

**Carson City
Agenda Report**

Date Submitted: Nov. 21, 2011

Agenda Date Requested: December 1, 2011

Time Requested: 45 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint two members to the Open Space Advisory Committee, one member to fill a term that will expire January 2012 and one member to fill a term that will expire January 2013. *(Larry Werner)*

Staff Summary: CCMC Chapter 13.06.040 provides for the Board of Supervisors to appoint seven members to the Open Space Advisory Committee that serve staggered four year terms. There are two vacancies due to two member's resignations. There are three applicants for these two positions: Tom Baker; Margie Evans; and Donna Inversin.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Open Space Advisory Committee to fill a term ending January 2012 and _____ to the Open Space Advisory Committee to fill a term ending January 2013.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC Chapter 13.06.040, Ordinance No. 2001-102

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Reopen the position for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Applications, CCMC Chapter 13.06.040, Ordinance No. 2001-102

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:

Raut S. Shrivastava
Aci (City Manager)

Date: 11/21/11

Randy Paulson
(District Attorney)

Date: 11/21/11

Randy Paulson
(Finance Director)

Date: 11/21/11

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



CARSON CITY OPEN SPACE ADVISORY COMMITTEE

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Open Space Advisory Committee.

There are **two** volunteer openings to be filled. The purpose of the Committee is to promote the quality of life for citizens of Carson City through the preservation and protection of the natural environment. Meetings are held the third Monday of every other month at 6:00 pm in the Sierra Room at the Carson City Community Center.

There is one position open to fill a term that expires in January 2012 and one position open to fill a term that expires in January 2013.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. Let it be known that all applications submitted to this office will be considered public information. Applicants must be Carson City residents and registered voters to qualify.

Thank you for your interest in assisting Carson City.

Applications will be accepted until November 7, 2011.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail: lbanks@carson.org
Web Page: <http://www.carson.org>
AN EQUAL OPPORTUNITY EMPLOYER

OPEN SPACE ADVISORY COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Dan Jacquet (Chair) 3556 Dartmouth Dr. 3480 GS Richards Blvd. Carson City, NV 89703 883-7170 (h)	Initial Appt. 01/97 Reappt. 01/01; 01/05; 01/09	01/2013
Teri Green-Preston 2499 Simons Ct. Carson City, NV 89703 684-1824 (w) 882-1613 (h) teripreston@aol.com	Initial Appt. 01/09	01/2013
Howard Riedl 901 Thomspson St. Carson City, NV 89703 335-1872 (w) 771-6182 (c) riedls@sbcglobal.net	Initial Appt. 02/03 Reappt. 01/04; 01/08	01/2012
Bruce Scott (Vice Chair) 304 N. Minnesota St. Carson City, NV 89703 883-1600 (w) 883-8677 (h)	Initial Appt. 09/98 Reappt. 01/99; 02/03; 01/07; 01/11	01/2015
Patricia Lincoln 5600 Goni Rd. Carson City, NV 89706 884-0453 (h)	Initial Appt. 10/05 Reappt. 01/07; 01/11	01/2015
VACANT (S. Hartman resignation)		01/2013
VACANT (M. Fischer resignation)		01/2012

AUTHORITY: CCMC 13.06.020 created an Open Space Advisory Committee consisting of seven (7) members appointed by the BOS. All members must be residents/registered voters of Carson City. CCMC 13.06.040 states that “members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a 2-year term, two (2) for a 3-year term and three (3) for a 4-year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by BOS’ from appointed alternates)...” (reappointment OK)

Continued next page...

MEETINGS: Third Monday of every other month

PURPOSE: The purpose is outlined in CCMC 13.06.010: “In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation of the quality of the natural environment which has given Carson City much of its character.” See section for details

Liaison: Juan Guzman, Open Space Manager 283-7341 jguzman@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

RECEIVED

Carson City Application for Appointive/Volunteer Position

APR 04 2011

CARSON CITY EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Open Space Advisory Com

Title of Position: _____

Name: Baker Tom R.

Address: 4301 Levi Gulch Carson City NV 89703

Occupation/Business: Retired from both Public & Private Sector

Telephone: Work- _____ Home- 775-882-2065 Cell- 775-230-2547 E-mail- baker89703@sbcglobal.net

How long have you lived in Carson City: 33yrs Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Idaho State Univ</u>	<u>Business</u>	<u>BA</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I bring a strong knowledge of our community -
I have an ability to work with individuals & orgs.
I understand the importance of open space to our quality of life & economic development.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

11 years on board & past president of the CC Chamber of Commerce,
Member & past president of Tourism Authority, Member of the
CC Senior Gov. Board, Chair of Committee to pass tax override
to build the Senior Center, Chairman for United Way,
Chairman for Committee that raised \$4 million to build
Cancer Treatment Center at regional Med Center, CTH Foundation

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: Store Director for ALBERTSONS

Length of time in Business: 20 yrs.

Personal/Professional References:

Name	Address	Telephone #
<u>John McLain</u>	<u>2424 Manhattan</u>	<u>775-883-1600</u>
<u>US Senator Richard Bryan</u>		<u>702-383-8916</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Thomas R Baker
Signature of Applicant

11-7-2011
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

RECEIVED

Nov. 04 2011

Carson City Application for Appointive/Volunteer Position

CARSON CITY EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Open Space Advisory Committee

Title of Position: Volunteer

Name: Evans Margie G.

Address: 2640 Woodcrest Lane Carson City, NV 89701-5752

Occupation/Business: Coordinator, Carson City Weed Coalition Watershed Resources Biologist

Telephone: Work- 775-887-2252 Home- 775-883-8918 Cell- 775-720-0162 (0162) -mail- meg4bio@sbcslobal.net

How long have you lived in Carson City: 12 yrs. Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

Table with 3 columns: College, professional, vocational or other schools attended; Major Subject; Degree Conferred. Row 1: N/A, ,

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I have a degree in biology/ecology and use it in my work. I am an avid recreationist, hiking the trails and Open spaces in and around Carson City. I participate in many community activities and work and recreate with a diverse cross-section of our community.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Nevada River Wranglers - currently president and active volunteer

Capital Branch of American Association of University Women - past president, vice-president and active volunteer/participant

Clear Creek Watershed Council - formerly coordinator
currently member

Carson City Gang Coalition - former member

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position) N/A

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: None
Length of time in Business: N/A

Personal/Professional References:

Name	Address	Telephone #
<u>Linda Conlin</u>	<u>1120 E. Badger St, Silver Springs</u>	<u>775-577-2631</u>
<u>Rebecca Wilson</u>	<u>2480 Woodcrest Lane, Carson City</u>	<u>775-884-4150 315-1950</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Mg Evans 11/4/11
Signature of Applicant Date

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RECEIVED

Carson City Application for Appointive/Volunteer Position

NOV 01 2011

Please print or type

CARSON CITY EXECUTIVE OFFICES

Title of Board or Commission: Carson City Open Space Advisory Committee

Title of Position: Committee Member

Name: Inversin Donna N.

Address: 1605 N. Nevada St Carson City NV 89703

Occupation/Business: Retired

Telephone: Work- Home- Cell- 775-315-6763 E-mail- dinversin@yahoo.com

How long have you lived in Carson City: 5 yrs Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

Table with 3 columns: College, professional, vocational or other schools attended; Major Subject; Degree Conferred. Row 1 contains 'N/A'.

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

Board Member of Muscle Powered - Hiking/Walking Chair assisting with trail development. Outings leader for Sierra Club Volunteer Walk leader for Carson City Parks & Recs

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Muscle Powered - Hike/Walk leader, Trail Building We Can Special Events co-chair More More

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

N/A

4. Do You Anticipate Any Potential Conflicts of Interest? If Yes Please Explain.

No possibly if Muscle Powered were given any money for trail building

Business in Carson City Service Area: N/A

Length of time in Business: N/A

Personal/Professional References:

Name	Address	Telephone #
Jean Bondjett	4367 Volt + site C.C NV 89703	775-883-7907
Jess Potter	1 Sierra Circle cc. NV 89703	775 841-4821

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

[Signature]
Signature of Applicant

10/31/11
Date

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Phone (775)887-2100 Fax (775) 887-2286

Chapter 13.06 OPEN SPACE

13.06.010 Purpose.

13.06.020 Creation of an open space advisory committee.

13.06.030 Committee membership.

13.06.040 Term of office and vacancies.

13.06.050 Removal from committee.

13.06.060 Powers and duties of open space advisory committee.

13.06.070 Organization and procedure of the open space advisory committee.

13.06.080 Prohibited interest/confidentiality.

13.06.090 Annual report.

13.06.100 Preservation of land.

13.06.110 Leasing open space lands.

13.06.120 Disposal of open space lands and grants of exclusive licenses/permits.

13.06.130 Statement of deed.

13.06.140 Maintenance and management.

13.06.150 Other public lands.

13.06.010 Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee. (Ord. 1997-30 § 1 (part), 2,

13.06.020 Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors. (Ord. 1997-30 § 1 (part), 3, 1997).

13.06.030 Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community. (Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made). (Ord. 2001-1 § 1, 2001: Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 Removal from committee.

1. The board of supervisors may remove a committee member for cause. (Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.

2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.

3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:

- a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
- b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
- c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
- d. To develop regional detention areas and protect floodplains.
- e. To safeguard scenic vistas and enhance the gateways to our city.
- f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
- g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
- h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.
- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).

ORDINANCE NO 2001 -

BILL NO 102

AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 13.06, REMOVING ALTERNATE MEMBERS OF THE OPEN SPACE ADVISORY COMMITTEE AND OTHER MATTERS PROPERLY RELATED THERETO.

FISCAL IMPACT: None

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

SECTION I:

That Section 13.06.040 of the Carson City Municipal Code is hereby changed to read as follows:

Term of office and vacancies

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven members appointed to the committee shall be appointed two for a two-year term, two for a three-year term and three for a four-year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made).

SECTION II:

That no other provisions of Chapter 13.06 of the Carson City Municipal Code are affected by this ordinance.

PROPOSED this 1st day of February, 2001.

PROPOSED by Supervisor Jon Plank

PASSED on the _____ day of _____, 2001.

VOTE: AYES:

NAYES: _____

ABSENT: _____

RAY MASAYKO, Mayor

ATTEST:

ALAN GLOVER, Clerk/Recorder

This ordinance shall be in force and effect from and after the _____ day of _____, 2001.