT
For Community Support Services Funding
Fiscal Year 2011 – 2012

Name of Organization:	Partnership Carson City – United Latino Community
Program/Project:	Carson Hispanic Services
Amount of Funds Received:	\$26,000
Contact Person:	Kathlyn Bartosz
Mailing Address:	1711 N. Roop Street
City/State/Zip Code:	Carson City, NV 89706
Phone Number:	775-841-4730
E-mail:	bartosz4@sbcglobal.net
Date Submitted:	

- 1) Please attach a final financial income and expense statement that specifically explains how grant funds were used, including a comparison between your budgeted and your actual incomes and expenses.

Included as Attachment A.

- 2) Evaluate your achievement of the measurable outcomes listed in your application:

The goal of this project is to support community efforts to provide Hispanic citizens with a safe and pro-social environment in which to live, grow, and learn. During the first two quarters of fiscal year 2010-2011, United Latino Community achieved the following:

Objective 1: A minimum of 400 residents will receive criminal, civil, immigration and citizenship legal assistance.

In 2009, a total of 700 residents received criminal, civil, immigration and citizenship, and legal assistance. In 2010, with the expansion into Lyon and Storey counties, a little over 1,000 clients were served. These numbers show a 120% increase of clients served. In other words, we outperformed our expected outcome. We attribute our success to quality programming, community partnerships, and the support of passionate volunteers. Our partners include the Mexican Consulate, Western Nevada College, Carson Middle School and ESL In-Home Program of Northern Nevada.

Objective 2: A minimum of 400 different family members will receive intervention services through a Hispanic Family Advocate

In 2009, a total of 1000 different family members received intervention services through a Hispanic Family Advocate. In 2010, with the expansion into Lyon and Storey counties, 1,300 clients were served.

Objective 3: A Strategic Planning Advisory Team will meet bi monthly to address specific areas of need such as educational success, vocational training, parenting education, and economic prosperity.

To date, the Strategic Planning Advisory Team has met consistently with the Development and Programs Manager. This has enabled ULC to apply for non-profit status and strengthen the services provided by ULC staff. To date, staff members have received training in order to lead diabetes workshops and file taxes for clients. Moreover, we have partnered with JOIN, JobConnect, and Carson City Health and Human Services to serve as interpreters for clients. Finally, ULC has identified funding opportunities specific to the services we provide. It is important to note that we are not out of the woods yet, but ULC's future is taking root and with your support we will succeed in building a thriving Carson City community.

3) Approximately how many people benefited from your project? How many of those people were Carson City residents? What were some of the individual benefits?

In 2009 and 2010 combined, ULC served 4,000 clients. Of all clients served, 20% came from neighboring counties to receive assistance. In fact, every Friday, ULC sends their Lead Family Advocate to the Healthy Communities Coalition in Dayton, NV to provide culturally relevant support services, so these individuals don't have to commute to Carson City.

4) What specific community benefit did your project provide Carson City?

All programs provided by ULC benefit Carson City by supporting healthy and substance free lifestyles for Hispanic youth and their families. In addition, meeting with the Strategic Planning Advisory Team, and Carson City constituents, ensures local ownership of the services being provided at ULC while preventing duplication of programs and filling gaps in services. A comprehensive system to address the needs of this growing population provides community cohesiveness and saves money.

5) Will this program/project be reoccurring? How do you anticipate funding the project in the future?

Partnership Carson City, in conjunction with the ULC Strategic Planning Advisory Team, will continually assess the needs of Carson City's Hispanic community and continue to provide needed services while ensuring no duplication in effort. PCC actively pursues other funding sources to support its priority goals and objectives, including state funding, federal grants, and private donors. Leveraging funding has been very successful over the past five years but these funding sources expired in 2010. PCC has adjusted budgets and services provided as needed to best serve the community while maintaining quality programming.

6) Describe any challenges that impacted your program.

In 2009 and 2010, ULC kept its doors open and served 4,000 clients seeking assistance; a testament to the City and PCC's willingness to support a struggling but culturally relevant agency. The increase in clients seeking assistance overwhelmed ULC staff; however, with the support of our dedicated staff, partner organizations and volunteers, we were able to meet the demand in services. Finally, the CDBG has helped ULC save money on heating costs while creating more office space for staff and volunteers.

ATTACHMENT A

Partnership Carson City – United Latino Community City Community Services Grant

Income/Expense Statement 7/1/10 – 12/31/10

Budget Category	Approved Budget		Expended to Date
Personnel	Office Manager and Latino Referral Services Coordinator	14,976	7,480
	Family Advocate	9,360	3,359
Operating	Supplies	700	314
	Communications	964	522
	Copier	600	251
Totals		26,600	11,926



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077556751
Feb. 03, 2010 LTR 4168C 0
88-0249300 000000 00

00038044
BODC: TE

PARTNERSHIP CARSON CITY
% KATHY BARTOSZ
PO BOX 613
CARSON CITY NV 89702-0613



029062

Employer Identification Number: 88-0249300
Person to Contact: Jo Ann Cunningham
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 01, 2009, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in March 1992.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.



JIM GIBBONS
Governor

ROBERT R. BARENGO
Chair, Nevada Tax Commission

DINO DICIANNO
Executive Director

STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <http://tax.state.nv.us>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada, 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 688-1295
Fax: (775) 688-1303

HENDERSON OFFICE
2550 Paseo Verde Parkway Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

March 14, 2007

Account Number: **RCE-003-517**

Exp date: **March 14, 2012**

PARTNERSHIP CARSON CITY
1711 N ROOP STREET
CARSON CITY NV 89706

NAME & ADDRESS CHANGE EFFECTIVE 7/19/2010

Pursuant to NRS 372.3261 and related statutes, PARTNERSHIP CARSON CITY has been granted sales/use tax exempt status as a charitable organization. Direct purchases of tangible personal property made by PARTNERSHIP CARSON CITY are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to PARTNERSHIP CARSON CITY are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

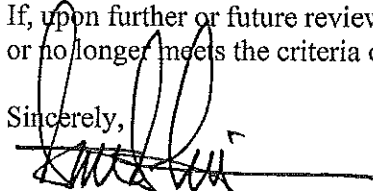
This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,


Dino DiCianno
Executive Director

Mary C. Sanada, CPA

2832 Table Rock Dr.

Carson City, NV 89706

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCECURES

To the Board of Partnership Carson City (formerly Carson City Community Council on Youth) and The State of Nevada, Bureau of Alcohol and Drug Abuse

I have performed the procedures enumerated below, which were agreed to by Partnership Carson City (formerly Carson City Community Council on Youth) and the Bureau of Alcohol and Drug Abuse (the specified parties), solely to assist you with respect to the accounting records of Partnership Carson City for the fiscal year ending June 30, 2009. Management is responsible for the organization's accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose of which this report has been requested or for any other purpose.

My procedures and findings are as follows:

1. Inspect a sample of original invoices and other supporting documentation that support expenditures submitted for reimbursement to the Bureau of Alcohol and Drug Abuse (BADA) for evidence that they are allowable costs included in the approved budget categories, which are personnel, consultants/contracts, travel, training and operating for the subgrants #09024SP; 09024MT; and 09024SF.

All expenses for personnel costs were adequately documented and charged within the approved budgets.

All expenses for subgrantees under grant#09024SP were adequately documented and charged within the approved budgets.

From the sample of other expenses selected, one payment to a consultant was not adequately documented. It is unclear that payments for equipment purchased for a youth program and payments for a truancy program were appropriately charged to "Intervention Systems Consultants" under the *Consultants* category.

2. Inspect monthly bank statements for evidence that funds received as reimbursement for expenditures which were approved by SAPTA were properly deposited into the bank account.

No exceptions noted.

3. Verify that selected expenditures submitted for reimbursement by SAPTA are within the approved budget amounts, subject to any variances defined in the grant agreement.

No exceptions noted.

4. Verify that the Organization has maintained Subgrant accounting records.

Agency records agreed with reimbursements submitted for subgrants #09024SP and 09024MT; records for #09024SF are short \$4,700 for consultants.

5. Verify that the Organization is properly licensed.

No exceptions noted.

6. Inspect the Organization's non-discrimination policy.

The Organization's non-discrimination policy is in accordance with SAPTA policies.

7. Verify that the Organization has a letter from the Internal Revenue Service granting tax-exempt status.

No exceptions noted.

8. Inspect the Organization's policies and procedures manual for evidence that a system of internal controls, which would result in fiscal integrity and stability, including generally accepted accounting principles, has been adopted. I will also look for evidence of workplace policies required by SAPTA.

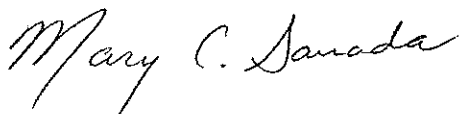
No exceptions noted.

9. Review documentation supporting compliance with all other policies required by the grant.

No exceptions noted.

I was not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the accounting record. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the information and use of Partnership Carson City and the Bureau of Alcohol and Drug Abuse and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in cursive script that reads "Mary C. Sanada".

Mary C. Sanada, CPA

Carson City, NV

May 19, 2010

Guidelines for Grants

Fiscal Year 2011-2012

Vision

A leader among cities as an inviting, prosperous community where people live, work and play!

Mission

Preserve and enhance the quality of life and heritage of Carson City for present and future generations of residents, workers and visitors.

City's Goals

A Safe and Secure Community
A Healthy Community
An Active and Engaged Community
A Clean and Healthy Environment
A Vibrant, Diverse and Sustainable Economy
A Community Rich in History, Culture and the Arts
A Community Dedicated to Excellence in Education
A Physically and Socially Connected Community
A Community Where Information is Available to All

1. The competitive grant review process seeks to identify and fund those projects and programs with the greatest potential for furthering the City's goals while benefitting the community.
2. Funding is provided on a year to year basis only. Funding is strictly limited by the availability of funds.
3. Upon approval by the Board of Supervisors of the request, the grant money will be included in the next succeeding year's budget and will be dispensed by the City Manager's Office without further hearing. However, the Board shall continue to retain the prerogative and authority to deny any payment, if in the opinion of the Board, the applicant is not making a "good faith" effort in meeting the obligations and commitments outlined by said applicant within the application process. All grants approved shall be subject to funding availability.
4. The Board of Supervisors may in any event decide by majority vote to conduct a subsequent hearing concerning the application and, if so, the applicant will be notified as to the date of the subsequent hearing.
5. The applicant will utilize the grant monies solely for the general benefit of Carson City and the purpose set forth in the grant application.
6. These guidelines shall not prevent the City from entering into a contract to provide grant money for a term of years.
7. These guidelines shall not control any grants of money provided by any other public or private entity.

8. Approval of each request for funds and/or other forms of consideration shall have a condition that the applicant must complete an Annual Report form detailing all funds utilized, measurable outcomes and benefit to the citizens of Carson City. The completed Annual Report must be submitted to the City Manager's Office no later than March 1, 2011.
9. Any and all individuals and/or entities desiring a grant from the City must complete and execute an "Application for Grant Funds" form and include the required attachments as listed in the application.
10. The **original and nine (9) copies** of the application packet must be submitted to the City Manager's Office no later than **5:00 p.m. on February 23, 2011**. An electronic pdf version may also be e-mailed to cceo@carson.org.

I have read and understand the Guidelines for Grants. The information that is included within this application and its attachments are true to my knowledge.

United Latino Community (Partnership Carson City)
Name of Program


Project Director Signature

2-22-11
Date

Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701
775-887-2100
775-887-2286 (fax)
cceo@carson.org
www.carson.org