

**Carson City
Agenda Report**

Date Submitted: July 26, 2011

Agenda Date Requested: August 4, 2011

Time Requested: 20 minutes

To: Mayor and Board of Supervisors

From: Business License Division

Subject Title: For possible action to introduce on first reading, Bill No. ____, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 4.03, National Background Checks, by adding locksmiths or safe mechanics and taxicab licenses to the list of businesses requiring a background check. (Jennifer Pruitt/Lena Tripp)

Staff Summary: The proposed changes are to the current provisions of the Carson City Municipal Code governing the issuance and regulation of business licenses. Changes apply to Chapter 4.03, National Background Checks by adding Locksmith and Safe Mechanic, and Taxicab drivers as businesses requiring a background check.

Type of Action Requested:

☐ Resolution

☐ Formal Action/Motion

☒ Ordinance

☐ Other (Specify)

Does This Action Require A Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to introduce, on first reading, Bill No. ____, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 4.03, National Background Checks, by adding locksmiths or safe mechanics and taxicab licenses to the list of businesses requiring a background check.

Explanation for Recommended Board Action: The Board of Supervisors, pursuant to Carson City Municipal Code, is required to take action on all code amendments.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC Title 4.03

Fiscal Impact: N/A

Explanation of Impact: N/A

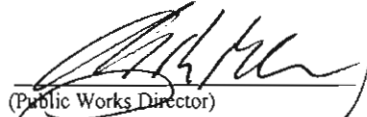
Funding Source: N/A

Alternatives: 1) Refer the matter back to the Business License Division for further review, or
2) Deny

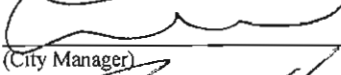
Supporting Material: 1) CCMC 4.03 – current ordinance
2) CCMC 4.03 – as proposed
3) Memo stating changes

Prepared By: Lena Tripp, Senior Permit Technician

Reviewed By:


(Public Works Director)

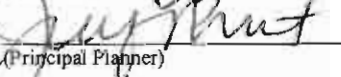
Date: 7/26/11


(City Manager)

Date: 7/26/11


(District Attorney's Office)

Date: 7/26/11


(Principal Planner)

Date: 7/26/11

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

**Carson City, Nevada, Code of Ordinances >> Title 4 - LICENSES AND BUSINESS REGULATIONS >>
Chapter 4.03 - NATIONAL BACKGROUND CHECKS >>**

Chapter 4.03 - NATIONAL BACKGROUND CHECKS ^[3]

4.03.010 - National fingerprint-background check for certain license applicants.

4.03.010 - National fingerprint-background check for certain license applicants.

1. Before obtaining a business license with the City of Carson City, every license applicant who seeks a business license for a business, profession, or occupation specified in Subsection 2 shall submit to a national background check. Carson City and its authorized agents, including the Central Repository for Nevada Records of Criminal History ("CRNRCH"), are authorized to submit to the Federal Bureau of Investigation ("FBI") the license applicant's fingerprints, and Carson City and its authorized agents, including the CRNRCH, are further authorized to submit and receive from the FBI information on the national background check, including any criminal background and personal history of the license applicant.
2. License applicants for the following business, professions, occupations, or business activities are subject to the employment-background check specified in Subsection 1:
 - a. Applicants seeking an alcoholic beverage license;
 - b. Applicants seeking a pawnbroker's license, pawnshop license, second-hand dealer's license, or an antique dealer's license; and
 - c. Applicants seeking a solicitor's license.

(Ord. No. 2008-28, § III. 7-17-2008)

FOOTNOTE(S):

⁽³⁾ **Editor's note**— Ord. No. 2008-28, § I, adopted July 17, 2008, amended the Code by adding provisions designated as a new Ch. 4.03. See also the Code Comparative Table and Disposition List. ([Back](#))

ORDINANCE NO. _____

BILL NO. _____

AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4.03, NATIONAL BACKGROUND CHECKS, BY ADDING LOCKSMITH AND SAFE MECHANIC AND TAXICAB TO THE LIST OF APPLICANTS REQUIRING A BACKGROUND CHECK.

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

Section I: Chapter 4.03 of the Carson City Municipal Code be amended as follows:

Chapter 4.03 - NATIONAL BACKGROUND CHECKS

4.03.010 - National fingerprint-background check for certain license applicants.

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1. Before obtaining a business license with the City of Carson City, every license applicant who seeks a business license for a business, profession, or occupation specified in Subsection 2 shall submit to a national background check. Carson City and its authorized agents, including the Central Repository for Nevada Records of Criminal History ("CRNRCH"), are authorized to submit to the Federal Bureau of Investigation ("FBI") the license applicant's fingerprints, and Carson City and its authorized agents, including the CRNRCH, are further authorized to submit and receive from the FBI information on the national background check, including any criminal background and personal history of the license applicant.

2. License applicants for the following business, professions, occupations, or business activities are subject to the employment-background check specified in Subsection 1:

- a. Applicants seeking an alcoholic beverage license;
- b. Applicants seeking a pawnbroker's license, pawnshop license, second-hand dealer's license, or an antique dealer's license; ~~and~~
- c. Applicants seeking a solicitor's license~~[-]~~;
- d. Applicants seeking a locksmith or safe mechanic license; and
- e. Applicants seeking a taxicab license.

SECTION II:

No other provisions of Title 4 of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____, 2011.

PROPOSED BY Supervisor _____

PASSED _____, 2011.

VOTE:

AYES:

NAYS:

ABSENT:

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk-Recorder

This ordinance shall be in force and effect from and after the _____ day of the month of _____ of the year 2011.



Carson City Planning Division

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Carson City, Nevada 89701
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www.carson.org/planning

MEMORANDUM

Board of Supervisors Meeting of August 4, 2011

TO: Board of Supervisors

FROM: Jennifer Pruitt/Lena Tripp, Permit Center

DATE: July 22, 2011

SUBJECT: **Proposed Business License Ordinance Amendments**

This item is for possible action to introduce on first reading proposed amendments to Title 4, License and Business Regulations.

The proposed amendments include the following:

- Chapter 4.03, National Background Checks
 - Adding locksmith, safe mechanics, and taxicab drivers to the list of businesses requiring a background check.
- Chapter 4.04, Business License
 - Section 4.04.014, Off-premise sales – deleted section
 - Section 4.04.077 – changed name to Special Event permit
 - Section 4.04.005, Definitions - Added and revised definitions
 - Sections 4.04.005, 4.04.020, and 4.04.031 - increased fees to reflect current rates
 - Section 4.04.075 - changed the number of consecutive days of a Short-Term business license to 60 days.
 - Section 4.04.077 - provided a more detailed application process and expanding the conditions and requirements of a Special Event permit.
 - Section 4.04.180 - added grounds for denial of a license or permit.
- Chapter 4.28, Assemblies
 - The chapter is being deleted in its entirety. This chapter was included into the Special Event section in Chapter 4.04.

If you have any questions or would like additional information, please contact me at 283-7076 or jpruitt@carson.org.