

**City of Carson City
Agenda Report**

Date Submitted: June 27, 2011

Agenda Date Requested: July 7, 2011
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To determine that Purchase Order No. 2012-002 is for items which may only be purchased from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Purchase Order No. 2012-002 a request for the purchase of ALTOSID® mosquito larvicide products from Clarke Mosquito Control for a not to exceed cost of \$60,000.00 to be funded from the Mosquito CWSD and Mosquito Waste Water Funds as provided in FY 2011/2012. *(Kim Belt)*

Staff Summary: Carson City Health and Human Services (CCHHS) mosquito control program currently operates April through September, encompassing many sites throughout the Eagle Valley, including the Carson River from south of the prison to Deer Run Bridge. Mosquito control is an important and basic public health function. CCHHS believes to reduce the impact on the ecosystem it is prudent to target at the larval stage, rather than at the adult stage of the mosquito. CCHHS uses a narrow spectrum larvicide applied at appropriate times based on field surveillance.

As stated in the attached letter, Central Life Sciences is the sole manufacturer of ALTOSID® mosquito larvicide and products and markets directly to all U.S. end users via Agency Agreement. The agreement allows Central Life Sciences to sell direct to end-user public agencies through five authorized agent companies. Competitively bidding this purchase would yield the same pricing results.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Purchase Order No. 2012-002 is for items which may only be purchased from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Purchase Order No. 2012-002 a request for the purchase of ALTOSID® mosquito larvicide products from Clarke Mosquito Control for a not to exceed cost of \$60,000.00 to be funded from the Mosquito CWSD and Mosquito Waste Water Funds as provided in FY 2011/2012. *(Kim Belt)*

Explanation for Recommended Board Action: Pursuant to **NRS 332.115 subsection 1 (a)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

- (a) Items which may only be contracted from a sole source;
- are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1(a)

Fiscal Impact: \$60,000.00



Explanation of Impact: If approved the below listed account could be reduced by \$60,000.00

Funding Source: 275-6800-441-12-93 Mosquito CWSD and 510-3201-434-04-72 Mosquito Waste Water Fund Accounts as provided in FY 2011/2012.

Alternatives: Provide alternative direction

Supporting Material: Purchase Order, Letter and price list

Prepared By: Kim Belt, Purchasing and Contracts Manager

| | |
|--|----------------------|
| Reviewed By: <u></u> | Date: <u>6/28/11</u> |
| (Health and Human Services) | |
| <u></u> | Date: <u>6/28/11</u> |
| (City Manager) | |
| <u></u> | Date: <u>6/28/11</u> |
| (District Attorney) | |
| <u></u> | Date: <u>6/28/11</u> |
| (Finance Director) | |

Board Action Taken:

| | | |
|---------------|----------|---------|
| Motion: _____ | 1) _____ | Aye/Nay |
| | 2) _____ | _____ |
| | | _____ |
| | | _____ |
| | | _____ |

(Vote Recorded By)



PURCHASE ORDER # 2012-002

CITY OF CARSON CITY

201 N. Carson Street, Suite 3
Carson City, Nevada 89701
(775)887-2133 [Fax](775) 887-2107

VENDOR #
DATE June 29, 2011
GROUP #
CHECK DATE:

VENDOR Clarke Mosquito Control
110 East Irving Park Road 4th Floor
Harris Bank
Roselle, IL 60172
[Phone]

SHIP TO Dustin Boothe
Carson City Health & Human Resources
900 East Long Street
Carson City, NV 89701
775 887-2190

| SHIPPING METHOD | | SHIPPING TERMS | | | DELIVERY DATE | |
|-----------------|------|---|-------------------|-----------|---------------|---------------|
| QTY | UNIT | DESCRIPTION | BUDGET NUMBER | INVOICE # | UNIT COST | EXTENDED COST |
| 1.00 | Each | Mosquito Abatement Supplies | 510-3201-434-0472 | | \$ 30,000.00 | \$ 30,000.00 |
| 1.00 | Each | Mosquito Abatement Supplies | 275-6800-441-1293 | | \$ 30,000.00 | \$ 30,000.00 |
| | | Blanket P.O. not to exceed \$60,000 - Account Code breakdown to be determined when invoice is paid | | | \$ - | \$ - |
| | | PO given to department to place order. | | | \$ - | \$ - |
| | | PO shall not be modified without approval from Finance Director. | | | \$ - | \$ - |
| | | PURCHASED BY: Dustin Boothe | | | \$ - | \$ - |
| | | FED I.D. NO. 88-6000189 | | | \$ - | \$ - |
| | | TOTAL | | | \$ | 60,000.00 |

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN SET OUT ARE TRUE AND CORRECT PER PURCHASE REQUISITION MADE BY THE PERTINENT CITY DEPARTMENT.

Dustin Boothe
APPROVED FOR PURCHASE

APPROVED FOR PAYMENT

Wellmark International
DBA Central Life Sciences
1501 E. Woodfield Road, Suite 200W
Schaumburg, IL 60173
847 330 5300



January 1, 2011

To: Atosid® Purchasers

Wellmark International (DBA Central Life Sciences) is the sole manufacturer of **ALTOSID®** mosquito larvicide products and markets **ALTOSID®** direct to all U.S. end users via Agency Agreement. The Agency Agreement allows Central Life Sciences to sell direct to end-user public agencies through 5 authorized Agent companies.

During calendar year 2011, the following companies are authorized Central Life Sciences Agents allowed to advertise, promote, solicit and sell **ALTOSID®** products. A 2011 **ALTOSID®** price list is enclosed.

- Adapco, Inc.
- Target Specialty Products
- Clarke Mosquito Control
- Univar
- Van Diest Supply Company

All inquires and/or purchases of ALTOSID products can be made through any of the Agent companies listed above.

Regards,

A handwritten signature in black ink, appearing to read "John Neberz". The signature is written in a cursive, flowing style.

John Neberz
Business Manager

JN/smc
enclosure

Wellmark International d.b.a.



EXHIBIT B
WELLMARK INTERNATIONAL AGENCY AGREEMENT
SALES PRICE; TERRITORY

2011 ALTOSID® (End Use) Agency Agreement Price List

Effective January 1, 2011

| PRODUCT # | ALTOSID® PRODUCT DESCRIPTION | MAXIMUM PALLET CONFIGURATION | CASE/BAG PRICE |
|-----------|--|------------------------------|----------------|
| 00650F | XR Briquets 220/cs | 60 cases | \$ 657.80 |
| 00670A | XR Briquets NY Label 220/cs | 60 cases | \$ 657.80 |
| 00660A | Ingot XR Briquet 220/cs | 60 cases | \$ 657.80 |
| 00680A | Ingot XR Briquet NY Label 220/cs | 60 cases | \$ 657.80 |
| 37060F | 30 Day Briquets 400/cs | 162 cases | \$ 412.00 |
| 37070B | 30 Day Briquets NY Label 400/cs | 162 cases | \$ 412.00 |
| 37230F | SR-20 2x2.5 gallon/cs | 33 cases | \$ 4,420.00 |
| 37240E | A.L.L. SR-5 4x1 gallon/cs | 27 cases | \$ 991.72 |
| 37730D | Pellets 2/22 lb./cs | 36 cases | \$ 1,102.20 |
| 37770A | Pellets NY Label 2/22 lb /cs | 36 cases | \$ 1,102.20 |
| 38540 | WSP Pellets 7.0 gram pouch (50 X 16)cs | 40 cases | \$ 600.00 |
| 38530 | WSP Pellets NY Labels | 40 cases | \$ 600.00 |
| 37330 | XR-G (40 lb. Bag) | 50 bags | \$ 322.00 |
| 38880 | XR-G (1,000 lb. Bag) | 1 bag | \$ 8,050.00 |
| 37350 | SBG (40 lb. Bag) | 50 bags | \$ 108.40 |
| 37370 | SBG (1,000 lb. Bag) | 1 bag | \$ 2,710.00 |

U.S. Price List: WELLMARK INTERNATIONAL RESERVES THE RIGHT TO CHANGE ABOVE PRICES AT ANY TIME WITHOUT NOTICE.

Territory: The United States of America – 50 States.

Terms: Agent billings to end-use customers --
Net 30 days (Agent invoice terms on all sales to purchasers unless all suppliers are required to offer specific alternate terms).

Invoice
Commentary: ALL AGENT INVOICING TO PURCHASERS MUST INCLUDE THE FOLLOWING STATEMENT;

"Altosid sold herein is under Agency Agreement and is for the account of Wellmark. Agent is authorized to invoice and collect under the terms of Agency contract. Only under written direction from Wellmark or Agent, are amounts due under invoice payable to Wellmark".

From: Dustin Boothe
To: Gail Schroeder
CC: Brendan Schnieder; Kim Belt; Marena Works
Date: 6/27/2011 11:24 AM
Subject: Mosquito abatement
Attachments: Agency Pricing 2011_2.pdf; Altosid Purchaser ltr 2011_2.doc

Gail:

I need to get a PO for the following company:

Clarke
110 E. Irving Park Rd. 4th Floor
Harris Bank
Roselle, IL 60172

We buy mosquito abatement products from them. The Altosid product is sold by all distributors at the same price (see attached letter). We are also looking at buying a product called Natular (I should be receiving a quote soon from them on this product) , this product is only sold by Clarke.

This PO would not exceed the about of \$60,000, the accounts that we would pay for this are below.

Mosquito Waste Water Acct.#
Expense510-3201-434-04-72

Mosquito CWSD Acct.#
Expense275-6800-441-12-93

Please let me know if you need anything else.

Dustin Boothe, MPH, REHS
Carson City Health and Human Services
900 E. Long St.
Carson City, NV 89706
(775) 887-2190 ext. 7220

Please Note I have a new E-Mail address.
dboothe@carson.org

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