

Annual Report
For Community Support Services Funding
Fiscal Year 2010-2011

Name of Organization: Partnership Carson City

Program/Project: Carson City Youth Community Support Services Funding

Amount of Funds Received \$ 76,000

Contact Person: Kathlyn Bartosz

Mailing Address: 1711 N. Roop Street

City: Carson City State: NV Zip Code: 89706

Phone Number: (775) 841-4730 E-mail: bartosz4@sbcglobal.net

Date Submitted: 2/23/11

1. Please attach a final financial income and expense statement that specifically explains how grant funds were used, including a comparison between your budgeted and your actual incomes and expenses.

2. Evaluate your achievement of the measurable outcomes listed in your application:

Monies distributed per Carson City Resolution 1995-R-20 to local youth and family agencies for programming are distributed based on 1) priorities established through a comprehensive community needs assessment process, guided by community coalition partners; and 2) goals established by the City of Carson. PCC promotes efforts that enhance:

1. A community-wide strategic and balanced approach that builds community, family and individual assets; decreases community/individual risk factors; promotes science-based prevention strategies; and generally promotes healthy communities for all to grow, live and learn;
2. Public and family awareness and education of the inherent ills associated with drug and alcohol use and gang involvement;
3. Prevention of first-time use or participation in drug and alcohol use, gang involvement and other at-risk behaviors;
4. Evaluation, treatment and counseling of substance abusers; and people, especially youth, engaging in at-risk behaviors; and
5. Effectiveness of public policy in solving the social issues created by substance abuse and at-risk behaviors.

Partnership Carson City requires semi-annual reporting of the funded agencies including specific outcomes based on the goals and objectives of the program. Following is a list of agencies funded including the program name, a brief description of services provided, and outcomes through December 31, 2010.

Advocates to End Domestic Violence - Teen Dating Violence Prevention: This program focuses on recognizing healthy relationships, signs of control and potential violence, and decision making skills. Produced videos and handout materials for 800 students. Scheduled classroom presentations with middle and high school administrators, local church groups, and other serving agencies to occur in 2011. Conducted presentations to local youth groups serving 71 teens.

Boys & Girls Club of Western Nevada - Teen Center: Career Launch, Money Matters, Junior Staff, Goals for Graduation, Keystone Club, and Leaders in Training programs delivered to middle and high school youth at the Club. The Keystone Club focuses on leadership training and community service serving 35 youth. Career Launch and Money Matters programs provide job training and money management skills. Career Launch served 16 youth and Money Matters will be offered in the spring. The Junior Staff program hires five teens to serve as liaisons between adult staff and the youth. The Goals for Graduation program provides guidance in meeting graduation requirements, requiring Club members to provide copies of report cards to staff to measure improvement and develop plans for academic success. 85 youth were served. The Keystone Club members operate the Snack Bar as a business, using profits to support their community service efforts including purchasing coats and hats for needy Club members, purchasing outfits for youth to attend Homecoming, purchasing a Wii system for the teen center, and adopting needy families at Thanksgiving and Christmas. Keystone Club community service projects included highway cleanup along Russell Street, hosting a diaper drive during National Family Week, and hosting a Santa photo booth at Best Buy.

Boys & Girls Club Mentor Center - E.P.I.C. Program: The E.P.I.C. Mentoring Program matches high school youth with professionals in the community to ensure successful completion of high school and entrance into college and/or vocational education. 100 sophomores have expressed interest in participating in the program, with 15 submitting applications through December. Of the 15, 12 have been interviewed and are ready to be matched. Three mentors have been recruited and a recruitment plan has been developed to gain more professionals to become mentors. Two articles appeared in the Nevada Appeal and the program was featured on Campus Chat. Staff received training on the NV Career Information System.

Ron Wood Family Resource Center - Youth and Family Support Services: Funding supports general services to youth and families residing in Carson City. 34,221 total individuals received units of service through December 2010 with 80% reporting an above average rating related to services being provided with respect and in a professional manner. 99% of the Client Satisfaction surveys indicated programs provided were above average to excellent. 17,327 individuals utilized the food bank and 802 holiday baskets (feeding 3,208 individuals) were distributed. 10,323 (51%) of individuals served through the food bank are 0-18 years of age. 11,949 individual referrals were made to community resources. 1,284 individual case management appointments were delivered. 5,600 youth received gifts through the Toys For Tots Program and 250 people participated in Family Fun and Fitness Day. Overall services increased by 33% from the previous year.

Court Appointed Special Advocates (CASA): CASA of Carson City serves the Court and abused and neglected children in Carson City. This grant funds the recruitment, training and supervision/support of volunteer advocates. Two CASA advocate trainings were held, training eight volunteers. Each training is 30 hours in length. CASA volunteers provided case management, attending 60 hearings and writing 60 reports to the courts. 50 children were served through the Foster Kids' Closet. The agency is in the process of moving to a new data system, the National CASA secure server based tracking system. This will allow for improvement in tracking cases.

The Greenhouse Project: This project will establish and operate a community-based greenhouse and outdoor educational community garden. Building plans were finalized and all required permits received from the City by December 2010. Bids are being received for all major building and utility components. A joint committee was formed with the Carson City School District to plan educational and vocational components of the project. A state recreational trails grant will reimburse for preconstruction costs to date. A ground breaking ceremony was held December 3rd. The sponsor drive for the 2011 flower baskets was completed in partnership with the Downtown Consortium.

3. Approximately how many people benefitted from your project? How many of those people were Carson City residents? What were some of the individual benefits?

In the first two quarters of FY 2010-2011, 26,664 youth and adults were served through direct programming. 13,233 were served through emergency services and referrals. All services were provided to Carson City residents. Individual benefits include youth receiving leadership skills, involvement in community service, job skills, mentoring specific to educational attainment, teen violence training, and advocacy services for youth abused and neglected. Additional benefits to families included essential services such as food, case management for families in crisis, and coordinated referrals. All these benefits directly relate to the priorities established by Partnership Carson City and the City.

4. What specific community benefit did your project provide Carson City?

All programs/services benefit Carson City by supporting healthy, substance free lifestyles for youth and their families. Services provided through the Ron Wood Family Resource Center offer the most direct benefit to the community by providing the necessities such as emergency food assistance, educational programs, and crisis intervention and/or case management services. Other agencies funded support services for populations that may be at risk such as low-income/homeless youth and families, youth at risk of dropping out of school, abused and/or neglected children, and youth/families that are experiencing conflict. Dealing with these issues in a community is necessary and beneficial.

5. Will this program/project be reoccurring? How do you anticipate funding the project in the future?

Partnership Carson City continually assesses the needs of Carson City related to youth and family services. Those agencies that provide programs/services that address community priorities will continue to be funded. Each grant cycle, new agencies/programs can apply for funding, allowing for PCC to fund services as needed in the community. PCC actively pursues other funding sources to support its priority goals and objectives, including state funding, federal grants, and private donors. Leveraging funding has been very successful over the past five years but two of these funding sources expired in 2010, leaving the organization to face the same economic realities as the City of Carson. PCC will adjust budgets and services provided as needed to best serve the community while maintaining quality programming.

6. Describe any challenges that impacted your program.

Ron Wood Family Resource Center indicated the following challenges in their semi annual report to PCC:

- WIC services continued to decline as many families are moving out of the area due to the economy and loss of employment. WIC participant levels declined for a loss of \$7K in revenue for the first two quarters. As a result, RWFRC streamlined WIC staffing by downsizing 2 positions.
- Family-to-Family services that assist families with children between 0-3 years of age have been sacrificed for the need to balance the budget in the 2011-13 biennium. This program has the highest per capita success rate in the state of Nevada. The State Division of Health and Human Services has indicated it intends to "sweep" the funding for this program, resulting in a \$42K loss to RWFRC.

There have been no other challenges in the first two quarters as all programming/services are desperately needed now in Carson City. All agencies have experienced increased requests for services with less and less funding. It is expected that youth and families served this fiscal year will far exceed the proposed numbers to be served.

Partnership Carson City – City Youth Services Grant

**Income/Expense Statement
7/1/10 – 12/31/10**

Agency	Annual Funding	Approved Budget		Expended to Date	
Advocates to End Domestic Violence	5,859	Personnel Operating	3,900 1,959	Personnel Operating	800 1,959
Boys & Girls Club Teen Center	19,341	Personnel	19,341	Personnel	9,670
Boys & Girls Club Mentor Center	6,800	Consultants Operating	1,400 5,400	Consultants Operating	600 1,900
CASA of Carson City	10,000	Personnel Training Operating	7,700 1,800 500	Personnel Training Operating	3,500 1,000 200
Ron Wood Family Resource Center	25,000	Personnel Contract Operating	12,270 1,820 10,910	Personnel Contract Operating	6,135 910 4,500
The Greenhouse Project	4,000	Consultant	4,000	Consultant	4,000
Partnership Carson City Grants Management	5,000	Personnel	5,000	Personnel	2,500
Totals	76,000		76,000		37,674

**PARTNERSHIP CARSON CITY FUNDING RECOMMENDATIONS
YOUTH SERVICES FUNDS: 2011-2012**

AGENCY/PROGRAM	Funding 2010-2011	Amount Requested 2011-2012	Score (40 possible)	Amount Recommended
Ron Wood Family Resource Center: Provide necessary funds for infrastructure required for salaries and occupancy costs to continue existing programs.	\$25,000	\$25,000	39	\$28,500.00*
Advocates to End Domestic Violence: School based dating violence prevention program for 800 youth in middle and high schools.	\$5,859	\$5,859	39	\$6,000.00
Boys and Girls Club – Mentor Center: Provide the E.P.I.C. (Educational Preparation and Improvement for College) mentoring partnership between Carson High School and WNC for 20 students, paired with 20 community professionals.	\$6,800	\$7,500	38	\$7,500.00
Boys and Girls Club – Teen Center: Provide a center with age specific personal and academic growth programs and services for 278 teens.	\$19,341	\$19,389	38	\$20,000.00
Carson City Symphony Assoc.: Provide string instrument instruction in the Carson schools to approximately 145 students from elementary through high school during the summer and next school year.	\$3,000	\$3,000	37	\$4,000.00*
Children’s Museum: Bring the travelling Lego “Art of the Brick” hands on, interactive art exhibit to the Carson Children's Museum. Attendance of 5,000 is anticipated.	0	\$5,000	31	\$5,000 (but, must provide 200 free admission tickets for low income Carson City children to this event)
Big Brothers, Big Sisters: Provide 14 Carson youth with mentoring services	0	\$19,833	20	0
PCC: Administration fee (6.5%) to manage these projects	\$5,000	\$5,000	-	\$5,000.00
Greenhouse Project (Did not apply through PCC this year)	\$4,000	0	-	-
CASA (Did not apply through PCC this year)	\$10,000	0	-	-
TOTAL	\$79,000,00	\$90,581.00		\$76,000.00

*Recommended amount higher than requested based on review of current services, and need.



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: RON WOOD FAMILY RESOURCE CENTER

Amount Requested: \$25,000.00

Contact Person: Joyce Buckingham

Mailing Address: 2621 Northgate Lane ~ Suite 62

City: Carson City State: Nevada Zip Code: 89706

Phone Number: (775) 884-2269 E-mail: executive_director@carson-family.org

501(c)3 Taxpayer I.D. Number: 86-0865470

Date Submitted: _____

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

Our Mission Statement: Create a lasting community-wide effort between private sector and governmental agencies to promote healthy family relationships through education and support services. Ron Wood works diligently to identify the gaps in services in the community. Our extended mission is to supplement services in the community while avoiding duplicating services.

2. How long has your organization been in existence? 16 Years 0 Months

How long has your organization been in Carson City? 16 Years 0 Months

3. Describe in general the activities or services of your organization:

Ron Wood Family Resource Center provides information and referrals, parenting classes, infant and toddler classes, child car seat safety classes and car seats, child abuse and neglect intervention, youth anger management classes, truancy accountability for the Carson City School District, substance abuse prevention for youth, mental health and behavioral counseling for youth, childhood obesity prevention, nutritional education, individual case management, resource lending library, foster youth self-sufficiency programs, WIC supplemental food program, breastfeeding support and emergency food bank assistance.

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 35,000 # of Adults 34,000 # of Seniors 4,000

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 31,500 # of Adults 31,000 # of Seniors 3,500

6. How many paid employees/volunteers does your organization employ?

of full-time employees 13 # of part-time employees 6

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc): 25%+/- for overall complete RWFRC budget

8. Describe how your organization is managed and governed (i.e., Board of Directors).

Board of Directors

9. Please provide information on your Executive Board members or contact person:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
Paul R. Saucedo	Chairman	(775) 883-3626
Valeri Wood	Vice Chairperson	(775) 781-2468
Ruth Aberasturi	Secretary	(775) 882-3649
Rick Redican	Treasurer	(775) 882-6911

Program/Proposal Information

10. Amount of funds requested? \$ **25,000.00**
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

Program/Proposal: Ron Wood operates under state, federal and local grants with some donations from private and corporate entities. Unfortunately, we are experiencing a shortfall in funding some of the programs and services that we solely provide in the Carson City area. The grant structure of most of our grants do not provide for some of the necessary funding that is needed to continue to provide services to targeted population. Programs and services that are not funded are; Co-Parenting After and During Divorce Parenting Class, operating & occupancy costs and some wages for the Executive Director, Fiscal Manager and Administrative Support staff.

Targeted Population: Very Low to Moderate Income families in Carson City, specifically youth and families in need, youth with high risk behaviors, youth with mental or behavior health counseling needs, children that have been abused or neglect, families at risk (abuse, neglect and substance abuse issues) and economically disadvantaged. Over 90% of families and youth served resident in Carson City.

Numbers to be served:

70,000+ - Fiscal year 2011-2012 – Total individuals utilizing center services
28,350+ – Individuals Low-Moderate Income will utilize the food bank
15,000+ – Individual referrals for services per year
2,500+ – Case management appointments

Grant Specific Funding Description

This grant will fund administrative and fiscal support staff, operating costs and occupancy costs that existing grants do not fund. The staff support, operating and occupancy costs are imperative to continue providing program oversight, fiscal services and basic services needed for the center to continue serving the community.

Organization Qualifications

The Ron Wood Family Resource Center was established in 1995 through a combination of efforts by the Carson City Mayor, Sheriff, District Attorney, Superintendent of Schools, District Manager of Division of Child and Family Services, Juvenile Probation and Court, Carson Mental Health, and the Community Council on Youth. Originally created as a truancy prevention project, the Ron Wood Family Resource Center quickly grew to become a comprehensive resource center where families could obtain information and services needed.

The mission of the Ron Wood Family Resource Center (RWFRC) is to create a lasting community-wide cooperative effort between the private sector and governmental agencies to promote healthy family relationships through education and support services. Since its inception, the Center has worked with and collaborated with numerous agencies and service groups to provide family-friendly social services, programs, and outreach efforts to ensure the best way of meeting the needs of the Carson City community.

The RWFRC provides truancy prevention activities and case management, family advocacy/crisis intervention, child safety seat installation, emergency food bank services, parenting classes, infant and toddler programs as well as WIC (Women, Infants, and Children) supplemental nutrition/education services. Our newest program is the Reach Up! Program which reached over 900 youth with bereavement/grief/loss issues, mental health, behavioral or substance abuse issues since September 2007. Youth remain the #1 priority of Ron Wood Family Resource Center. Continued efforts to provide outreach, group and individual services will continue to be our priority.

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

City Goals: A Safe and Secure Community
A Healthy Community
A Clean and Healthy Community
A Community Where Information is Available to All
A Community Dedicated to Excellence in Education
A Physically and Socially Connected Community

Measurable Outcomes

1. Treat community members (youth and families) with respect and offer them quality programs and service at NO COST TO THEM if needed.

Outcome: 70,000+ individuals will be served; Monthly reports and data collection from each member of the staff will support the number of individuals served in each program. 80+% of individuals that attend programs and services and will complete evaluations and will indicate a favorable/above average indication that services were beneficial and the center services were delivered with respect and professionalism.

2. 28,350+ – Carson City individuals Low-Moderate Income will utilize the food bank

Outcome: 28,350+ Carson City residents will complete food request forms and receive quality and nutritious foods on an emergency basis. 50+ % will be youth from 0 to 18 years of age.

3. Ron Wood Family Resource Center will provide immediate information and referrals to the residents of Carson City to promote healthy lifestyles, excellence in education and support quality of life issues.

Outcome: 15,000+ – Individual referrals for services per year
2500+ – Case Management appointments for individuals most in-need.
80% of individuals surveyed will specify that Ron Wood Family Resource Center has provided above average to excellent services.

Timeline - Services are existing and will continue July 1, 2011 to June 20, 2012

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

Individuals that will benefit from these funds will be 100% Carson City youth, adults and seniors and 100% of these residents will be in the very low to moderate income guideline as stated by HUD. Individuals are receiving 2-3 days of food per month.

Funding for staff and services at the center will always realize a grant budget shortfall. State and federal grants have guidelines that limit indirect services. RWFRC fund raising and fee-for-service programs are growing and assisting in the reducing our budget deficit.

RWFRC is working hard to enhance services and programs to meet the needs in our community. We have just moved locations and expanded the center from 5000 sq. ft. to 8000 sq. ft. The City of Carson graciously allowed us a 10 year \$1.00 per year lease. We have reduced our overhead in occupancy by \$66K+ per year and redirected these funds into direct client program services. Our service needs continually grow with the high unemployment and poor economic conditions. RWFRC has experienced an increase of +35% in providing services with budget deficit of -5% over last fiscal year. (2009 - 2010)

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

YES - Similar services

1. F.I.S.H. (Friends In Service Helping) - FISH offers food assistance and case management on a limited basis. Individuals in the community are given assistance "once per lifetime". RWFRC and FISH collaborate and coordinate activities. Ron Wood receives bulk meats, dairy and extra produce. Donations are made from RWFRC to the FISH Dining Room to support the meals. Ron Wood has donated a variety of meats, milk, bread, salad and produce when the Food Bank is overstocked with perishables or receives bulk items that aren't appropriate for individuals or families.
2. Eagles' Wing Christian Fellowship has opened a Food Bank for distribution one day per week.

3. Food For Thought is a back pack program that sends food home with each child in-need for nourishment over the weekend.
 4. Carson City Health and Human Services and Circles have abbreviated programs that assist with information and referrals. Any families that receive services from other agencies are often receiving "wrap-around" services from a team of agencies. In Carson City, many of the agencies that offer case management, services, information and referrals work closely as a team to insure that the community receives accurate information and thorough (not duplicative) assistance.
15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

BUDGET DETAILS/DESCRIPTION	AMOUNT
Executive Director Wages for administration/supervision 15% FTE of salary + fringe benefits	\$ 8,830.00
Co-Parenting Workshop Facilitator 2.5 hrs per week @ \$20.00 per hour + fringe	\$ 5,200.00
Administrative Support 5 hours per week @ \$10.00 per hour + fringe	\$ 2,150.00
Fiscal Manager 1 hour per week @ \$35.00 per hour	\$ 1,820.00
Occupancy Costs Gas, electric, phone, garbage, janitorial	\$ 1,500.00
Operating Costs Postage, copier, printing, office supplies, liability insurance, audit	\$ 2,500.00
PCC Administration of grant (12% set rate)	\$ 3,000.00
TOTAL FUNDING REQUESTED	\$25,000.00

16. Has your organization been funded by Carson City previously? Yes No
 If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
06-07	\$21,051.00	RWFRC Programs and Services
07-08	\$24,000.00	RWFRC Programs and Services
08-09	\$21,472.00	RWFRC Programs and Services
09-10	\$21,472.00	RWFRC Programs and Services
10-11	\$20,000.00	RWFRC Programs and Services

All programs at RWFRC receive grant funding for direct services. Unfortunately some of the grants require grantees to donate administrative time as inkind and deemed indirect services. (Office of Traffic Safety - 2 grants)

Grants that do not allow adequate funding for indirect program administration/fiscal accounting; Chafee/FAFFY, Children's Trust Fund, IVB, Family To Family, Family Resource Center, WIC and WIC Breastfeeding subgrant.

Although Ron Wood operates 18 grant funded programs, inherently the wages of the Executive Director, Fiscal Manager and Receptionist/Admin Support staff suffer an ongoing funding shortfall.

Required Attachments:

- A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.
- **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- Signed Guidelines for Grants (please keep a copy for your files).

Carson City, a Consolidated Municipality

Application for

**Carson City Youth
Community Support Services Funding**

Fiscal Year 2011 - 2012

Name of Organization: Advocates To End Domestic Violence

Amount Request: \$5,859

Contact Person: Lisa M. Lee, Executive Director

Mailing Address: Post Office Box 2529

City: Carson City State: Nevada Zip Code: 89702

Phone Number: 775-883-7654 E-mail: carsonadvocates@aol.com

501 (c)3 Taxpayer I.D. Number: 94-2665387

Date Submitted: February 20, 2011

Please mail completed application and attachments to:

Partnership Carson City
1711 North Roop Street
Carson City, Nevada 89701

Carson City Youth Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011 - 2012
Organization Information

1. What is the overall purpose or goal of your organization?

Advocates to End Domestic Violence believes in the worth, dignity, and uniqueness of individuals, their ability and responsibility to affect change in their lives, and the right to live free from violence. The purpose of Advocates To End Domestic Violence is to provide prevention, crisis intervention, and support services to victims of domestic violence to aid them and their families in breaking the cycle of violence in their lives and moving toward self-sufficiency.

2. How long has your organization been in existence?

Advocates was founded in 1979 and incorporated in 1981.

3. Describe in general the activities or services of your organization?

Advocates provides prevention, crisis intervention, and support services to victims of domestic violence and/or sexual assault. The **crisis hot-line** is operated 24-hours a day, seven days a week by both trained staff members and volunteers. The 51-bed **emergency shelter** offers victims and their children safety and support while they heal and move forward with their lives. Shelter clients receive intensive case management, budgeting, parenting and life skills classes, support groups, individual counseling, and aid toward becoming independent and self-sufficient. The **Teen Dating Violence Prevention** program is presented to area youths, providing awareness and resources toward breaking the cycle of abuse before it begins. The **Court Advocates'** program directly assists victims throughout the community in obtaining stalking and temporary restraining orders, court accompaniment, and community referrals. The **Sexual Assault Response Advocates** (S.A.R.A.) provide crisis intervention, hospital accompaniment during rape exams, court advocacy, and assistance with police reports and victims of crime assistance. Advocates has been aiding victims and their children since 1979.

4. How many people do you intend to serve during the Fiscal Year 2011-2012?

#of Youth 800 **#of Adults** 0 **#of Seniors** 0

5. **How many people served this Fiscal Year 2010-2011 will be Carson City residents?** #of Youth 800 #of Adults 0 #of Seniors 0

6. **How many paid employees/volunteers does your organization employ?**

of full-time employees 13 # part-time employees 5 & 140 trained volunteers

7. **Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc):**

Advocates will **not** utilize requested City funds for administrative costs. 100% of all funds received will be allocated toward direct services for the Teen Dating Violence Prevention program.

8. **Describe how your organization is managed and governed (i.e., Board of Directors).**

Advocates has a dedicated board of directors consisting of seven community members who meet monthly and provide guidance on policies and fiscal oversight. The Executive Director is responsible for the day-to-day operations of the agency and reports directly to the Board of Directors. The agency contracts for **independent** monthly financial statements and an **annual audit**. Additionally, the agency passes numerous annual program reviews conducted by granting agencies and operates within "governmental accountability office" polices.

9. **Please provide information on your Executive Board members or contact person:**

<u>Name</u>	<u>Title</u>	<u>Phone</u>	<u>Chairperson</u>
Lisa Lee	Executive Director	883-7654	Dr. Susan Pintar

Program/Proposal Information

10. **Amount of funds requested? \$** 5,859

11. **Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.**

Teen dating violence, like adult domestic violence, is a pattern of coercive,
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manipulative behavior that one partner exerts over the other for the purpose of establishing and maintaining power and control. The effects of dating violence can range from bruised self-esteem to broken bones, permanent injury, and even death. The Bureau of Justice reports that nearly one in three high school students have been or will be involved in an abusive relationship. Dating violence crosses all economic, racial, gender, and social lines, with the majority of victims being young women who are at the highest risk for serious injury.

In 2000, Advocates developed the school-based dating violence prevention program in a proactive effort to eliminate domestic violence before it has the opportunity to affect the lives of local teenagers. The program's curriculum and materials have been approved by the school district and are structured to reach each targeted age group. Presentations are given to Carson Middle School, Eagle Valley Middle School, Silver State Charter Schools, Opportunity High School, and Pioneer High School Students. The presentations are also provided to area youth groups and organizations, and materials are tailored to meet the needs of each group and time frame. In total, the program is anticipated to reach **a minimum of 800 students**. The classes utilize age-appropriate dramatized videos, informational handouts, worksheets, role playing, and class discussions to encourage interaction and capture the student's attention while providing opportunities for skill development and increased awareness. Pre and post tests document students' level of awareness prior to and after each presentation. The ultimate goal of the program is to reduce violence in youth dating relationships and promote healthy, respectful relationships through increased awareness, and the ability to identify controlling and abusive behaviors. Conflict resolution, communication, and critical thinking skills are the cornerstone of the program.

- 12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):**

Advocates' request for funding will meet at least two of the City's stated goals:
A Safe and Secure Community and A Healthy Community.

<p>GOAL: Reduce teen dating violence to promote a safe, secure, and healthy community that promotes respectful relationships through increased knowledge and awareness of abusive and harmful relationships.</p>	
<p>OBJECTIVES OUTCOMES</p>	
<p>Review, compile, and develop age-appropriate curriculum materials to be presented in a classroom setting.</p>	<p>Purchase/produce videos and handout materials for 800 students during the 1st and 2nd quarters.</p>
<p>Presentations will be provided to 7th & 8th grade students at the middle schools as well as area high schools and local youth groups.</p>	<p>Classroom presentations will be scheduled with middle schools and high schools administrators and teachers during the 2nd and 3rd quarters.</p>
<p>Using a variety of techniques such as role play, videos, creative expression, structured exercised, and practice of new skills, the classroom presentations will engage students in discussions of real life situations related to healthy and abusive relationships.</p>	<p>Present teen dating violence prevention program to 800 Carson City students utilizing approved curriculum and pre and post tests during the 3rd and 4th quarters.</p>

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

By providing youths with the necessary tools to recognize and thus avoid abusive relationships, Advocates believes that fewer teenaged relationships will evolve into adult domestic violence incidents. This will decrease the need for crisis intervention, emergency shelter, legal services, law enforcement, substance abuse counseling, and welfare assistance, thereby changing the path that many teens are heading toward while benefitting the community of Carson long term.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

Advocates To End Domestic Violence is the **only program** that provides interactive teen dating violence prevention classes to students in Carson City. Advocates works in a collaborative effort with other social service organizations and agencies in order to provide a full range of opportunities and services for the students we serve.

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

Budget Category	Calculations	Budget Request
<p>Personnel/Fringe: The part-time position will dedicate a minimum of 6 weeks of class instruction. 2 weeks of program development, class preparation, and program reporting, and 2 weeks of community presentations.</p>	<p>40hrs/wk x \$14.00 x 10wks =\$5,600 8.65% withholding/benefits = \$484 Total Personnel Cost \$6,084 Advocates will be matching the staffing cost of \$2,184 through other funding sources</p>	<p>\$3,900</p>
<p>Travel: Mileage to and from area schools</p>	<p>14 miles/day x 5days x 6wks x .50 =\$210 Advocates will be providing the cost travel in the form of a match</p>	<p>N/A</p>
<p>Training: In-state conference/seminar</p>	<p>Estimated registration fee \$200 Advocates will be providing the cost of training in the form of a match</p>	<p>N/A</p>

<p>Operating: Printed materials/handouts workbooks, pre-post tests, and evaluations will be purchased, printed, and copied. Interactive videos will be updated annually to remain current and timely. Materials listing the 24-hour crisis hot-line number will be given to students for future reference.</p>	<p>Purchase of printed materials and copies \$3,000</p> <p>Educational videos\$ 300 Promotional materials/handouts \$600</p> <p>Total Costs \$3,900</p> <p>Advocates will be matching the remaining \$1,941 in material costs through other sources.</p>	<p>\$1,959</p>
<p>Total Budget Request</p>		<p>\$5,859</p>

**16. Has your organization been funded by Carson City previously? [X] Yes [] No
If yes, please list:**

The teen dating violence prevention program has received funding through CCOY/Partnership since 2000. The following represents the past five years of funding.

<u>Year</u>	<u>Amount</u>
06-07	\$6,600
07-08	\$5,859
08-09	\$5,859
09-10	\$5,859
10-11	\$5,859

Required Attachment

A copy of your 501 (c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.

A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.

Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.

Signed Guidelines for Grants (please keep a copy for your files).

Advocates To End Domestic Violence has provided the above required documents in our request for City Block funding and there for have not reduplicated the documentation.



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: Mentor Center Boys & Girls Clubs of Western Nevada

Amount Requested: \$7500.00

Contact Person: Ruth Gordon, Mentor Center Director

Mailing Address: 1870 Russell Way

City: Carson City State: NV Zip Code: 89706

Phone Number: (775)882-8820 E-mail: ruthg@bgcwn.org

501(c)3 Taxpayer I.D. Number: 88-0269139

Date Submitted: _____

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

To ensure that every youth has at least one caring adult in their life who supports, encourages and guides them towards their future. To inspire and enable all young people, especially those who need us the most, to realize their full potential as productive, responsible and caring individuals.

2. How long has your organization been in existence? 10 Years 11 Months

How long has your organization been in Carson City? 17 Years 1 Months

3. Describe in general the activities or services of your organization:

The Mentor Center has three mentor programs serving the youth of Carson City. We have a community based program, where the mentors and the youth, many impacted by incarceration, on their schedule and set goals that are specific to the youth. Second, we have a program at Carson High School collaborating with WNC called E.P.I.C. (Educational Preparation & Improvement for College). Our third form of mentoring is a group mentoring project starting with 5th grade under-fathered boys with an anti-gang emphasis.

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 135 # of Adults n/a # of Seniors n/a

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 135 # of Adults _____ # of Seniors _____

6. How many paid employees/volunteers does your organization employ?

of full-time employees 4 at the Mentor Center # of part-time employees 0

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc): According to our most recent 990 form, 23.6% of our funding goes to management and general expenses.

8. Describe how your organization is managed and governed (i.e., Board of Directors).

The organization is governed by a Board of Directors which consists of twenty five leaders of the community, including our former Mayor, former Superintendent of Carson City School District, Carson City Sheriff, Justice of the Peace, a licensed psychiatrist and several

business executives. The Board is tasked with developing and ensuring the implementation of all management and fiscal policies, oversight of financial activities and meets monthly to accomplish these tasks. Our Chief Professional Officer reports to the above mentioned Board of Directors.

9. Please provide information on your Executive Board members or contact person:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
Kathy Tatro	President & Chief Volunteer Officer	(775) 883-1308
Jeff Vathayanon	First Vice President	(775) 815-5916
Scott Robinson	Second Vice President	(775) 882-0900
Larry Messina	Third Vice President	(775) 841-0384
Jeff Callister	Treasurer	(775) 882-5484
Dr. Mary Pierczynski	Immediate Past President	(775) 883-6876

Program/Proposal Information

10. Amount of funds requested? \$ **7500.00**
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

Our request for funding will enable us to continue our E.P.I.C. Program. We feel that this program meets at least five of the City's goals:

An Active and Engaged Community: By involving successful professionals in the community as mentors, both the mentee and mentor will be actively involved in Carson City on many various levels. The mentor will become more aware of our youth educational system and introduce the student to areas of interest outside his/her current experience.

A Vibrant, Diverse and Sustainable Economy: We will be connecting Carson City students to career advancement possibilities following successful education and / or job training. These first time graduates and higher education students will then be able to contribute to the community.

A Community Dedicated to Excellence in Education: We aim to promote a "culture of mentoring" in Carson City. By placing area professionals in the role of mentor we will place the spotlight on the responsibility and importance of all of the community in graduating young people ready to contribute to society. Mentees will be supported academically, socially and show improved attendance if needed.

A Physically and Socially Connected Community: By bringing together youth and area professionals, we will see bridges built between generations and experience.

A Community Where Information is Available to All: To participate in E.P.I.C. one just has to have the desire to better themselves and guide another. Our target audience includes youth impacted by incarceration; first generation high school graduates; and first generation seekers of higher education or trade development.

E.P.I.C. (Educational Preparation & Improvement for College) is designed to reach a gap we have in a large high school in meeting the needs of those students identified as having academic and/or vocational promise but needing the support of another caring adult to get there.

EPIC is a mentoring program that pairs successful community members with Carson High School sophomores to assist them in reaching their goal of attending college or vocational training. Matches will begin in the sophomore year and will continue through high school graduation and one semester their first college or vocational year.

The mentors provide a role-model to the students who may otherwise not have the resources, encouragement, or know-how to attend college. The mentors and mentees commit time each week to discuss educational and career goals, college applications, financial aid, scholarships, and other topics related to college and success in life as a community member.

Goals of EPIC

- Develop values, goals and skills with support of a trained and screened mentor
- Planting the seed of future higher education early in their high school careers
- Successful completion of High School
- Preparing all students for higher education or career training programs

Students will be identified by school counselors, deans and teachers as benefiting by participation in EPIC based on the criteria noted above. Student referral forms and permission forms are completed by the parent/caregiver. Each student then signs a contract committing to the program.

Mentor volunteers complete a volunteer application with references, Mentor Orientation and Training, and a background check. They are asked to commit to the three and one-half years of regular weekly contact with a mentee. Mentors are matched with their mentee based on interest, career and gender. Matches meet and follow prearranged meeting schedules with speakers as well as on their own.

Western Nevada College has agreed to participate with the Mentor Center in introducing the youth to the idea of higher education early in the high school career. During the Senior year, WNC operates a program called Bridge to Success which will be a strong conclusion to the students involved in EPIC.

The Mentor Center has been operating a successful mentoring program in Carson City since April 2000, begun by Leadership Alumni Carson City and administered by the Boys & Girls Clubs of Western Nevada. We have demonstrated strong ties in the community, at the college and at the High School that will support the EPIC program. We will continue to support the matches throughout the three plus with speakers, materials and lunches at the school.

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

GOAL: The goal of the E.P.I.C. Mentoring Program is to enroll and match students that show promise but lack support and follow them through successful completion of high school and entrance into college and/or vocational education.

OBJECTIVES

Successful completion of each of the Sophomore, Junior and Senior years in Carson High School Graduation with a CHS diploma

OUTCOME

Measures: Attendance records for school and participation in EPIC; Grade reports; needed progress reports for classes at risk

OBJECTIVES

Develop values, goals and skills with support of a trained and screened mentor

OUTCOME

Pre and post tests will show growth in knowledge and understanding in the areas of life skills & competency, safe behaviors and choices that affect educational and personal success, community involvement and career goals

OBJECTIVES

Preparation for higher education or career training programs

OUTCOME

Planting the seed of higher education/training early in the high school career

Measures: Written evaluations following presentations offered throughout the three years;
interviews with staff and college personnel as a student moves on

OBJECTIVES

A more than sufficient number of volunteer community mentors wishing to participate in EPIC
and to share what they know

A community dedicated to excellence in education

OUTCOME

Measures: Increased awareness of graduation and career roads open to students and the role the
community plays in helping students achieve these goals, evidenced by a growing
number of interested mentors

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

The funds dedicated to this program will have a ripple effect throughout the community. The first person to benefit will be the student. Through training that includes, but is not limited to, educational success, career search and life skills, they will be driven to high school graduation and a vision for their future. Funds will support any special classroom projects and additional tutoring a student might require.

As a professional from the community, the mentor benefits by sharing what he/she knows.

Mentors often relate how their lives are changed by the relationship. Funds will be used for background checks and training of the adult volunteer.

The community will benefit by these funds well spent as they see more and more students graduate and continue their education or vocational training and enter the workforce.

We intend to keep this program going and add new sophomore students to it each year as the class ahead of them move forward. We will always be looking for sustainability resources from a diversified field.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

Hug High School in Reno has a partnership with UNR in a program titled ASCENT (All Students College Educated in Nevada Today). We have met on three occasions with the Principal to learn of their style, successes and corrective actions over the past five years. There is no other program in Carson City with this type of one-on-one mentoring with a school success emphasis. WNC has the Bridge to Success Program for seniors in high school to assist in college preparation and entrance. We are working with the college as the "on-ramp" to that piece. Our students will take part in Bridge to Success when they are in their Senior year.

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

Budget Category	Calculations	Budget Request
Personnel/Fringe:		0.00
Consultants/Contractors:	Speakers: 4 @ \$100	400.00
	Counselor Consultants:1 @ \$525	525.00
Training:		500.00
Operating:	Meeting Food 9X \$75	675.00
	Yr2 Kickoff Event 40 people @ \$15.	600.00
	Shirts 15 @ \$20	300.00
B	Backpacks 20 @ \$20	400.00
P	Planners 40 @ \$6	240.00
	Nametags 45 @ 7	315.00
	Misc office equipment & supplies	500.00
	School bus for trips to WNC	
	@ 0.16 mile, \$27. hr driver x 2hours x 2 trips	113.00
	Background Checks: 20 @ \$20	400.00
	Training Materials: 40 @ \$10	400.00
	Advertising newspaper, movie theater	1332.00
	Mentor Recruitment	800.00
	Budget Total	\$7,500.00

16. Has your organization been funded by Carson City previously? Yes No
If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
00/01	15,000	Program Development & Instigation
01/02	15,000	Mentoring Carson City Youth
02/03	4,937	Mentoring Carson City Youth
03/04	4,900	Mentoring Carson City Youth
04/05	6,400	Mentoring Carson City Youth
05/06	7,371	Mentoring Carson City Youth
06/07	7,500	Mentoring Carson City Youth
07/08	6,900	Mentoring Carson City Youth
08/09	7,800	Mentoring Carson City Youth
09/10	6,864	Institute the E.P.I.C. Mentoring Program at CHS

Required Attachments:

- A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.

- **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- Signed Guidelines for Grants (please keep a copy for your files).



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: Boys & Girls Clubs of Western Nevada

Amount Requested: \$19,389

Contact Person: Diane McCoy, Director of Operations

Mailing Address: 1870 Russell Way

City: Carson City State: Nevada Zip Code: 89706

Phone Number: (775) 882-8820 E-mail: dianem@bgcwn.org

501(c)3 Taxpayer I.D. Number: 88-0269139

Date Submitted: Feb 21, 2011

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

To inspire and enable all young people, especially those who need us the most, to realize their full potential as productive, responsible and caring individuals.

2. How long has your organization been in existence? 17 Years 1 Months

How long has your organization been in Carson City? 17 Years 1 Months

3. Describe in general the activities or services of your organization:

Our Club is open five days a week from 2:00 to 6:30pm on regular school days. During summer, school breaks and early release days we are open from 7:00am to 6:30pm. Our membership fee is \$20.00 per year; during the summer break we charge \$25.00 a week. We have scholarship available for families that cannot afford this nominal fee. We currently have 56% of our families on scholarships; we do not deny any families or youth membership because of financial hardships. Our daily programming offers members the choice of going to the Teen Center, Arts and Crafts, Homework assistance in the Power Hour room, Tech Lab, Sports and fitness outside, games room (board games, coloring, pool, video games) and last but not least a free snack each day. During the summer break we work with Carson City School District to provide free Breakfast and Lunch for all our members. Last year our membership totals were 2,717 members between the ages of 6 to 18.

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 2,800 # of Adults n/a # of Seniors n/a

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 2,400 # of Adults n/a # of Seniors n/a

6. How many paid employees/volunteers does your organization employ?

of full-time employees 14 # of part-time employees 28

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc): According to our most recent 990 form, 23.6% of our funding goes to management and general expenses.

8. Describe how your organization is managed and governed (i.e., Board of Directors).

The organization is governed by a Board of Directors which consists of twenty five leaders of the community, including our former Mayor, former Superintendent of Carson City School District, Carson City Sheriff, Justice of the Peace, Hospital Chief of Staff, a licensed Psychiatrist and several business executives. The Board is tasked with developing and ensuring the implementation of all management and fiscal policies, oversight of financial activities and meets monthly to accomplish these tasks. Our Chief Professional Officer reports to the above mentioned Board of Directors.

9. Please provide information on your Executive Board members or contact person:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
Kathy Tatro	President & Chief Volunteer Officer	(775) 883-1308
Jeff Vathayanon	First Vice President	(775) 815-5916
Scott Robinson	Second Vice President	(775) 882-0900
Larry Messina	Third Vice President	(775) 841-0384
Jeff Callister	Treasurer	(775) 882-5484
Dr. Mary Pierczynski	Immediate Past President	(775) 883-6876

Program/Proposal Information

10. Amount of funds requested? \$ **19,389**
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

The Boys & Girls Clubs of Western Nevada (BGCWN) offers teens what they need and want the most a place to call their own, with adults who respect and listen to them; a safe environment where they can have fun and be themselves; and interesting, constructive activities that channel youthful energy into challenging pursuits. A youth development strategy that fosters a sense of belonging, competence, usefulness and influence underlies all Boys & Girls Club programs and builds self-confidence and self-esteem.

For seventeen years, BGCWN has been in the forefront of youth development, working with teens from all segments of Carson City, but with a special effort to reach those from disadvantaged economic, social and family circumstances. We have actively sought to enrich the lives of the youth of our community. We are dedicated to ensuring that our community's youth have greater access to quality programs and services that will enhance their lives and shape their futures.

BGCWN is the only facility-based youth center in the community; we employ forty-two paid professional staff both full time and part time and offer daily access to a broad range of programs in five core program areas: Education and Career Development, Character and Leadership Development, Health and Life Skills, The Arts and Sports, Fitness and Recreation. Teens will benefit from trained, caring, professional staff that help young people take control of their lives, envision productive futures and achieve their goals.

Today (February 18th), more than 2,219 boys and girls are current members of BGCWN of that number 278 are teens. The proposed programs will target teens and we will track and measure the teens participating in the following programs:

Goals For Graduation:

This program features five major components:

- **Focus teen's attention on setting goals.** This component is designed to capture teen's attention with a variety of techniques to generate enthusiasm and interest for participation in the Goals for Graduation program. Including an exciting pep rally to kick off the program where members take the confidence boosting "I Can Achieve" pledge.
- **Set goals for academic success.** Goal setting is practiced in a three-step process with increasing personal responsibility. The long-term goals are broken down into manageable steps that can be accomplished on a daily or weekly basis.
- **Support and encourage achievement.** To contribute to the success of each participant, BGCWN staff provides daily homework support and supplemental educational activities that enhance goal achievement.
- **Helps teens relate goal setting success to other areas of their lives.** Staff assists teens in bridging their goal setting experiences with other areas of their lives. They are asked to share what they accomplished as a result of the goal-setting program. Staff asks the teens if they understand how this success is helpful in other aspects of their lives. Participants are asked if they would like to hear an outside perspective on how their goal

achievement has helped them. Once the discussion is completed participants are presented with an incentive that is linked to their goal setting success.

- **Assist teens to develop a personal commitment to learning.** As teens become more successful, staff move teens away from dependence on rewards and towards intrinsic satisfaction from the learning experiences. Teens are encouraged to set educational goals each day and celebrate the success of achieving each goal.

Youth participating in “Goals for Graduation” can expect the following benefits:

- Securing the required knowledge and ability to set goals
- Participating in successful goal-setting experiences
- Developing good habits to apply to studying or completing home works assignments.
- Understanding how academic goal setting impacts future aspirations
- Confidence in their ability to succeed
- Improved self-esteem
- Improved grades
- Improved social behavior
- Engaging in a continual cycle of setting and attaining goals
- Acquiring a lifelong commitment to learning

Career Development/Junior Staff Program:

BGCWN proposes to implement the Career Development/Jr. Staff Program to assist members aged 13 to 18 years in exploring a career in youth or human services. This program provides youth with the opportunity to participate in a comprehensive career/volunteer development program consisting of leadership and service activities. It also provides youth with the essential support to prepare them for future employment opportunities. The program components are as follows:

- Geared for members aged 13 to 18. This small-group program gives members the opportunity to explore personal strengths, needs and interests and looks at how they correlate with a career choice.
- Participants must complete 60 hours of volunteer service within at least four different areas of the Club.
- Identifies and completes at least two community service projects totaling a minimum of 10 volunteer hours.

These three components help to set the foundation for the segments that follow:

- Club Service geared for teens aged 17 -18, this program gives members the opportunity to earn financial help for the post-secondary education while serving their community.
- Leaders in Training, gives members aged 13 to 18 the chance to gain work, and community service experience while learning the personal skills related to employment: training in leadership, responsibilities in work situations, how to conduct oneself at work and the importance of proper work ethic.

Program benefits as a result of taking part in the program:

- Develop and strengthen leadership skills
- Seen as positive role models and respected by peers, family, school personnel, and community and Club staff.
- Introduced to a career in Human Services or Boys & Girls Clubs professions.

- A sense of pride in their responsibilities.
- Learn how to set goals and maintain direction.
- Learn important decision-making skills to prepare and plan for their future.

Typically, participation in this program leads to improved attendance and better grades in school, improved work habits, increased involvement in community affairs, improved self-image and greater self-confidence. Although relationships with parents and families remain fundamental, the Teen Director advisor can have a powerful and positive influence on the lives of young participants by providing additional continuity, direction, support and guidance. Our Teen Director will be the appointed and trained to be the Career Development/Junior Staff Advisor and the will also be responsible to run the Goals for Graduation program as well.

The Boys & Girls Clubs unique system of informal guidance and ongoing relationships between teens and caring adults are critical to helping the majority of our teens, who haven't ventured in the wrong direction, stay on the right path, as well as to help those who have strayed from the right path to find their way back. Sustained, positive relationships with caring staff help build strong connections between youth and their community, one of the most important protective factors in preventing a number of the high-risk behaviors is to have teens participate in afterschool activities, supervised by supportive adults, leads to better grades and better behavior in teens. With transportation provided by the Club and Carson City School District, there leaves little if any barriers to accessing all the Club's programs and facility usage.

Staffing is a key component for a successful Teen program. Our Teen Center Director serves as a role model, mentor and friend to an average **35 teens a day and over 255 each year**. We know that activities alone do not attract and keep teens coming to the Teen Center or prevent youth from engaging in risky behavior-positive, caring staff do.

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

Families alone, especially single-parent families (42% of our members live in single-parent households), are not meeting the needs of the young adolescents. For developmental reasons, teens need to become more involved outside the home to learn from adults other than their parents, master new skills, and try out adult roles. The importance of adult role models to the development of young teens is well documented in research literature (An Outcome Evaluation of Across Ages: An Intergenerational Mentoring Approach to Drug Prevention, The Center for Intergenerational Learning, Temple University, 1996).

Although relationships with parents and families remain fundamental, our Teen Center Director can have a powerful and positive influence on the lives of youth participants by providing additional continuity, direction, support and guidance. Our Teen Center Director will fill this gap.

We will fulfill the City's Goals by providing teens with "A Safe and Secure Community", "An Active and Engaged Community", "A Community Dedicated to Excellence in Education" and finally "A Community Where Information is Available to All".

Teens participating in “Goals for Graduation” and “Junior Staff/Career Launch” can expect the following benefits:

- Securing the required knowledge and ability to set goals
- Participating in successful goal-setting experiences
- Developing good habits to apply to studying and completing homework assignments
- Understanding how academic goal setting impacts futures aspirations
- Improved attitude toward learning
- Improved grades
- Improved social behavior
- Acquiring a lifelong commitment to learning

The evaluation process is divided into two phases; process and outcome. The process phase documents what activities are implemented and who participates in those activities. The outcome evaluation tests behavioral changes made due to the program. The process evaluation answers the following questions, “who attended the program” and “what activities did they participate in”? In order to answer these two questions we need to track the following:

- Folders will be kept on each teen member, containing appropriate demographic information, areas of need, report cards and staff comments.
- Rosters will be kept documenting daily/monthly attendance and activities they participated in such as homework room attendance and teen center attendance.
- Goal setting forms will be copied and placed in each member’s folder with successes and challenges noted for weekly/monthly goals.
- A pre/post program survey will be used to determine participant’s improvements/changes.
- Rate of retention in the Junior Staff Career Development Program
- Volunteer/Community Service hours will be tracked

The hours spent completing homework at the Club will be tracked through daily attendance forms. Finally, the Teen Center Director will document incremental changes in the behavior of participants. These notes will be summarized as a qualitative support for the numeric and self-reported data. Both of the programs will begin on July 1, 2011 and run until June, 13, 2012.

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

Our teen membership is 278 and of that number 99% of the teens are Carson City residents. The teens will benefit with the staffing of the Teen Center Director to ensure delivery of the above mentioned programs.

The Boys & Girls Club of Western Nevada is committed to ensuring the long-term viability of teen programming. As teen members are only charged a nominal \$20 dollar a year membership fee, the teen center will never be fully self-sustaining. However, the Board of Directors and staff are currently developing a diversified resource development strategy to obtain future funding from private donors, foundations, corporations, special events and government grants for all Club operations, including the Teen Center. Teen Center operations cost \$70,000.00 annually. This request for funding in the amount of \$19,389.00 represents 27% of

the total program cost. Remaining costs are covered through BGCWN general operation budget. Maintaining a consistent level of community support, as evidenced by the level of funding from Carson City and Partnership Carson City, is crucial to helping us keep our Teen Center operational.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

We are not aware on any other agency providing these services.

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

Teen Director Salary	(50% of time)	12,250.00
Payroll Taxes	(50% of cost)	1,285.00
Workers Comp	(50% of cost)	99.00
Medical	(50% of cost)	2,680.00
Pension	(50% of cost)	1,175.00
Program Supplies ~ recognition, incentives,		1,300.00
Office Supplies ~ paper, pencils, folders, journals, etc.		400.00
Field Trip ~ job shadowing, tour Colleges, local business		200.00

Requested Amount **19,389.00**

This funding request is intended to help fund the expenditures for our Teen Center Director position only all other program costs, curriculum, supplies and incentives will be funded by the Club.

16. Has your organization been funded by Carson City previously? Yes No
If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
01/02	33,000	Teen Center Program/Staff
02/03	32,884	Teen Center Program/Staff
03/04	24,000	Teen Center Program/Staff
04/05	27,000	Teen Center Program/Staff
05/06	28,000	Teen Center Program/Staff
06/07	28,000	Teen Center Program/Staff
07/08	24,000	Teen Center Program/Staff
08/09	24,400	Teen Center Program/Staff
09/10	21,472	Teen Center Program/Staff
10/11	19,341	Teen Center Program/Staff

Required Attachments:

- A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.
- **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- Signed Guidelines for Grants (please keep a copy for your files).



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: Carson City Symphony Assoc., Inc.

Amount Requested: \$3,000

Contact Person: Elinor Bugli

Mailing Address: 191 Heidi Circle

City: Carson City State: Nevada Zip Code: 89701-6532

Phone Number: 775-883-4154 E-mail: ehbugli@aol.com

501(c)3 Taxpayer I.D. Number: 88-0229678

Date Submitted: _____

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

Carson City Symphony Assoc. is a nonprofit educational organization established in 1984 to provide amateur and volunteer professional musicians of all ages and backgrounds with music opportunities that otherwise might not be available in Carson City, to

- learn and perform varied musical repertoire,
- encourage local talent, and
- educate and entertain the community.

2. How long has your organization been in existence? 26 Years 4 Months

How long has your organization been in Carson City? 26 Years 4 Months

3. Describe in general the activities or services of your organization:

We support the Carson City Symphony, founded 1984; Carson Chamber Singers, founded 1985; various chamber-music ensembles; and educational programs, including Strings in the Schools and Strings in the Summer, founded 2005; an adult beginner string ensemble; and two in-school orchestras that began in fall 2010. The Carson City Symphony, led by Music Director/Conductor David Bugli, is the principal orchestra in Carson City. Our organization provides after-school string instruction, a youth orchestra, and a 6-week summer string program, all led by Education Director Sue Jesch who also assists the new in-school orchestras.

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 190 # of Adults 95 # of Seniors 30

These are people who will be enrolled in the programs, numbers do not include audiences.

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 180 # of Adults 65 # of Seniors 20

6. How many paid employees/volunteers does your organization employ?

of full-time employees 0 # of part-time employees 1 paid (Education Director); 4 receive honoraria per concert (2 conductors and 2 accompanists); and about 20 unpaid volunteers; in addition, 60 orchestra musicians and 30 vocalists are volunteers.

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc): 10% (No paid administrative staff)

8. Describe how your organization is managed and governed (i.e., Board of Directors).

The Assoc.'s nine-member Board of Trustees meets monthly and provides planning, publicity, and administrative services for the performing and educational groups. Board members and committees are responsible for membership, marketing, volunteer coordination, fundraising, and liaison with other arts organizations. The Board reviews long-range plans annually. The conductors select repertoire with input from musicians and Assoc. members. The Education Director designs curricula for education programs to meet National and State standards for music education. The Assoc. has no paid administrative staff and operates with the help of a dedicated corps of volunteers, Friends of the Symphony. Funding is primarily from ticket sales, memberships, private and corporate donations, and foundation and government grants.

9. Please provide information on your Executive Board members or contact person:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
Elinor Bugli	President	775-883-4154
Grant Mills	Vice-President	775-427-4545
Charlotte Tucker	Treasurer	775-883-4552
Edith Isidoro-Mills	Recording Secretary	775-867-3099
Sue Jesch	Education Director	775-450-5584
Rebecca Thomas	Trustee	775-887-1913
Norma Summey	Trustee	775-267-1917
Stephen Anthenien	Trustee	775-246-7428
Bonnie Uzzle	Trustee	775-461-0384

Program/Proposal Information

10. Amount of funds requested? \$ **3,000**
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

The grant will help Carson City Symphony Assoc. continue its Strings in the Schools and Strings in the Summer programs in the next fiscal year. These activities allow children from different schools to meet and learn together, and develop creative skills and a lifelong appreciation for music. We founded the program in 2005 and have run it successfully every year. Our Education Director, Sue Jesch, is recipient of the 2011 Nevada Governor's Arts Award for Leadership in Arts Education. She has more than 30 years experience teaching strings, including as Director of the Preparatory School in Strings at the University of Minnesota, Duluth.

Strings in the Schools provides beginning violin lessons for interested Carson City students in grades two through five; ensembles for students in grades three and above; and a string orchestra, including classical and alternative styles (fiddle, ethnic, jazz) for more advanced students in all grades. Classes and orchestra meet after school during the school year. This year, for the first time, credited elective orchestra classes meet during the school day at Carson and Eagle Valley Middle Schools. We support the in-school orchestras by providing a co-instructor and instruments for students who can't afford rental fees. Beginning violin classes meet at Bordewich-Bray and Empire Elementary Schools; orchestra classes meet at Carson High. About 145 students—representing all of Carson City's public schools, plus private/parochial and home-schooled students—are participating this year. Instructor Sue Jesch is assisted primarily by volunteers. Although tuition is free, parents pay instrument rental or maintenance fees and provide transportation, if needed. We provide instruments for those who need assistance, including 24 violins we received from the Mr. Holland's Opus Foundation as a Special Projects Program Award in recognition of our "outstanding instrumental music program and dedication to music education," and other donated instruments. Strings in the Summer classes meet weekly for six weeks during the summer at the Children's Museum of Northern Nevada. This tuition-free program is open to string players of all ages who have had previous string experience. Two fiddle classes and one orchestra class are offered, and expected summer enrollment is about 60.

City funds specifically will help cover fees for string-program instructor and assistants; space rental for performance and summer classes; marketing the program; printing newsletters and concert programs; mailings; instruction materials; documentation; guest musicians/workshop leaders; insurance; royalties; supplies; and other operating expenses, and will be leveraged as matching funds for State, corporate, and foundation grants. Our greatest need is for increase in instructor's fee - this year Ms. Jesch is co-teaching orchestra classes with the two middle school teachers - five days a week at each school - as a volunteer, and we would like to compensate her for this added responsibility.

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

Carson City Symphony Association's services help the city reach its goals of providing a community rich in culture and the arts, and dedicated to excellence in education. The program is ongoing. In the coming year, we propose to:

- enhance the quality of life in Carson City by providing creative, educational, and social opportunities for our youth, measured by numbers participating.
- continue free tuition for beginning and second-year students, which encourages attendance by students and sibling groups from low/moderate income families.
- expand the Strings in the Schools program in partnership with Carson City Schools to provide an in-school, for-credit, string orchestra at Carson High that will fulfill the humanities/occupational graduation requirement, and continue the in-school orchestras at Carson and Eagle Valley Middle Schools.
- have an experienced instructor direct the program, teach all lower-level and summer classes, and assist in teaching and directing the Middle School and High School orchestras.
- provide four or more performance opportunities throughout the year.
- bring in guest artists and groups to lead workshops and master classes for the students.

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

Instruction in string instruments, as well as band instruments, is an important component of children's education: music benefits brain development, enhances structure and discipline in study habits, and encourages teamwork. Currently more than 80 students are in the after-school program, more than 60 are in the in-school classes, and more about 60 students of all ages participate in the summer program. These students experience orchestra literature, one of Western culture's greatest treasures, and also learn alternative styles of music—fiddle, strolling, jazz, Mariachi, and ethnic. They gain opportunities for lifelong participation in music, including eventual performance in community orchestras such as the Carson City Symphony. We bring in guest groups for workshops (Antioch Strolling Strings in 2007, Mile High Jazz Band in 2008, Mariachi musicians in 2009, and Contradance in 2010, and Celtic this May) and guest soloists from the Symphony to work with and inspire the students. We provide free tickets to Carson City Symphony concerts for participating students and their parents/guardians. The funding helps make string education an available option for every student in Carson City.

All Carson City students who have interest, aptitude, or curiosity about string instruments will benefit—we anticipate more than 150 students will receive instruction. The population that attends Strings in the Schools concerts and recitals will benefit directly, and entire population of about 55,000 city residents potentially benefits from the improved artistic and cultural environment created by having a string program and youth orchestras available in the Capital City.

In future years, we will fund the program through private contributions, corporate donations, and foundation and government grants.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

No other entities offer the same services. The Carson Valley Violin School in Douglas County has a string ensemble for its advanced private students, but no summer program, and no group lessons. The Reno Philharmonic has youth orchestras open to area students, but they are primarily for high-school students who have had extensive previous instruction, and are filled by auditions. Strings in the Summer is open to any string player who would like to participate, including members of other organizations, and it offers all string students an opportunity to continue their education during the summer months.

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

Expense	Amount (\$)
Artistic Personnel: Director Sue Jesch 40 weeks school year, 6 weeks summer	8,300
Outside Artistic Fees and Services: Guest artists, groups, and assistants	800
Outside Other Services: Videographers, instrument maintenance & repair	700
Space Rental: 2 concerts, workshop with concert, and 6-week summer session	1,600
Travel/training	200
Marketing: Flyers, PSAs, radio announcements	600
Remaining Expenses: Music books/instructional materials; insurance; phone, postage, printing, office supplies; instruments; strings & parts for instruments	2,300
*** Total Cash Expense	14,500
*** Total Project Expense (including in-kind, see below)	42,150

Income	Amount (\$)
Refreshment sales at concerts	200
Instrument maintenance fees	300
Corporate Support	400
Foundation Support: Sierra Philharmonic League, C.C. Music Club	3,500
Other Private Support: Fundraiser (Dancing for Donations); support from Symphony Assoc. members	3,500
City Government Support: Partnership Carson City grant (requested)	3,000
State Government Support: Nevada Arts Council Arts in Education component FY10 (anticipated)	3,600
*** Total Cash Income	14,500

In-Kind Contributions (donated goods and services) estimates Value (\$)

Administrative Personnel: Admin./clerical 150 hrs. @ \$10, grants writing \$500, web maintenance \$500	2,500
Artistic Personnel: Instructor 10 hrs/wk @ \$25, 30 wks	7,500
Technical/Production Personnel: Audio recording - three concerts @ \$250	750
Outside Other Fees and Services: Classroom assistants (4 volunteers, 4 hrs/wk for 40 weeks @\$10/hr); discount on instrument service \$200	6,600
Space Rental: Classroom space (6 hrs/wk for 40 weeks @ \$20/hr)	4,800
Marketing: Graphic design - flyers & programs, PSAs	1,500
Other Expenses: Symphony concert tickets (4 concerts, 100 tickets each)	4,000
*** Total Projected In-Kind	27,650

16. Has your organization been funded by Carson City previously? Yes No
If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
2005	\$1,000	Carson City Symphony's FY06 concert season
2006	\$3,000	FY07 Strings in the Schools project
2007	\$2,700	FY08 Strings in the Schools program
2008	\$2,700	FY09 Strings in the Schools & Summer programs
2009	\$3,000	FY10 Strings in the Schools & Summer programs
2010	\$2,900	FY11 Strings in the Schools & Summer programs

Required Attachments:

- 👉 A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- 👉 A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.
- 👉 **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- 👉 Signed Guidelines for Grants (please keep a copy for your files).



Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: Children's Museum of Northern Nevada

Amount Requested: \$5000

Contact Person: Jim Peckham, Exec Dir

Mailing Address: 813 N. Carson St

City: Carson City State: NV Zip Code: 89701

Phone Number: 775-450-9180 E-mail: jim@cmnn.org

501(c)3 Taxpayer I.D. Number: 88-0236615

Date Submitted: _____

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

The Children’s Museum of Northern Nevada, Inc., is dedicated to providing education and entertainment – “edutainment” – to children and families in the greater Carson City community (including Northern Nevada and California) and to the tourists that travel to the region.

Our museum provides exhibits and programs that focus on the Arts, Sciences, and Humanities. Our exhibits and programs are based on Nevada educational standards, current and historical culture, or kinetic movement, and entertain youth ages two to teen and their families.

Anti-Discrimination Statement

The Children’s Museum of Northern Nevada Inc., a private nonprofit educational center, is dedicated to offering unique and innovative, hands-on learning adventures in the Arts, Sciences, and Humanities, providing the joy of discovery to children and families from economically and culturally diverse backgrounds.

2. How long has your organization been in existence? 22 Years ___ Months

How long has your organization been in Carson City? 22 Years ___ Months

3. Describe in general the activities or services of your organization:

Family entertainment and learning through interactive exhibits, special events, dance classes for all ages, plays, unique concerts, cultural events, etc

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 15,000 # of Adults 5000 # of Seniors 3000

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 12,000 # of Adults 4000 # of Seniors 2400

6. How many paid employees/volunteers does your organization employ?

of full-time employees 1 cashier # of part-time employees 5

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc): \$0.00

8. Describe how your organization is managed and governed (i.e., Board of Directors).

Executive Director and Board of Directors

9. Please provide information on your Executive Board members or contact person:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
Jamie Castle	President	775-461-3535
Luana Olsen	Secretary	775-781-5290
Janet Baker	Treasurer	775-842-6458
Chrissi Barnett	Member	775-343-8436
Penny Holbrook	Member	775-884-4669
Carol Park	Member	775-291-6165
Staci Wilke	Member	775-287-1858

Program/Proposal Information

10. Amount of funds requested? \$ **5000**
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

We are looking to bring a traveling art exhibit that is made entirely of Lego bricks. Nathan Sawaya's "Art of the Brick" exhibit has mostly appeared at museums East of the Mississippi (samples of the art can be seen on www.brickartist.com). Two years ago we had a small traveling Lego exhibit for two days... and even with short notice, the Carson City residents came to the museum in mass. This is a much more extensive exhibit that adults would enjoy as much or more than the children.

The added benefit of the Lego art exhibit is that the regional newspapers, and TV stations will gladly cover exhibit is in Carson City (we are negotiating with the artist as to the length of stay... from 2-6 weeks). The Carson Convention and Visitors Bureau will also help us get the word out. This will attract tourism to Carson during the summer months, and provide the Children's Museum with much needed revenue and regional advertising.

We are told that every venue that has had this show, broke attendance records. We would expect upwards of 5000 visitors from the region to see this exhibit. Young and old alike will be attracted to this exhibit.

Money from this grant will go toward the artist fees of \$2500, the weekly exhibit charges of \$500 per week, and the estimated shipping costs which may reach \$3000.

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

This exhibit will bring residents and visitors to the down town area creating an active and engaged community while using Culture and Arts to stimulate and sustain the economy. Our goal is to attract at least 5000 visitors from June 1- July 15. These numbers are consistent with the visits we had in 2008 when we had over 33,000 visitors. In 2009 our attendance numbers dropped to 22,000 and we grew by about 1,000 visitors in 2010. We will have a very popular exhibit, and have very excited media outlets who will help us get the word out... mostly for free as a part of their news broadcasts.

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

Since the museum does not have a dining area, local restaurants will also benefit from the flow to the down town. Other Museums, and hotels may also benefit. Funds generated to the Children's Museum will help it grow and add exhibits/features that will continue to benefit the

community. Base on the actual results of this event, other events may be planned to kick off the summer tourist season in future years.

In addition, to capitolize on this event CMNN will initiate a Lego building competition to challenge and highlight Lego artists in the community.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

This is a unique exhibit and can only enhance other Museums and businesses in the area.

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

Exhibit Cost \$2500
Weekly Fees (\$500 x 6 wks) \$3000
Shipping Costs (estimated) \$3000
Advertising \$1500

Total: \$10,000

16. Has your organization been funded by Carson City previously? Yes No

If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
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2009	\$1,000	From Partnership Carson City for Multi-Cultural Event
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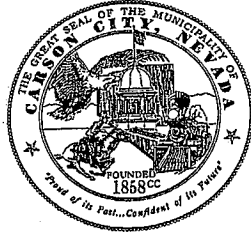
2011	\$1,000	Grant from Partnership to a local teacher who will have teacher
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led science labs (diasecting frogs, bridge building, etc) for older youth during the month of March and beyond.

Required Attachments:

- A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.
- **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- Signed Guidelines for Grants (please keep a copy for your files).

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Carson City, a Consolidated Municipality

Application for

Community Support Services Funding
Fiscal Year 2011-2012

Name of Organization: Big Brothers Big Sisters of Northern Nevada

Amount Requested: \$19,833

Contact Person: Carol Scott

Mailing Address: 1208 North Carson Street

City: Carson City State: NV Zip Code: 89701

Phone Number: 775-283-0606 E-mail: cscott@bbbsnm.org

501(c)3 Taxpayer I.D. Number: 32-0147198

Date Submitted: 2/18/2011

Please mail completed application and attachments to:
Carson City Executive Offices
201 N. Carson Street, Suite 2
Carson City, NV 89701

Carson City Community Support Services
APPLICATION FOR GRANT FUNDS
Fiscal Year 2011-2012

Organization Information

1. What is the overall purpose or goal of your organization?

As a donor and volunteer supported organization, Big Brothers Big Sisters is proven to help vulnerable children of single, low-income and/or incarcerated parents succeed through one to one relationships. Children matched with a Big Brother or a Big Sister achieve higher levels of education as adults, enjoy a higher standard of living as adults and create strong relationships with their spouses, children and families as adults. Former Littles are also more likely to be involved in their communities than non-alumni peers. The sooner these children are matched with mentors, the greater the outcomes for them and our community.

2. How long has your organization been in existence? 9 Years 4 Months

How long has your organization been in Carson City? 4 Years 4 Months

3. Describe in general the activities or services of your organization:

Big Brothers Big Sisters provides a Community Based Mentoring Program in Carson City for children who are facing adversity. The activities include identifying and enrolling new children and their families and recruiting volunteers; careful screening and background checks of volunteer prospects; and training and coaching for the volunteers; connecting the families to other community resources. In 2011-12, our goal is to change the perspectives of over 1,100 children living in poverty by matching them with a Big Brother or Big Sister. In Carson City our goal is to change the perspectives of 20 children referred by Carson City Schools through a Community Based mentoring program.

4. How many people do you intend to serve during this Fiscal Year 2011-2012?

of Youth 1,100 # of Adults 1,100 # of Seniors _____

5. How many people served this Fiscal Year 2011-2012 will be Carson City residents?

of Youth 67 # of Adults 67 # of Seniors _____

6. How many paid employees/volunteers does your organization employ?

of full-time employees 27 # of part-time employees 14

7. Percentage of organizational funds to be utilized for administrative costs (i.e., salaries, travel, training, etc): 15%

8. Describe how your organization is managed and governed (i.e., Board of Directors).

Big Brothers Big Sisters is governed by a 11-member Board of Directors comprised of prominent members of the business community. The Board meets every other month in addition to serving on at least one of our standing committees including executive, budget and finance, board development or fundraising committees. Our Board of Directors is expected to provide leadership gifts and fundraise in addition to governance and planing. The Board is responsible for hiring the CEO/President and the CEO/President provides leadership for the day-to-day operations of the agency.

9. Please provide information on your Executive Board members or contact person:

<u>Name</u>	<u>Title</u>	<u>Phone</u>
Mr. Ted Stoever	Chair	(775)787-7167
Ms. Amy Tirre	Chair Elect	(775)828-0909
Mr. Kevin LeVezu	Treasurer	(775)224-1700
Mr. Richard James	Secretary	(775) 851-3479
Mr. Chris Waizman	Member at Large	(775) 356-6285

Program/Proposal Information

10. Amount of funds requested? \$ 19,833
11. Purpose of Program/Proposal: Describe the program/proposal, target population, number to be served, what the grant will specifically fund. Explain your organization's qualifications to deal with the issue.

Carson City Youth Mentoring Program Description: Carson City Youth Mentoring Initiative will expand the existing mentoring services for children with a parent in prison to include children identified and referred by local school counselors living in fractured families (single parent homes or being raised by grandparents or other relatives) and living under the poverty level.

Need:

- Each week Big Brothers Big Sisters receives an average of 3 referrals for children who need and want a mentor but because they do not have a parent in prison, are ineligible for the Reaching for the Stars program. Most of those referrals come from guidance counselors located in Carson City schools. With Carson City School District guidance counselors' help, Big Brothers Big Sisters already has identified a pool of children who qualify for this program expansion and are ready to begin enrollment as soon as program funding is secured. Please see Attachment A: Letters of Support
- In Carson City for 2007 (the latest data available) the percentage of children living in poverty is at an all-time high of 19.7% from 11.7% in 2001
- The cost to Carson City is already high and growing and its most vulnerable population, the youth, are not immune to the problems the community faces. In 2009, responding to 1,533 gang-related calls for service the Sheriff's Office arrested 270 adults and 35 juveniles. Gang-related incidents include graffiti, property destruction, petit larceny and violent fights including stabbings and shootings.
- The teen birth rate in Carson City was the highest in the state at 56 per 1,000 teens 15-19 years of age based on the Center for Health Data & Research, Bureau of Health Planning & Statistics at the Nevada State Health Division.
- Northern Nevada has a large percentage of students that qualify for free or reduced lunch: Carson City 35% has one of the highest as compared to Douglas County 26%, and Washoe 34%.

Target Population: Over 2,900 children in Carson City live under the poverty level and are at greater risk for:

- educational failure, early parenthood and juvenile delinquency
- increased risky behaviors like substance abuse and underage drinking

100% of the families enrolling at Big Brothers Big Sisters of Northern Nevada are living in poverty, as defined by federal guidelines.

Our youth clientele range in age from 4 to 20 years old. In Carson City, our focus has been on providing mentors for children who have a parent in prison. This program will expand services

to include children living in poverty and who come from fractured families including children who have:

- single parent families
- foster care parents
- some one other than a parent raising them
- a sibling or a parent has had gang involvement
- a sibling(s) involved with juvenile services

Children we are serving in Carson City have the following ethnicities: Caucasian 62%; Hispanic 21%; Native American 14% and African American 3%. We expect similar ethnicity breakouts for 2011-2012.

A high proportion of the youth we serve have experienced stress, trauma or loss associated with child abuse or neglect, domestic violence, divorce, death or other parental absences. Many of the youth have lived -- or currently live -- in families where problems of substance abuse, unemployment, prostitution, rape, violence and other crimes have occurred. The families are low-income. These youths are at serious risk for failing in school and beyond or becoming a drain on our community, lost to drugs, alcohol and gangs.

Number to be served: 14

Grant activities funded:

1. Use evidence-based practices in mentoring program design for reliable positive outcomes:
 - > Positive Youth Development – Volunteer mentors are trained and coached to enhance key developmental assets for high-risk youth resulting in decreases in risky behavior for those youth (see “Evidence-based Practices” below).
 - > Big Brothers Big Sisters – mentoring program staff adhere strictly to the national service delivery model. Fidelity to this proven model creates long-lasting mentoring relationships with significant impact.
2. Identify youth living in poverty and from fractured homes (single parent, being raised by grandparents, living with a family member other than parent) in Carson City.
3. Train caring adult mentors in positive youth development and BBBS mentoring programs
4. Match youth in one-to-one mentoring relationships
5. Support youth, parents/caregivers and mentors through frequent contact and on-going connection to community resources.
6. Evaluate matches at three month and twelve month milestones. Provide training and support to encourage matches to last 12 months or longer.

Organization qualifications:

Big Brothers Big Sisters served Carson City children with a parent in prison. This program has been very successful. Pairing a caring adult with a high-risk child creates a huge impact for that child. Children with a mentor are:

- > 46% less likely to initiate drug use,
- > 27% less likely to initiate alcohol use,
- > 33% less likely to use violence to resolve a conflict and miss fewer days of school.

Additional funding in Carson City would be used to bring these same life-saving outcomes to other vulnerable youth living in poverty. Preventing juvenile delinquency, substance abuse and violence result in long-term cost savings for Carson City.

Using evidence-based practices and methodology: The underlying philosophy of the Big Brothers Big Sisters mentoring program is asset-based, positive youth development. It is based on the work of Peter Benson and the Search Institute, whose research shows that children who have key developmental assets are less likely to engage in risky behavior and more likely to grow into confident, competent and caring adults (for more information on research about asset-based, positive youth development, please see: <http://www.search-institute.org>)

Big Brothers Big Sisters is also listed as a science-based program and referenced on The Office of Juvenile Justice and Delinquency Prevention website by The University of Colorado's Center for the Study and Prevention of Violence which identifies BBBS a model program. (<http://www.colorado.edu/cspv/blueprints/model/overview.html>)

Mentoring has proven to be effective in reducing substance abuse, disruptive behavior and violence. This is attributed to the fact that BBBS offers a positive, broad-based one-to-one mentoring program "that focuses less on specific problems after they occur, and more on meeting youths' most basic developmental needs." (www.ncjrs.gov/pdffiles1/ojdp/187079.pdf)

National studies have shown that at-risk children who are mentored by Big Brothers Big Sisters' mentors are less likely to initiate drug and alcohol use, to hit someone or cut school and more likely to improve in their grades and in their relationships with peers and family. (http://www.ppv.org/ppv/publication.asp?search_id=7&publication_id=111§ion_id=)

12. Goals, Objectives & Measurable Outcomes: The events and/or services must assist the City to fulfill its vision statement and accomplish one or more of the City's Goals. Please indicate which goal(s) will be met. Clearly state measurable outcomes of the project. Tell how you propose to achieve the outcomes of the project in terms of specific activities, including a timetable (proposed starting date and duration of the project):

Goals and Objectives:

Big Brothers Big Sisters programs help fulfill Carson City's vision of creating an inviting, prosperous community. Adults who were matched with a Big Brother or Big Sister as children are more likely to have higher educational attainment, earn a higher income, and have better relationships with their children, spouse and friends than their non-mentored peers.

Specifically, Big Brothers Big Sisters addresses the following Carson City objectives:

- 1- (CCO3) Residents and visitors are safe from criminal activity.
- 2- (CCO4) Property is secure from criminal activity
- 3- (CCO6) Residents engage in healthy lifestyles.
- 4- (CCO45) Assistance and support of the K-12 educational entities and the Western Nevada College is provided where possible.

Measureable Outcomes:

75 % of children served in Carson City will resist behaviors leading to juvenile delinquency.

The project will be evaluated based on the use of two tools: a monthly statistical report and a pre- and post-evaluation form that will be completed before the Little is matched and again on the first anniversary of the match. The monthly statistical report will track all volunteer inquiries, inquiries for children, new matches made, match closures, and open matches. The pre- and post-evaluation tool was developed by Big Brothers Big Sisters of America and is completed prior to the match being made and again at the anniversary date of all matches. This tool measures improvement in the areas of grades, scholastic competence, educational expectations, attitude toward risky behaviors, truancy and social acceptance.

Program Activities:

- 1-Recruit mentors
- 2-Enrollment of the Children and Background checks, screening and training mentors
- 3-Matching
- 4-Match Supervision and support
- 5- Evaluation

Timeline:

The project will begin July 1, 2011 and go through June 30, 2012.

13. Indicate who will benefit from the use of these funds, and how they will benefit. If this is an ongoing event, please state how you intend to fund the program in future years.

Who Will Benefit and How They Will Benefit:

These funds will be used to match 14 at-risk and high risk youth identified by Carson City School District Counselors.

Matching a disadvantaged child with a caring adult will reap returns for generations to come. Children living in poverty in Carson City will benefit greatly from having a Big Brother or Big Sister. They are more likely to graduate from high school, have higher incomes and have better relationships with their loved ones and friends, but mentees aren't the only ones who will gain. The schools they attend and the neighborhoods they live in benefit too as this child is engaged in constructive behaviors as opposed to destructive behaviors. As the mentee grows into adulthood and has a family of their own, their children benefit from having a parent who has better earning potential, is better educated and models appropriate conflict resolution skills. These former mentees are also more likely to volunteer and be active members of their communities.

An investment in a disadvantaged child's life now can prevent escalating costs for our community in the future. According to the Sheriff's Department it costs a minimum of \$46,000 per year to incarcerate an adult in Nevada for one year. (Source: Conversation with Sheriff Mike Haley, October 2009). A child who becomes a career criminal costs \$3.2 million to \$5.7 million, heavy drug user costs more than \$1 million, high school drop out costs \$675,000 to \$1

million. It costs \$222.67 per day to detain a youth in juvenile detention in Washoe County(Source: Sept. 22, 2008 Reno Gazette-Journal, (Pg. 4A)).

An investment in Carson City's children living in poverty is a smart and strategic investment to break the cycle of poverty. Nevada's children living in poverty face a crisis unlike any past generations have faced. With record foreclosures, downturns in major industries of gaming and construction, Nevada's children in poverty are more at-risk than ever. The volume of children in poverty in Northern Nevada is too great and the repercussions of doing nothing are devastating to the nation in terms of the costs of another generation doomed to lives of poverty, incarceration and reliance on public welfare programs.

Funding in Future Years:

Big Brothers and Big Sisters of Northern Nevada's community-based mentoring program is a continuing program that dates back to 2001. Big Brothers Big Sisters of Northern Nevada has a diversified funding strategy in place to ensure that the agency is not wholly dependent on any one funding source. This helps to ensure program preservation and long-term organizational sustainability. Since our goal is to serve record numbers of children each year, we pursue multiple-funding sources.

Individuals: Our annual Big Magic Giving Program – which requires a minimum five-year \$5,000 pledge – since November 2006, 60 members have joined.

Grants: We pursue federal, state, local and private foundation sources with human services/youth activities funding priorities. Several federal, state and private funding sources have made repeat awards over the last nine years.

Events: We hold two major events during the year. Bowl for Kids' Sake is an annual fall fundraiser and a spring formal gala.

Donation Center: In April 2006, Big Brothers Big Sisters of Northern Nevada began a Donation Center for gently used clothing and household items. Savers purchases the used goods for resale in their stores.

14. Are you aware of any other private sector/nonprofit/governmental/agencies in the area providing the same services as your program/proposal? If yes, please explain how your project will compliment other existing programs?

Through this request Big Brothers Big Sisters is proposing to serve 14 high-risk and at-risk youth identified by Carson City Area school counselors as needing mentors.

In 2010 we served 1,009 children, over 500 children with a parent in prison and over 100 children with a sibling involved in juvenile services. Drawing on 106 years of experience changing the lives of at-risk youth, Big Brothers Big Sister of Northern Nevada is uniquely positioned to change the way children grow up.

Locally, the Boys and Girls Club has created a Mentor Center, to provide mentors for children who have a parent in prison. Even if both Big Brothers Big Sisters and the Mentor Center were working at full capacity, there would still be many children who would be unserved. The needs are deep and it is an advantage for parents or guardians to have a choice of service provider.

Big Brothers Big Sisters of Northern Nevada follows national standards for one to one mentoring and uses an evidenced based model, with quantifiable, measurable results. Big Brothers Big Sisters is listed on Substance Abuse and Mental Health Services' (SAMHSA's) National Registry of Evidence Based Programs and Practices. (www.nrepp.samhsa.gov/legacy_browse.asp).

15. Please include a detailed budget for this program/event, and detailed list of intended expenditures and revenues.

Program Revenues*

Community Services Grant	\$ 19,833
TOTAL	\$19,833

Program Expenditures

Salaries & Benefits	\$16,798.83
Rent & Utilities	\$1,190.00
Office Supplies	\$119.00
Postage & Shipping	\$39.67
Printing & Publications	\$79.33
Advertising & Promotion	\$337.17
Subscriptions & Dues	\$39.67
Liability/Other Insurance	\$396.67
Professional Fees	\$396.67
Other Costs	
Match Activities	\$39.67
Local Travel	\$396.67
TOTAL	\$19,833

*These funds will leverage an additional \$107,046 from federal and local government, individual donors, private foundations, corporations, special events (Bowl for Kids Sake and Grand Chef's Gala) and donation center funding specifically for serving at-risk and high-risk youth in Carson City.

16. Has your organization been funded by Carson City previously? Yes No

If yes, please list:

<u>Year</u>	<u>Amount</u>	<u>Program/Event</u>
2010-11	\$2,000	Carson City Youth Mentoring

Required Attachments:

- X A copy of your 501(c)3 Designation Letter from the IRS. For branches of a larger organization (i.e., local troop of Boy Scouts of America), please provide the letter for your umbrella organization.
- X A copy of your most recent audited financial statement. For smaller organizations, or branches, a more simple budget showing income and expenses is acceptable. Also include an IRS form 990.
- X **Previous Grantees: If your organization received grant funding in Fiscal Year 2010-2011 you must complete and submit an Annual Report form detailing how those funds were spent. Applications for former grantees will not be considered if an Annual Report has not been included.**
- X Signed Guidelines for Grants (please keep a copy for your files).

RECEIVED JUN 17 2005

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUN 15 2005

BIG BROTHERS BIG SISTERS OF
NORTHERN NEVADA
495 APPLE ST STE 104
RENO, NV 89502

Employer Identification Number:

32-0147198

DLN:

17053124088025

Contact Person:

JOAN C KISER

ID# 31217

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

JUNE 30

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

YES

Effective Date of Exemption:

APRIL 21, 2005

Contribution Deductibility:

YES

Advance Ruling Ending Date:

JUNE 30, 2009

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

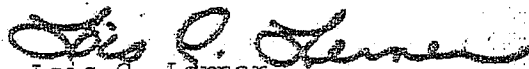
If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

Letter 1045 (DO/CG)

BIG BROTHERS BIG SISTERS OF

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers, directors, trustees, members, or major contributors.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

R04333

TE3

320147198



Department of the Treasury
Internal Revenue Service
EO RULINGS AND AGREEMENTS
PO BOX 2508
CINCINNATI OH 45201

Date of this notice: February 16, 2009
Notice Number: CP-158
Taxpayer Identification Number:
32-0147198

017111.579958.0058.001 1 ME 0.368 535

Barcode

Advance Ruling Period Ending Date:
June 30, 2009

BIG BROTHERS BIG SISTERS OF
% PAT FLING PRES
495 APPLE ST STE 104
RENO NV 89502-3527298

For assistance, call:
1-877-829-5500

Our records indicate that you were issued an advance ruling letter that treated you as a public charity, rather than a private foundation, during an advance ruling period that ends on the date indicated above. That letter required you to file IRS Form 8734 at the end of your advance ruling period to establish that you qualify as a public charity.

New IRS regulations changed the procedures governing your public charity status. You are no longer required to file Form 8734 at the end of the ruling period. The regulations also provide that donors can rely on your advance ruling letter with respect to your public charity status unless the IRS changes that status, based on the organization no longer meeting an applicable public support test, and publishes notice of the change.

If you have received Form 8734 from the IRS, please do not file it. Please keep your advance ruling letter along with this letter for your permanent records.

The regulations also changed the rules for computing public support, consistent with the redesigned Form 990, Return of Organization Exempt from Income Tax. For more information regarding those rules and the redesigned Form 990, please see the IRS website at www.irs.gov/eo.

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Department of the Treasury
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2009 calendar year, or tax year beginning **JUL 1, 2009** and ending **JUN 30, 2010**

B Check if applicable: <input checked="" type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.		D Employer identification number 32-0147198
		Doing Business As		E Telephone number 775-352-3202
		Number and street (or P.O. box if mail is not delivered to street address) Room/suite 745 W. MOANA		
		City or town, state or country, and ZIP + 4 RENO, NV 89509		
F Name and address of principal officer: PAT FLING SAME AS C ABOVE				G Gross receipts \$ 1,843,025.
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c) (3) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527				H(a) Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
J Website: WWW.BBBSNN.ORG				H(c) Group exemption number ▶
K Form of organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input checked="" type="checkbox"/> Other ▶			L Year of formation: 2005	M State of legal domicile: NV

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: HELP CHILDREN REACH THEIR POTENTIAL THROUGH PROFESSIONALLY SUPPORTED MENTORING.		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	13
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
	5	Total number of employees (Part V, line 2a)	5	54
	6	Total number of volunteers (estimate if necessary)	6	961
	7a	Total gross unrelated business revenue from Part VIII, column (C), line 12	7a	0.
	b Net unrelated business taxable income from Form 990-T, line 34	7b	0.	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9	Program service revenue (Part VIII, line 2g)	1,052,625.	1,102,396.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	20,624.	16,823.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	364,778.	304,833.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,438,027.	1,424,052.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	1,013,005.	1,048,865.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	16b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 167,141.	349,624.	268,561.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)	1,362,629.	1,317,426.	
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	75,398.	106,626.	
	19 Revenue less expenses. Subtract line 18 from line 12			
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21	Total liabilities (Part X, line 26)	1,292,404.	1,450,976.
	22	Net assets or fund balances. Subtract line 21 from line 20	175,321.	192,634.
		1,117,083.	1,258,342.	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here ▶ Signature of officer **PAT FLING, PRESIDENT/CEO** Date _____

Type or print name and title

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Preparer's identifying number (see instructions)
Firm's name (or yours if self-employed), address, and ZIP + 4		EIN ▶	Phone no. ▶
PANGBORN & CO., LTD., CPA'S			
924 S. VIRGINIA STREET			
RENO, NV 89502-2416			

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

AUDITED FINANCIAL STATEMENTS

June 30, 2010

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

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June 30, 2010

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PANGBORN & CO., LTD.
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Big Brothers Big Sisters of Northern Nevada, Inc.

We have audited the accompanying Statement of Financial Position of Big Brothers Big Sisters of Northern Nevada, Inc. (a nonprofit organization) as of June 30, 2010, and the related Statements of Activities, Functional Expenses, and Cash Flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative data has been derived from Big Brothers Big Sisters of Northern Nevada, Inc.'s financial statements, and were audited by us and our opinion dated December 3, 2009, was unqualified.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Northern Nevada, Inc., as of June 30, 2010, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

PANGBORN & CO., LTD.

Reno, Nevada
September 24, 2010

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Statement of Financial Position

June 30, 2010

With Summarized Financial Information for the Year Ended June 30, 2009

	Assets		Totals	
	Unrestricted	Temporarily Restricted	Totals	
			2010	2009
Current Assets:				
Cash and cash equivalents	\$ 204,624	\$ -	\$ 204,624	\$ 308,277
Accounts receivable	49,032		49,032	50,024
Other receivable	194		194	3,478
Grants receivable	49,091		49,091	70,986
Pledge receivable	91,965		91,965	52,380
Prepaid expenses	14,439	8,986	23,425	17,384
Investments	151,270	-	151,270	19,138
Total Current Assets	<u>560,615</u>	<u>8,986</u>	<u>569,601</u>	<u>521,667</u>
Property and equipment:				
Equipment and furniture, net	97,201	-	97,201	96,866
Long-Term Assets:				
Pledges receivable, net of current portion	179,680		179,680	70,231
Investments	600,154		600,154	600,200
Deposits	4,340	-	4,340	3,440
Total Long-Term Assets	<u>784,174</u>	<u>-</u>	<u>784,174</u>	<u>673,871</u>
Total Assets	<u>\$ 1,441,990</u>	<u>\$ 8,986</u>	<u>\$ 1,450,976</u>	<u>\$ 1,292,404</u>
	Liabilities and Net Assets			
Current Liabilities:				
Accounts payable	\$ 9,049	\$ -	\$ 9,049	\$ 25,279
Notes payable	25,114		25,114	7,380
Lease payable	14,625		14,625	6,008
Accrued expenses	103,909		103,909	92,231
Due to grantor	-	-	-	10,672
Total Current Liabilities	<u>152,697</u>	<u>-</u>	<u>152,697</u>	<u>141,570</u>
Long-Term Liabilities:				
Notes Payable	1,845		1,845	9,225
Lease Payable	38,092	-	38,092	24,526
Total Long-term Liabilities	<u>39,937</u>	<u>-</u>	<u>39,937</u>	<u>33,751</u>
Net Assets:				
Unrestricted -				
Designated	600,154		600,154	600,200
Undesignated	649,202		649,202	516,883
Temporarily restricted	-	8,986	8,986	-
Total Net Assets	<u>1,249,356</u>	<u>8,986</u>	<u>1,258,342</u>	<u>1,117,083</u>
Total Liabilities and Net Assets	<u>\$ 1,441,990</u>	<u>\$ 8,986</u>	<u>\$ 1,450,976</u>	<u>\$ 1,292,404</u>

The attached auditor's report and notes should be read with the financial statements.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Statement of Activities

For the Year Ended June 30, 2010

With Summarized Financial Information for the Year Ended June 30, 2009

	Unrestricted	Temporarily Restricted	Totals	
			2010	2009
Operating Revenues and Support:				
Contributions	\$ 338,676	\$ -	\$ 338,676	\$ 306,062
Grants	754,734	8,986	763,720	746,565
Donation center, net expenses of \$417,234	54,184		54,184	136,637
Special events, net expenses of \$18,644	250,649		250,649	214,362
Investment income	2,091		2,091	1,808
Unrealized (loss) on investments	4,305	-	4,305	(6,984)
Total Operating Revenues and Support	1,404,639	8,986	1,413,625	1,398,450
Operating Expenses:				
Program services	963,863		963,863	942,339
Management and general	174,991		174,991	214,139
Fund raising	167,141		167,141	180,371
Payment to affiliated organizations	11,431	-	11,431	12,005
Total Operating Expenses	1,317,426	-	1,317,426	1,348,854
Change in Net Assets from Operations	87,213	8,986	96,199	49,596
Other Changes:				
Investment income	14,732		14,732	18,816
Unrealized (loss) on investments	30,328	-	30,328	(72,670)
Total Other Changes	45,060	-	45,060	(53,854)
Change in Net Assets	132,273	8,986	141,259	(4,258)
Net Assets, Beginning of Year	1,117,083		1,117,083	1,121,341
Net Assets, End of Year	\$ 1,249,356	\$ 8,986	\$ 1,258,342	\$ 1,117,083

The attached auditor's report and notes should be read with the financial statements.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Statement of Functional Expenses

For the Year Ended June 30, 2010

With Summarized Financial Information for the Year Ended June 30, 2009

	2010				2009
	Program Services	Supporting Services		Total	Total
		Management and General	Fund Raising		
Salaries and wages	\$ 638,327	\$ 109,114	\$ 115,856	\$ 863,297	\$ 829,178
Payroll taxes	89,679	16,916	13,927	120,522	62,415
Employee benefits	48,390	7,834	8,822	65,046	121,412
Total Salaries and Related Expenses	776,396	133,864	138,605	1,048,865	1,013,005
Advertising	27,309	2,547	3,028	32,884	41,158
Awards	-	-	-	-	286
Bank fees	5,146	3,647	875	9,668	6,386
Conferences and meetings	6,745	2,854	35	9,634	7,058
Depreciation	10,401	4,952	4,187	19,540	29,964
Dues and subscriptions	1,124	484	121	1,729	2,518
Insurance	15,078	7,518	2,676	25,272	23,715
Occupancy	42,029	10,831	11,221	64,081	59,355
Postage	3,006	514	667	4,187	4,799
Printing	5,308	1,314	2,092	8,714	12,521
Professional fees	38,762	4,467	698	43,927	64,157
Program expenses	3,562	-	-	3,562	3,600
Supplies	9,925	514	2,213	12,652	9,766
Telephone	5,708	588	695	6,991	8,176
Training	-	-	-	-	1,788
Travel	7,426	722	28	8,176	9,150
Equipment	438	175	-	613	5,185
Uncollectible pledges	5,500	-	-	5,500	34,261
Total	\$ 963,863	\$ 174,991	\$ 167,141	\$ 1,305,995	\$ 1,336,849

The attached auditor's report and notes should be read with the financial statements.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Statement of Cash Flows

For the Year Ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Cash Flows From Operating Activities		
Change in net assets	\$ 141,259	\$ (4,258)
Adjustments to reconcile change in net assets to cash provided by operating activities:		
Depreciation	37,406	29,963
Unrealized (gain)loss on investments	(34,634)	79,654
(Increase) decrease in operating assets -		
Accounts receivable	992	(30,531)
Pledges receivable	(149,033)	13,673
Grants receivable	21,895	12,092
Other receivable	3,284	(3,478)
Prepaid expenses	(6,041)	(2,999)
Deposits	(900)	1,370
(Decrease) increase in operating liabilities -		
Accounts payable	(16,230)	8,139
Note payable	10,354	16,605
Lease payable	22,183	30,534
Accrued liabilities	11,679	5,060
Due to grantor	(10,672)	-
Deferred revenue	-	(6,250)
	<u>31,542</u>	<u>149,574</u>
Net Cash Provided by Operating Activities		
Cash Flows from Investing Activities		
Purchase of property and equipment	(37,743)	(67,819)
Proceeds from investments	311,818	423,958
Purchase of investments	(400,726)	(412,185)
Reinvested dividends	(8,544)	(14,567)
	<u>(135,195)</u>	<u>(70,613)</u>
Net Cash Used in Investing Activities		
Net increase (decrease) in cash and cash equivalents	(103,653)	78,961
Cash, Beginning of Year	<u>308,277</u>	<u>229,316</u>
Cash, End of Year	<u>\$ 204,624</u>	<u>\$ 308,277</u>

The attached auditor's report and notes should be read with the financial statements.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Notes to Financial Statements
June 30, 2010

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Big Brothers Big Sisters of Northern Nevada, Inc., (the Organization) was formed on April 21, 2005. The mission of the Organization is to help children, disadvantaged by poverty and fractured families, reach their potential. The Organization carries out this mission through professionally supported, one-to-one mentoring relationships with measurable impact on youth. The Organization serves the Reno, Carson City, Minden, and Gardnerville areas of northern Nevada, and received approximately 23% of its support from the federal government during the fiscal year ended June 30, 2010.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements for Not-for-Profit Organizations*. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As of June 30, 2010, there are no permanently restricted net assets.

Prior-Year Comparative Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2009, from which the summarized information was derived.

Reclassifications

Certain reclassifications have been made to the June 30, 2009, financial statements in order to conform to the June 30, 2010, presentation.

Cash and Cash Equivalents

Cash and cash equivalents include both unrestricted and restricted cash. The organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

Tax Status

The organization is a nonprofit organization, exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no liability for federal income taxes has been provided in the financial statements. It is the Organization's tax position that it has not engaged in activities that would jeopardize its exempt status nor has it engaged in activities that would result in unrelated business income tax. The Organization is no longer subject to examination by federal tax authorities for years before 2006.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Notes to Financial Statements

June 30, 2010

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Donated Assets

Donated property, marketable securities, and other non-cash donations are recorded as contributions at their estimated date of donation.

Use of Estimates

Timely preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions, some of which may require revision in future periods.

Investments and Investment Return

Investments are carried at fair value based on current market quotes. Investment return includes interest and dividends and is classified as an unrestricted net asset.

Revenue Recognition

The Organization reports contributions of cash and other assets as unrestricted support if the contributions are received with donor stipulations that limit the use of the donated assets. Donations designed for remittance to specific organizations or agencies are excluded from contribution revenue, except for a service charge, and accounted for as agency transactions and obligations. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions, unless the donor restriction is met within the same accounting period. In this case, the contribution is recorded as an increase in unrestricted net assets.

As required under Statement of Financial Accounting Standards, (SFAS) No. 116, *Accounting for Contributions Received and Contributions Made*, all contributions are recognized as support in the Statement of Activities in the period received, including bequests and unconditional pledges receivable, at their estimated net realizable value, discounted to present value if due in more than one year. Uncollectible pledges receivable, if any, are charged as a reduction of revenue in the Statement of Activities. Bequests are recognized at the time the Organization's right to them is established by a court and to the extent the value of the proceeds is subject to reasonable estimation.

Contributed Services

A substantial number of unpaid volunteers have made significant contributions of time to assist the Organization's services and programs. No amounts have been included in the financial statements for these donated services since no objective basis is available to measure the value of such services.

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Fixed asset acquisitions in excess of \$500 are capitalized and depreciation is provided using the straight-line method over the estimated useful lives of the assets. The depreciation expense on assets acquired under capital leases is included with the depreciation expense on owned assets.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.
Notes to Financial Statements
June 30, 2010

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses and Statement of Activities. Accordingly, certain costs have been allocated among the programs and supported services benefitted.

Promises to Give (Pledges Receivable)

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses, depending on the form of the benefits received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. The discounts on those amounts are computed using risk-free interest rates applicable to the year in which the promises are received. Amortization of the discounts is included in contribution revenue.

Subsequent Events

Subsequent events have been evaluated through September 24, 2010, which represents the date the financial statements were available to be issued. Subsequent events after that date have not been evaluated.

NOTE 2 - EMPLOYEE BENEFIT PLAN

The Organization has a Section 403(b) retirement plan covering all employees who are at least twenty-one years of age and have one year of service. Employer contributions are up to 3.0% of participant compensation and totaled \$13,831 for the year ended June 30, 2010.

On January 14, 2010, the Organization adopted a non-qualified deferred compensation program as allowed under Section 457(b) of the Internal Revenue Code. Active participants may defer a portion of their salary to the plan on a pre-tax basis. During 2010, contributions of \$2,671 were made by the employee to the plan.

NOTE 3 - PROPERTY AND EQUIPMENT

At June 30, 2010, property and equipment consist of:

Equipment, furniture and fixtures	\$ 130,776
Vehicles	85,901
Less: accumulated depreciation	<u>(119,476)</u>
Net book value	<u>\$ 97,201</u>

NOTE 4 - ACCRUED EXPENSES

Accrued expenses as of June 30, 2010 consist of:

Accrued vacation	\$ 56,893
Accrued payroll	45,158
Employee benefits payable	<u>1,858</u>
Total	<u>\$ 103,909</u>

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Notes to Financial Statements

June 30, 2010

NOTE 5 - CONCENTRATION OF CREDIT RISK

The Organization maintains funds at financial institutions located in northern Nevada. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At June 30, 2010, the uninsured balances were zero.

NOTE 6 - LEASES

Operating Leases:

The Organization leases its administrative office, program office, donation centers and equipment under noncancelable operating lease agreements expiring at various dates through 2015.

Total lease expense incurred for the year ended June 30, 2010, was \$66,427.

Future minimum lease payments are:

<u>Year Ending June 30,</u>	<u>Amount</u>
2011	\$ 95,597
2012	89,475
2013	86,369
2014	88,645
2015	85,288
Thereafter	6,824
	<u>\$ 452,198</u>

Capital Lease:

At June 30, 2010, the Organization had lease obligations totaling \$52,717 related to the purchase of two vehicles.

At June 30, 2010, the capitalized cost of the vehicles under capital lease is \$65,652 and is included in the property and equipment account on the Statement of Financial Position. Amortization of the capitalized cost of the vehicles is charged to depreciation expense. The accumulated depreciation on the vehicles at June 30, 2010, was \$10,486.

Future minimum payments under the capitalized lease obligations are:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 14,625	\$ 2,713	\$ 17,338
2012	15,492	1,846	17,338
2013	16,410	928	17,338
2014	6,190	103	6,293
Total minimum lease payments	<u>52,717</u>	<u>\$ 5,590</u>	<u>\$ 58,307</u>
Less: current portion	(14,625)		
Long-term portion of minimum Lease obligations	<u>\$ 38,092</u>		

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.
Notes to Financial Statements
June 30, 2010

NOTE 7 – NOTES PAYABLE

Notes payable outstanding at June 30, 2010, consist of:

Interest-free note payable, over 36 payments of \$615 beginning October 2008, secured by 20 clothing bins	\$ 9,225
Interest-free note payable, over 13 months with a reduction in payment of delivered cloth, secured by ADS site	<u>17,734</u>
	88,645
	26,959
Total	(25,114)
Less: current portion	<u>\$ 1,845</u>
Long-term portion	<u>26,959</u>

Future maturities of notes payable are:

2011	\$ 25,114
2012	<u>1,845</u>
	<u>\$ 26,959</u>

NOTE 8 - INVESTMENTS

The Organization's investments are comprised of certificates of deposit, mutual funds, and corporate bonds and are recorded at fair value. At June 30, 2010, the summary information is:

	Cost	Fair Value
Certificates of deposit	\$ 25,000	\$ 25,000
Mutual funds	404,024	392,211
Stocks and options	280,206	282,056
Fixed rate cap securities	50,217	52,157
Total	<u>\$ 759,447</u>	<u>\$ 751,424</u>
Designated for		
Current operations		\$ 151,270
Future operations		<u>600,154</u>
Total		<u>\$ 751,424</u>

The following schedule summarizes investment income for the fiscal year ending June 30, 2010:

	Designated for Current Operations	Designated for Future Operations	Total
Interest and dividends	\$ 2,091	\$ 14,732	\$ 16,823
Gain on investment	<u>4,305</u>	<u>30,328</u>	<u>34,633</u>
Total	<u>\$ 6,396</u>	<u>\$ 45,060</u>	<u>\$ 51,456</u>

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.
Notes to Financial Statements
June 30, 2010

NOTE 9 - FAIR VALUE MEASUREMENTS

The Fair Value Measurement topics of the FASB Codification establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under the FASB Codification topic are described below:

- Level 1: Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access;
- Level 2: Inputs to the valuation methodology include quoted prices which are not active quoted prices for similar assets or liabilities in active markets or inputs other than quoted prices that are observable (either directly or indirectly) for substantially, the full term of the asset or liability;
- Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The following table sets forth by level, within the hierarchy, the Organization's assets at fair value as of June 30, 2010:

	Level 1
Mutual funds:	
Equity funds	\$ 117,874
Multi-asset funds	274,337
Stocks and options:	
Bond funds	282,056
Fixed rate cap securities:	
Preferred	52,157
Total	\$ 726,424

NOTE 10 - BOARD DESIGNATED FUNDS

At June 30, 2010, the Board designated funds are restricted for the following purposes:

Future maintenance	\$ 154
Future purchase of a building	200,000
Future operations	400,000
	\$ 600,154

NOTE 11 - TEMPORARILY RESTRICTED NET ASSETS

At June 30, 2010, temporarily restricted net assets are available for the following purpose:

IT Makeover Project	\$ 8,986
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BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.
Notes to Financial Statements
June 30, 2010

NOTE 12 - PLEDGES RECEIVABLE

The Organization conducts an annual fund-raising campaign for general operating funds entitled Big Magic Pledges. Promises to give to be received after one year are discounted based on the year promised at the five-year T-Bill rate of 4.25%.

Pledges receivable to give are summarized below:

Receivable in less than one year	\$ 91,965
Receivable in one to five years	<u>188,262</u>
	280,227
Less: discount to net present value	<u>(8,582)</u>
	271,645
Current	<u>91,965</u>
Long-term	<u>\$ 179,680</u>

At June 30, 2010, uncollectible pledges receivable in the amount of \$5,500 were written off. The write-offs were due to unusual unforeseen circumstances. Management has re-evaluated its pledges receivable for collectability and believes that as of June 30, 2010, pledges receivable are substantially collectible. Accordingly, no allowance for uncollectible pledges exists at June 30, 2010.

NOTE 13 - ADVERTISING COSTS

Advertising costs are for the solicitation of volunteers and are expensed as incurred. Total advertising expense for the year ended June 30, 2010, was \$33,589, which includes \$705 which was reclassified to Donation Center expenses, including \$1,500 of in-kind donations.

NOTE 14 - DONATED SERVICES

The Organization receives a significant amount of donated services from unpaid volunteers who assist in fund raising and special projects. No amounts have been recognized in the Statement of Activities because the criteria for recognition under generally accepted accounting principles have not been recognized.

Supplementary Information

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA, INC.

Summary Schedule of Prior Audit Findings
Year Ended June 30, 2010

We have categorized the implementation status of the prior year's recommendation on conditions requiring attention into the following categories:

Implemented - We found the recommendation to be implemented and consider the condition cleared.

Partially Implemented - We found the Organization had made significant progress toward implementation of the recommendation.

Not Implemented - Our testing of the Organization's records reflects no progress made toward implementing the recommendation.

The recommendation listed as "Schedule of Findings" from the audit report for the fiscal year ended June 30, 2007, is:

Finding 07-02: Funds overdrawn from grantor:

Condition: During the audit, the prior auditor noted that the Organization was not using the accounting software program to prepare draw-down requests. This procedure has caused the Organization to overdraw funds from one of its grantors in the amount of \$10,672. Review of all other grants found them to be in compliance. The grantor will need to be notified of this issue and the grantor will need to determine if the Organization needs to repay the agency or carry the funds forward for future use.

Recommendation: It was recommended that the Organization contact the grantor and propose either rolling the additional funding into the next year or reimburse the grantor.

Status:

Implemented.

Annual Report
For Community Support Services Funding
Fiscal Year 2010-2011

Name of Organization: Big Brothers Big Sisters of Northern Nevada

Program/Project: Youth Mentoring Project

Amount of Funds Received \$2,000

Contact Person: Carol Scott

Mailing Address: 1208 North Carson Street

City: Reno State: NV Zip Code: 89701

Phone Number: 775-283-0606 E-mail: cscott@bbbsnn.org

Date Submitted: 2/18/2011

1. Please attach a final financial income and expense statement that specifically explains how grant funds were used, including a comparison between your budgeted and your actual incomes and expenses.

2. Evaluate your achievement of the measurable outcomes listed in your application:

2010-11 Goal: serve 75 youth in Carson City (July 1, 2010-June 30, 2011)
Progress Year to Date: 67 (July 1, 2010 - February 15, 2011), 89% to goal
Percent living under the poverty level: 100%

Measurable Outcome: 75% of youth served in Carson City will resist initiation into behaviors leading to juvenile delinquency.

Progress to Goal: 88% of youth served in Carson City resisted initiation into behaviors leading to juvenile delinquency.

3. Approximately how many people benefitted from your project? How many of those people were Carson City residents? What were some of the individual benefits?

Approximately, 200 Carson City residents directly benefitted from the Youth Mentoring Program. Those touched directly by the program include high risk youth receiving mentoring services, the family and caregivers of those youth and the mentors who

provide the one-to-one mentoring. Improving high-risk youth's academic performance, ability to avoid substance abuse and self confidence has immediate benefits for the youth we serve.

Big Brothers Big Sisters staff conduct a family needs assessment when caregivers/parents enroll their child or children in the mentoring program. Once their needs are identified, staff refer the caregivers to community services and resources to address any unmet needs.

While Big Brothers Big Sisters primarily focuses on improving outcomes for high risk youth and their families, the volunteers who mentor also benefit tremendously from the experience of working closely with a high risk child. Several studies have discovered that volunteers such as Big Brothers and Big Sister mentors who spend 100 hours (or about 2 hours a week) in volunteer service see positive effects in physical and mental health (the full report can be found at the following website: http://www.nationalservice.gov/pdf/07_0506_hbr.pdf). These positive effects are even more pronounced for older volunteers. Recently during a local focus group several Big Brothers stated they were surprised about how much they personally benefit from the program. Among the documented benefits are: greater levels of functionality, decreased rates of depression, improved mental and physical health, less incidence of heart disease and greater longevity.

4. What specific community benefit did your project provide Carson City?

By reducing the number of youth who progress into behaviors that lead to juvenile delinquency and increasing the number of students who improve academically, Carson City benefits by:

- > preventing and reducing criminal activity (CCO3)
- > preventing and reducing property vandalism (CCO4)
- > increasing the number of residents who engage in healthy lifestyles (CCO6)
- > help prepare youth to be effective, interested and engaged students (CCO45)

Carson City also realizes costs savings of not having to pay for services related to addressing juvenile delinquency, thus saving the community thousands of dollars per child who does not become involved in the juvenile justice system. These costs savings multiply many times over as mentored youth grow up and become productive, law-abiding citizens and eventually become parents themselves. These benefits were highlighted recently in a recent poll of former Little Brothers and Sisters who are now adults. This research found that the former mentees had higher educational attainment, earned more than their non-mentored peers, had better relationships with their spouses and families and were more likely to volunteer in their community.

5. Will this program/project be reoccurring? How do you anticipate funding the project in the future?

Big Brothers Big Sisters Youth Mentoring Program in Carson City began in 2006. The agency remains committed to continuing this program and growing the number of youth served as funding allows.

Big Brothers Big Sisters is proactive in seeking funding from a variety of funding sources including individuals, private foundations, special events, corporate funding and from our earned-income project, Big Brothers Big Sisters Donation Center.

6. Describe any challenges that impacted your program.

Big Brothers Big Sisters in Carson City focuses primarily on children with a parent in prison. Our largest source of referrals for youth for this program comes from Carson City school counselors. These school counselors are also seeing many other youth who do not have a parent in prison, but would also benefit from a mentor. Each week Big Brothers Big Sisters staff receive referrals from counselors and parents who want to enroll their at-risk children, but must be turned away.

Big Brothers Big Sisters staff are working closely with the school principals and counselors to identify and secure funding that will allow this portion of the program to grow so more children can be matched. As more dollars are secured, Big Brothers Big Sisters can better address this community need.



Big Brothers Big Sisters
of Northern Nevada

Carson City Youth Mentoring 2010-11

Revenue	Projected	Final
Federal	\$ 53,000.00	\$ 47,692.00
Special Events	\$ 2,072.00	\$ -
Donation Center	\$ 2,928.00	\$ -
Community Services Grant	\$ 10,000.00	\$ 2,000.00 *
Private Foundations	\$ -	\$ 13,500.00
TOTAL	\$ 68,000.00	\$ 63,192.00

Expenditures	Projected	Final
Personnel and Fringe	\$ 52,072.00	\$ 54,092.00
Rent	\$ 10,800.00	\$ 5,400.00
Electric	\$ 1,200.00	\$ 720.00
Gas	\$ 1,800.00	\$ 1,900.00
Phones	\$ 2,128.00	\$ 1,080.00
TOTAL	\$ 68,000.00	\$ 63,192.00

* 100% of Community Services Grant dollars have been expended.

Guidelines for Grants

Fiscal Year 2011-2012

Vision

A leader among cities as an inviting, prosperous community where people live, work and play!

Mission

Preserve and enhance the quality of life and heritage of Carson City for present and future generations of residents, workers and visitors.

City's Goals

A Safe and Secure Community

A Healthy Community

An Active and Engaged Community

A Clean and Healthy Environment

A Vibrant, Diverse and Sustainable Economy

A Community Rich in History, Culture and the Arts

A Community Dedicated to Excellence in Education

A Physically and Socially Connected Community

A Community Where Information is Available to All

1. The competitive grant review process seeks to identify and fund those projects and programs with the greatest potential for furthering the City's goals while benefitting the community.
2. Funding is provided on a year to year basis only. Funding is strictly limited by the availability of funds.
3. Upon approval by the Board of Supervisors of the request, the grant money will be included in the next succeeding year's budget and will be dispensed by the City Manager's Office without further hearing. However, the Board shall continue to retain the prerogative and authority to deny any payment, if in the opinion of the Board, the applicant is not making a "good faith" effort in meeting the obligations and commitments outlined by said applicant within the application process. All grants approved shall be subject to funding availability.
4. The Board of Supervisors may in any event decide by majority vote to conduct a subsequent hearing concerning the application and, if so, the applicant will be notified as to the date of the subsequent hearing.
5. The applicant will utilize the grant monies solely for the general benefit of Carson City and the purpose set forth in the grant application.
6. These guidelines shall not prevent the City from entering into a contract to provide grant money for a term of years.
7. These guidelines shall not control any grants of money provided by any other public or private entity.
8. Approval of each request for funds and/or other forms of consideration shall have a condition that the applicant must complete an Annual Report form detailing all funds utilized, measurable outcomes and benefit to the citizens of Carson City. The completed Annual Report must be submitted to the City Manager's Office no later than March 1, 2011.
9. Any and all individuals and/or entities desiring a grant from the City must complete and execute an "Application for Grant Funds" form and include the required attachments as listed in the application.

10. The **original and nine (9) copies** of the application packet must be submitted to the City Manager's Office no later than **5:00 p.m. on February 23, 2011**. An electronic pdf version may also be e-mailed to cceo@carson.org.

I have read and understand the Guidelines for Grants. The information that is included within this application and its attachments are true to my knowledge.

Youth Mentoring Program
Name of Program

Carol Scott
Project Director Signature

2/16/11
Date

Attachment A: Letters of Support

(originally submitted for the Carson City Community Development Block Grant application and reused with permission for the Community Support Services Grant)

Seeliger Elementary School

Home of the Pirates~Where Learning is a Treasure!

Phone: (775) 283-2200
Fax: (775) 283-2290
www.carsoncityschools.com
2800 S. Saliman Road
Carson City, NV 89701



January 7, 2011

Ms. Janice Brod
Carson City Planning Division
108 East Proctor Street
Carson City, NV 89701

Dear Ms. Brod:

I am writing in support of Big Brothers Big Sisters of Northern Nevada's proposal for *Carson City's Community Development Block Grant (CDBG) Program for 2011-12*.

At **Seeliger Elementary**, we have identified youth with a parent in prison and referred them to Big Brothers Big Sisters *Reaching for the Stars* program. As these children are matched with caring adults, we see the positive strides they make in improving their academic performance, decreasing disruptive classroom behavior and improving relationships with their classmates.

Unfortunately, there are many more children attending our school who need the help and support of a mentor. Most of these youth do not have a parent in prison and do not qualify for the existing program. Carson City CDBG funds will allow these children to access the same life-changing services and help them achieve the same positive outcomes.

In 2010 Big Brothers Big Sisters matched 44 children of prisoners with mentors in Carson City. This proposal will expand the mentoring program to another group of important children in our school. I believe the positive impact of matching these very vulnerable youth with mentors has a ripple effect in our classrooms, neighborhoods and in our state.

I support the work laid out in this application and hope that you keep my recommendation in mind when making your funding decisions. Thank you for your consideration.

Sincerely,

Paula Zona
Principal



Mark Twain Elementary

2111 Carriage Crest Dr. • Carson City NV 89706
Office: (775) 283-1000 • FAX: (775) 283-1090

January 11, 2011

Ms. Janice Brod
Carson City Planning Division
108 East Proctor Street
Carson City, NV 89701

Dear Ms. Brod:

I am writing in support of Big Brothers Big Sisters of Northern Nevada's proposal for *Carson City's Community Development Block Grant (CDBG) Program for 2001-12*.

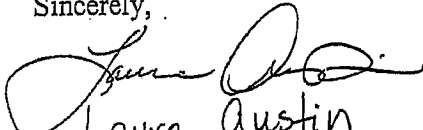
At **Mark Twain School** we have identified youth with a parent in prison and referred them to Big Brothers Big Sisters *Reaching for the Stars* program. As these children are matched with caring adults, we see the positive strides they make in improving their academic performance, decreasing disruptive classroom behavior and improving relationships with their classmates.

Unfortunately, there are many more children attending our school who need the help and support of a mentor. Most of these youth do not have a parent in prison and do not qualify for the existing program. Carson City CDBG funds will allow these children to access the same life-changing services and help them achieve the same positive outcomes.

In 2010 Big Brothers Big Sisters matched 44 children of prisoners with mentors in Carson City. This proposal will expand the mentoring program to another group of important children in our school. I believe the positive impact of matching these very vulnerable youth with mentors has a ripple effect in our classrooms, neighborhoods and in our state.

I support the work laid out in this application and hope that you keep my recommendation in mind when making your funding decisions. Thank you for your consideration.

Sincerely,


Laura Austin
Principal
Mark Twain Elementary

January 10, 2011

Ms. Janice Brod
Carson City Planning Division
108 East Proctor Street
Carson City, NV 89701

Dear Ms. Brod:

I am writing in support of Big Brothers Big Sisters of Northern Nevada's proposal for *Carson City's Community Development Block Grant (CDBG) Program for 2001-12*.

At **Fritsch Elementary School** we have identified youth with a parent in prison and referred them to Big Brothers Big Sisters *Reaching for the Stars* program. As these children are matched with caring adults, we see the positive strides they make in improving their academic performance, decreasing disruptive classroom behavior and improving relationships with their classmates.

Unfortunately, there are many more children attending our school who need the help and support of a mentor. Most of these youth do not have a parent in prison and do not qualify for the existing program. Carson City CDBG funds will allow these children to access the same life-changing services and help them achieve the same positive outcomes.

In 2010 Big Brothers Big Sisters matched 44 children of prisoners with mentors in Carson City. This proposal will expand the mentoring program to another group of important children in our school. I believe the positive impact of matching these very vulnerable youth with mentors has a ripple effect in our classrooms, neighborhoods and in our state.

I support the work laid out in this application and hope that you keep my recommendation in mind when making your funding decisions. Thank you for your consideration.

Sincerely,

Mary Harey
Principal
Fritsch Elementary



EMPIRE ELEMENTARY SCHOOL
12(50 MONTE ROSA DRIVE
CARSON CITY, NV 89701
PHONE: 775-283-1100
FAX: 775-28:5-1100

January 10,2011

Ms. Janice Brod Carson City
Planning Division 108 East
Proctor Street Carson City. NV
89701

Dear Ms. Brod:

I am writing in support of Big Brothers Big Sisters of Northern Nevada's proposal for *Carson City's Community Development Block Grant (CDBG) Program for 2001-12.*

At Empire Elementary School, we have identified youth with a parent in prison and referred them to Big Brothers Big Sisters *Reaching for the Stars* program. As these children are matched with caring adults, we see the positive strides they make in improving their academic performance, decreasing disruptive classroom behavior and improving relationships with their classmates.

Unfortunately, there are many more children attending our school who need the help and support of a mentor. Most of these youth do not have a parent in prison and do not qualify for the existing program. Carson City CDBG funds will allow these children to access the same life-changing services and help them achieve the same positive outcomes.

In 2010 Big Brothers Big Sisters matched 44 children of prisoners with mentors in Carson City. This proposal will expand the mentoring program to another group of important children in our school. I believe the positive impact of matching these very vulnerable youth with mentors has a ripple effect in our classrooms, neighborhoods and in our state.

I support the work laid out in this application and hope that you keep my recommendation in mind when making your funding decisions. Thank you for your consideration.

Sincerely,

Evelyn Allre
Princip