

**Carson City
Agenda Report**

Date Submitted: January 10, 2012

Agenda Date Requested: January 19, 2012

Time Requested: Consent

To: Mayor and Board of Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint Cindy Merrell to the 9-1-1 Surcharge Advisory Committee for a two-year term expiring on December 31, 2013. *(Larry Werner)*

Staff Summary: CCMC 4.05.030 creates a five member advisory committee called the "9-1-1 Surcharge Advisory Committee." There is one opening due to an expired term. Cindy Merrell has applied for appointment. There are no additional applicants.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint Cindy Merrell to the 9-1-1 Surcharge Advisory Committee for a two-year term expiring on December 31, 2013.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 4.05.030

Fiscal Impact: None

Explanation of Impact: n/a

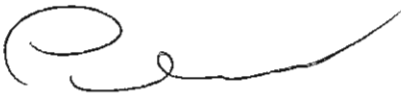
Funding Source: n/a

Alternatives: Re-open the position for additional applicants

Supporting Material: Announcement, Current Roster, Application, CCMC 4.05.030

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



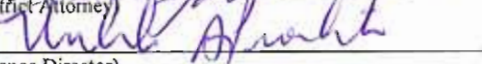
(City Manager)

Date: 1/10/12



(District Attorney)

Date: 1/10/12



(Finance Director)

Date: 1/10/12

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



9-1-1 Surcharge Advisory Committee

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the 9-1-1 Surcharge Advisory Committee.

There is one (1) open position for a 2-year term that expires December 31, 2013.

Applicants must be:

- A resident of Carson City
- Possess knowledge concerning telephone systems for reporting emergencies
- **NOT** an elected public officer

The purpose of the 9-1-1 Surcharge Advisory Committee is to serve as the official advisor to the Carson City Board of Supervisors in developing a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose.

The Committee meetings are held at least quarterly. Applicants should be prepared for a minimum commitment of up to ten hours a month. The positions shall serve without compensation.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until December 23, 2011.

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286

E-Mail lbanks@carson.org

Web Page <http://www.carson.org>

AN EQUAL OPPORTUNITY EMPLOYER

9-1-1 SURCHARGE ADVISORY COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Local Exchange Carrier</u>		
Tina Petersen 645 E. Plumb Ln. Rm. A103 Reno, NV 89502 688-5199 (w) 882-7668 (h) 762-5116 (c) tinap@att.com	Initial Term 07/08 Reappt. 12/09; 12/11	12/2013
Daniel Berger (Vice-Chair) 5525 S. Edmonds Dr. Carson City, NV 89701 888-7884 (w) 721-8327 (c) dbergers@sbcglobal.net	Initial Term 07/08 Reappt. 12/09	12/2011
Anne Keast (Chair) 1801 Prenees St. Carson City, NV 89703 883-8728 (h) ark3940@charter.net	Initial Term 07/08 Reappt. 12/09; 12/11	12/2013
Karin Mracek 1513 Pinto Ct. Carson City, NV 89701 837-2007 (w) 220-1589 (c) kmracek@carson.org	Initial Term 07/08 Reappt. 12/08; 12/10	12/2012
Bernard Sease 1513 Pinto Ct. Carson City, NV 89701 882-8244 (h) 720-8244 (c) lyon1008@aol.com	Initial Term 07/08 Reappt. 12/08; 12/10	12/2012

AUTHORITY: CCMC Chapter 4.05.030 provides for creation of a five member advisory committee appointed by the Board of Supervisors. Members must be residents of Carson City and shall be appointed to a 2-year term which commences and ends on December 31st (reappointment OK).

MEETINGS: The committee must hold a public meeting not less than quarterly per CCMC Chapter 4.05.070. Meetings are held at Fire Station 1 (777 Stewart St.).

Continued next page...

PURPOSE: Pursuant to NRS 244A.7641 through 244A.7647, CCMC Chapter 4.05.010 establishes that the primary purpose of the advisory committee is to:

- A. Develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in CC and to oversee any money allocated for that purpose
- B. To impose a surcharge for the enhancement or improvement of the telephone system for reporting an emergency in CC on:
 - 1. Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in CC.
 - 2. The mobile telephone service provided to each customer of that service whose place of primary use is in CC.

Liaison: Stacey Giomi, Fire Chief 283-7150 sgiom@carson.org *Copy to Judy Dietrich also:
jdietrich@carson.org

Attorney Assignment: Moreen Scully 283-7571 msscully@carson.org

- END DATA -

RECEIVED

Carson City Application for Appointive/Volunteer Position DEC 29 2011

Please print or type

CARSON CITY
EXECUTIVE OFFICES

Title of Board or Commission: 911 Surcharge Advisory Committee

Title of Position: _____

Name: Merrell Cindy L.
Last First Middle Initial

Address: 2803 Viking Wy Carson City NV 89706
Street City State Zip

Occupation/Business: Communications Operator Supervisor/Retired

Telephone: Work- _____ Home- 841-5710 Cell- 450-9102 E-mail- Sessycin@sbccg.org obal/ret

How long have you lived in Carson City: 14 yrs Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Fresno City College</u>	<u>Criminal Justice</u>	<u>Associates of Science</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I am a retired Communications Supervisor, dealing with 911
phone calls and the system. Quarterly reports were
shared by Com. Mgr. on the 911 surcharge meetings.
I have 22 years experience in Emergency Communications.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

One of the things I planned on doing after retiring
was to give back to this wonderful community
by volunteering. So far, I have not had an opportunity.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

Business in Carson City Service Area: _____

Length of time in Business: _____

Personal/Professional References:

Name

Address

Telephone #

Karin Mracek 90 Carson City Sheriff's Office (775) 887-2569 ext 221

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Cindy Merrell
Signature of Applicant

12-27-11

Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775) 887-2100 Fax (775) 887-2286

*

4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency.

1. The board hereby creates a five member advisory committee called the "9-1-1 surcharge advisory committee" to develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose. The master plan must include an estimate of the cost of the enhancement or improvement of the telephone system and all proposed sources of money for funding the enhancement or improvement.

a. Members will serve without compensation.

b. A member appointed to the committee must:

(1) Be a resident of Carson City.

(2) Possess knowledge concerning telephone systems for reporting emergencies; and

(3) Not be an elected public officer.

c. As Carson City has a population of less than 100,000, at least one member of the committee must be a representative of an incumbent local exchange carrier which provides service to persons in Carson City.

2. Members will be selected at large by the board at its discretion.

3. The board must appoint members for a term of two years, except for the initial terms. In order to stagger the terms, the board must set the initial appointed members' terms to provide for terms of three of the appointed members to end on December 31, 2009, and for the terms of two of the appointed members terms to end on December 31, 2008. A member may be reappointed to subsequent terms of two years. Any vacancy occurring during a member's term will be filled by the board. A person appointed to fill a vacancy occurring during a term must serve out the unexpired term of the member replaced. (Ord. 2008-21 § 5, 2008).

4.05.040 Chairman, election and duties.

1. The committee must elect from its membership a chairman and vice-chairman.

2. The chairman will preside at meetings and be the signatory of any correspondence necessitated by operation of the committee.

3. The vice-chairman will carry out the duties of the chairman in his/her absence.

(Ord. 2008-21 § 6, 2008).

4.05.050 Rules, regulations and bylaws.

The committee may adopt rules, regulations and/or bylaws regarding its meetings and procedures.

(Ord. 2008-21 § 7, 2008).

4.05.060 Quorum.

Three members of the committee will constitute a quorum. The approval of a majority of all members present to vote is necessary on any action the committee desires to take.

(Ord. 2008-21 § 8, 2008).

4.05.070 Meetings.