

**City of Carson City
Agenda Report**

Date Submitted: 06/12/2012

Agenda Date Requested: 06/21/2012
Time Requested: Consent

To: Mayor and Supervisors

From: Assessor's Office

Subject Title: Action to Accept the Report: Annual report of the Carson City Assessor per NRS 250.085.

Staff Summary: The Nevada Legislature created a fund in the 2003 legislative session for the acquisition and improvement of technology in the office of the county assessor (NRS 250.085). This fund is similar to the Recorder's fund already established. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion, may be shared with other departments to help enhance their ability to share information between the departments. (Dave Dawley, Assessor).

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☐ Formal Action/Motion ☒ Other (Specify) None

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to Accept the Annual Report of the Carson City Assessor per NRS 250.085.

Explanation for Recommended Board Action: The Nevada Legislature created a fund in the 2003 legislative session for the acquisition and improvement of technology in the office of the county assessor (NRS 250.085). This fund is similar to the Recorder's fund already established. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion, may be shared with other departments to help enhance their ability to share information between the departments.

NRS 250.085, also states that "on or before July 1 of each year, the assessor shall submit to the County Commissioners a report of the projected expenditures of the money in the account for the following year. Any money remaining in the account at the end of a fiscal year that has not been committed for expenditure reverts to the county general fund."

Some of 2011/12 funds were used as follows:

- Acquired a new Power 7 AS400 mid range computer (City Hall)
- Acquired an all in one printer/fax/copier.
- Acquired a scanner for the Treasurers Office (replacing one we borrowed).

The remainder of the 2011/12 and the 2012/13 are designated for:

- Programming and software for the development of online personal property declaration.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 250.085.

Fiscal Impact: No Impact to the General Fund, offset by an increase in the Assessor Commission.

Explanation of Impact: 2% of personal property taxes already collected.

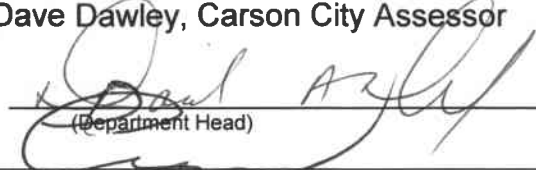
Funding Source: General fund

Alternatives: None

Supporting Material: Account Activity Listing

Prepared By: Dave Dawley, Carson City Assessor

Reviewed By:

 (Department Head)	Date: 6/1/12
 (City Manager)	Date: 6/12/12
 (District Attorney)	Date: 6/12/12
 (Finance Director)	Date: 6/12/12

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

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 CITY OF CARSON CITY

ACCOUNT ACTIVITY LISTING

PAGE 1
 ACCOUNTING PERIOD 11/2012

GROUP	PO	ACCTG	PER.	CD	DATE	TRANSACTION----	NUMBER	DESCRIPTION	YTD/CURRENT ENCUMBRANCE	DEBITS	CREDITS	CURRENT BALANCE
FUND 101 GENERAL FUND												
101-0400-413	06-46	SUPPLIES / ACO/ IMPROV OF TECHNOLOGY										
2802	10/12	AP	04/02/12	0322201	ADVANCED DATA S					2,995.00		
					PROFOUND LOGIC SOFTWARE							
2802	10/12	AP	04/02/12	0322201	ADVANCED DATA S					149.76		
					1-YR MAINTENANCE							
2388	09/12	AP	02/23/12	0321390	HIGH DESERT MIC					405.00		
					Carson City Info Svc							
2388	09/12	AP	02/21/12	0321472	VISION SOLUTION					7,524.00		
					Customer 10195							
590	02/12	AP	08/24/11	1000123	BANK OF AMERICA					289.82		
					VONSCHIMMELMANN, ERIC							
					ACCOUNT TOTAL				.00	11,363.58	.00	11,363.58
					FUND TOTAL				.00	11,363.58	.00	11,363.58
					GRAND TOTAL				.00	11,363.58	.00	11,363.58

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ACCOUNT ACTIVITY LISTING

PAGE 1
 ACCOUNTING PERIOD 11/2012

GROUP	PO	ACCTG	PER.	CD	DATE	TRANSACTION----	NUMBER	DESCRIPTION	YTD/CURRENT ENCUMBRANCE	DEBITS	CREDITS	CURRENT BALANCE
FUND 101 GENERAL FUND												
101-0400-413.77-46 MACHINERY AND EQUIPMENT / ACQ/ IMPROV OF TECHNOLOGY												
2043					07/12	BA	01/19/12	BA JAN 12 BUDGET AUGMENT				
1567					06/12	AP	12/07/11	0319353 CHOUINARD & MYH		31,177.00		
								PO # 2012-052				
1466					06/12	AP	11/28/11	0319278 RAY MORGAN COMP		8,248.00		
								PO # 2012-041				
ACCOUNT TOTAL									.00	39,425.00	.00	39,425.00
FUND TOTAL									.00	39,425.00	.00	39,425.00
GRAND TOTAL									.00	39,425.00	.00	39,425.00

GENERAL FUND
ASSIGNED FUND BALANCE - GENERAL FUND
ASSESSOR TECHNOLOGY FUNDS
6/30/2012

BALANCE 6/30/11 54,152.88

ACCOUNT #:
101-0000-341-10 (YTD 5/15/12) 43,922.87

101-0400-413-06-46 (11,363.58)
101-0400-413-77-46 (39,425.00)

BALANCE 5/29/12 47,287.17