

City of Carson City Agenda Report

Date Submitted: 11/7/ 2011

Agenda Date Requested: 11/17/2011

Time Requested: 60 Minutes

To: Board of Supervisors

From: Larry Werner, City Manager

Subject Title: For Possible Action: Presentation of the Carson City Quarterly Business Review for the period ending September 30, 2011 and approval of revised performance measures for the objective titled, "Families in need are offered short term assistance and provided resources to become self supportive."

Staff Summary: This item represents the quarterly business review related to the City-wide performance scorecard. A scorecard is a tool that *focuses* our attention on those things most important, *aligns* our activities throughout the organization, *measures* our progress and monitors projects that *improve* our performance. In the report the objective represents what we want to achieve as a City. The performance measures give us a progress report on meeting those objectives by comparing actual data with established targets. These targets represent our expected and/or desired performance. If targets are not being met, staff focuses on those areas and determines what, if anything, can be done to reverse the situation. The scorecard also provides a listing of the initiatives (projects and programs) identified in the strategic plan that support specific objectives. This tool allows the Board and public to monitor our progress in moving the strategic plan forward. It also provides an early warning of operational issues that may affect future resource allocation decisions.

With the development of performance scorecards at the program level, new and better measures have been developed. Staff is requesting approval of a set of revised measures and targets that support the objective, "Families in need are offered short term assistance and provided resources to become self supportive."

Type of Action Requested:

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes (XX) No

Recommended Board Action: I move to approve the revised performance measures for the objective, "Families in need are offered short term assistance and provided resources to become self supportive" to include: Households provided housing related assistance; Homeless count – total prescreened applicants; Persons provided Workforce Program Assistance; and Total number of applications for assistance approved.

Explanation for Recommended Board Action: During previous Business Review discussions, the Board of Supervisors has asked that measures related to homelessness and housing related assistance be provided, along with measures related to overall assistance and programs designed to move clients towards self sufficiency.

Applicable Statue, Code, Policy, Rule or Regulation: n/a

Fiscal Impact: n/a

Explanation of Impact: n/a

Funding Source:

Alternatives:

Supporting Material: To be provided as late material and posted on the City Website:
Carson City Scorecard
Carson City Quarterly Business Review for the period ending
September 30, 2011

Prepared By: Larry Werner, City Manager

Reviewed By:

(Department Head)

(City Manager)

(District Attorney)

Date: _____

Date: 11/8/11

Date: 11/8/11

Board Action Taken:

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)