

CARSON CITY AIRPORT AUTHORITY
Minutes of the May 6, 2011 Meeting
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A Special meeting of the Carson City Airport Authority was scheduled for 4:00 p.m. on Friday, May 6, 2011 in the Carson City Airport Terminal, 2600 College Parkway, Carson City, Nevada.

PRESENT: Chairperson Harlow Norvell
Member Alex Carter
Member Teresa DiLoreto-Long
Member Ray Saylo

STAFF: Steve Tackes, Airport Counsel
Jim Clague, Airport Engineer
Brian Fitzgerald, Airport Engineer
Tim Rowe, Airport Manager
Lisa Arellano, Recording Secretary
Minutes Transcribed by Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Airport Authority's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM – Chairperson Norvell called the meeting to order at 4:23 p.m. Roll was called; a quorum was present. Member DiLoreto-Long attended via telephone.

B. PLEDGE OF ALLEGIANCE: – Chairperson Norvell led the Pledge of Allegiance.

C. ACTION ON APPROVAL OF PAST MINUTES – There were no minutes to approve.

D. MODIFICATION OF AGENDA – None.

E. PUBLIC COMMENT – None.

F. CONSENT AGENDA – None.

G. PUBLIC HEARING ITEMS:

1. DISCUSSION AND POSSIBLE ACTION TO AWARD THE CONTRACT FOR THE CONSTRUCTION OF TAXIWAY D WEST AND AUTHORIZE THE CHAIRMAN TO SIGN AND SUBMIT THE FAA GRANT APPLICATION FOR THE FUNDING OF THE PROJECT. – Chairperson Norvell introduced the item. Mr. Clague gave background and reviewed the bids, incorporated into the record, from the three contractors. He stated that the Contri Construction bid had only listed the subcontractors. Mr. Clague added that upon requesting clarification, they had received a clarifying letter stating that much of the testing would be done by Contri Construction, however, the testers were not certified to test in Nevada, and the land surveyor was not licensed to do business in Nevada. Mr. Clague also questioned the use of Canyon Creek Operation to manufacture the aggregate base material, but he was uncertain where the material would come from. Contri Construction had also stated that the cost of asphalt cement would be unknown until the award of the contract, due to the volatile state of crude oil supplies, according to Mr. Clague. He added that Contri Construction had noted that no other bidder had identified a supplier of asphalt cement. At the same time, per Mr. Clague, they had received a protest letter from Granite Construction indicating the listing of the subcontractors only by Contri. They informed Mr. Clague that they had not listed a material supplier of asphalt cement was due to their part-ownership of the oil supplier. Chairperson Norvell received confirmation that the central issue was whether or not the Contri construction bid met the specifications and was complete. Mr. Clague added that he did “not know what the value of the work is”, and stated that other bidders had listed the required information. Chairperson Norvell expressed concern over the accuracy of the bid with so many “unknowns”. Mr. Clague speculated that the

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information could have been based on past experience. Mr. Tackes clarified that the original correspondence regarding the bid referred to the “lowest responsible and responsive bid”. He was also concerned that the work being performed was to be done by individuals not licensed in Nevada. Because Contri Construction’s response had not demonstrated they could do the work themselves, Mr. Tackes concluded that their bid was not responsive, and did not meet the bid criteria. He recommended going with the next responsible and responsive bid. Members Saylo and Carter concurred that the Contri Construction bid was not responsive. Chairperson Norvell called for public comments and when none were forthcoming, a motion. Mr. Clague suggested content to the motion. **Member Saylo moved not to accept the bid as presented by Contri Construction and to award the construction contract to Granite Construction, in the amount of \$1,296,296, for the construction of Taxiway D West, contingent upon FAA approval. The motion was seconded by Member Carter.** Chairperson Norvell referred to a letter by Contri Construction, incorporated into the record, and requested that it be formally entered into the record. **Motion carried 4-0.**

Member Saylo moved to authorize the Chairperson of the Carson City Airport Authority to sign and submit a grant application to the FAA, in the amount of \$1,581,081, to cover the construction of Taxiway D West and all its other engineering requirements. The motion was seconded by Member DiLoreto-Long. Motion carried 4-0.

H. ACTION ON ADJOURNMENT – Member Saylo moved and member Carter seconded a motion to adjourn. The meeting was adjourned at 4:47 p.m.

The Minutes of the May 6, 2011 Carson City Airport Authority meeting are so approved this 19th day of May, 2011.

HARLOW NORVELL, Chair