

**Carson City
Agenda Report**

Date Submitted: January 10, 2012

Agenda Date Requested: January 19, 2012

Time Requested: 70 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint four members to the Carson City Parks and Recreation Commission to four-year terms expiring January 2016. *(Larry Werner)*

Staff Summary: CCMC 2.16.010 and NRS 244.3076 provide for a Parks and Recreation Commission to be composed of no more than nine members. Members shall be appointed by the Board of Supervisors. There are four openings due to members' terms expiring. Chuck Adams, Steve Lasco, and Todd Westergard have requested reappointment. Tom Farrer, Laura Fitzsimmons, Timothy Howard, and Brett Long have applied for appointment.

Type of Action Requested: (check one)
() Resolution () Ordinance
(X) Formal Action/Motion () Other (Specify)

Does This Action Require A Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to appoint _____, _____, _____, and _____ to the Parks and Recreation Commission for four-year terms expiring January 2016.

Explanation for Recommended Board Action: There are four openings on the Parks and Recreation Commission due to members' terms expiring. There are seven total applicants: Chuck Adams (reappointment); Tom Farrer; Laura Fitzsimmons; Timothy Howard; Steve Lasco (reappointment); Brett Long; Todd Westergard (reappointment).

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 2.16.010; NRS 244.3076

Fiscal Impact: None

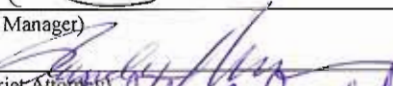
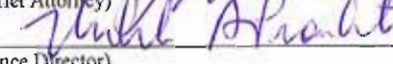
Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Re-open the position announcement for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Reappointment Requests and Applications, CCMC 2.16.010; NRS 244.3076

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:  _____ Date: 2/14/12
(City Manager)
 _____ Date: 1/10/12
(District Attorney)
 _____ Date: 1/10/12
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)



PARKS AND RECREATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Parks and Recreation Commission. The purpose of the Parks and Recreation Commission is to advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

There are four (4) open positions for a four (4) year term that expires January 2016.

Applicants should be aware that a minimum commitment of up to 10 hours a month is expected. The Commission meets on the first Tuesday of every month at 5:30 pm. The Board of Supervisors shall appoint qualified persons to the board who are residents and registered voters of Carson City.

Volunteer applications may be obtained from the Carson City Executive Offices or on our website. *Let it be known that all applications submitted to this office for this position will be considered public information.*

Applications will be accepted until December 30, 2011.

Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail lbanks@carson.org
Web Page <http://www.carson.org>

AN EQUAL OPPORTUNITY EMPLOYER

PARKS & RECREATION COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Todd Westergard 309 N. Iris St. Carson City, NV 89703 684-7716 (w) 885-9272 (h) 303-4585 (c) tnwestergard@yahoo.com	Initial Appt. 01/08	01/2012
Sean Lehmann 2566 Bedford Carson City, NV 89703 884-1400 (w) 882-3150 (h) 450-5469 (c) lehmann.dpm@gmail.com	Initial Appt. 12/08 Reappt. 01/10	01/2014
James Smolenski 4000 Lepire Dr. #110 Carson City, NV 89701 882-2644 (w) 882-4753 (h) 691-1467 (c) jsmolenski@att.net	Initial Appt. 01/08	01/2012
Donna Curtis (Chair) 608 Norfolk Dr. Carson City, NV 89703 884-3037 (h) donnajcurtis@sbcglobal.net	Initial Appt. 03/03 Reappt. 01/06; 01/10	01/2014
Steven Lasco 1431 Moody St. Carson City, NV 89706 530-208-8205 (h) 530-208-8205 (c) tahoewordsmith@yahoo.com	Initial Appt. 01/08	01/2012
Charles Adams 5400 Newton Rd. Carson City, NV 89706 834-2901 (w) 885-0886 (h) 230-2433 (c) caclams@gbis.com	Initial Appt. 01/08	01/2012
Janice Brod 1500 Valencia Ct. Carson City, NV 89703 283-7069 (w) 841-2129 (h) 336-8060 (c) jbrod@carson.org	Initial Appt. 01/10	01/2014

Continued next page...

School Board Appointed

Joanna Wilson
1211 Kingsley Ln.
Carson City, NV 89701
885-9557 (h) 671-7041 (c)
joannacwilson@charter.net

Initial Appt. 05/11

01/2012

BOS

Molly Walt (non-voting member)
201 N. Carson St. Ste. 2
Carson City, NV 89701
283-7545 (w) 297-5007 (c)
mwalt@carson.org

01/2012

AUTHORITY: Pursuant to NRS 244.3071, CCMC 2.16.010 establishes a commission to be known as the Carson City Parks and Recreation Commission. This commission shall consist of nine members appointed by the BOS:

1. One member who shall be a member of the Board of Trustees of the CC School District
2. The remaining members shall be qualified electors of CC and appointed, where possible, from a diverse cross-section of the community (see section for details)

CCMC 2.16.030 provides for term limits of 4-years, expiring January 1st (reappointment OK).

MEETINGS: First Tuesday of each month

PURPOSE: Per CCMC 2.16.050, the commission shall act in advisory capacity to the board, shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning, and shall:

- a. Recommend policies on park and recreation services;
- b. Advise on acquisition and development of park and recreation areas and facilities;
- c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
- d. Aid and advise the fair and recreation board;
- e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
- f. Review and make recommendations concerning the park and recreation department's capital budgets; and
- g. Review and make recommendations to the board concerning the acceptance of spending of the residential construction tax.

Liaison: Roger Moellendorf, Parks and Recreation Director 283-7345 rmoellendorf@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

INTERNAL USE ONLY - NOT FOR DISTRIBUTION

December 15, 2011

Carson City Executive Offices
Attn: Laura Banks
201 N. Carson Street, Suite #2
Carson City, Nevada 89701



Re: Reappointment to the Parks & Recreation Commission

Carson City Board of Supervisors

I would love to be reappointed to the Parks & Recreation Commission. The last 4 years I have enjoyed serving on the Commission and would like to see the first Shovel of dirt moved on the Multi-purpose Athletic Center Project. I believe we have a great Parks & Rec. staff and think that the in house approach taken with other City Departments such as Public Works, City Engineering & Financing has made it possible to complete many projects that would have went down in smoke if the City as a whole would not have stepped up to the plate as they did.

If you need any further information, Please feel free to contact me at 775-230-2433.

Sincerely

A handwritten signature in black ink, appearing to be "CL Adams", written over a horizontal line.

Charles L. Adams (Chuck)
5400 Newton Rd.
Carson City, NV 89706

V

RECEIVED

Carson City Application for Appointive/Volunteer Position

DEC 09 2011

CARSON CITY
EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Parks and Recreation CommissionTitle of Position: MemberName: Farrer Tom B.
Last First Middle InitialAddress: 2581 Meadowbrook Ln, Carson City, Nev. 89701
Street City State ZipOccupation/Business: RetiredTelephone: Work- ** Home (775) 882-6598 cell- ** E-mail: tfarreno@charter.netHow long have you lived in Carson City: 37 yrs. Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>please refer to the attached Resume and Biographical History</u>		

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

As a youth growing up in Reno I worked for the
City of Reno Recreation Department mostly in aquatic
programs. Recreation has been an advocacy ever since.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Reno Recreation Programs.
Carson City Senior Citizen Advisory Board.
Carson River Advisory Committee. Served two or three terms
Various civic and service organizations.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)
~~Sierra Nevada Chapter of the American Red Cross~~
Reno (Host) Lyons
Kiwanis (Carson City)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

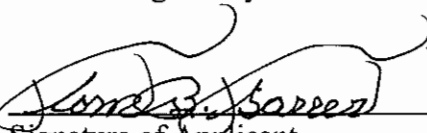
Business in Carson City Service Area: _____

Length of time in Business: _____

Personal/Professional References:

Name	Address	Telephone #
Please refer to the attached list of references.		

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

December 8, 2011
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775) 887-2100 Fax (775) 887-2286

BIOGRAPHICAL SKETCH

LAST NAME: Farrer

FIRST: Tom

M.I.: B.

FAMILY:

Married, Lynn Goddard Williams-Farrer.
Las Vegas High School, Class of 1961

Five children and eleven grandchildren.

Education:

Bachelor of Science, University of Nevada (Reno)
Business Administration.

Master of Science. University of Nevada (Reno)
Public Administration, Public Policy, and
Organization Communication.

PROFESSION:

Retired from the State of Nevada after twenty-eight
years of service to the State, serving several State
agencies.

Department of Business and Industry.
Insurance Division: Administrative Services Officer.

Department of Public Safety.
Highway Patrol Division. Supervisor of Fiscal
Services.

Department of Mental Health and Developmental
Services.
Rural Clinics Outpatient Services: Business Manager.

Nevada Industrial Commission/State Industrial
Insurance System.
Staff Research and Budget Officer.

Life and Health Insurance.
New York Life and Northwestern Life Insurance
Companies.

MILITARY:

United States Navy. Four Years. Radioman. Third
Class

Resume
Tom B. Farrer

Social Security Number:

[REDACTED]

Address:

2581 Meadow Brook Lane
Carson City, Nevada
89701

Telephone:

(775) 882 6590

Personal:

Born: Reno Nevada
July 7, 1937.
Married, five children,
eleven grandchildren.

Education:

1971 University of Nevada
(Reno)
Bachelor of Science:
Major: Business
Administration
Minor: Marketing,
Business Management,
Economics.

1985 University of Nevada
(Reno)
Masters of Science:
Major: Public
Administration,
Public Policy and
Organization
Communication.

Professional Experience:

9/01 Retired.

State of Nevada Department
of Business and Industry; Insurance
Division

11/00 through 8/01.

Administrative Services
Officer II
Accounting, Budgeting and
Fiscal Management

Resume; Tom B. Farrer

Page 2.

Department of Motor Vehicles
And Public Safety; Highway
Patrol Division. Fiscal Section

3/98 through 10/00.

Management Analyst III,
Accounting, Budgeting and
Fiscal Management.

Department of Humans Services
Division of Mental Health and Retardation;
Rural Clinics Community Outpatient Services.

3/84 through 3/98.

Management Analyst III,
(Business Manager)
Accounting, Budgeting,
and Fiscal Management.

State Industrial Insurance System

12/74 through 2/84

Staff Research, Program
Director for the United
States Department of
Labor, Bureau of
Labor Statistics,
Occupational Safety and
Health Survey for Nevada.

Sierra Pacific Power Company

12/69 through 12/74
General Maintenance. Full
Time evening Employment
while attending the
University of Nevada.

7/69 through 12/69
Western Greyhound Lines.
Baggage and Express
Clerk. Full Time evening
Employment while
attending the University
of Nevada.

3/68 through 5/69
E.T. Barwick Mills Inc

Genera Bookkeeping,
Sales & Inventory Control.
Full Time evening
employment while
Attending the University of
Nevada.

3/68 through 6/67
Northwester Mutual Life
Insurance Company.
Partner in agency. Life and
Health Insurance sales
and service.

6/62 through 1/67
New York Life Insurance
Company
Life and Health Insurance
sales and service.

11/60 through 9/62
Morrill & Machabee Inc.
General Store Help.

9/56 through 8/60
United States Navy.
Radioman Third Class.

Community Service:

Carson River Advisory
Committee.

Carson City Kiwanis Club.
Board of Directors, Carson
City Senior Citizens
Center.

Reno (Host) Lyons Club.
Board of Directors,

Sierra Nevada
Chapter of the American
Red Cross. Board of
Directors.

Tom B. Farrer
530 22 4613

REFERENCES FOR THE CARSON CITY RECREATION COMMITTEE

References:

Mallard (JR) O. Clark
2555 Waterford Place
Carson City, Nevada 89703
Telephone: (775) 882 0856

Harry Chalekian
108 Gardengate Way
Carson City, Nevada 89706
Telephone: (775) 885 9379

John Reiser
143 St. Albans Place
Carson City, Nevada 89703
Telephone: (775) 882 7228

William D. Jenkins ED Psychologist
2874 North Carson Street
Carson City, Nevada 89706
Telephone: (775) 885 7717

RECEIVED

NOV 23 2011

CARSON CITY
EXECUTIVE OFFICES

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: Parks & Recreation

Title of Position: Commission Member

Name: FITZSIMMONS Laura W.

Address: S East Sunset CC NV 89703

Occupation/Business: Lawyer

Telephone: Work- 891-3100 Home- 883-3531 Cell- _____ E-mail- LWFLAWYER@aol.com

How long have you lived in Carson City: 1.5 yr Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Loyola Law School</u>	<u>Law</u>	<u>J.D</u>
<u>U.C. L.A.</u>	<u>Geography</u>	<u>B.A.</u>

- Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.
I know a lot about land use, I am an eminent domain lawyer and I am an avid Carson City Park consumer. I served on this Commission in the mid 1980s, when I lived here.
- List the Community Organizations in Which You Have Participated and Describe Participation.
The Greenhouse Project, Board Member-current
Nevada Law Foundation Board of trustees-current

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

Member Nevada State Bar Assn.

4. Do You Anticipate Any Potential Conflicts of Interest? If Yes Please Explain.

NO.

Business in Carson City Service Area: small law practice

Length of time in Business: 30 years (1980s in CC, 20 in LV, recent return to CC.)

Personal/Professional References:

Name	Address	Telephone #
<u>Jenny Lopiccolo</u>	<u>123 W. Second Street 89703</u>	<u>883-8500</u>
<u>Pam Graber</u>	<u>312 Tahoe Drive 89703</u>	<u>220-4151</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

11/18/11
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Carson City Application for Appointive/Volunteer Position

RECEIVED

FEB 22 2011

CARSON CITY
EXECUTIVE OFFICES

Please print or type

Title of Board or Commission:	Parks and Recreation			
Title of Position:	Commissioner			
Name:	Howard	Timothy	P	
Address:	Last 1713 Valley View Drive	First Carson City	Middle Initial NV	89701
	Street	City	State	Zip
Occupation/Business:	Retired veteran US Army. Retired State, AA, BS, and MS.			
Telephone: Work-		Home- (775) 883-6144	Cell-	E-mail- howardfamilynv@juno.com
How long have you lived in Carson City:	21 Yrs	Are you an active Carson City Registered Voter:		Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

No ties with any practice, agencies, or political lobbyist. Will deal in facts and the best interest of the public.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Family involvement with girl scouts, 4-H, and school functions. Also a guest speaker for several classes in Eagle Valley Middle School for Ms. Barbie's history classes.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

None

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

Business in Carson City Service Area: None

Length of time in Business: N/A

Personal/Professional References:

Name	Address	Telephone #
Robert Robinson, Manager/Owner 7-R Arabians, 9385 Cody Rd., Stagecoach NV 89429, (775) 629-9223.		
Rock Hyatt, Entrepreneur, 2511 Hudson Dr, Carson City NV 89701 (775) 882-0569		

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Timothy J. Howard
Signature of Applicant

Dec. 19, 2011
Date

You May Attach More Information

All Applications are Public Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Laura Banks - Parks & Recreation Commission

From: Steve Lasco <tahoewordsmith@yahoo.com>
To: <lbanks@carson.org>
Date: 12/29/2011 6:47 PM
Subject: Parks & Recreation Commission



Hello Laura

It was a pleasure to meet you this afternoon!

Pursuant to our conversation, following please find my letter to the Board of Supervisors regarding my interest in another term on the Carson City Parks & Recreation Commission. For reasons unknown, I cannot attach a Word file to this e-mail, so I have pasted the text below.

I may be reached at this e-address and at 530.208.8205.

With best regards,
Steve Lasco

Carson City Board of Supervisors
City Hall
201 N. Carson Street
Carson City, NV 89701

Mr. Steven R. Lasco
1431 N. Stewart Street
Carson City, NV 89706-3051
tahoewordsmith@yahoo.com
530.208.8205

December 28, 2011

Dear Supervisors:

Please accept this request for consideration to serve one four (4) year term from 2012-2015 on the Carson City Parks & Recreation Commission. I am an incumbent Commissioner whose term expires at the end of 2011.

I am proud of the contributions that my fellow Commissioners and I have been able to make to our community since 2008. Some of these contributions include a sign campaign to reduce smoking in parks, continued expansion of our trail network, managing a successful conclusion to the thorny Lakeview trailhead issue, overseeing the transformation of the downtown skating rink into a subsidy-free regional attraction, assisting with the development and construction of the area's first dog park, and working for the construction of a recreation center (now the Multi-Athletic Complex) near the Boys & Girls Club facility.

With these and many other accomplishments to date, I would continue to serve the citizens and guests of Carson City by working to identify new recreation opportunities, improve efficiencies in our existing offerings, champion the needs of underserved local elements, allocate our budgeted resources fairly and wisely, and develop collaborative opportunities with other agencies and communities. Most of all, I would continue to promote the sense of health and inherent good will that result from regular physical exercise as enjoyed within the vast network of trails, parks, open space, athletic fields and complexes, gyms, classes, and aquatic recreation opportunities that beckon within the borders of our capitol city. There is much we can do to involve our citizens with healthier choices while attracting visitors to enjoy our recreation resources!

The preceding four years of service to Carson City have been my pleasure, and with your grace and your confidence, I look forward to the next four years of service. Thank you for your time and consideration.

With best regards,
Steven R. Lasco

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DEC 30 2011

Carson City Application for Appointive/Volunteer Position

CARSON CITY
EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Parks and Recreation CommissionTitle of Position: Board of SupervisorsName: Long Brett M

Last	First	Middle Initial	
Address: <u>2728 Snowflake Drive</u>	<u>Carson City</u>	<u>NV</u>	<u>89703</u>
Street	City	State	Zip

Occupation/Business: Manufacturing EngineerTelephone: Work- 775-888-8245 Home- 775-884-3964 Cell- 775-230-0320 B-mail- LONGBML2@MSN.COMHow long have you lived in Carson City: 11 years Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I value the community I live in and frequently take advantage of the many activities it offers.
As I have not been formally involved in a board position, I look forward to being more active
while representing our community with an open mind.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Carson Area Runners - Frequently attend group running events. Participate in several local
running fund raising events. Alta Apina Cycling Club - Involvement in local cycling events

3. List Your Affiliation With Professional or Technical Societies. (If required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

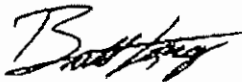
Business in Carson City Service Area: _____

Length of time in Business: _____

Personal/Professional References:

Name	Address	Telephone #
Sean Lehmann	2566 Bedford Way CC NV 89703	(775) 450-5469
Janice Brod	2453 Roxbury Way Carson City, NV 89703	(775) 336-8060

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

12-29-11

Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775) 887-2100 Fax (775) 887-2286

January 11, 2012

Dear Carson City Board of Supervisors,

I'm writing this letter in support of Brett Long, who is applying for a position on the Parks and Recreation Commission. I've known Brett for two years and feel that he would be a valuable addition to the Parks and Recreation Commission.

Brett works as an engineer for CGI in Carson City and is a very enthusiastic and positive person with a passion for the outdoors. He regularly participates in local running events, including the Prison Hall half marathon (which he's won twice) and has volunteered his time to help out at local events. Brett is interested in contributing more to Carson City's community and if given a chance, would be a committed and open-minded participant on the Parks and Recreation Commission.

I highly recommend Brett as a Parks and Recreation Commissioner and hope that you will give him this opportunity.

Sincerely,

A handwritten signature in blue ink that reads "Janice Brod". The signature is written in a cursive, flowing style.

Janice Brod

Long, B.

December 7, 2011

Carson City Executive Offices
Attn: Laura Banks
201 N Carson Street, Suit #2
Carson City, NV 89701

Re: Request for Reappointment to Parks & Recreation Commission

Dear Ms. Banks:

Thank you for your letter reminding me that my term on the Parks & Recreation Commission expires December 30th.

I am interested in continuing to serve on the Commission. There are at least a couple of particularly notable park and recreation projects underway or in-store that I would like to see to fruition, to include the Multi-Purpose Athletic Center project. Additionally, I believe I fill a distinct and worthy role on the Commission, as do others, respectively. I bring a perspective to the Commission that concerns attention to legal and policy details, from procedural matters to intent and consequences. Additionally, I obviously remain concerned with the importance of healthy parks and recreation to our community, and still have the time and energy to devote to the Commission.

Therefore, in view of the foregoing, I ask that the Board of Supervisors consider me for reappointment.

Sincerely,



Todd N. Westergard

c: Roger Moellendorf



Carson City, Nevada, Code of Ordinances >> Title 2 - ADMINISTRATION AND PERSONNEL* >>
Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION >>

Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION

Sections:

2.16.010 - Organization.

2.16.020 - Membership requirements.

2.16.030 - Term of office.

2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.

2.16.045 - Removal for cause.

2.16.050 - Duties and responsibilities.

2.16.060 - Severability.

2.16.010 - Organization.

1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of nine members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public.

(Ord. 2005-17 § 1, 2005; Ord. 1991-56 § 1, 1991; Ord. 1981-45 § 1, 1981; Ord. 1974-10 § 1, 1974).

2.16.020 - Membership requirements.

Members of the Carson City parks and recreation commission shall be qualified electors of Carson City.

(Ord. 1981-45 § 2, 1981).

2,16,030 - Term of office.

1. All terms will be for four (4) years except the term of the student shall be for one year.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on January 1st.

(Ord. 1991-56 § 2, 1991: Ord. 1985-36 § 1, 1985: Ord. 1985-28 § 1, 1985).

2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—
No compensation.

1. The commissioner shall schedule at least one regular meeting each month.
2. The commission shall meet in regular session and shall elect from their members a chairman and a vice - chairman at the first regular meeting conducted each calendar year. Officers shall hold office for one calendar year or until their successors are named.
3. The city shall provide a secretary for each and every meeting of the commission.
4. The commission shall by recorded vote, adopt rules and regulations for governing procedure and shall adopt appropriate by-laws by which to be governed.
5. A majority shall constitute a quorum.
6. The commission shall schedule at least one meeting each month in regular session with the director of the park and recreation department or director's designated representative.
7. The commission members shall receive no compensation.

(Ord. 1991-56 § 3, 1991).

COUNTY PARK AND RECREATION COMMISSIONS

NRS 244.3071 Definitions. As used in NRS 244.3071 to 244.30792, inclusive, unless the context requires otherwise:

1. "Board" means the board of county commissioners and includes the Board of Supervisors of Carson City.
 2. "Commission" means the county park and recreation commission.
 3. "Commissioner" means a member of the commission.
 4. "Facilities" means any recreational, cultural or park property authorized by NRS 244.3071 to 244.30792, inclusive.
- (Added to NRS by 1965, 535; A 1969, 321; 1991, 397)

NRS 244.3072 Power of county to create. In addition to the powers elsewhere conferred upon counties, any county, regardless of population, may create a county park and recreation commission in conformity with the procedure prescribed by NRS 244.3073 to 244.30792, inclusive.

(Added to NRS by 1965, 536)

NRS 244.3073 Petition for creation of commission; study of feasibility; approval by appropriate state agency.

1. Upon the petition of 5 percent or more of the registered voters of a county expressing a desire or interest in the creation of a county park and recreation commission, the board is authorized to conduct a recreation feasibility study which will meet the planning criteria set forth by the Bureau of Outdoor Recreation, the National Recreation Association or any other nationally recognized recreation authority.

2. Any study which shows a need for, and the feasibility of, a county park and recreation commission must be submitted to the Division of State Parks of the State Department of Conservation and Natural Resources or any other appropriate state agency. Acceptance and approval of the study by the Division of State Parks or other appropriate state agency empowers and authorizes the board to organize by ordinance a county park and recreation commission for the express purpose of planning, acquiring, developing, operating and maintaining recreational and cultural facilities and programs.

(Added to NRS by 1965, 536; A 1991, 397)

NRS 244.3074 Organizational ordinance: Contents. The organizational ordinance shall state:

1. That the ordinance thereby creates a county park and recreation commission;
2. The name of the commission;
3. The number of commissioners to be appointed;
4. The powers to be exercised by the commission;
5. That the facilities to be acquired, if any, are those therein designated;
6. That the facilities previously acquired or to be acquired under or pursuant to NRS 244.3071 to 244.30792, inclusive, or any other law by the board on behalf of the county, jurisdiction over and responsibility for which facilities are to be assumed subsequently by the commission, are those therein designated;
7. The times at which such jurisdiction and responsibility shall be assumed by the commission on behalf of the county; and
8. The names of the appointed commissioners who shall serve on the first county park and recreation commission.

(Added to NRS by 1965, 536)

NRS 244.3075 Supplementation of organizational ordinance.

1. Any organizational ordinance may be supplemented after its adoption from time to time by the board by an ordinance stating:

- (a) Additional powers to be exercised by the commission;
- (b) That the additional facilities, if any, to be acquired are those therein designated;
- (c) That the additional facilities of the county, jurisdiction over and responsibility for which are to be assumed by the commission, are those therein designated; and
- (d) The times at which such jurisdiction and responsibility shall be assumed by the commission on behalf of the county.

2. Any supplemental ordinance may diminish any powers which the commission is authorized to exercise or may take from the commission jurisdiction over and responsibility for any facilities of the county which have been previously granted to the commission.

(Added to NRS by 1965, 536)

NRS 244.3076 Number, qualifications and appointment of members. The commission shall be:

1. Appointed by the board.
2. Composed of not less than five nor more than nine members, one of whom shall be a member of the board and one of whom shall be a member of the board of trustees of the county school district. The remaining members shall be qualified electors of the county.

(Added to NRS by 1965, 537)

NRS 244.3077 Commissioners: Terms; vacancies; compensation and expenses.

1. The terms of office of the commissioners shall be set so that there is never a termination of the terms of all members at one time and of the first commissioners appointed, one or more shall hold office for 1 year, one or more for 2 years, one or more for 3 years, and two or more for 4 years. Thereafter all commissioners shall be appointed for terms of 4 years.

2. Commissioners shall hold office until their successors are appointed and qualified.

3. Any vacancy in the office of commissioner shall be filled for the unexpired term in the same manner as original appointments.