

**City of Carson City
Agenda Report**

Date Submitted: August 31, 2011

Agenda Date Requested: September 15, 2011

Time Requested: 5 minutes

To: Carson City Board of Health

From: Health and Human Services (Marena Works)

Subject Title: For Possible Action: Action to change the date of the December, 2011 Board of Health meeting from December 15th to December 1st.

Staff Summary: At the request of the health officer, Dr. Susan Pintar, staff is asking to change the date of the December Board of Health meeting currently scheduled for December 15th. Dr. Pintar will be out of town on December 15th and requested this change so she will be able to attend.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to change the date of the December, 2011, Board of Health meeting from December 15th to December 1st.

Explanation for Recommended Board Action: The change of the meeting date will allow Dr. Pintar to attend.

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Supporting Material: N/A

Prepared By: Marena Works, Director

Reviewed By: [Signature]
(Health Department)
[Signature]
(City Manager)
[Signature]
(District Attorney)
[Signature]
(Finance Director)

Date: 9/6/11
Date: 8/6/11
Date: 9/6/11
Date: 9/6/11

Board Action Taken:

Motion: _____

- 1) _____
2) _____

Aye/Nay

(Vote Recorded By)