



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: CASA OF CARSON CITY

Amount Requested: \$25,000

Contact Person: CHRIS BAYER

Mailing Address: 1545 E. 5th St.

City: CARSON CITY State: NV Zip Code: 89701

Phone Number: 775 882-6776 E-mail: casaofcc@earthlink.net

501(c)3 Taxpayer I.D. Number: 31-1624090

Date Submitted: Feb 23 2011

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

The mission of CASA of Carson City is to support and promote court-appointed volunteer advocacy so that every abused or neglected child can be safe, establish permanence and have the opportunity to thrive.

2. How long has your organization been in existence? 23 Years 4 Months

How long has your organization been in Carson City? 23 Years 4 Months

3. Describe in general the activities or services of your organization:

CASA of Carson City provides Carson City courts with child advocates who serve as guardian ad litem in child abuse/neglect cases and provide information in high conflict divorce/separation disputes.

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 125 # of Adults _____ # of Seniors _____

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 125 # of Adults _____ # of Seniors _____

6. How many paid employees/volunteers does your organization employ?

of full-time employees 0 # of part-time employees 2 (.75 and .25)
plus two part time contract

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc):

68%

8. Describe how your organization is managed and governed (i.e., Board of Directors).

Executive Director under a Board of Directors

9. Please provide information on your Executive Board members or contact person:

Name Title Phone

CASA OF CARSON CITY BOARD OF DIRECTORS

Caren Jenkins Esq.—President-720-1181

Attorney

Daniel Gonzales—Secretary-887-2020

Detective, Carson City Sheriff's Dept.

Vicki Preston--Treasurer-883-0109

CPA

Ron Knecht, MS, JD & PE (CA)-882-2935

UNR Board of Regents, Senior Economist at Nevada's Public Utilities

Commission

Amy Clemens-841.4033

District Manager, Waddel and Reed Financial Advisors

Bob White--291-0014

Captain, Carson City Sheriff's Dept.

Program/Proposal Information

10. Amount of funds requested? \$ 25,000
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

Under Nevada law, NRS 432b.500, every child removed from the home in a child welfare case is required to have appointed by the Court an unpaid guardian ad litem to advocate for their best interest. CASA of Carson City provides these volunteers to the Carson City Juvenile Court. In Nevada, the wealthier counties--Clark, Washoe and Douglas--do this through CASA organizations that are county agencies. Four rural Nevada counties do this through CASA organizations that are non-profit organizations--including Carson City. Placing CASA in a non-profit organization represents a considerable cost saving to these counties. The presence of a CASA volunteer in a child welfare case translates into increased safety and services for the child.

This grant helps fund the recruitment, training, supervision and support of CASA volunteers. During fiscal year 2010-2011 (not yet complete) CASA of Carson City has advocated for 97 Carson City children (to date). This compares to 80 children served during 2008-09 and 105 children served during 2009-2010. We predict advocating for a total of 125 children during this fiscal year. This represents both child welfare and high conflict divorce cases. Typically, we have 25 volunteers advocating for about 50 children at any one time.

CASA of Carson City has provided this service to CASA of Carson City since 1987 and has benefitted from stable staffing since 1998. As an affiliate of the National CASA Association and the Nevada CASA Association, CASA of Carson City conforms to recognized guidelines and standards.

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

Measurable outcomes lie in: assigned advocates to all cases as requested by the Court and advocate Court reports to all hearings. This is accomplished by conducting three or four 30-hour trainings per year--training 12 to 15 new advocates each year, conducting interviews and background checks on all trainees, supporting advocates through staff review of all court reports and staff attendance at all hearings, providing advocates with written guidelines, providing advocates with 24/7 access to staff and holding bi-monthly volunteer meetings.

A new outcome for CASA of Carson City lies in implementing online case note hearing tracking at every hearing--case managers placing hearing notes into an on-line secure data base where they may be recalled easily by staff and volunteers.

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

Carson City children benefit from these funds. CASA involvement increases the safety of children. CASA involvement improves services to children across a wide range--educational, health, legal, etc..

CASA of Carson City's strategy for sustainable funding is to split the cost burden between the City, the Court and the State with additional funding through community donations. Last year, the City provided \$20,000 and the Court contributed \$25,000 to the organization's budget. The State of Nevada is the only state in the West that does not currently provide funding at a state level to CASA. CASA of Carson City has spearheaded efforts to bring the state CASA organization and all of Nevada's CASA organizations to a legislative day Feb. 18. This session, the goal is informational--there is no expectation for the State fund to CASA during this session. Event fund raising and donations yield \$4000 to \$8000 per year in Carson City. The NV Law Foundation has again contributed funding this calendar year--though it has reduced the amount from last calendar year as IOLTA funds have declined due to interest rates.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

No other organization in Carson City provides these services to Carson City children and courts.

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

ALSO SEE ATTACHED YEAR END REPORT WITH TOTALS FROM CURRENT FISCAL YEAR AND OTHER INFORMATION

PROPOSED BUDGET FISCAL YEAR 2011-2012--much the same as in the current fiscal year.

SALARIES	\$50,665	(two part time+fringe+and workers comp)
CONTRACT	\$9,120	(two--data entry/events person, outreach)
SUPPLIES/EQUIP	\$6,000	
PHONE/WEB	\$3,500	
PUBLIC INFO/TRAINING	\$2,500	
LIABILITY INSURANCE	\$3,300	
TOTAL	\$75,085	

Planned Income

City	\$25,000
Court	\$25,000

NV Law Found	\$15,000
EVENTS	\$2,500
Donations	\$7,585
TOTAL	\$75,085

NOTE: Carson City provides CASA of Carson City with office space at the Juvenile Court building at no cost.

16. Has your organization been funded by Carson City previously? Yes No
 If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
08-09	\$14,500	Child Advocacy
09-10	\$20,000	Child Advocacy
10-11	\$20,000	Child Advocacy

Required Attachments:

- II A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- II A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.
- II **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- II Signed Guidelines for Grants (please keep a copy for your files).

RECEIVED

FEB 23 2011

AD

CARSON CITY
EXECUTIVE OFFICES

Annual Report
For Community Support Services Funding
Fiscal Year 2010-2011

Name of Organization: Also CASA of CARSON CITY
Program/Project: GUARDIAN AD LITEM/CHILD ADVOCACY
Amount of Funds Received \$20,000
Contact Person: CHRIS BAYER
Mailing Address: 1545 E. 5th St.
City: CARSON CITY State: NV Zip Code: 89701
Phone Number: 882 6776 E-mail: casaofcc@earthlink.net
Date Submitted: Feb 23 2011

1. Please attach a final financial income and expense statement that specifically explains how grant funds were used, including a comparison between your budgeted and your actual incomes and expenses. *attached*
2. Evaluate your achievement of the measurable outcomes listed in your application:

A total of 105 children served during fiscal year 2009-2010. Eight new CASA volunteers trained to date--9 currently in training and will finish during this fiscal year. (CASA of Carson City has roughly 25 active CASA volunteers at any one time.) Advocacy for 97 children in child welfare and high conflict divorce cases, estimated to be 125 by the end of the fiscal year.

3. Approximately how many people benefitted from your project? How many of those people were Carson City residents? What were some of the individual benefits?

Advocacy for 97 children in child welfare and high conflict divorce cases, estimated to be 125 by the end of the fiscal year. All children were Carson City residents or from Storey County--one child from Storey County. CASA of Carson City helped to ensure that children remained safe and that they received appropriate and timely services--including health, education and social. This ranges from newborns for whom CASA volunteers have advocated to receive developmental assessments to 17 years old for whom CASA volunteers have advocated to receive mental health therapy. And everything in-between. CASA monitors child safety--sometimes make reports to CPS.

4. What specific community benefit did your project provide Carson City?

CASA involvement increases safety for children. CASA involvement improves services to children. CASA involvement means the children don't fall through the cracks. These are very specific. We work collaboratively with CPS. We call them when needed. We help identify therapists, mentors, treatment placements and other services for children. We keep our eye on the clock--meaning: we call the Attorney General's office and ask if Termination of Parental Rights paperwork has arrived on time or we go to Court and help a Judge feel secure in closing a case because we know the parents are doing great and don't need to have their case extended.

All of this means that hurt children can move on. Abused and neglected children are among the most at-risk children. They have frequently been exposed in-utero to substance abuse, grown up in the midst of chaotic and inattentive parenting, witnessed violence of all kinds and/or been subjected to violence. But these things don't need to be a life-sentence. The cycle of abuse and neglect can be broken.

The community benefits morally and economically by addressing the needs of these children pro-actively. Having a community based organization involved with these children--embedded in a state run child welfare system that for the most part is completely hidden from public view--ensures that community values enter the system and that what happens to these children both before and after they are taken into state care percolates back into the awareness of the community as a whole.

The phrase "abused and neglected" is perhaps not sufficient to define the children we serve. An additional title might be, "healing children". This is a good thing to do for children and good thing to be part of. Carson City can take pride in its history of support for CASA and a range of programs that make a tangible difference for children and families.

5. Will this program/project be reoccurring? How do you anticipate funding the project in the future?

This program will continue into the future as long as the City, the Court, the churchs, the service groups and the citizens continue to support it and as long as there is child abuse or neglect. Funding for CASA of Carson City will continue to be pieced together from a variety of sources. The estimate below is based on the current fiscal year.

Planned Income	
City	\$25,000
Court	\$25,000
NV Law Found	\$15,000
EVENTS	\$2,500
Donations	\$7,585
TOTAL	\$75,085

6. Describe any challenges that impacted your program.

We face rising numbers of children in care. With the Governor talking about assessing the counties directly for the cost of child welfare, Carson City may increasingly be concerned to understand both the causes for children coming into care and what ensues. So, I'm taking the liberty of writing a longer response here.

Over time, inadequate treatment capacity (both substance abuse and mental health), gaps in intervention and broad cultural conditions that promote or condone violence (like the ripple effect from violent drug cartels in Mexico) can result in rising numbers of parents who abuse or neglect children. The recession increases stress on everyone. Substance abusers and people with mental illness can be very vulnerable to this, experiencing stress as chronic and hence destructive. With this background in mind...the two primary situations leading to removal of children are young adults living in drug houses and/or parents of any age with inadequately addressed mental illness.

(Note that CPS--the intervention unit at the front end of the Division Of Child And Family Services--is often a referral service and does not control or manage most of the services to which it refers. Those services reside largely in the community at the lower level--Ron Wood Family Resource Center, Community Counseling Center, etc.--and in other state agencies at the higher level, particularly mental health. The City might consider whether it should create ongoing policy level assessment of that referral process and services.)

The rising number of children coming into care is one factor in our rising caseload. The next is the length of time children then remain in care once removed from the home. When children have been removed by child welfare and are in care, delayed services, inadequate communication or lack of focus within the system can lead to children staying too long in care. The Nevada Division of Child and Family Services' Program Improvement Plan with the federal government has, as one of five goals, addressing the length of time children are in care. Rural counties, including Carson City, have challenges in this area. (p. 10, Nevada Program Improvement Plan, Oct. 2010.)

The part of this equation CASA can impact lies in the latter situation--the length of time children are in care. For us the problem is not just the cost. One of our mantras (a best practice social work standard) is that children should not be a long time in the system. This year CASA of Carson City has made substantial investments in computers, data base technology and contract labor to improve our efficiency and help as Nevada's child welfare system tries to shorten the time that children are in care. It is a complex system. CASA efforts alone will not be the answer, but we are trying to do our part.

ATTACHED FINANCIAL—current fiscal year to date.

1. CATEGORY	BUDGET	SPENT	REMAINS
2.			
3. DIRECTOR	\$33,000.00	\$19,681.00	\$13,319.00
4. HEALTH CARE DIR	\$3,000.00	\$3,000.00	\$0.00
5. ASSIST CASE MAN	\$12,950.00	\$5,139.00	\$7,811.00
6. IRS 7.65% x Dir + Assist CM	\$3,515.18	\$1,635.00	\$1,880.18
7. OUTREACH COORDINATOR	\$3,000.00	\$1,815.00	\$1,185.00
8. DATA ENTRY/EVENTS COORD	\$6,120.00	\$1,447.00	\$4,673.00
9. EMP COMP	\$1,200.00	\$812.00	\$388.00
10. EQUIP/SUPPLIES	\$7,000.00	\$6,049.00	\$951.00
11. PHONE/WEB	\$3,800.00	\$2,828.00	\$972.00
12. PUBLIC INFO/TRAINING	\$2,500.00	\$1,497.00	\$1,003.00
13. LIABILITY INSURANCE	\$3,300.00	\$0.00	\$3,300.00
14. TOTALS TO DATE	\$79,385	\$43,903	\$35,482

INCOME SOURCE	PLAN	RECEIVED
PCC	\$7,100.00	\$7,100.00
Court	\$25,000.00	\$25,000.00
City	\$20,000.00	\$20,000.00
CDBG ADMIN	\$1,000.00	\$250.00
NV LAW FOUND	\$16,500.00	\$16,500.00
EVENTS	\$2,500.00	
DONATIONS	\$0.00	\$0.00
TOTAL	\$72,100	\$68,850

Form **990-EZ**

Short Form Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2008

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)
▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form.
▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2008 calendar year, or tax year beginning July 1, 2008, and ending June 30, 20 09

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Termination <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization CASA OF CARSON CITY Number and street (or P.O. box, if mail is not delivered to street address); Room/suite 1545 EAST 5TH STREET City or town, state or country, and ZIP + 4 CARSON CITY, NV 89701-5023	D Employer identification number 31 1624090 E Telephone number (775) 883-6776 F Group Exemption Number
--	---	---	---

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method: Cash Accrual
Other (specify) ▶

I Website: ▶ www.casaofcc.org

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

J Organization type (check only one) — 501(c) (3) ◀ (insert no.) 4947(a)(1) or 527

K Check if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$1,000,000 or more, file Form 990 instead of Form 990-EZ ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

	Description	Line	Amount
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	82,077
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	
	4 Investment income	4	2,295
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule)	5c	
	6 Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/>		
	a Gross revenue (not including \$ _____ of contributions reported on line 1)	6a	4,140
	b Less: direct expenses other than fundraising expenses	6b	1,000
c Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	3,140	
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8 Other revenue (describe ▶ _____)	8		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	87,512	
Expenses	10 Grants and similar amounts paid (attach schedule)	10	
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	36,683
	13 Professional fees and other payments to independent contractors	13	
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	
	16 Other expenses (describe ▶ See schedule attached)	16	18,787
	17 Total expenses. Add lines 10 through 16	17	55,470
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	32,042
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	78,499
	20 Other changes in net assets or fund balances (attach explanation)	20	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	110,541

Part II Balance Sheets. If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	72,357	22	104,399
23 Land and buildings	6,142	23	6,142
24 Other assets (describe ▶ _____)		24	
25 Total assets	78,499	25	110,541
26 Total liabilities (describe ▶ _____)		26	
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	78,499	27	110,541

For Privacy Act and Paperwork Reduction Act Notice, see the instruction for Form 990.

Cat. No. 106421

Form **990-EZ** (2008)

Part III Statement of Program Service Accomplishments (See the instructions for Part III.)	Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts; optional for others.)
What is the organization's primary exempt purpose? Court appointed special advocates Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title.	
28 <u>Recruit and train volunteers to represent children removed from their home due to abuse or neglect. To advocate for the best interests of children in high-conflict custody cases.</u> <u>Approximately 75 children served on an annual basis.</u> (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a 56,470
29 _____ _____ _____ (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a
30 _____ _____ _____ (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a
31 <u>Other program services (attach schedule)</u> (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a
32 Total program service expenses (add lines 28a through 31a) <input type="checkbox"/>	32

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (See the instructions for Part IV.)				
(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (if not paid, enter -0-)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
See schedule attached				

Part V Other Information (Note the statement requirements in the instructions for Part VI.)

		Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		✓
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes		✓
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T.		
35a	a Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements?		✓
35b	b If "Yes," has it filed a tax return on Form 990-T for this year?		✓
36	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N		✓
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a		
37b	b Did the organization file Form 1120-POL for this year?		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?		✓
38b	b If "Yes," complete Schedule L, Part II and enter the total amount involved		
39	Section 501(c)(7) organizations. Enter:		
39a	a Initiation fees and capital contributions included on line 9		
39b	b Gross receipts, included on line 9, for public use of club facilities		
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0		
40b	b Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I		✓
40c	c Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶		
40d	d Enter amount of tax on line 40c reimbursed by the organization ▶		
40e	e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.		✓
41	List the states with which a copy of this return is filed. ▶ None		
42a	The books are in care of ▶ Chris Bayer, Director Telephone no. ▶ (775) 883-6776 Located at ▶ 1545 E. 5th Street, Carson City, NV ZIP + 4 ▶ 89701-5023		
42b	b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.	Yes	No
42c	c At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country: ▶		✓
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ		✓
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ		✓

Part VI Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51.

- | | | Yes | No |
|---|-----|--------------------------|-------------------------------------|
| 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I | 46 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II | 47 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E | 48 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 49a Did the organization make any transfers to an exempt non-charitable related organization? | 49a | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b If "Yes," was the related organization(s) a section 527 organization? | 49b | <input type="checkbox"/> | <input type="checkbox"/> |
- 50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				
Total number of other employees paid over \$100,000 ▶				

51 Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		
Total number of other independent contractors each receiving over \$100,000 . . . ▶		

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer _____ Date _____

Type or print name and title. _____

Paid Preparer's Use Only

Preparer's signature _____ Date _____ Check if self-employed Preparer's Identifying Number (See instructions) _____

Firm's name (or yours if self-employed), address, and ZIP + 4 _____ EIN _____ Phone no. _____

May the IRS discuss this return with the preparer shown above? See instructions Yes No

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No. 1545-0047

2008

Open to Public Inspection

Name of the organization

CASA OF CARSON CITY

Employer identification number

31 1624090

Part I Reason for Public Charity Status (All organizations must complete this part.) (see instructions)

The organization is not a private foundation because it is: (Please check only **one** organization.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**. (Attach Schedule H.)
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**. (see instructions)
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I b Type II c Type III—Functionally integrated d Type III—Other
- e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
 - (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
 - (ii) A family member of a person described in (i) above?
 - (iii) A 35% controlled entity of a person described in (i) or (ii) above?
- h Provide the following information about the organizations the organization supports.

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
NONE									
Total									

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	44,814	25,283	29,751	89,037	82,077	270,962
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1-3	44,814	25,283	29,751	89,037	82,077	270,962
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						0
6 Public support. Subtract line 5 from line 4.						270,962

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
7 Amounts from line 4	44,814	25,283	29,751	89,037	82,077	270,962
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	576	821	884	1,275	2,295	5,851
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	3,300	4,015	7,697	5,204	3,140	23,356
11 Total support. Add lines 7 through 10						300,169
12 Gross receipts from related activities, etc. (see instructions)						12
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f))	14	90.26 %
15 Public support percentage from 2007 Schedule A, Part IV-A, line 26f	15	%
16a 33 1/3 % support test—2008. If the organization did not check the box on line 13, and line 14 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
b 33 1/3 % support test—2007. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2007. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)
 (Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1-5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities, not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2007 Schedule A, Part IV-A, line 27g	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2007 Schedule A, Part IV-A, line 27h	18	%

19a 33 1/3 % support tests—2008. If the organization did not check the box on line 14, and line 15 is more than 33 1/3 %, and line 17 is not more than 33 1/3 %, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3 % support tests—2007. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3 %, and line 18 is not more than 33 1/3 %, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

CASA of Carson City

Form 990-EZ

31-1624090

Year ended June 30, 2009

Page 1, part I, line 16 - Other Expenses

Advertising and marketing	\$	490
Appreciation awards		290
Contract labor		1,050
Dues and subscriptions		375
Filing fees		25
Fundraising expenses		1,366
Internet connection expenses		729
Kids activities expenses		11
Liability insurance		1,871
Marketing supplies		1,675
Meals and volunteer appreciation		1,844
Office supplies and expenses		1,684
Payroll taxes		1,878
Postage		259
Printing and reproduction		162
Telephone		3,058
Training, seminars and conventions		1,441
Worker's compensation insurance		579
		<hr/>
	\$	<u>18,787</u>

Page 2, Part IV - List of Officers, Directors, Trustees, and Key Employees

<u>Name and address</u>	<u>Title and average hours</u>	<u>Compensation</u>	<u>Contrib to plans</u>	<u>Expense acct.</u>
Don Johnson 1545 E. 5th Street Carson City, NV 89701	President 5	0	0	0
Vicki Preston 1545 E. 5th Street Carson City, NV 89701	Treasurer 5	0	0	0
Barbara Bordok 1545 E. 5th Street Carson City, NV 89701	Secretary 5	0	0	0
Ron Knecht 1545 E. 5th Street Carson City, NV 89701	Board Member 2	0	0	0
Bob White 1545 E. 5th Street Carson City, NV 89701	Board Member 2	0	0	0
Monte Fast 1545 E. 5th Street Carson City, NV 89701	Board Member 2	0	0	0
Stephanie Gardner 1545 E. 5th Street Carson City, NV 89701	Board Member 2	0	0	0
Amy Clemens 1545 E. 5th Street Carson City, NV 89701	Board Member 2	0	0	0
Chris Bayer 1545 E. 5th Street Carson City, NV 89701	Director 25	\$ 28,535	0	0

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 15 1999**

CASA OF CARSON CITY INC
111 N CURRY ST
CARSON CITY, NV 89703

Employer Identification Number:
31-1624090
DLN:
17053318763028
Contact Person:
THOMAS E O'BRIEN ID# 31187
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
December 3, 1997
Advance Ruling Period Ends:
December 31, 2001
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Letter 1045 (DO/CG)

CASA OF CARSON CITY INC

will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period that you exceed the \$25,000 filing threshold even if your sources of support do not satisfy the public support test specified in the heading of this letter.

Letter 1045 (DO/CG)

CASA OF CARSON CITY INC

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day for each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

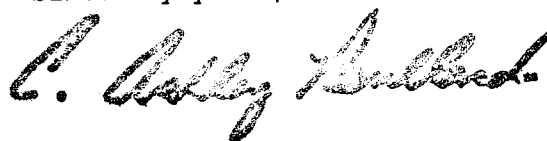
If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

CASA OF CARSON CITY INC

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "C. Wesley Hubbard".

District Director

Enclosure(s):
Form 872-C

Guidelines for Grants

Fiscal Year 2011-2012

Vision

A leader among cities as an inviting, prosperous community where people live, work and play!

Mission

Preserve and enhance the quality of life and heritage of Carson City for present and future generations of residents, workers and visitors.

City's Goals

A Safe and Secure Community

A Healthy Community

An Active and Engaged Community

A Clean and Healthy Environment

A Vibrant, Diverse and Sustainable Economy

A Community Rich in History, Culture and the Arts

A Community Dedicated to Excellence in Education

A Physically and Socially Connected Community

A Community Where Information is Available to All

1. The competitive grant review process seeks to identify and fund those projects and programs with the greatest potential for furthering the City's goals while benefitting the community.
2. Funding is provided on a year to year basis only. Funding is strictly limited by the availability of funds.
3. Upon approval by the Board of Supervisors of the request, the grant money will be included in the next succeeding year's budget and will be dispensed by the City Manager's Office without further hearing. However, the Board shall continue to retain the prerogative and authority to deny any payment, if in the opinion of the Board, the applicant is not making a "good faith" effort in meeting the obligations and commitments outlined by said applicant within the application process. All grants approved shall be subject to funding availability.
4. The Board of Supervisors may in any event decide by majority vote to conduct a subsequent hearing concerning the application and, if so, the applicant will be notified as to the date of the subsequent hearing.
5. The applicant will utilize the grant monies solely for the general benefit of Carson City and the purpose set forth in the grant application.
6. These guidelines shall not prevent the City from entering into a contract to provide grant money for a term of years.
7. These guidelines shall not control any grants of money provided by any other public or private entity.

8. Approval of each request for funds and/or other forms of consideration shall have a condition that the applicant must complete an Annual Report form detailing all funds utilized, measurable outcomes and benefit to the citizens of Carson City. The completed Annual Report must be submitted to the City Manager's Office no later than March 1, 2011.
- 9 Any and all individuals and/or entities desiring a grant from the City must complete and execute an "Application for Grant Funds" form and include the required attachments as listed in the application.
10. The **original and nine (9) copies** of the application packet must be submitted to the City Manager's Office no later than **5:00 p.m. on February 23, 2011**. An electronic pdf version may also be e-mailed to cceo@carson.org.

I have read and understand the Guidelines for Grants. The information that is included within this application and its attachments are true to my knowledge.

CASA of Carson City
Name of Program

Ch. Bayn
Project Director Signature

Feb 20 2011
Date

Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701
775-887-2100
775-887-2286 (fax)
cceo@carson.org
www.carson.org



CASA OF CARSON CITY
COMMUNITY SUPPORT SERVICES GRANT
2011-2012

Signed Guidelines
Annual Report 2010-2011
Application
Form 990
IRS Letter

Thank you,

A handwritten signature in black ink that reads "Chris Bayer". The signature is fluid and cursive, with the first name "Chris" and last name "Bayer" clearly distinguishable.

Chris Bayer
Director, cell 291-7014