

**City of Carson City
Agenda Report**

Date Submitted: March 1, 2012

Agenda Date Requested: March 15, 2012
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To accept Public Works recommendation to approve Amendment No. 1 to Contract No. 1011-065 with BHC Consultants, LLC. titled "Professional Services for Environmental Permit Assistance" to renew Contract No. 1011-065 for a second year and extending the contract an additional six (6) months, changing the contract term from June 30, 2011 to December 31, 2012. *(Kim Belt)*

Staff Summary: On July 15, 2010, The Carson City Board of Supervisors approved the above listed contract in the amount of \$187,500.00 with an option to renew for a second year. This request is to exercise the option of renewing the contract and extending the contract an additional six (6) months. This contract is an on-call services contract to facilitate compliance with all the City environmental permits for water, wastewater, stormwater, and the landfill. No additional funding is being requested.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move accept Public Works recommendation to approve Amendment No. 1 to Contract No. 1011-065 with BHC Consultants, LLC. titled "Professional Services for Environmental Permit Assistance" to renew Contract No. 1011-065 for a second year and extending the contract an additional six (6) months, changing the contract term from June 30, 2011 to December 31, 2012. *(Kim Belt)*

Explanation for Recommended Board Action: Staff recommends amending contract 1011-065 with BHC Consultants, LLC in order to facilitate compliance with all City environmental permits. The Nevada Division of Environmental Protection (NDEP) permits are quite complex and are inter-related requiring fairly substantial monitoring and contain many permit requirements, which require assistance from time to time. Currently the consultant is completing a task at the landfill which requires extension of the time frame of the contract and which will utilize the majority of the remaining funding under the contract.

Applicable Statute, Code, Policy, Rule or Regulation: Nevada Revised Statutes 625.

Fiscal Impact: None

Explanation of Impact: If approved Contract 1011-065 contract term will be increased.

Funding Source: N/A.

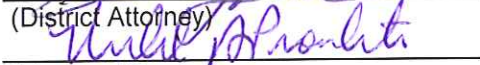
Alternatives: Provide other direction pursuant to Board Action.

Supporting Material: Contract Amendment No. 1.

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By:


(Public Works)

(City Manager)

(District Attorney)

(Finance Director)

Date: 3-6-12

Date: 3/6/12

Date: 3/6/12

Date: 3/6/12

Board Action Taken:

Motion: _____

1) _____ Aye/Nay

2) _____

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 1011-065
Professional Services for Environmental Permit Assistance**

THIS AMENDMENT is made and entered into this 15th day of March, 2012, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and BHC Consultants, LLC., hereinafter referred to as the "**CONSULTANT**", and is made to amend the existing contract known as **CONTRACT # 1011-065**.

WITNESSETH:

WHEREAS, during the performance of **CONSULTANT'S** duties pursuant to **CONTRACT # 1011-065** the **CITY** decided to exercise the option to renew the contract for a second year and extend contract an additional six (6) months; and

WHEREAS, said amendment is at the request of both the **CITY** and **CONSULTANT**, and that significant benefit will be derived by the **CITY** for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, **CITY** and **CONSULTANT**, by and through their respective authorized representatives hereby agree to:

- 1 Amend Paragraph 2.1 of **CONTRACT # 1011-065** to provide in its entirety as follows:

This Contract shall be effective from July 15, 2010, subject to Carson City Board of Supervisors' approval (anticipated to be July 15, 2010) to December 31, 2012, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 1011-065
Professional Services for Environmental Permit Assistance**

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

CARSON CITY

Finance Director
Attn: Kim Belt, Purchasing and
Contracts Manager
201 North Carson Street Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
Fax: 775-887-2107
KBelt@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve
as to its legal form.

By: 
KIM BELT

By: 
Deputy District Attorney

DATED 3/6/12 DATED 3/6/12

CITY'S ORIGINATING DEPARTMENT

BY: Andrew Burnham, Director
Carson City Public Works Department
3505 Butti Way
Carson City, NV 89701
Telephone: 775-283-7367
Fax: 775-887-2164
ABurnham@carson.org

By: 

DATED 3-6-12

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1
Contract No. 1011-065

Professional Services for Environmental Permit Assistance

Martin Harper, P.E., PhD, deposes and says: That he is the **CONSULTANT** or authorized agent of the **CONSULTANT**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

CONSULTANT

BY: Martin Harper, P.E., PhD

TITLE: Principal Engineer

FIRM: BHC Consultants, LLC.

CARSON CITY BUSINESS LICENSE #: 12-00023300

Address: 1601 Fifth Avenue, Suite 500

City: Seattle **State:** Washington **Zip Code:** 98101

Telephone: 206-505-3400 **Fax #:** 206-276-3406

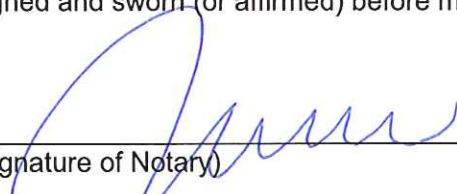
E-mail Address: Martin.Harper@bhccconsultants.com


(Signature of **CONSULTANT**)

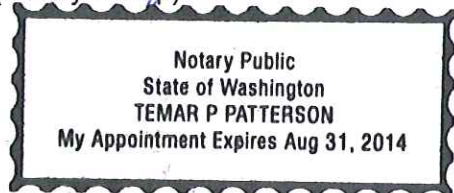
DATED March 5, 2012

STATE OF Washington)
County of King) ss

Signed and sworn (or affirmed) before me on this 6th day of March, 2012, by Martin Harper.


(Signature of Notary)

(Notary Stamp)



**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 1**

Contract No. 1011-065

Professional Services for Environmental Permit Assistance

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on March 15, 2012, approved the acceptance of **CONTRACT No. 1011-065**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L CROWELL, MAYOR

DATED this 15th day of March, 2012.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 15th day of March, 2012.