

**City of Carson City
Agenda Report**

Date Submitted: September 6, 2011

Agenda Date Requested: September 15, 2011

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: For possible action to submit an amended Land & Water Conservation Fund (L&WCF) grant application to the State of Nevada, Division of State Parks, for additional funds to assist with the installation of an overhead nighttime lighting system at the BMX Track in the Edmonds Sports Complex. (Vern L. Krahn, Park Planner)

Staff Summary: The estimated project costs for the BMX Track Lighting Project have increased and City staff is seeking additional grant funds to complete the project. Currently, the City has a \$58,500 grant through the Land & Water Conservation Fund (L&WCF) for this project. The L&WCF is in a new grant cycle and is accepting applications for qualified projects. City staff is requesting permission from the Board of Supervisors to apply for additional L&WCF funds to assist with completing this project.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to submit an amended Land & Water Conservation Fund (L&WCF) grant application to the State of Nevada, Division of State Parks, for additional funds to assist with the installation of an overhead nighttime lighting system at the BMX Track in the Edmonds Sports Complex.

Explanation for Recommended Board Action: On May 15, 2008, the Board of Supervisors approved a project agreement (Resolution No. 2008-R-23) with the State of Nevada, Division of State Parks, to receive a \$58,500 Land and Water Conservation Fund grant for the installation of an overhead nighttime lighting system at the BMX Track in the Edmonds Sports Complex. Since then, City staff has been working to develop plans and specifications for this project. Unfortunately, recent cost estimates are above the current available project funding. Also, this past year our department worked with Parks and Recreation Commissioner Janice Brod to apply for two different grants to assist with the project's funding shortfall. Unfortunately, our department did not receive either of those grants. This has required City staff to seek additional project funding through other grant sources. Currently, the L&WCF is in a new grant cycle and is accepting applications for qualified projects. The deadline for grant applications are October 1, 2011 (Exhibit A). Over the past few fiscal years, the Parks and Recreation Department has budgeted Quality of Life Initiative (Question 18) funds to provide additional funding for this project. These funds, along with the various in-kind labor and equipment matches, will provide the necessary 50% funding match for the L&WCF grant (Exhibit B). City staff is requesting permission from the Board of Supervisors to apply for additional L&WCF funds to assist with the completion of this project.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 244.195 and NRS 277.180

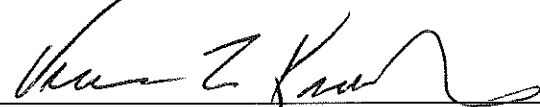
Fiscal Impact: \$58,039 – L&WCF grant request for additional project funding

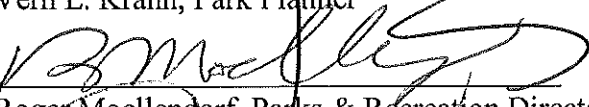
Explanation of Impact: The project's budget will increase

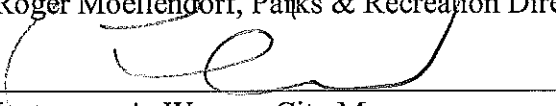
Funding Source: **Original City grant match:** Residential Construction Tax
Amended City grant match: Quality of Life Initiative (Question 18)
No City general fund dollars are being used to finance the design or construction of this project

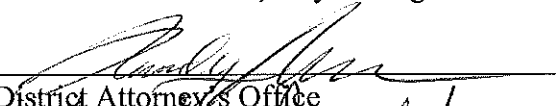
Alternatives: 1) Not approve City staff's request to submit an amended L&WCF grant application to the State of Nevada, Division of State Parks, for additional project funds.
2) Request City staff to make changes to the L&WCF amended grant application's worksheet to the State of Nevada, Division of State Parks, for additional project funds.

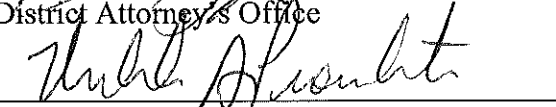
Supporting Material: 1) Federal Land & Water Conservation Fund Grant Program, State of Nevada, Division of State Parks Brochure – Exhibit A
2) Grant application worksheet / Funding request – Exhibit B

Prepared By:  Date: 9/16/2011
Vern L. Krahn, Park Planner

Reviewed By:  Date: 9/16/2011
Roger Moellendorf, Parks & Recreation Director

 Date: 9/16/11
Lawrence A. Werner, City Manager

 Date: 9/16/11
District Attorney's Office

 Date: 9/16/11
Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay
2: _____

(Vote Recorded By)

What Is The Land & Water Conservation Fund Program?

The Land and Water Conservation Fund (L&WCF) Act of 1965 (Public Law 88-578, 78 Stat 897) was enacted "...to assist in preserving, developing and assuring accessibility to all citizens of the United States of America...such quality and quantity of outdoor recreation resources as may be available and are necessary and desirable for individual active participation...."

The L&WCF program provides 50:50 matching grants to States and through States to local governments and Native American tribes, for the acquisition and development of public outdoor recreation areas and facilities.

The federal funds for the program are derived primarily from Outer Continental Shelf oil revenues.

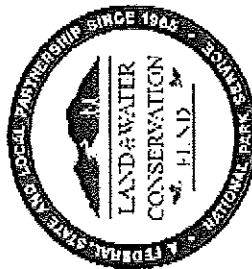
The L&WCF Act authorizes the Secretary of the Interior to provide financial assistance to the States for Outdoor Recreation purposes. This authority has largely been delegated to the Director of the National Park Service (NPS). In turn, the Regional Directors of the NPS are authorized to administer the program within their respective jurisdictions.

To qualify for financial assistance under the L&WCF program, each state must 1) designate an official to act as the State Liaison Officer (SLO) in dealing with the National Park Service; 2) designate an official to serve as the state's fiscal officer to receive and disburse federal funds; 3) prepare and maintain a Statewide Comprehensive Outdoor Recreation Plan (SCORP) acceptable to the National Park Service.

Since 1965, Nevada has met these qualifications. Under Nevada Revised Statute 407.205, the administrator of the Division of State Parks (or his designee) is designated the SLO and assigned the responsibility for accepting and disbursing funds, and preparing and maintaining the SCORP.

Federal Land & Water Conservation Fund Grants Program

GRANT FUNDS AVAILABLE IN FFY 2011



\$239,874 AVAILABLE

Program Administered

In Nevada By:

Nevada Division of State Parks

901 S. Stewart Street

Carson City, NV 89701

Jenny Scanland

(775 684 2787)

jscanland@parks.nv.gov

For more information, please contact:

Nevada Division of State Parks

Attn: L&WCF Assistant Liaison

901 S. Stewart Street

Carson City, NV 89701

Jenny Scanland

775-684-2787

E-Mail: jscanland@parks.nv.gov



What Amount of Funds Is Available?

For FY 2011, Congress approved an Interior Appropriations Bill that made available only \$239,874 to Nevada's political subdivisions and Native American tribal governments. Due to the national economic crisis, these funds were not made available until July of 2011. It is doubtful that there will be any funds allocated in 2012.

Who is Eligible to Apply?

All political subdivisions within the state including counties, cities, towns, general improvement districts, and Native American tribal governments, which have legal authority to operate parks or provide recreation services, are potentially eligible for the 50:50 matching grants offered through the program. The local matches can consist of cash, in-kind labor, volunteer labor, and donated property, materials, or equipment.

What Types of Projects Are Eligible?

Financial assistance is available through the L&WCF to provide most facilities necessary for the use and enjoyment of outdoor recreation areas. Funding of development proposals may cover construction, renovation, site planning, demolition, site preparation, and architectural/engineering services.

Examples of development projects include: sports & play fields, picnic facilities, trails, swimming facilities, boating facilities, fishing/hunting facilities, winter sports facilities, campgrounds, outdoor exhibits, spectator facilities, community gardens, major renovation or redevelopment of recreation facilities, provision of access to recreation facilities for persons with disabilities, and outdoor zoos. The funds can also be utilized for recreation support facilities such as access roads, parking, walkways, restrooms, utilities, visitor or interpretive centers and pavilions. Although swimming pools and golf

courses are technically eligible, these particular project categories are not advised since they have attracted opposition by certain members of Congress.

Also eligible is the acquisition of lands and waters for public outdoor recreation, including new areas or additions to existing parks, forests, wildlife areas, beaches and other similar areas dedicated to outdoor recreation.

How Are Projects Selected?

Political subdivision projects are scored by State Parks staff in accordance with established criteria which can be found in the grant manual on State Parks website.

The small amount of funds available to political subdivisions and tribal governments will limit the number of projects that can be funded. The Division of State Parks invites interested political subdivisions and tribes to submit one application each.

How Much Federal Assistance Can Be Requested?

Funding requests should range between \$25,000 (\$50,000 total project budget with a 50% match) with no upper limit (to the amount of the total appropriation). Exceptions to the \$25,000 minimum rule will be considered for political subdivisions serving populations under 10,000. Local matches can exceed 50%, but the federal share cannot exceed 50% of the total project amount.

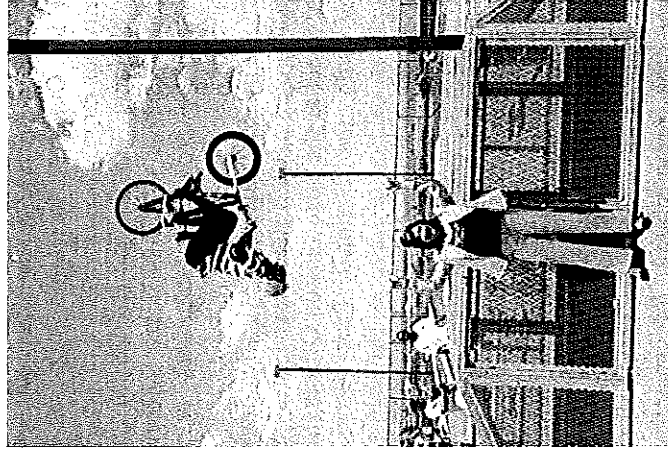
How Do I Apply For a L&WCF Program Grant?

You may obtain a copy of the L&WCF grant application package on State Parks' website at

www.parks.nv.gov/LWCF/grantmanual.htm.

The Nevada Division of State Parks will also mail a hard copy of the application package to anyone who requests it. To obtain an application package hard copy, please complete the L&WCF Grant Application Package Request Form (located on back of L&WCF grant program announcement) and return it to the address indicated on the form.

The deadline for FFY 2011 L&WCF grant applications is OCTOBER 1, 2011. Evaluation and selection of projects will take place in the fall and winter of 2011. Prospective applicants may contact Jenny Scanland, Nevada Division of State Parks with any questions regarding the program.



**Morrell Bike and Skateboard Park
Completed 2010**

BMX Track Lighting Project
September 1, 2011

Original --- Land & Water Conservation Fund Grant Application

Estimated Project Cost: \$117,000

<u>Carson City Sources:</u>	<u>Type of Match</u>	<u>Value</u>
<i>Residential Construction Tax (RCT)</i> FY 03/04 and FY 05/06	Cash	\$40,000
CCBMX	In-kind	\$10,000
Copeland Electric, Inc.	In-kind	\$ 7,000
Staff Time, Carson City Parks and Rec. Dept.	In-kind	<u>\$ 1,500</u>
Original --- City Carson Match		\$58,500
Original --- L&WCF Grant		\$58,500

Amended --- Land & Water Conservation Fund Grant Application

Estimated Project Cost, including 10% contingency: \$245,442

<u>Carson City Sources:</u>	<u>Type of Match</u>	<u>Value</u>
<i>Residential Construction Tax (RCT)</i> FY 03/04 and FY 05/06 (RCT funds spent on lighting system design: \$11,305)	Cash	\$40,000
<i>Question 18 (Quality of Life Initiative)</i>		
1) FY 09/10	Cash	\$23,539
2) FY 10/11	Cash	\$10,000
3) FY 11/12	Cash	\$20,000
CCBMX - Volunteer track maintenance and miscellaneous site amenities	In-kind	\$10,000
CCBMX	Cash	\$ 500
Copeland Electric, Inc.*	N/A	-0-
Carson City Staff Time		
1) Parks and Rec. Dept. and P.W. Dept. (Since 2008)	In-kind	\$ 2,500
2) Parks and Rec. Dept. and P.W. Dept. (Projected)	In-kind	\$ 2,500
3) P&R Dept. / Facilities Maint. Div. (Projected)	In-kind	<u>\$ 7,500</u>
Amended --- Carson City Match		\$116,539
Amended --- L&WCF Grant		\$116,539
L&WCF Grant Request Increase Request		\$58,039

* Copeland Electric, Inc. has gone out of business.