

**City of Carson City  
Agenda Report**

**Date Submitted:** June 8, 2012

**Agenda Date Requested:** June 21, 2012

**Time Requested:** 5 minutes

**To:** Carson City Board of Supervisors

**From:** Health & Human Services (Marena Works)

**Subject Title:** For Possible Action: Action to accept a contract in the amount of \$253,060.00 for two years from the Nevada Department of Transportation (NDOT). This grant will be effective beginning August 1, 2012 or at the execution of the contract with NDOT. The purpose of this grant is to hire a regional Safe Routes to School Coordinator position to serve Carson City, Lyon, Douglas and Storey counties. Safe Routes to School is a program designed to decrease traffic and pollution and increase the health of children and the community.

**Staff Summary:** The funding, which originates from the Federal Transportation Administration, for this agreement will be used to support 1FTE coordinator, to coordinate efforts aligned with all five standard elements of the Federal program – Education, Encouragement, Enforcement, Engineering, and Evaluation. The Coordinator will serve the region to provide guidance, program development, and facilitation of a Safe Routes Program while working collaboratively with the State Safe Routes Coordinator, school districts, community members, law enforcement, public works, and other relevant community partners and stakeholders to initiate or expand existing Safe Routes programs in the quad-county program area.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify) Information Only

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept a contract in the amount of \$253,060.00 for two years from the Nevada Department of Transportation (NDOT). This grant will be effective beginning August 1, 2012 or at the execution of the contract with NDOT. The purpose of this grant is to hire a regional Safe Routes to School Coordinator position to serve Carson City, Lyon, Douglas and Storey counties. Safe Routes to School is a program designed to decrease traffic and pollution and increase the health of children and the community.

**Explanation for Recommended Board Action:** This program fits into the mission of CCHHS for education. The recently completed CCHHS community health assessment and community health improvement plan identified pedestrian and bicycle safety as a health priority for Carson City.

**Applicable Statue, Code, Policy, Rule or Regulation:** NRS 277.180 authorizes anyone or more public agencies to contract with any one or more other public agencies to perform any governmental service.

**Fiscal Impact:** N/A

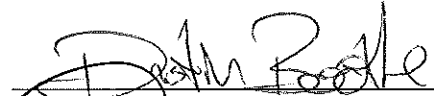
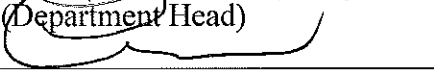
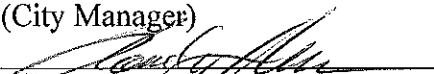
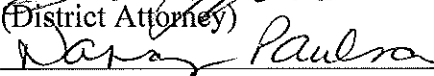
**Explanation of Impact:** N/A

**Funding Source:** Nevada Department of Transportation

**Alternatives:**

**Supporting Material:** Letter of confirmation for the contract

**Prepared By:** Dustin Boothe, MPH

**Reviewed By:**  Date: 6/12/12  
(Department Head)  
 Date: 6/12/12  
(City Manager)  
 Date: 6/12/12  
(District Attorney)  
 Date: 6/12/12  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



STATE OF NEVADA  
DEPARTMENT OF TRANSPORTATION

1263 S. Stewart Street  
Carson City, Nevada 89712

BRIAN SANDOVAL  
Governor

SUSAN MARTINOVICH, P.E., *Director*

June 7, 2012

In Reply Refer to:

Marena Works, MSN, MPH, RN  
Director  
Carson City Health and Human Services  
900 E. Long St.  
Carson City, NV 89706

RE: Regional Safe Routes to School Coordination

Dear Director Works:

The Department of Transportation (NDOT) is in receipt of Carson City Health and Human Services proposal regarding the implementation of a Safe Routes to School regional coordinator for Douglas, Lyon and Storey Counties, as well as Carson City. The proposal to fund this position and its associated costs for a period of two (2) years for \$ 253,060.00 looks acceptable. NDOT will now initiate the agreement process to formalize this project via a contract. This process can take between 6 and 8 weeks.

Should you have any questions, please do not hesitate to contact myself (888-7120) or Bill Story, Bicycle/Pedestrian/SRTS Programs Manager at 888-7433.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis Taylor".

Dennis Taylor, Chief  
Transportation/Multi-Modal Planning Division  
Nevada Department of Transportation