

**City of Carson City
Agenda Report**

Date Submitted: May 20, 2011

Agenda Date Requested: June 2, 2011
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: Action to approve Amendment No. 6 for Contract No. 0405-076 the renewal of the contract through June 30, 2012, for Ambulance Billing Services with Advanced Data Processing, Inc. (*Kim Belt*)

Staff Summary: Amendment No. 6 will extend the contract through June 30, 2012.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve Amendment No. 6 for Contract No. 0405-076 the renewal of the contract through June 30, 2012, for Ambulance Billing Services with Advanced Data Processing, Inc. (*Kim Belt*)

Explanation for Recommended Board Action: On May 4, 2005, the Board of Supervisors awarded Contract No. 0405-076 Ambulance Billing Services to Advanced Data Processing, Inc., to provide ambulance billing services at a rate of 4.95% of collections through June 30, 2007, with the option to renew for five (5) additional one (1) year periods subject to negotiation.

On September 15, 2005, the Board of Supervisors approved Amendment No.1 that provided access to and use of the HealthEMS™ System at a cost of \$1.50 per incident Patient Care Report processed.

On June 21, 2007, the Board of Supervisors approved Amendment No. 2 for first renewal period through June 30, 2008, at the same prices, terms, and conditions as originally bid and amended.

On May 15, 2008, the Board of Supervisors approved Amendment No. 3 for the second renewal period through June 30, 2009, at the same prices, terms, and conditions as originally bid and amended.

On June 4, 2009, the Board of Supervisors approved Amendment No. 4 for the third renewal period through June 30, 2010, at the same prices, terms, and conditions as originally bid and amended.

On June 3, 2010, the Board of Supervisors approved Amendment No. 5 for the fourth renewal period through June 30, 2011, at the same prices, terms, and conditions as originally bid and amended.

May 6, 2011 Pamela Olkowski, Vice-President for Advanced Data Processing, Inc., has provided a letter confirming the 5th renewal will continue with the same price, terms, and conditions as originally bid and amended. Chief, Stacey Giomi, has requested that this contract be renewed

for the 5th renewal period.

Applicable Statute, Code, Policy, Rule or Regulation: N.R.S. Chapter 332 Purchasing: Local Governments.

Fiscal Impact: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

Explanation of Impact: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

Funding Source: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

Supporting Material: Letter from Advanced Data Processing, Inc., Amendment No.6

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By: *Raul S. Skioni* Date: 5/24/11
 (Fire Department)

[Signature] Date: 5/24/11
 (City Manager)

[Signature] Date: 5/24/11
 (District Attorney)

[Signature] Date: 5/24/11
 (Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
 2) _____ _____

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 6
Contract No. 0405-076**

THIS AMENDMENT is made and entered into this 2nd day of June, 2011, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Advanced Data Processing, Inc., 4251 Kipling Street, Suite 200, Wheatridge, CO 80033 hereinafter referred to as the "**INDEPENDENT CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT #0405-076 Ambulance Billing Services**.

WITNESSETH:

WHEREAS, the **CITY** desires to amend sections of Article 1 of the original contract to include that which is contained herein; and

WHEREAS, it is deemed that said amendment is both necessary and in the best interests of the **CITY**.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties agree as follow:

ARTICLE 1

1 CONTRACT TERM:

1.1 This Contract shall be effective until June 30, 2012, unless sooner terminated by either party as specified in **Article 6 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 6
Contract No. 0405-076**

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

CARSON CITY

Finance Director
Attn: Kim Belt
Purchasing and Contracts Manager
201 North Carson Street, Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
FAX: 775-887-2107
KBelt@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve as to its legal form.

By: 
Kim Belt

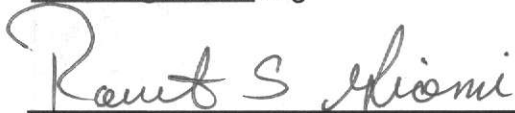
By: 
Deputy District Attorney

DATED 5/23/11

DATED 5/24/11

CITY'S ORIGINATING DEPARTMENT

BY: Stacey Giomi, Fire Chief
Fire Department
777 S. Stewart Street
Carson City, NV 89701
Telephone: 775-887-2210 Ext. 1005
Fax: 775-887-2209
SGiomi@carson.org


Stacey Giomi

DATED 5/24/11

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 6
Contract No. 0405-076**

Doug Shamon being first duly sworn, deposes and says: That he is the **INDEPENDENT CONTRACTOR**, or authorized agent of the **INDEPENDENT CONTRACTOR**, for whom the aforesaid described work is to be performed by; that he has read the foregoing Contract Amendment and understands the terms, conditions, and requirements thereof.

INDEPENDENT CONTRACTOR

BY: Doug Shamon

TITLE: CEO

FIRM: Advanced Data Processing, Inc.

BUSINESS LICENSE #: 11 21856

Address: 4251 Kipling Street, Suite 200

City: Wheatridge

State: CO **Zip Code:** 80033

Telephone: 303-329-9044 / **Fax #:** 303-336-3166

E-mail Address: DShamon@emsclaims.com



(Signature of **INDEPENDENT CONTRACTOR**)

DATED May 20, 2011

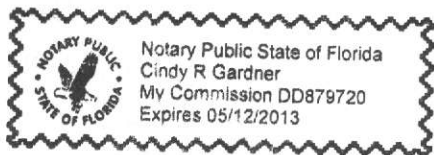
STATE OF Florida)
County of Broward) **ss**

Signed and sworn (or affirmed) before me on this 20 day of May , 2011, by Doug Shamon.



(Signature of Notary)

(Notary Stamp)



**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMBULANCE BILLING AMENDMENT No. 6
Contract No. 0405-076**

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of June 2, 2011 approved Amendment No. 6 for **CONTRACT No. 0405-076**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L. CROWELL, MAYOR

DATED this 2nd day of June, 2011

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 2nd day of June, 2011

May 6, 2011

Kim Belt, Purchasing & Contracts Manager
Carson City Purchasing & Contracts
201 North Carson Street Suite 3
Carson City, NV 89701

Dear Ms. Belt:

Pursuant to your request, this letter will serve as notice that Intermedix does intend to renew Contract #0405-076 for Ambulance Billing Service with Carson City EMS for the upcoming fiscal year.

This renewal will continue with the same price, terms and conditions as the existing contract.

Please do not hesitate to call me with any questions. You can reach me directly at 303.336.3492.

Sincerely,



Pamela Olkowski

Vice-President