

**City of Carson City
Agenda Report**

Date Submitted: June 8, 2012

Agenda Date Requested: June 21, 2012

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: For Possible Action: To determine that Purchase Order No. 2012-120 is for items which may only be purchased from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Purchase Order No. 2012-120 a request for the purchase of ALTOSID® mosquito larvicide products from Clarke Mosquito Control for a not to exceed cost of \$65,000.00 to be funded from the Mosquito Waste Water Fund as provided in FY 2012/2013. (Kim Belt)

Staff Summary: Carson City Health and Human Services (CCHHS) mosquito control program currently operates April through September, encompassing many sites throughout the Eagle Valley, including Carson River from south of the prison to Deer Run Bridge. Mosquito control is an important and basic public health function. CCHHS believes to reduce the impact on the ecosystem it is prudent to target at the larval stage, rather than at the adult stage of the mosquito. CCHHS uses a narrow spectrum larvicide applied at appropriate times based on field surveillance.

As stated in the attached letter, Central Life Sciences is the sole manufacturer of ALTOSID® mosquito larvicide and produces and markets directly to all U.S. end users via an Agency Agreement. The agreement allows Central Life Sciences to sell direct to end-user public agencies through five authorized agent companies

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to determine that Purchase Order No. 2012-120 is for items which may only be purchased from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Purchase Order No. 2012-120 a request for the purchase of ALTOSID® mosquito larvicide products from Clarke Mosquito Control for a not to exceed cost of \$65,000.00 to be funded from the Mosquito Waste Water Fund as provided in FY 2012/2013. (Kim Belt)

Explanation for Recommended Board Action: Pursuant to **NRS 332.115 subsection 1 (a)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive.

NRS 332.115(1)(m) Contracts not adapted to award by competitive bidding; purchases of equipment by local law enforcement agency; response agency or other local government agency; purchase of goods commonly used by hospital.

1. Contracts which by nature are not adapted to award by competitive bidding, including contracts for:

(a) Items which may only be contracted from a sole source; are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.115 subsection 1 (a)

Fiscal Impact: \$65,000.00

Explanation of Impact: Account below will be decreased by \$65,000.00.

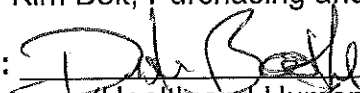
Funding Source: 510-3201-434-04-72 Mosquito Waste Water Fund Account as provided in FY 2012/2013.

Alternatives: Provide alternative direction.

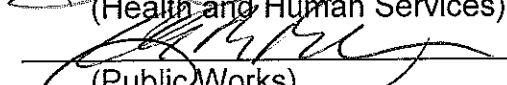
Supporting Material: Purchase Order and Sole Source Letter.

Prepared By: Kim Belt, Purchasing and Contracts Manager

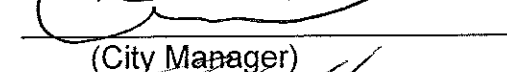
Reviewed By:


(Health and Human Services)

Date: 6/12/12


(Public Works)

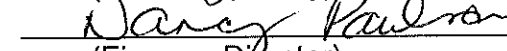
Date: 6-12-12


(City Manager)

Date: 6/12/12


(District Attorney)

Date: 6/12/12


(Finance Director)

Date: 6/12/12

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)



CITY OF CARSON CITY

201 N. Carson Street, Suite 3
Carson City, Nevada 89701
(775) 887-2133 [Fax] (775) 887-2107

VENDOR Clarke Mosquito Control

110 East Irving Park Road 4th Floor
Harris Bank
Roselle, IL 60172
[Phone]

PURCHASE ORDER # 2012-120

VENDOR #
DATE June 8, 2012
GROUP #
CHECK DATE:
SHIP TO

Dustin Boothe
Carson City Health & Human Resources
900 East Long Street
Carson City, NV 89701
775 887-2190

SHIPPING METHOD		SHIPPING TERMS		DELIVERY DATE		
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1.00	Each	Mosquito Abatement Supplies	510-3201-434-0472		\$ 32,500.00	\$ 32,500.00
1.00	Each	Mosquito Abatement Supplies	275-6800-441-1293		32,500.00	\$ 32,500.00
					\$	-
		Blanket P.O. not to exceed \$65,000 - Account Code breakdown to be determined when invoice is paid			\$	-
					\$	-
					\$	-
		PO given to department to place order.			\$	-
		PO shall not be modified without approval from Finance Director.			\$	-
				TOTAL	\$	65,000.00
		PURCHASED BY: Dustin Boothe				
		FED I.D. NO. 88-6000189				

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN SET OUT ARE TRUE AND CORRECT PER PURCHASE REQUISITION MADE BY THE PERTINENT CITY DEPARTMENT.

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN SET OUT ARE TRUE AND CORRECT PER PURCHASE REQUISITION MADE BY THE PERTINENT CITY DEPARTMENT.

APPROVED FOR PURCHASE

APPROVED FOR PAYMENT

Wellmark International
DBA Central Life Sciences
1501 E. Woodfield Road, Suite 200W
Schaumburg, IL 60173
847 330 5300



January 1, 2012

To: Atosid® Purchasers

Wellmark International (DBA Central Life Sciences) is the sole manufacturer of **ALTOSID®** mosquito larvicide products and markets **ALTOSID®** direct to all U.S. end users via Agency Agreement. The Agency Agreement allows Central Life Sciences to sell direct to end-user public agencies through 5 authorized Agent companies.

During calendar year 2012, the following companies are authorized Central Life Sciences Agents allowed to advertise, promote, solicit and sell **ALTOSID®** products. A 2012 **ALTOSID®** price list is enclosed.

- Adapco, Inc.
- Target Specialty Products (1.)
- Clarke Mosquito Control
- Univar
- Van Diest Supply Company

(1.) Target Specialty Products is only authorized to sell Altosid in the following states (Arkansas, Arizona, California, Colorado, Idaho, Kansas, Louisiana, Nevada, New Mexico, Oklahoma, Oregon, Texas, Utah, & Washington)

All inquires and/or purchases of ALTOSID products can be made through any of the Agent companies listed above.

Regards,

A handwritten signature in black ink, appearing to read "John Neberz".

John Neberz
Business Manager

JN/smc
enclosure