

**Carson City
Agenda Report**

Date Submitted: July 26, 2011

Agenda Date Requested: August 4, 2011
Time Requested: 30 Minutes

To: Board of Supervisors

From: Larry Werner, City Manager

Subject Title: Review of the Carson City Scorecard which includes Strategic Plan objectives and associated performance measures for the period ending June 30, 2011.

Staff Summary: This item represents the quarterly business review related to the City-wide performance scorecard. A scorecard is a tool that allows us to *focus* our attention on those things most important, to *align* our activities throughout the organization, to *measure* our progress and to *improve* where necessary. It provides a summary of our strategic plan objectives linked to performance measures (also called key performance indicators). The objective represents what we want to achieve as a City. The performance measures give us a progress report on meeting those objectives by comparing actual data with established targets. These targets represent our expected and/or desired performance. If targets are not being met, staff focuses on those areas and determines what, if anything, can be done to reverse the situation. The scorecard also provides a listing of the initiatives (projects and programs) identified in the strategic plan that support specific objectives. This tool allows the Board and public to monitor our progress in moving the strategic plan forward. It also provides an early warning of operational issues that may affect future resource allocation decisions.

Type of Action Requested: No action
☐ Resolution ☐ Ordinance
☐ Formal Action/Motion ☒ Other (Specify) Presentation Only

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: No action

Explanation for Recommended Board Action: No action is scheduled for this item, however, should the Board wish to hold a detailed discussion and/or take action on any part of the business plan or briefing book, staff will schedule that discussion on the next agenda.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: To be provided as late material and posted on the City Website
Carson City Scorecard
Briefing Book for the period ending June 30, 2011

Prepared By: Larry Werner, City Manager

Reviewed By: _____

(Department Head)

Date: _____

(City Manager)

Date: 7/26/11

(District Attorney)

Date: 7/26/11

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)