

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 5, 2012 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 5, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor *Pro Tem* Shelly Aldean
Supervisor Karen Abowd, Ward 1
Supervisor John McKenna, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:43) - Mayor *Pro Tem* Aldean called the meeting to order at 8:31 a.m. Roll was called; a quorum was present. Mayor Crowell was absent. Fountainhead Foursquare Church Pastor Louie Locke provided the invocation and, at Mayor *Pro Tem* Aldean's request, led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:33:34) - Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 7, 2012 (8:34:08) - Mayor *Pro Tem* Aldean entertained a motion. **Supervisor Abowd moved to approve the minutes. Supervisor Walt seconded the motion.** Mayor *Pro Tem* Aldean advised of nonsubstantive clerical changes which she would provide to the recording secretary. She entertained public comments and, when none were forthcoming, called for a vote on the pending motion. **Motion carried 4-0.**

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:34:38) - Mayor *Pro Tem* Aldean entertained modifications to the agenda and, when none were forthcoming, a motion to adopt the agenda, as posted. **Supervisor Abowd moved to approve the agenda, as posted. Supervisor McKenna seconded the motion. Motion carried 4-0.**

8. CONSENT AGENDA (8:35:03) - Mayor *Pro Tem* Aldean entertained requests to hear items separate from the consent agenda. Supervisor Abowd requested to separately hear item 8-6(B). Mayor *Pro Tem* Aldean entertained additional requests and, when none were forthcoming, a motion to approve the remainder of the consent agenda. **Supervisor Abowd moved to approve the consent agenda, consisting of one item from the Clerk - Recorder's Office, with acknowledgment to the appointees in support of the ballot question: Robin Williamson, Catherine Cunningham, and Sandy Foley, and in opposition to the ballot question: Day Williams, James Bagwell, and Dennis Johnson; two items from Finance, with the adoption of Resolution 2012-R-17 relative to item 8-2(B); five items from Purchasing and Contracts, with the adoption of Resolution No. 2012-R-18 relative to item 8-3(A); one item from Public Works; one item from Health and Human Services; and one item from the City Manager's Office, with acknowledgment of the appointees to the Advisory Board to Manage Wildlife: Douglas Martin, John Valley, and Gil Yanuck. Supervisor McKenna seconded the motion. Motion carried 4-0.**

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8-1. CLERK-RECORDER - POSSIBLE ACTION TO APPOINT THE MEMBERS, AS RECOMMENDED BY THE CLERK, TO WRITE THE ARGUMENTS AND REBUTTALS FOR AND AGAINST THE BALLOT QUESTION CC1, THE ADDITIONAL SALES TAX OF UP TO 1/4 OF 1 PERCENT TO FINANCE THE DESIGN, CONSTRUCTION, AND MAINTENANCE OF A LIBRARY AND PUBLIC PLAZA PARK IN THE DOWNTOWN ON LANDS DONATED BY THE HOP AND MAE ADAMS FOUNDATION

8-2. FINANCE DEPARTMENT

8-2(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY THROUGH JUNE 26, 2012, PURSUANT TO NRS 251.030

8-2(B) POSSIBLE ACTION TO ADOPT A RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR 2012 - 13 AD VALOREM TAX RATE, AS CERTIFIED BY THE NEVADA TAX COMMISSION

8-3. PURCHASING AND CONTRACTS

8-3(A) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO DETERMINE THAT THE NINETY-THREE (93) PIECES OF MISCELLANEOUS SURPLUS PROPERTY HAVE REACHED THE END OF THEIR USEFUL LIVES AND WILL BE DONATED TO ANOTHER GOVERNMENTAL ENTITY OR TO A REQUESTING NON-PROFIT ORGANIZATION CREATED FOR RELIGIOUS, CHARITABLE, OR EDUCATIONAL PURPOSES, AS SET FORTH IN NEVADA REVISED STATUTE ("NRS") 372-3261 (FILE NO. 1112-211)

8-3(B) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1213-049 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1213-049, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY PHYSICIAN SELECT MANAGEMENT, LLC, THROUGH JUNE 30, 2013, FOR AN AMOUNT NOT TO EXCEED THE COST OF \$140,000.00, TO BE FUNDED FROM THE INMATE MEDICAL CARE AND MEDICAL CARE ACCOUNTS IN THE PUBLIC ASSISTANCE FUND, AS PROVIDED IN FY 2012 / 2013

8-3(C) POSSIBLE ACTION TO DETERMINE THAT REYMAN BROTHERS CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1112-194, CARSON CITY COMMUNITY CENTER ADA II IMPROVEMENTS, TO REYMAN BROTHERS CONSTRUCTION, INC. FOR A BID AMOUNT OF \$107,028, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$10,700.00, TO BE FUNDED FROM THE CAPITAL PROJECTS / CC COMMUNITY CENTER GRANT ACCOUNT IN THE GRANT FUND, AS PROVIDED IN FY 2012 / 2013

8-3(D) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1112-209 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1112-209, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY LISA TREINEN THROUGH JUNE 30, 2013, FOR AN AMOUNT NOT TO EXCEED THE COST OF

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\$62,400.00, TO BE FUNDED FROM THE ADMINISTRATIVE OFFICE OF THE COURTS GRANT FOR THE MENTAL HEALTH COURT PROGRAM

8-3(E) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1213-062 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1213-062, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY RITTER CONSULTING ASSOCIATES, INC. THROUGH MAY 31, 2013, FOR A NOT-TO-EXCEED COST OF \$49,725.00, TO BE FUNDED FROM THE PROFESSIONAL SERVICES ACCOUNT IN THE CMO FUND, AS PROVIDED IN FY 2011 / 2012 AND FY 2012 / 2013

8-4. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO RECOMMEND THAT THE NEVADA STATE ENGINEER APPROVE WATER APPLICATION 81933 FOR CHANGE APPROVAL OF THE POINT OF DIVERSION AND PLACE OF USE WITHIN CARSON CITY AND TO ALLOW WATER TO BE DELIVERED ACROSS COUNTY LINES

8-5. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO APPROVE CCHHS APPLYING FOR A GRANT THROUGH THE ROBERT WOOD JOHNSON FOUNDATION FOR EXPLORING, IMPLEMENTING AND / OR IMPROVING CROSS-JURISDICTIONAL SHARING ("CJS") ARRANGEMENTS BETWEEN TWO OR MORE PUBLIC HEALTH AGENCIES

8-6. CITY MANAGER

8-6(A) POSSIBLE ACTION TO REAPPOINT DOUGLAS MARTIN, JOHN VALLEY, AND GILBERT YANUCK TO THE ADVISORY BOARD TO MANAGE WILDLIFE, EACH FOR A THREE-YEAR TERM THAT WILL EXPIRE IN JULY 2015

8-6(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS TO NONPROFIT ORGANIZATIONS FOR FY 2012 / 2013 (8:41:25)
- Mayor *Pro Tem* Aldean introduced this item, and Mr. Werner reviewed the agenda materials. Supervisor Abowd disclosed that her husband serves as a member of the RSVP Board of Directors. Mayor *Pro Tem* Aldean disclosed that she is the president of the Capital City Circles Initiative Board of Directors. Supervisor Walt disclosed that she is a member of the Food for Thought Board of Directors and the Partnership Carson City Board of Directors. Mayor *Pro Tem* Aldean entertained additional disclosures; however, none were forthcoming.

Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2012-R-19, a resolution authorizing expenditures of funds to non-profit organizations for FY 2012 - 2013. Supervisor Walt seconded the motion. Motion carried 4-0.**

9. RECESS BOARD OF SUPERVISORS (8:37:16) - Mayor *Pro Tem* Aldean recessed the Board of Supervisors at 8:37 a.m.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL (8:37:19) - Chairperson *Pro Tem* Aldean called the Liquor and Entertainment Board to order at 8:37 a.m. A quorum was present. Chairperson Crowell was absent.

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11. SHERIFF'S DEPARTMENT - POSSIBLE ACTION TO APPROVE THE FY 13 ENFORCING UNDERAGE DRINKING LAWS GRANT, IN THE AMOUNT OF \$15,000.00 (8:37:28) - Chairperson *Pro Tem* Aldean introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. In response to a question, Mr. Munn advised that the Sheriff's Office had recently conducted a public workshop on potential changes to the underage drinking sections of the ordinance. In response to a comment, Sheriff Furlong anticipated no problem relative to the language of paragraph 3. Member Abowd noted the decrease in the grant funding amount. In response to a question, Sheriff Furlong anticipates no resulting negative effect to the program. "We target at least one activity per month. It should not affect it at all."

Chairperson *Pro Tem* Aldean entertained additional board member questions or comments and, when none were forthcoming, public comments. When none were forthcoming, she entertained a motion. **Member Abowd moved to accept the FY 13 Enforcing Underage Drinking Laws grant, in the amount of \$15,000.00. Member Walt seconded the motion. Motion carried 5-0.**

12. PUBLIC COMMENT (8:40:40) - Chairperson *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

13. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (8:40:55) - Member Walt moved to adjourn the Liquor and Entertainment Board at 8:40 a.m. Member McKenna seconded the motion. Motion carried 5-0.

14. RECONVENE BOARD OF SUPERVISORS (8:41:12) - Mayor *Pro Tem* Aldean reconvened the Board of Supervisors at 8:41 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

15. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:41:16) - Please see the minutes for item 8-6(B).

16. SHERIFF'S DEPARTMENT

16(A) POSSIBLE ACTION TO ACCEPT THE OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT, REGIONAL GANG INITIATIVE, IN THE AMOUNT OF \$200,000.00 (8:43:30) - Mayor *Pro Tem* Aldean introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. In response to a question, Sheriff Furlong anticipates that next year's grant funds will "probably only fund about 50 percent of the cost of the program." Mayor *Pro Tem* Aldean entertained additional Board member comments and, when none were forthcoming, public comments. When none were forthcoming, she entertained a motion. **Supervisor Abowd moved to accept the Office of Criminal Justice Assistance Grant, Regional Gang Initiative, in the amount of \$200,000.00. Supervisor Walt seconded the motion. Motion carried 4-0.**

16(B) POSSIBLE ACTION TO ACCEPT THE OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT, TRI-NET NARCOTICS TASK FORCE, IN THE AMOUNT OF \$102,000.00 (8:50:49) - Mayor *Pro Tem* Aldean introduced this item, and Sheriff Furlong reviewed the agenda materials. Mayor *Pro Tem* Aldean commended the success of the task force. In response to a question, Sheriff Furlong clarified the required matching funds figure, as reflected in the agenda report. Supervisor Abowd noted the decreased grant funding and, in response to a question, Sheriff Furlong anticipates that only resources will be affected "not staffing levels ... or operations." In response to a

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further question, he advised that each participating county has a separate grant application. "Carson City's input to the Tri-Net Narcotics Task Force is two officers. Douglas and Lyon Counties each present one officer into the task force."

Mayor *Pro Tem* Aldean entertained additional Board member questions or comments and, when none were forthcoming, public comments. When none were forthcoming, she entertained a motion. **Supervisor Walt moved to accept the Office of Criminal Justice Assistance Grant, TRI-Net Narcotics Task Force, in the amount of \$102,000.00; fiscal impact of required matching funds in the amount of \$106,249.00 which is already included in the FY 2013 Sheriff's Office budget. Supervisor Abowd seconded the motion. Motion carried 4-0.**

17. CITY MANAGER - PRESENTATION BY THE BREWERY ARTS CENTER AND POSSIBLE ACTION TO APPROVE AN AGREEMENT BETWEEN CARSON CITY AND BREWERY ARTS CENTER TO PROVIDE PUBLIC, EDUCATION, AND GOVERNMENTAL ACCESS PROGRAMMING AND SERVICES, FROM JULY 1, 2012 THROUGH JUNE 30, 2015, WITH A FISCAL IMPACT OF \$140,000 ANNUALLY TO BE PAID FROM THE GENERAL FUND (CONTRACT NO. 1213-061) (8:55:09) - Mayor *Pro Tem* Aldean introduced this item, and ACCTV Digital Arts Manager Darla Bayer introduced Brewery Arts Center Executive Director John Shelton. Ms. Bayer introduced a video presentation on ACCTV, which was displayed in the meeting room. She distributed her business card to the Board members and staff, and responded to questions regarding the availability of government meetings on ACCTV. In response to a further question, she and Mr. Werner discussed issues associated with the availability of government meetings via Charter Communications service. Supervisor McKenna requested to further discuss the matter with Ms. Bayer; Mr. Werner offered to follow up as well.

In response to a further question, Mr. Werner provided background information on the current version of the subject contract. He discussed consideration given to creating additional meeting capacity at the Brewery Arts Center. Ms. Bayer expressed a willingness to discuss recommendations. She provided an overview of the remainder of the video presentation, and discussed the ACCTV's future goals. In response to a further question, she reviewed statistical information regarding viewership. Supervisor McKenna inquired as to the possibility of cost savings if ACCTV was to be used in place of City staff to record meetings. Mr. Werner offered to check into the possibility. In response to a question, Ms. Bayer reviewed the process and time frames associated with converting video recordings to the Internet. In response to a further question, she discussed existing equipment and the ACCTV "wish list." In response to a further question, she discussed costs associated with utilizing the BAC as an alternative meeting location.

Mayor *Pro Tem* Aldean invited Mr. Shelton to provide comments. (9:19:33) Mr. Shelton advised that the media arts division "is incredibly overtaxed in order to do everything that needs to be done. It's a great addition to the Brewery Arts Center because it connects us to the public in a lot of other ways that are relevant to public service. And it crosses lines of culture and arts into other things as well which is really part of what we're trying to do at the Brewery Arts Center ..." In response to a question, Mr. Shelton discussed maintenance of, and future plans for, the landscape on the west side of the Brewery Arts Center property.

Mayor *Pro Tem* Aldean entertained additional Board member comments and, when none were forthcoming, public comments. None were forthcoming. Mr. Werner clarified the fiscal impact, as reflected in the agenda report, should indicate \$420,000; \$140,000 per year for the three-year contract. He acknowledged that the \$140,000 annual fee has been consistent over the past several years.

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Mayor *Pro Tem* Aldean entertained a motion. Supervisor Abowd moved to approve an agreement, between Carson City and the Brewery Arts Center to provide public, education, and government access programming and services from July 1, 2012 through June 30, 2015, with a fiscal impact of \$140,000, or \$420,000 for the extent of the three-year contract, annually to be paid from the general fund; Contract File 1213-061. Supervisor Walt seconded the motion. Motion carried 4-0. Mayor *Pro Tem* Aldean thanked Ms. Bayer and Mr. Shelton for their presentation.

18. FINANCE DEPARTMENT - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 2, ADMINISTRATION AND PERSONNEL, CHAPTER 2.14, CARSON CITY AUDIT COMMITTEE, AMENDING SECTION 2.14.040, RESPONSIBILITIES OF THE CARSON CITY AUDIT COMMITTEE, BY ADDING ADDITIONAL REVIEW AND RECOMMENDATION RESPONSIBILITIES REGARDING THE ADEQUACY OF CITY DEPARTMENT AND OFFICE PERFORMANCE MEASURES FOR THE PURPOSES OF INTERNAL AUDITS, SETTING FORTH AUDITING STANDARDS, AND REQUIRING THE COMMITTEE TO OVERSEE THE INTERNAL AUDITOR'S CREATION AND IMPLEMENTATION OF FRAUD, WASTE, AND ABUSE IDENTIFICATION PROCESSES AND REPORTING, AND OTHER MATTERS PROPERLY RELATED THERETO (9:24:11) - Mayor *Pro Tem* Aldean introduced this item. Finance Department Director Nick Providenti provided background information and reviewed the agenda materials. In response to a question, he advised that the internal auditor would need to "fold ... these actions into that budget." Mr. Werner provided additional background information on the proposed ordinance. He assured the Board that "the fiscal impact wouldn't be any different today than it would be after the ordinance is passed. If there's something major that they're going to have to look at or hire an auditor to come in and do it, then we'd have to come to the Board ..."

In response to a question, Mr. Providenti advised of Audit Committee ("AC") Vice Chairperson Prowse's intent, relative to the internal auditor, to ensure compliance with internal auditing standards. In response to a question, Mr. Munn advised of having informed AC Vice Chair Prowse that the proposed language could simply be included in a contract. Vice Chair Prowse "felt ... it was necessary that the ordinance asserted that those things be in whatever agreement we have with the internal auditor." Supervisor McKenna expressed reluctance to change the City's municipal code unless absolutely necessary. In response to a question, Mr. Werner expressed no opposition to the proposed ordinance. Following a brief discussion, Mayor *Pro Tem* Aldean suggested deferring action until such time as AC Vice Chair Prowse could be present, and the Board members concurred.

19. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO APPROVE THE SHADE TREE COUNCIL'S 2012 / 2013 GOALS (9:32:07) - Mayor *Pro Tem* Aldean introduced this item. Parks and Recreation Department Director Roger Moellendorf provided background information, and introduced Shade Tree Council Chair Kyle Horvath. (9:33:10) Shade Tree Council ("STC") Chair Horvath reviewed past accomplishments, discussed the "unique urban forest" in Carson City, and reviewed the 2012 / 2013 goals, as outlined in the agenda materials. He discussed the importance of developing a tree inventory and a tree planting / replacement program. He responded to questions regarding trees to be removed by NV Energy, and discussion followed. Supervisor Abowd suggested approaching service organizations relative to the tree planting / replacement program, and STC Chair Horvath discussed the mission and activities of the Friends of the Urban Forest. In response to a question, he advised that NV Energy currently has no tree planting / replacement program or funding.

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Mayor *Pro Tem* Aldean entertained additional Board member comments or questions and, when none were forthcoming, public comments. None were forthcoming. Mr. Moellendorf acknowledged that the Parks and Recreation Department provides a staff liaison to the STC. He discussed the importance of a tree replacement program focusing on suitable trees to be planted beneath power lines. Mayor *Pro Tem* Aldean entertained a motion. **Supervisor Abowd moved to approve the Carson City Shade Tree Council's 2012 / 2013 Goals. Supervisor Walt seconded the motion. Motion carried 4-0.**

20. FIRE DEPARTMENT

20(A) POSSIBLE ACTION TO AUTHORIZE CARSON CITY TO SUBMIT AN APPLICATION FOR A U.S. DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT IN A NOT-TO-EXCEED AMOUNT OF \$990,000 (9:50:41) - Mayor *Pro Tem* Aldean introduced this item. Fire Chief Stacey Giomi provided background information and reviewed the agenda materials. In response to a question, he discussed utilization of the proposed aerial ladder truck. He anticipated that the aerial ladder truck would likely be used two to three times a year for fire or rescue incidents. Mr. Werner advised that the lack of an aerial ladder truck will affect the City's Insurance Services Office ("ISO") rating which will be evaluated in the next couple years. Chief Giomi provided additional clarification.

Supervisor McKenna expressed an interest in any economic development and mutual aid impacts. Chief Giomi expressed the opinion that any business interested in locating in Carson City assumes public safety capabilities based on the size of the community. He advised of a mutual aid agreement with Douglas County for an aerial ladder truck. "The problem with the closest one in Douglas County is that it's not full-time staffed; it's cross-staffed. And that station is the station that most often is coming to help us ... Their next closest one is all the way down in the Ranchos. The closest staffed truck is from downtown Reno ... on Moana Lane ..." Chief Giomi advised that the aerial ladder truck would be made available to adjacent counties "just like they've made theirs available to us." Mayor *Pro Tem* Aldean expressed regret that the acquisition would not qualify as having regional benefit, and discussion followed.

Mayor *Pro Tem* Aldean entertained additional questions or comments of the Board members and, when none were forthcoming, public comments. When none were forthcoming, she entertained a motion. **Supervisor McKenna moved to authorize Carson City to submit an application for a U.S. Department of Homeland Security Assistance to Firefighters Grant in a not-to-exceed amount of \$990,000.00. Supervisor Abowd seconded the motion.** Following a brief discussion regarding the figure cited in the motion, Mayor *Pro Tem* Aldean called for a vote on the pending motion. **Motion carried 4-0.**

20(B) POSSIBLE ACTION TO ACCEPT A BUREAU OF LAND MANAGEMENT GRANT AND TO AUTHORIZE THE CITY TO SIGN THE GRANT AND COOPERATIVE AGREEMENT FOR A WILDLAND FIRE MANAGEMENT GRANT IN THE AMOUNT OF \$30,000.00 (10:00:53) - Mayor *Pro Tem* Aldean introduced this item, and Chief Giomi reviewed the agenda materials. In response to a question, Public Works Department Utility Manager Thomas Guinn advised that wildland fuels debris which is turned into mulch at the landfill is available to the public, but demand is low. "... typically, ... we've been spraying it alongside of the landfill ..."

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Mayor *Pro Tem* Aldean entertained questions or comments of the Board members and of the public. When none were forthcoming, she entertained a motion. **Supervisor Abowd moved to accept a Bureau of Land Management grant and authorize the City to sign the Grant and Cooperative Agreement for a Wildland Fire Management grant in the amount of \$30,000. Supervisor McKenna seconded the motion. Motion carried 4-0.** Chief Giomi advised of no match requirement, but that in-kind match activities would be reported.

20(C) POSSIBLE ACTION TO APPROVE A CHANGE IN THE BUDGETED POSITION IN THE FIRE DEPARTMENT FY 2013 BUDGET TO INCLUDE ADDING A FIRE PREVENTION CAPTAIN POSITION (10:03:57) - Mayor *Pro Tem* Aldean introduced this item, and Chief Giomi reviewed the agenda materials. In response to a question, he discussed the effect of the position relative to Fire Department operational efficiencies. In response to a further question, he discussed the timing of the requested change.

Mayor *Pro Tem* Aldean entertained additional questions or comments of the Board members and public comments. When none were forthcoming, she entertained a motion. **Supervisor McKenna moved to approve a change in the budgeted position in the Fire Department FY 2013 budget to include adding a Fire Prevention Captain position. Supervisor Abowd seconded the motion. Motion carried 4-0.**

20(D) PUBLIC HEARING ON THE REPORT OF THE CITY MANAGER REGARDING THE FISCAL IMPACT, AND RECOMMENDED APPROVAL, OF THE "AMENDED COLLECTIVE BARGAINING AGREEMENT," BETWEEN CARSON CITY AND THE CARSON CITY FIREFIGHTER'S ASSOCIATION, LOCAL 2251 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, JULY 1, 2010 TO JUNE 30, 2017; and 20(E) POSSIBLE ACTION TO APPROVE THE "AMENDED COLLECTIVE BARGAINING AGREEMENT," BETWEEN CARSON CITY AND THE CARSON CITY FIREFIGHTER'S ASSOCIATION, LOCAL 2251 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, JULY 1, 2010 TO JUNE 30, 2017 (10:08:27) - Mayor *Pro Tem* Aldean introduced this item. Chief Giomi provided background information, reviewed the agenda materials, and responded to questions of clarification. In response to a question, Mr. Werner and Chief Giomi clarified the benefits under the current contract. In response to a question, Chief Giomi explained the fire inspectors coverage under the heart / lung statute.

Mayor *Pro Tem* Aldean opened the public hearing and entertained public comment. When none was forthcoming, she closed the public hearing and entertained a motion. **Having considered the matters raised during the public hearing, Supervisor Abowd moved to approve the Amended Collective Bargaining Agreement, between Carson City and the Carson City Firefighters Association, Local #2251 of the International Association of Firefighters, July 1, 2010 to June 30, 2017. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-0.**

21. RECESS BOARD OF SUPERVISORS (10:17:20) - Mayor *Pro Tem* Aldean recessed the meeting at 10:17 a.m.

REDEVELOPMENT AUTHORITY

22. CALL TO ORDER AND ROLL CALL (10:26:50) - Chairperson Aldean called the meeting to order at 10:26 a.m. A quorum was present. Member Crowell was absent.

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23. CITY MANAGER - DISCUSSION AND POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS AND APPROVE AND AUTHORIZE THE CHAIR OF THE REDEVELOPMENT AGENCY BOARD TO EXECUTE AMENDMENT #1 TO THE DECEMBER 22, 2008 COMMITMENT AGREEMENT FOR CONTINUING BUSINESS OPERATIONS WITH MICHAEL HOHL MOTOR COMPANY AND VARIOUS MICHAEL HOHL CORPORATE ENTITIES, AND TO AUTHORIZE THE PAYMENT OF A \$2.4 MILLION REDEVELOPMENT LOAN FROM THE REDEVELOPMENT REVOLVING FUND, PURSUANT TO 2005-RA-R-2; IN EXCHANGE FOR A REDUCED INTEREST RATE, THE MICHAEL HOHL HONDA, MICHAEL HOHL SUBARU, AND MICHAEL HOHL CHEVROLET DEALERSHIP BUSINESSES AGREE TO EXTEND THEIR COMMITMENT TO DO BUSINESS IN CARSON CITY TO THIRTY YEARS, PURSUANT TO A DULY EXECUTED CONSOLIDATED PROMISSORY NOTE SECURED BY THE RECORDING OF A DEED OF TRUST ON THE CHEVROLET PROPERTY AND RECORDING OF AMENDMENT #1, AS NOTICE OF ADDITIONAL SECURITY ON THE HONDA AND SUBARU PROPERTIES (10:26:57) - Chairperson Aldean introduced this item. Mr. Werner provided background information, and Mr. Munn reviewed the agenda materials. At Chairperson Aldean's request, Finance Department Director Nick Providenti explained the mechanism of the incentive, the method by which the loan is amortized, and the method by which amounts are deducted from the balanced owed. Mr. Werner acknowledged that funding for the agreement is available from the redevelopment fund, carried forward for this purpose.

(10:32:37) At Chairperson Aldean's invitation, Michael Hohl provided background information on the original incentive agreement relative to remodel of the GM store and construction of the Honda / Subaru store. He commended City staff, Mr. Werner and Mr. Providenti, in particular, and Chairperson Aldean for their "forward thinking." He noted that the car sales business "remains difficult." He expressed confidence that business will continue to improve, noting his three sons who were present in the meeting room. Chairperson Aldean thanked Mr. Hohl for his continued commitment to Carson City.

Chairperson Aldean entertained additional questions or comments of the Redevelopment Authority members. Vice Chairperson Abowd disclosed that Mr. Hohl "was kind enough to contribute to [her] campaign," and that she had rendered professional design services at the Hohl family's residence. Chairperson Aldean entertained additional Redevelopment Authority member comments or questions and, when none were forthcoming, public comments. When none were forthcoming, she entertained a motion. **Vice Chairperson Abowd moved to recommend to the Board of Supervisors, and approve and authorize the Chair of the Redevelopment Agency Board to execute Amendment #1 to the December 22, 2008 Commitment Agreement for Continuing Business Operations with Michael Hohl Motor Company and various Michael Hohl corporate entities, and to authorize the payment of a \$2.4 million redevelopment loan from the Redevelopment Revolving Fund, pursuant to 2005-RA-R-2; in exchange for a reduced interest rate, the Michael Hohl Honda, Michael Hohl Subaru, and Michael Hohl Chevrolet dealership businesses have agreed to extend their commitment to do business in Carson City to thirty years, pursuant to a duly executed Consolidated Promissory Note, secured by the recording of a Deed of Trust on the Chevrolet property, and recording of Amendment #1, as Notice of Additional Security on the Honda and Subaru properties. Supervisor McKenna seconded the motion. Motion carried 4-0.**

24. PUBLIC COMMENT (10:37:13) - Chairperson Aldean entertained public comment; however, none was forthcoming.

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25. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (10:37:27) - Member Walt moved to adjourn the Redevelopment Authority meeting at 10:37 a.m. Vice Chairperson Abowd seconded the motion. Motion carried 4-0.

26. RECONVENE BOARD OF SUPERVISORS (10:37:37) - Mayor *Pro Tem* Aldean reconvened the Board of Supervisors meeting at 10:37 a.m.

27. CITY MANAGER

27(A) DISCUSSION AND POSSIBLE ACTION TO ADOPT A RESOLUTION TO APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE AMENDMENT #1 TO THE DECEMBER 22, 2008 COMMITMENT AGREEMENT FOR CONTINUING BUSINESS OPERATIONS WITH MICHAEL HOHL MOTOR COMPANY AND VARIOUS MICHAEL HOHL CORPORATE ENTITIES AND TO AUTHORIZE THE PAYMENT OF A \$2.4 MILLION REDEVELOPMENT LOAN FROM THE REDEVELOPMENT REVOLVING FUND, PURSUANT TO 2005-RA-R-2; IN EXCHANGE FOR A REDUCED INTEREST RATE, THE MICHAEL HOHL HONDA, MICHAEL HOHL SUBARU, AND MICHAEL HOHL CHEVROLET DEALERSHIP BUSINESSES AGREE TO EXTEND THEIR COMMITMENT TO DO BUSINESS IN CARSON CITY TO THIRTY YEARS, PURSUANT TO A DULY EXECUTED CONSOLIDATED PROMISSORY NOTE SECURED BY THE RECORDING OF A DEED OF TRUST ON THE CHEVROLET PROPERTY, AND RECORDING OF AMENDMENT #1 AS NOTICE OF ADDITIONAL SECURITY ON THE HONDA AND SUBARU PROPERTIES (10:37:40) - Mayor *Pro Tem* Aldean introduced this item, noting it as the companion to the previous Redevelopment Authority item. She incorporated discussion of the previous item, and entertained additional discussion. When none was forthcoming, she entertained public comment. When none was forthcoming, she entertained a motion. Supervisor Abowd moved to adopt Resolution No. 2012-R-20, to approve and authorize the Mayor to execute Amendment #1 to the December 22, 2008 Commitment Agreement for Continuing Business Operations with Michael Hohl Motor Company and various Michael Hohl corporate entities, and to authorize the payment of a \$2.4 million redevelopment loan from the Redevelopment Revolving Fund, pursuant to 2005-RA-R-2; in exchange for a reduced interest rate, the Michael Hohl Honda, Michael Hohl Subaru, and Michael Hohl Chevrolet dealership businesses have agreed to extend their commitment to do business in Carson City to thirty years, pursuant to a duly executed Consolidated Promissory Note, secured by the recording of a Deed of Trust on the Chevrolet property, and recording of Amendment #1 as Notice of Additional Security on the Honda and Subaru properties. Supervisor McKenna seconded the motion. Motion carried 4-0. Mayor *Pro Tem* Aldean thanked Mr. Hohl and his sons for their attendance and participation.

27(B) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY, CHURCHILL COUNTY, DOUGLAS COUNTY, LYON COUNTY, STOREY COUNTY, THE FIRST JUDICIAL DISTRICT, THE THIRD JUDICIAL DISTRICT, AND THE NINTH JUDICIAL DISTRICT FOR THE OPERATION OF THE WESTERN NEVADA REGIONAL YOUTH CENTER ("WNRYS") WHICH WILL BE OPERATED AS AN ARM OF THE FIRST, THIRD, AND NINTH JUDICIAL DISTRICTS (10:39:36) - Mayor *Pro Tem* Aldean introduced this item. Mr. Werner provided background information on and reviewed the agenda materials. In response to a question, he advised that "budget is a major issue at WNRYS," and estimated a "significant reduction in cost because of that very issue." In response to a further question, Finance Department Director Nick Providenti advised that all revenue generated is "technically part of the ... general fund operating rate. ... We also levy a rate for China Springs, as well." In response to a further

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question, Mr. Werner advised that the program is successful. "... the choice is whether you incarcerate children in our juvenile detention facility or you use programs like this to try to get them back out and get them being productive. ... if WNRYS was not viable, we'd certainly be looking for money to have this program within Carson City because it's probably the only real effective program ... for juveniles that reach this level and need this kind of care. ... Things have stabilized. We're back together again ..., the costs were reduced, the operation has been vetted by both the judges and the juvenile probation folks so ... it's back on an even footing now."

Mayor *Pro Tem* Aldean entertained additional questions or comments of the Board members and of the public. When none were forthcoming, she entertained a motion. **Supervisor Abowd moved to adopt Resolution No. 2012-R-21, a resolution approving and authorizing the Mayor to sign an interlocal agreement, between Carson City, Churchill County, Douglas County, Lyon County, Storey County, the First Judicial District, the Third Judicial District, the Ninth Judicial District, for the operation of the Western Nevada Regional Youth Center, which will be operated as an arm of the First, Third, and Ninth Judicial Districts.** Supervisor McKenna seconded the motion. **Motion carried 4-0.**

27(C) UPDATE AND STATUS REPORT ON 2011 / 2012 INITIATIVES (10:44:52) - Mayor *Pro Tem* Aldean introduced this item. Consultant Linda Ritter provided background information, and reviewed the agenda materials in conjunction with displayed slides. She responded to questions of clarification, and corresponding discussion took place. Mayor *Pro Tem* Aldean requested staff to agendize a presentation by BRIC Manager Michael Salogga. Ms. Ritter entertained additional questions of the Board members; however, none were forthcoming. Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

27(D) POSSIBLE ACTION TO APPROVE THE REVISED CARSON CITY PERFORMANCE SCORECARD (10:58:37) - Mayor *Pro Tem* Aldean introduced this item, and Ms. Ritter reviewed the agenda materials in conjunction with displayed slides. She responded to questions of clarification, and discussion took place at various points throughout the presentation. Mayor *Pro Tem* Aldean entertained additional questions or comments of the Board members and of the public. When none were forthcoming, she entertained a motion. **Supervisor Walt moved to approve the revised Carson City Performance Scorecard.** Supervisor Abowd seconded the motion. **Motion carried 4-0.**

27(E) POSSIBLE ACTION TO APPROVE THE 2012 / 2013 INITIATIVES TO SUPPORT THE CARSON CITY STRATEGIC PLAN (4:44:34) - Mayor *Pro Tem* Aldean introduced this item, and Ms. Ritter reviewed the agenda materials in conjunction with displayed slides. She and Mr. Werner responded to questions of clarification and corresponding discussion took place at various points throughout the presentation. In response to a question, Fire Chief Stacey Giomi explained the method by which non-emergency Fire Department services are currently charged and the method by which other communities charge insurance companies. Mayor *Pro Tem* Aldean thanked Ms. Ritter for her presentation and entertained public comment. None was forthcoming. In response to a question, Ms. Ritter provided additional clarification of the purpose of the proposed initiatives. In response to a question, Parks and Recreation Department Director Roger Moellendorf discussed the booking cancellation fee relative to the Bob Boldrick Theater. With regard to the Community Rich in Culture, History, and the Arts initiative, Supervisor Abowd discussed the importance of staff support to initiate legislation relative to fire codes affecting the future of the former prison facility on East Fifth Street.

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Mayor *Pro Tem* Aldean entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor McKenna moved to approve the 2012 / 2013 Initiatives to Support the Carson City Strategic Plan. Supervisor Walt seconded the motion. Motion carried 4-0.** Mayor *Pro Tem* Aldean thanked Ms. Ritter.

28. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS (11:41:26) - Mayor *Pro Tem* Aldean introduced this item, and Mr. Werner advised of nothing to report.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - None.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS (11:41:39) - None.

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:41:44) - Supervisor Abowd announced the concert to benefit The Greenhouse Project scheduled for Wednesday, July 11th, and provided the ticket purchase information. Mayor *Pro Tem* Aldean read prepared remarks into the record regarding the recent activities of the Tahoe Regional Planning Agency Governing Board.

STAFF COMMENTS AND STATUS REPORT (11:45:08) - Mayor *Pro Tem* Aldean introduced this item. Mr. Werner reviewed the tentative agenda for the August 2nd Board of Supervisors meeting. He reported that staff is in the process of testing iPADS for Board meeting delivery information.

29. PUBLIC COMMENT (11:46:23) - Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

30. ACTION TO ADJOURN (11:46:37) - Supervisor Walt moved to adjourn the meeting at 11:46 a.m. Supervisor Abowd seconded the motion. Motion carried 4-0.

The Minutes of the July 5, 2012 Carson City Board of Supervisors meeting are so approved this _____ day of August, 2012.

SHELLY ALDEAN, Mayor *Pro Tem*

ATTEST:

ALAN GLOVER, Clerk - Recorder