

**Carson City
Request for Board Action**

Date Submitted: June 28, 2011

Agenda Date Requested: July 7, 2011

Time Requested: 15 minutes

To: Mayor and Supervisors

From: Lawrence Werner, City Manager

Subject Title: *For Possible Action:* Action to adopt a resolution authorizing expenditures of funds to non-profit organizations for FY 2011-12.

Staff Summary: NRS 244.1505 requires any grants the board of county commissioners make to private, non-profit organizations must be done so by resolution.

Type of Action Requested: (check one)

☒ Resolution

☐ Ordinance

☐ Formal Action/Motion

☐ Other (Specify)

Does this action require a Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to adopt Resolution No. _____, a resolution authorizing expenditures of funds to non-profit organizations for FY 2011-12.

Explanation for Recommended Board Action: NRS 244.1505 requires any grants the board of county commissioners make to private, non-profit organizations must be done so by resolution. Attached is a resolution to meet the requirements of NRS 244.1505.

Applicable Statute, Code, Policy Rule or Regulation: NRS 244.1505

Fiscal Impact: Total of \$395,750 – \$111,000 from the Q18/Quality of Life Fund, \$3,000 from the Stormwater Fund, \$11,000 from Drug Court Fees, \$1,400 (bus passes) from RTC and \$269,350 from the General Fund.

At their June 16, 2011 meeting the Redevelopment Authority adopted Resolution No. 2011-R-21 authorizing the expenditure of Redevelopment Funds – \$21,500 for Nevada Day and \$3,000 for Mile High Jazz.

Explanation of Impact: Per Board of Supervisors actions during FY 2011-12 budget process.

Funding Source: Q18/Quality of Life Fund - \$111,000; Stormwater Fund - \$3,000; Drug Court Fees - \$11,000; RTC - \$1,400; and, General Fund - \$269,350.

Supporting Materials: Resolution, spreadsheet and meeting minutes from the March 17, 2011 Board of Supervisors meeting.

Alternatives: To adopt or amend resolution.

Prepared By: Janet Busse, Office Supervisor

Reviewed By: _____ Date: _____

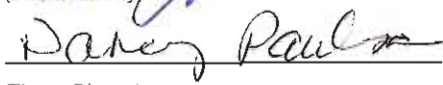
(Department Head)

:  Date: 6/28/11

(City Manager)

:  Date: 6/28/11

(District Attorney)

:  Date: 6/28/11

(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS
TO NON-PROFIT ORGANIZATIONS FOR FY 2011-12**

WHEREAS, NRS 244.1505(1) provides that the Board of Supervisors may grant money to private organizations, not for profit; and

WHEREAS, NRS 244.1505(2) provides that such grants must be made by a resolution which specifies the purpose of the grant, the maximum amount to be expended from the grant and any other conditions upon the expenditure; and

WHEREAS, the Board of Supervisors has conducted public hearings, taken testimony and received evidence of the substantial benefit to the inhabitants of Carson City of the expenditure of money for grants to the private organizations, not for profit, which are listed below.

NOW, THEREFORE THE BOARD OF SUPERVISORS RESOLVES THAT:

1. For FY 2011-12, the following groups are granted the following amounts for the following purposes:

<u>General Fund</u>			
<u>Organization</u>	<u>Purpose</u>	<u>Amount</u>	
Advocates to End Domestic Violence	Operations	9,000	
Capital City Circles Initiative	Operations	6,000	
CASA of Carson City	Operations	21,500	
Community Counseling Center	Operations	31,000	
FISH	Windows	20,000	
Home Health Services	Operations	5,000	
Nevada Health Centers	Exam Tables	12,000	
Ormsby Association of Carson City (formerly OARC)	Operations	10,000	
Partnership CC - Latino Services	Operations	26,600	
Partnership CC - Youth Services	Operations	76,000	
Ron Wood Family Resource Center	Operations	16,500	
RSVP	Operations	35,000	
Rural Center for Independent Living	Operations	<u>750</u>	
General Fund Total		269,350	

Q18/Quality of Life Fund

Boys & Girls Club	Operations	106,000
Muscle Powered	Tools & Materials	5,000

Storm Water Fund

Nevada-Tahoe Conservation District	Operations	3,000
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Regional Transportation Commission Fund

Rural Center for Independent Living	Bus Passes	1,400
	<u>Drug Court Fees</u>	
Community Counseling Center	Operations	11,000
	Grand Total	<u>395,750</u>

2. The amounts listed above in paragraph one (1) are the maximum amounts from the grant to be expended by the private organizations.

3. The grant money may only be spent for the purposes listed in the resolution which is the purpose given to the Board of Supervisors by the requesting private organizations in its written and oral presentation to the Board of Supervisors.

ADOPTED this _____ day of _____, 2011.

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

Robert L. Crowell, Mayor

ATTEST:

ALAN GLOVER, Clerk-Recorder

FY 11/12 Community Support Service Grants

Agency	Funds Requested FY 10/11	Funds Allocated FY 10/11	Funds Requested FY 11/12	Staff Recommendations	BOS Allocations
RSVP	\$ 31,500.00	\$ 25,000.00	\$ 35,000.00	\$ 25,000.00	\$ 35,000.00
Home Health Services	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Advocates to End Dom Violence	\$ 9,000.00	\$ 8,500.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Partnership CC - Latino Services	\$ 37,000.00	\$ 26,600.00	\$ 37,000.00	\$ 26,600.00	\$ 26,600.00
Partnership CC - Youth	\$ 100,000.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00
AARP Tax Aide Foundation	\$ 1,800.00	\$ -	\$ 1,500.00	\$ -	\$ -
Community Counseling Center	\$ 49,500.00	\$ 40,000.00	\$ 42,700.00	\$ 42,000.00	\$ 42,000.00
Mile High Jazz Band Assoc.	\$ 4,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00
Capital City Circles Initiative	\$ 6,075.00	\$ 6,075.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00
Ron Wood Family Resource Ctr	\$ 32,040.00	\$ 23,000.00	\$ 27,200.00	\$ 15,000.00	\$ 16,500.00
Nevada Day	\$ 25,000.00	\$ 21,500.00	\$ 24,000.00	\$ 21,500.00	\$ 21,500.00
OARC	\$ 13,950.00	\$ 10,000.00	\$ 13,950.00	\$ 10,000.00	\$ 10,000.00
NV Tahoe Conservation District	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
CASA of Carson City	\$ 25,000.00	\$ 20,000.00	\$ 25,000.00	\$ 20,000.00	\$ 21,500.00
Rural Center for Ind Living	\$ 2,400.00	\$ 1,000.00	\$ 2,400.00	\$ -	\$ 2,150.00
FISH	\$ -	\$ -	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00
Nevada Health Centers	\$ -	\$ -	\$ 25,000.00	\$ 15,000.00	\$ 12,000.00
Muscle Powered	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
ESL In Home Program	\$ 4,500.00	\$ -	\$ -		
Chorus of the Comstock	\$ 2,000.00	\$ 400.00	\$ -		
Carson City Symphony	\$ 4,000.00	\$ 1,900.00	\$ -		
Greenhouse Project	\$ 40,000.00	\$ -	\$ -		
Big Brothers Big Sisters	\$ 10,000.00	\$ 2,000.00	\$ -		
CC Historical Society		\$ 2,361.00	\$ -		
Boys & Girls Club	\$ 120,000.00	\$ 100,000.00		\$ 106,000.00	\$ 106,000.00
	\$ 526,765.00	\$ 373,336.00	\$ 374,750.00	\$ 401,100.00	\$ 418,250.00

General Fund		\$ 258,586.00		\$ 269,350.00	\$ 269,350.00
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Storm Water Fund

NV Tahoe Conservation District	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00
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Redevelopment Funds

Nevada Day	\$ 10,750.00		\$ 10,750.00	\$ 21,500.00
Mile High Jazz	\$ 1,000.00		\$ 1,000.00	\$ 1,000.00

Drug Court Fees

Community Counseling Ctr	\$ -		\$ 11,000.00	\$ 11,000.00
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Q18/Quality of Life Funding

Boys & Girls Club	\$ 100,000.00		\$ 106,000.00	\$ 106,000.00
Muscle Power				\$ 5,000.00

Regional Transportation Commission

Rural Center for Independent Living				\$1,400.00
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volunteers can be reintroduced to the animal shelter operation once the policies and procedures are implemented and a training program developed. She anticipates this will come together by June, and discussed the formalized application and training process to be associated with the volunteer program.

21(F) TOUR OF THE ANIMAL SERVICES FACILITY (12:03:19) - Chairperson Pintar introduced this item. She thanked Member Furlong for volunteering to speak at the National Association of City and County Health Officials. She noted a recent article about Carson City published in the National Association of Local Boards of Health magazine. Chairperson Pintar recessed the Board of Health at 12:04 p.m. In response to a question, Mr. Munn suggested designating 1:00 p.m. as the time for adjournment of the Board of Health following the animal services facility tour.

Animal Services Director Gail Radtke conducted a tour of the animal services facility. A quorum of the Board of Health was present, as well as members of the public and City staff. Ms. Radtke, Ms. Works, and Mr. Werner responded to various questions regarding facility operations throughout the duration of the tour. Ms. Radtke thanked the board members, City staff, and citizens present for their participation.

22. ACTION TO ADJOURN BOARD OF HEALTH (1:00:00) - A motion was made, seconded, and carried unanimously to adjourn the Board of Health meeting following the animal services facility tour.

23. RECONVENE BOARD OF SUPERVISORS (5:33:32) - Mayor Crowell reconvened the Board of Supervisors at 5:33 p.m. All members of the Board were present, constituting a quorum. District Attorney Neil Rombardo was present.

24 CITY MANAGER - PRESENTATION OF APPLICATIONS FOR ANNUAL FUNDING OF CARSON CITY COMMUNITY SUPPORT SERVICES AND ACTION TO ALLOCATE FUNDS FOR FY 2011 - 2012 (5:33:44) - Mayor Crowell introduced this item, provided an overview of and direction regarding the process.

(5:35:36) Nevada Rural Counties Retired Senior Volunteer Program ("RSVP") Executive Director Janice Ayres distributed to the Board members and City staff a written statement which she read into the record. In response to a question, she advised that services to seniors has "increased ... three-fold" since last year. She provided corresponding statistical information. She acknowledged that all of the recipients are unable to pay for RSVP services. "For some of our services, we do ask them to at least attest to the fact that they're low income at poverty level and they have to sign a form ..."

Mayor Crowell disclosed that he serves on the Partnership Carson City Ad Hoc Advisory Committee and on the Circles Initiative Board. Mr. Rombardo responded to questions of clarification relative to a group disclosure. Supervisor Walt disclosed that she serves on both the Partnership Carson City Executive Board and the Ad Hoc Advisory Committee. Supervisor McKenna advised of having recently resigned from the F.I.S.H. Board of Directors. Supervisor Aldean disclosed that she serves as a member of the Capital City Circles Initiative Board of Directors. She advised that the Circles Initiative was the recent recipient of federal funding through Partnership Carson City. Supervisor Abowd disclosed that The Greenhouse Project was previously under the Ron Wood Foundation, but is now its own 501(c)(3) non-profit corporation. She further disclosed that her husband, Charlie, serves as a member of the Nevada Rural Counties RSVP Board of Directors and as a member of the Community Counseling Center Advisory Board. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Ayres.

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(5:44:27) Tammi Palmer, of Home Health Services of Nevada, reviewed the application included in the agenda materials. She acknowledged no redundancy between the services provided by Home Health Services of Nevada and the Nevada Rural Counties RSVP. In response to a question, Ms. Palmer reviewed services provided under Title 3 grants and the community support services grants. In response to a further question, Ms. Ayres described the differences in services provided by the two organizations. In response to a further question, Ms. Palmer advised that Home Health Services of Nevada has 140 Carson City clients. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Palmer for her presentation.

(5:48:31) Advocates to End Domestic Violence Executive Director Lisa Lee reviewed the application included in the agenda materials. She acknowledged Advocates currently employs bi-lingual staff persons. In response to a further question, she reviewed allocation of the grant funding. Mayor Crowell thanked Ms. Lee for her presentation.

(5:50:25) Jessica Sedillos, representing Partnership Carson City and United Latino Community, reviewed the application included in the agenda materials. In response to a question, she advised that the Partnership Carson City Youth Grant was not applied for. In response to a further question, she emphasized that the requested funding will be strictly allocated to Carson City residents. Mayor Crowell entertained additional comments or questions and, when none were forthcoming, thanked Ms. Sedillos for her presentation.

(5:53:53) Linda Lange, representing Partnership Carson City, reviewed the application process and the application included in the agenda materials. In response to a question, Ms. Lange advised that both the Boys and Girls Clubs of Western Nevada and the Big Brothers Big Sisters organizations serve children whose parents are incarcerated. She advised of plans to meet with Big Brothers Big Sisters representatives during the first week in April to discuss collaboration and alternative funding sources. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Lange for her presentation.

(5:59:23) AARP Tax Aide Foundation Senior District Coordinator Gil Yanuck provided background information on the Tax Aide Foundation service, and reviewed statistical information relative to the application included in the agenda materials. In response to a question, he advised that the national program receives an IRS grant to pay for supplies and "part of that grant says ... we cannot charge anything. This is a totally free service." In response to a further question, he advised that the foundation is on the list to be considered for the City's surplus equipment. "It's on the list of surplus equipment because it really isn't usable." Mr. Yanuck reviewed the computer criteria necessary to run the tax preparation software, and advised that Mr. Werner has worked hard to try to find surplus computer equipment. In response to a further question, Mr. Yanuck advised that the foundation works with Computer Corps. Mayor Crowell thanked Mr. Yanuck for his presentation.

(6:07:54) Community Counseling Center Clinical Outpatient Director Brandy Hartline reviewed the application included in the agenda materials. In response to a question, she was uncertain as to the amount of funding to be cut from the center's state allocation. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Hartline and requested her to convey the Board's best wishes to Administrator Mary Bryan.

(6:09:49) Mile High Jazz Band Association Board Member Elinor Bugli provided background information on the Mile High Jazz Band Association and previous funding and support. She reviewed the application included in the agenda materials, and distributed programs to the Board members and staff. She

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acknowledged having solicited and received past funding from the Carson City Convention and Visitors Bureau and the Nevada Commission on Tourism. Mayor Crowell disclosed that his wife serves as a member of the Mile High Jazz Band Committee. He entertained additional questions or comments and, when none were forthcoming, thanked Ms. Bugli for her presentation.

(6:13:26) Capital City Circles Initiative Coordinator Brenda Silis and Capital City Circles Initiative Board of Directors Member Anne Maquarie introduced themselves for the record. Ms. Silis read the Capital City Circles Initiative mission statement into the record and reviewed the application included in the agenda materials. Mayor Crowell entertained questions or comments and, when none were forthcoming, thanked Ms. Silis and Ms. Maquarie.

(6:16:48) Ron Wood Family Resource Center Executive Director Joyce Buckingham distributed to the Board members and staff a fact sheet and reviewed the application included in the agenda materials. She discussed other grant funding applications submitted this year in conjunction with a description of the various programs administered by the Ron Wood Family Resource Center. She responded to questions regarding statistical information relative to individuals served; other, similar organizations; the relationship between Ron Wood Family Resource Center and the Food Bank of Northern Nevada; and other food sources. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Buckingham.

(6:28:43) Nevada Day, Inc. President Ken Hamilton provided background information on last year's Nevada Day Celebration and plans for this year. Mayor Crowell entertained questions or comments and, when none were forthcoming, thanked Mr. Hamilton.

(6:32:20) Ormsby Association of Carson City Executive Director Mary Winkler provided background information on the recent name change and reviewed the organization's mission in conjunction with the application included in the agenda materials. Mayor Crowell entertained questions or comments. Supervisor Abowd thanked Ms. Winkler for her service to the community. Mayor Crowell thanked her for her presentation.

(6:36:51) Nevada Tahoe Conservation District Manager Doug Martin distributed to the Board members and staff a summary of current projects, and discussed the Carson Clear Water Revival Project being done in collaboration with the Carson City Public Works Department. Mayor Crowell entertained questions or comments and, when none were forthcoming, thanked Mr. Martin for his presentation.

(6:40:45) CASA of Carson City Executive Director Chris Bayer was joined at the podium by several volunteers, and provided background information on CASA's mission. Mayor Crowell entertained questions or comments and, when none were forthcoming, the Board members thanked Mr. Bayer and the CASA volunteers.

(6:43:26) Mike Harrison introduced himself for the record, related his personal experience with the Rural Center for Independent Living, and requested the Board's consideration of the application included in the agenda materials. Mike Longacre introduced himself for the record, advised that he "runs the front desk," and related his personal experience with the Rural Center for Independent Living. He requested the Board's consideration of the application, noting that the "need for bus passes and birth certificates is a big step in coming back up when you're down on your luck." Mayor Crowell thanked the gentlemen. In response to a question, Mr. Longacre estimated \$1,000 of the \$2,400 requested would be allocated toward

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“the birth certificates and the rest of it would go towards the bus passes.” He noted the main concern of “getting [people] off the street and helping them get jobs.” Supervisor Aldean commended the gentlemen.

(6:47:45) F.I.S.H. Executive Director Jim Peckham distributed to the Board members and staff a summary of the information included in the application materials, and reviewed the application. Mayor Crowell entertained questions or comments and, when none were forthcoming, thanked Mr. Peckham for his service.

(6:52:32) Nevada Health Centers, Inc. CEO Tom Chase introduced Chief Development Officer Shirley Hampton and reviewed the application included in the agenda materials in conjunction with displayed renderings. He responded to questions regarding the status of the building project, and acknowledged that the construction is funded. In response to a question, Ms. Hampton estimated the cost of furnishing examination rooms at \$4,000 each and the landscape at in excess of \$100,000. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Mr. Chase and Ms. Hampton for their presentation.

(7:00:20) Muscle Powered Treasurer Marcus Marcheggar introduced Board Member Jeff Potter, and thanked the Board for the letter supporting the Ash Canyon to Kings Canyon Trail which was sent to the U.S. Forest Service last summer. Mr. Marcheggar reviewed Muscle Powered’s mission and goals for the requested funding. Mr. Potter acknowledged having presented the proposal to the Open Space Advisory Committee, and advised that Muscle Powered is seeking additional funding sources. He explained the potential for a NEPA document relative to crossing federal lands, and the goal to first construct that portion of the trail which is on Carson City property. In response to a question, he advised that the Open Space Advisory Committee requested a cost estimate for the environmental assessment. In response to a further question, he clarified that the **tools and materials** request was not presented to the Open Space Advisory Committee. Supervisor Aldean expressed support for writing a letter to the Open Space Advisory Committee endorsing the project and requesting allocation of the requested funds. Mr. Potter advised of unanimous support for the trail project from the Parks and Recreation Department and the Open Space Advisory Committee. Discussion followed. (7:13:05) Open Space / Property Manager Juan Guzman provided background information on Muscle Powered’s presentation to the Open Space Advisory Committee. He anticipates no problem allocating funding toward the subject or other portions of the trail project. Mayor Crowell entertained additional questions or comments. Supervisor Walt commended Muscle Powered on their volunteer efforts. Mayor Crowell discussed the benefits of the Bicycle Friendly Community designation which application was submitted in January.

(7:16:33) Boys and Girls Clubs of Western Nevada Executive Director Hal Hansen expressed the hope that funding would be allocated. Mr. Werner acknowledged the recommended allocation of \$106,000, and provided background information relative to the same.

Mayor Crowell reiterated the difficulty associated with action on this item. He commended all the community organizations and representatives. “... we’re a great community because we’re not just a collection of neighborhoods.” Mr. Werner responded to questions of clarification regarding the recommended allocations which were displayed on a spreadsheet in the meeting room, and discussion took place with regard to the same. At Supervisor Walt’s request, Linda Lange discussed youth services funding relative to the Big Brothers Big Sisters request. Discussion followed, and Supervisor Aldean requested the **Nevada Health Centers allocation to be specifically earmarked for the purchase of examination tables.**

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Mr. Werner modified the displayed spreadsheet according to the discussion which had taken place. He acknowledged that the item may have to be reagendaized depending upon legislative decisions which may affect the City's general fund. Mayor Crowell entertained a motion. **Supervisor Walt moved to approve the community support services grant allocations, in the amount of \$418,250, according to the displayed spreadsheet which was made a part of the record. Supervisor Aldean seconded the motion. Motion carried 5-0.** At Supervisor Walt's request, Mr. Werner reviewed the funding to be allocated from the Storm Water fund, the Redevelopment Authority, the Regional Transportation Commission, and Question #18. Mayor Crowell thanked the community support services organizations.

25. ACTION TO ADJOURN (7:35:06) - Mayor Crowell adjourned the meeting at 7:35 p.m.

The Minutes of the March 17, 2011 Carson City Board of Supervisors meeting are so approved this 21st day of April, 2011.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder