

**Carson City
Agenda Report**

Date Submitted: March 6, 2012

Agenda Date Requested: March 15, 2012

Time Requested: Consent

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint Robert Stansbury to the Carson City Cultural Commission for a three year term that expires in January 2015. *(Larry Werner)*

Staff Summary: Per CCMC 2.41.040, "The Carson City Cultural Commission shall consist of seven (7) members appointed by the Board of Supervisors." There is one vacancy due to an expired term. Robert Stansbury has applied for appointment. There are no additional applicants.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint Robert Stansbury to the Cultural Commission for a three year term that expires in January 2015.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC Chapter 2.41.040

Fiscal Impact: None

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: Re-open the position announcement for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Application, CCMC 2.41.040

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



(City Manager)

Date:

3/6/12

(District Attorney)

Date:

3/6/12

(Finance Director)

Date:

3/6/12

Board Action Taken:

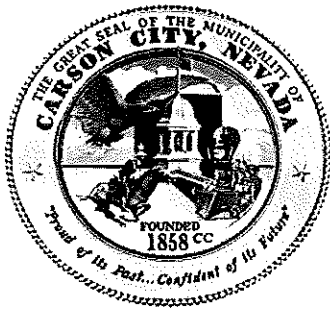
Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



CARSON CITY CULTURAL COMMISSION

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the Carson City Cultural Commission. The purpose of the Carson City Cultural Commission is to serve as the official advisor to the Carson City Board of Supervisors on matters related to the cultural life of the community. The Carson City Cultural Commission is to create an environment that encourages excellence by area artists and cultural organizations, strengthen the awareness and involvement of all citizens in the community's cultural life, both in heritage and artistic expression, and establish the priorities necessary to achieve these goals in concert with representatives from the public and private sectors.

There is one (1) opening for a "Citizen-at-Large" to fill a three (3) year term, expiring January 2015.

The Commission meetings are held at least quarterly, lasting approximately 2-3 hours. Additional time may be spent on special projects and sub-committee work. Applicants should be prepared for a minimum commitment of up to ten hours a month. All members serve without compensation and must be residents of Carson City.

Volunteer applications may be obtained from and returned to Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until this position is filled. Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX (775)887-2286

E-Mail lbanks@carson.org

Web Page <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

UPDATED: 01/20/12

CULTURAL COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Citizen-at-Large</u> Eugene Paslov 5067 Red's Grade Carson City, NV 89703 841-0729 (h) 741-5936 (c) epaslov@gbis.com	Initial Appt. 01/11	01/2014
VACANT (J. Block resignation)		01/2012
Jim Shirk #5 Arizona Cir. Carson City, NV 89701 884-9322 (w) 884-0163 (h) 720-5761 (c) wehavegreatnews@yahoo.com	Initial Appt. 01/09 Reappt. 01/12	01/2015
<i>*Recommended appointments listed below</i>		
<u>Convention & Visitors Bureau</u> Delsye Mills 3967 Southpointe Dr. Carson City, NV 89701 445-7410 (w) 883-1532 (h) cdmillsccnv@aol.com	Initial Appt. 12/09	01/2013
<u>Nevada Dept. of Cultural Affairs</u> Peter Barton (Chair) 4822 Purple Sage Ct. Carson City, NV 89706 687-4341 (w) 885-9657 (h) 315-5014 (c) pbarton@nevadaculture.org	Initial Appt. 07/08 Reappt. 01/10	01/2013
<u>CC Arts & Culture Coalition</u> Jeffrey Scott 3955 Golden Eagle Ln. Carson City, NV 89701 246-5501 (w) 887-3497 (h) 443-5974 (c) jeffery@wildhorsetheater.com	Initial Appt. 07/08 Reappt. 01/11	01/2014
<u>CC BOS</u> Karen Abowd 201 N. Carson St. Ste. 2 Carson City, NV 89701 283-7582 (w) 232-8626 (c) kabowd@carson.org	Initial Appt. 01/2011	01/2013

INTERNAL USE ONLY - NOT FOR DISTRIBUTION

AUTHORITY: CCMC Chapter 2.41.030-.040 provides for creation and organization of a seven member commission appointed by the BOS. Members are appointed to a 3-year term (reappointment OK) which commence and end on January 1st.

MEETINGS: At least quarterly

PURPOSE: CCMC 2.41.010 states the Carson City cultural commission will act as the primary advisory body for the CC BOS for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

Liaison: Lee Plemel, Planning Division 283-7075 lplemel@carson.org

Attorney Assignment: Moreen Scully 283-7571 mscully@carson.org

- END DATA -

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RECEIVED

Carson City Application for Appointive/Volunteer Position

FEB 27 2012

Please print or type

CARSON CITY
EXECUTIVE OFFICES

Title of Board or Commission: CARSON City Cultural Commission

Title of Position: CITIZEN AT LARGE

Name: STANSBURY Robert L.

Address: 2615 OAK RIDGE DRIVE CARSON CITY NV 89703
Street City State Zip

Occupation/Business: Retired

Telephone: Work- _____ Home- 775-297-3866 Cell- 925-200-4229 E-mail- burglone@charter.net

How long have you lived in Carson City: 6 years Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

- Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee. I HAVE BEEN A PERFORMER ALL MY LIFE. I HAVE PARTICIPATED IN NUMEROUS PLAYS AND MUSICAL PRODUCTIONS. I WAS THE SOLOIST FOR 14 YEARS WITH THE LIVERMORE, CA. SYMPHONY

- List the Community Organizations in Which You Have Participated and Describe Participation. ELDER - 1ST PRESBYTERIAN CHURCH, ROTARY, ELKS, B.A.C. ENDOWMENT BOARD

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

N/A

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

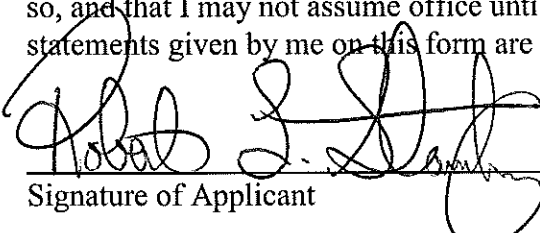
Business in Carson City Service Area: N/A

Length of time in Business: _____

Personal/Professional References:

Name	Address	Telephone #
Robert Crowell	201 N. Carson St. #2	775-283-7550
Richard Stokes	1402 West King St.	775-283-2100

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

27 FEB. 2012
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Chapter 2.41 CARSON CITY CULTURAL COMMISSION

2.41.010 Purpose of the Carson City cultural commission.

2.41.020 Findings supporting the creation of the Carson City cultural commission.

2.41.030 Creation of the Carson City cultural commission.

2.41.040 Membership and terms of office of the Carson City cultural commission.

2.41.050 Requirements for membership on the Carson City cultural commission.

2.41.060 Duties and powers of the Carson City cultural commission.

2.41.070 Functions of the Carson City cultural commission.

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

2.41.010 Purpose of the Carson City cultural commission.

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens. (Ord. 2008-4 § 2, 2008).

2.41.020 Findings supporting the creation of the Carson City cultural commission.

The Carson City board of supervisors finds that:

1. The creation of the Carson City cultural commission:
 - a. Is necessary to further develop our community's heritage as it relates to culture, history, the Arts and the Humanities.
 - b. Will enhance the interests of the peace, health, safety and welfare of the community.
2. The professions relating to the performing, fine arts and the humanities are essential to human needs and enhance the city's physical beauty, economic health and quality of life.
3. An increase in cultural amenities is crucial to further stimulate economic development and redevelopment. (Ord. 2008-4 § 3, 2008).

2.41.030 Creation of the Carson City cultural commission.

1. There is hereby established the Carson City Cultural Commission.
2. The creation of the Carson City Cultural Commission is consistent with the objectives of the community at large as those objectives relate to arts and culture in Carson City. (Ord. 2008-4 § 4, 2008).

2.41.040 Membership and terms of office of the Carson City cultural commission.

1. The Carson City cultural commission shall consist of seven members appointed by the board of supervisors.
2. Except as otherwise provided in this subsection, members shall be appointed for a term of 3 years which commence and end on January 1st and may serve for unlimited consecutive terms. For the initial terms of the members of the commission, 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2009; 3 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2010 and 2 members shall be appointed to serve a term beginning on the

date of appointment and ending on January 1, 2011.

3. A member shall continue in office for the term for which that member was appointed or until a successor is appointed.

4. If a member has three unexcused absences from regularly scheduled meetings of the Carson City cultural commission in a single calendar year, the office of the member shall be declared vacant. Carson City staff assigned to assist the commission shall advise the Carson City board of supervisors of any member with 3 absences from regular meetings. Attendance at meetings called outside the regular schedule, are not subject to absence quotas.

5. The board of supervisors may remove any member of the commission for cause.

6. Vacancies, whether scheduled or unscheduled, shall be filled, by appointment by the board of supervisors. (Ord. 2008-4 § 5, 2008).

2.41.050 Requirements for membership on the Carson City cultural commission.

Members of the commission must meet the following qualification criteria:

1. Be residents of Carson City;

2. Have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large;

3. Represent a cross section of the city's age, multi-cultural, socio-economic, professional, artistic and volunteer diversity;

4. Have an appreciation for Carson City's rich cultural tradition. (Ord. 2008-4 § 6, 2008).

2.41.060 Duties and powers of the Carson City cultural commission.

1. At the first meeting of the Carson City cultural commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair.

2. The commission shall meet at least quarterly and all its meetings shall be open to the public pursuant to the Open Meeting Law.

3. The commission's chair or a majority of the commission may call special meetings.

4. A seat will be deemed filled once the city clerk has sworn in a nominee.

5. The commission shall keep minutes, which shall be available for public inspection, of all of its resolutions, proceedings, and other actions.

6. The commission shall adopt and amend, by the affirmative vote of a majority of the members, rules and regulations for the conduct of the commission's business. Such rules and regulations shall be submitted to the board of supervisors and shall not become effective until approved and ordered.

7. The commission shall submit an annual report and work-plan to the board of supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report.

8. Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest requirement pursuant to Nevada Revised Statutes. Members are expected to declare their conflicts of interest on associated agenda items and must abstain from any votes taken in relation to declared conflicts of interest.

9. The commission may create committees and subcommittees to advise the commission on any of the functions, duties or responsibilities of the commission. (Ord. 2008-4 § 7, 2008).

2.41.070 Functions of the Carson City cultural commission.

The functions of the Carson City cultural commission include, but are not limited to:

1. Advising the board of supervisors on matters pertaining to the city's arts and cultural programming.

2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.

3. Promoting access and awareness for the public to the highest quality arts opportunities possible.

4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.

5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.

6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.

7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.

8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.