

**City of Carson City
Agenda Report**

Date Submitted: February 21, 2012

Agenda Date Requested: March 1, 2012

Time Requested: CONSENT

To: Mayor and Board of Supervisors

From: Alan Glover

Subject Title: For Possible Action to approve the Annual Report of the Carson City Recorder Per NRS 247.305 (Alan Glover)

Staff Summary: This report shows actual revenues and expenditures for FY 10-11 and projected revenues and expenditures for FY 11-12. NRS 247 requires the county recorder to submit an annual report to the Board of Supervisors which contains: (a) an estimate of the proceeds that the county recorder will collect from the additional fee imposed pursuant to subsection 2 of NRS 247.305...(b) A proposal for expenditures of the proceeds from the additional fee imposed pursuant to the same subsection for the costs related to the technology required for the office of the county recorder.

Type of Action Requested: (check one)
() Resolution () Ordinance
(X) Formal Action/Motion () Other (Specify)

Does This Action Require A Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to accept the annual Recorders Technology Fund Report as submitted by the Clerk-Recorder.

Explanation for Recommended Board Action: This report is a statutory requirement

Applicable Statue, Code, Policy, Rule or Regulation: NRS 247

Fiscal Impact: \$80,000.00

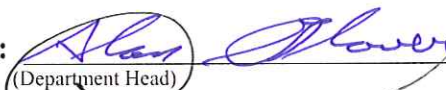
Explanation of Impact: Funds available on June 30, 2011

Funding Source: Recorders Technology fund
Alternatives:

Supporting Material: Report from the Finance Department/Teck fund Register

Prepared By: ALAN GLOVER

Reviewed By:


(Department Head)

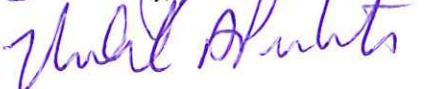
Date: 2-21-12


(City Manager)

Date: 2/21/12


(District Attorney)

Date: 2/21/12



2/21/12

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



ALAN GLOVER
CARSON CITY RECORDER
885 East Musser Street, Suite #1028C
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Fax: (775) 887-2146

**ANNUAL REPORT OF THE RECORDER'S
TECHNOLOGY FUND
FUND # 101-0000-341.05-01
FY 11-12**

Estimated Revenues	101-0000-341-05-01	\$30,000.00
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Balance Forward FY 10/11		55,362.38
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TOTAL		\$85,362.38
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Estimated Expenditures	101-0213-413-05-01	
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Data Conversion	\$53,000.00
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Hardware & Software	25,000.00
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Training & Travel	2,000.00
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TOTAL	\$80,000.00
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**ANNUAL INCOME & EXPENDITURE REPORT
OF THE RECORDER'S
TECHNOLOGY FUND
FUND # 101-0000-341.05-01
FY 10-11**

Revenues

Balance Forward FY 09-10	\$ 59,847.09
Actual Revenue	29,823.00
Interest income	127.49
TOTAL	\$89,797.58

Expenditures

Automation/Communications	\$ 27,408.72
Data Conversion	6,776.00
Training & Travel	122.99
TOTAL	\$ 34,307.71

Recorder Teck Fund

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Register: Recorders Teck Fund

From 07/01/2009 through 06/30/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/01/2009		NACO	Membership		275.00		38,969.87
07/31/2009		Recorder	Fees	Deposit		2,901.00	41,870.87
08/02/2009		Bank Of America	Business Travel	NACO	86.90		41,783.97
08/30/2009		Recorder	Fees	Deposit		2,556.00	44,339.97
09/30/2009		Recorder	Fees	Deposit		2,373.00	46,712.97
10/04/2009		Bank Of America	Business Travel	NACO	86.90		46,626.07
10/30/2009		Recorder	Fees	Deposit		2,253.00	48,879.07
11/30/2009		Recorder	Fees	Deposit		2,052.00	50,931.07
12/06/2009		Advanced Data Syste...	Computer	Upgrade	4,200.00		46,731.07
12/31/2009		Recorder	Fees	Deposit		2,115.00	48,846.07
01/31/2010		Recorder	Fees	Deposit		2,145.00	50,991.07
02/28/2010		Recorder	Fees	Deposit		2,163.00	53,154.07
03/28/2010		Recorder	Fees	Deposit		2,994.00	56,148.07
04/10/2010		Bank Of America	Business Travel	CFOA	637.20		55,510.87
04/30/2010		Recorder	Fees	Deposit		2,619.00	58,129.87
05/11/2010		Advanced Data Syste...	Computer	Upgrade	2,250.00		55,879.87
05/31/2010		Recorder	Fees	Deposit		2,247.00	58,126.87
06/12/2010		Advanced Data Syste...	Computer	Upgrade	750.00		57,376.87
06/30/2010		Recorder	Fees	Deposit		2,370.00	59,746.87
06/30/2010		Bank Of America	Interest Inc	FY 09-10		100.22	59,847.09

Recorder Teck Fund

2/10/2012 3:18 PM

Register: Recorders Teck Fund

From 07/01/2010 through 06/30/2011

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/01/2010		Recorder	Fees	Deposit		2,598.00	62,445.09
08/02/2010		Recorder	Fees	Deposit		2,472.00	64,917.09
09/03/2010		Recorder	Fees	Deposit		2,313.00	67,230.09
09/28/2010		Future Computer Tec...	Computer		397.55		66,832.54
09/29/2010		Bank Of America	Computer	Rebuild Glover...	122.99		66,709.55
10/04/2010		Recorder	Fees	Deposit		2,301.00	69,010.55
11/05/2010		Recorder	Fees	Deposit		2,415.00	71,425.55
12/06/2010		Recorder	Fees	Deposit		2,826.00	74,251.55
01/07/2011		Recorder	Fees	Deposit		2,691.00	76,942.55
01/19/2011		High Desert Microim...	Computer	Software License	15,304.50		61,638.05
02/04/2011		Advanced Data Syste...	Computer	Upgrade	2,973.60		58,664.45
02/08/2011		Recorder	Fees	Deposit		2,388.00	61,052.45
03/09/2011		Recorder	Fees	Deposit		2,472.00	63,524.45
04/10/2011		Recorder	Fees	Deposit		2,280.00	65,804.45
04/13/2011		Advanced Data Syste...	Computer	Upgrade	4,050.00		61,754.45
04/15/2011		Pacific States Comm...	Refund	Deposit		40.00	61,794.45
04/15/2011		Pacific States Comm...	Phone Lines		1,135.87		60,658.58
05/03/2011		Brown River Marotti	Restoration	205783	1,394.00		59,264.58
05/11/2011		Recorder	Fees	Deposit		2,394.00	61,658.58
05/17/2011		High Desert Microim...	Data Conversion		3,112.20		58,546.38
06/12/2011		Recorder	Fees	Deposit		2,673.00	61,219.38
06/15/2011		Brown River Marotti	Restoration	206015	5,382.00		55,837.38
06/27/2011		Advanced Data Syste...	Computer	Sofeware Upgr...	475.00		55,362.38

Alan Glover - tech fund

From: Nancy Paulson
To: Alan Glover
Date: 2/9/2012 3:29 PM
Subject: tech fund

Hello-

I have interest of \$127.49 for fy11 and a balance of \$55,489.87 at 6/30/11.