

**City of Carson City
Agenda Report**

Date Submitted: July 24, 2012

Agenda Date Requested: August 2, 2012
Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: For possible action to approve the submittal of a Land & Water Conservation Fund grant application to the Nevada Division of State Parks for capital improvements to the upper sports complex at JohnD Winters Centennial Park and to authorize Roger Moellendorf to sign the grant application on behalf of Carson City. (Vern L. Krahm, Park Planner)

Staff Summary: Carson City has the opportunity to apply for a Land & Water Conservation Fund grant through the Nevada Division of State Parks for capital improvements to the upper sports complex at JohnD Winters Centennial Park. Parks and Recreation Department staff is requesting Board of Supervisors approval to apply for this grant.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the submittal of a Land & Water Conservation Fund grant application to the Nevada Division of State Parks for capital improvements to the upper sports complex at JohnD Winters Centennial Park and to authorize Roger Moellendorf to sign the grant application on behalf of Carson City.

Explanation for Recommended Board Action: Over the years the Board of Supervisors has seen the economic engine and tourism benefits that sport tournaments have provided to Carson City's economy. In order to be competitive in retaining tournaments and attracting new tournaments, capital improvements need to be made to the upper sports complex at JohnD Winters Centennial Park. Parks and Recreation Department staff has identified a number of site improvements that will increase the enjoyment of both spectators and participants while making the upper sports complex more ADA accessible.

Estimated total project costs: \$151,500

Applicable Statue, Code, Policy, Rule or Regulation: The Board of Supervisors has a grant policy that requires Board approval before staff can apply for any grants over \$25,000.

Fiscal Impact: If Carson City is awarded the grant, the City would be required to provide a 50/50 grant match. The grant match will be \$60,000 in cash (Q-18 funds) and \$15,750 of in-kind City staff services related to the project. The City's total grant match commitment for the project would be \$75,750.

Explanation of Impact: The grant program requires each recipient to provide a local match in an amount of money or in-kind project related services at least equal to the amount of the grant.

Funding Source: Quality of Life Initiative / Question 18 – Parks Capital

Alternatives: 1) Not approve the grant application submittal to the Nevada Division of State Parks
2) Request staff to modify the grant application to the Nevada Division of State Parks

Supporting Material: Exhibit A – Land & Water Conservation Fund grant announcement
Exhibit B – JDW Centennial Park ADA Access and Site Improvement(s)
Project Grant Application

Prepared By: Vern L. Krahn Date: 7/24/12
Vern L. Krahn, Park Planner

Reviewed By: Roger Moellendorf Date: 7/24/12
Roger Moellendorf, Parks & Recreation Director

Lawrence A. Werner Date: 7/24/12
Lawrence A. Werner, City Manager

District Attorney's Office Date: 7/24/12

Finance Department Date: 7/24/12

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay

2: _____

(Vote Recorded By)

**FFY 2012
FEDERAL LAND & WATER CONSERVATION FUND
NEVADA DIVISION OF STATE PARKS
GRANT ANNOUNCEMENT**

The Nevada Division of State Parks is pleased to announce the availability of federal funds for local park and recreation capital improvement and acquisition projects through the Land and Water Conservation Fund (L&WCF) program. All political subdivisions, including counties, incorporated cities; unincorporated towns, general improvement districts, and Native American tribal governments are potentially eligible for the 50:50 matching grants offered through the program.

For FY 2012, Congress approved an Interior Appropriations Bill that made available approximately \$270,980 to Nevada's political subdivisions and Native American tribal governments. Applications will be prioritized based on criteria as described in the grant manual.

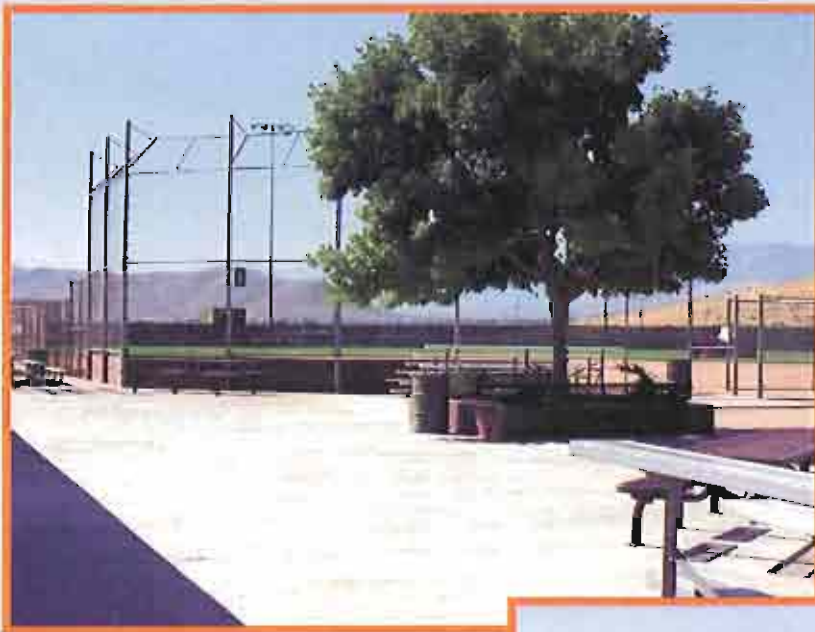
Individual funding requests should generally range between a minimum of \$25,000 (\$50,000 total project budget with a 50% match) and no maximum, however, the maximum amount is rarely awarded to any single recipient. Exceptions to the \$25,000 minimum rule can be considered on a case by case basis for political subdivisions serving populations fewer than 10,000. Local matches can exceed 50%, but the federal share cannot exceed 50% of the total project amount.

Application packages, including the application forms and grants manual, will be available on State Parks' website <http://parks.nv.gov/lwcf.htm> on or about July 1, 2012. **The due date for FFY 2012 L&WCF grant applications is August 31, 2012, by 5:00 p.m.** Faxed or email copies will NOT be accepted. Please submit to the following address:

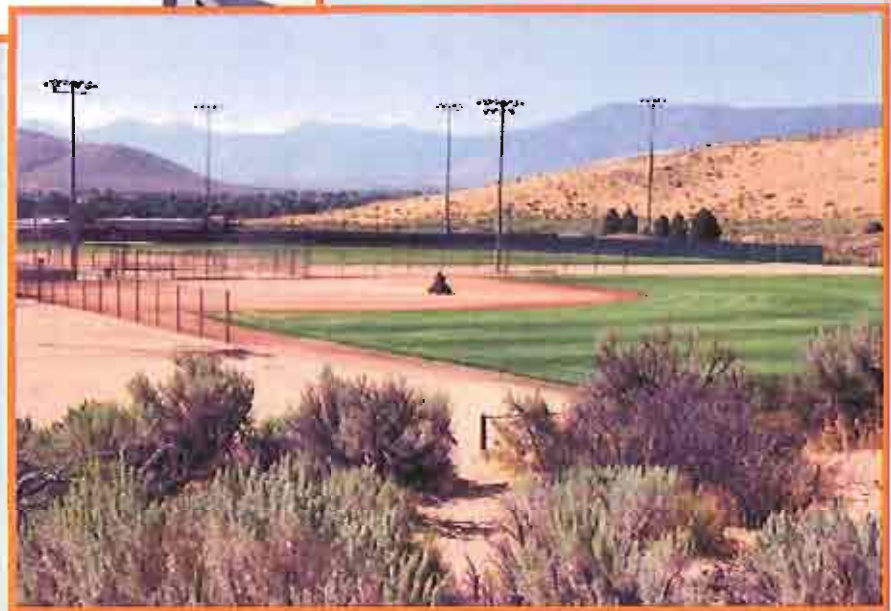
**Nevada Division of State Parks
Attn: Jenny Scanland
901 Stewart Street, Suite 5005
Carson City, NV 89701**

Please contact Jenny Scanland at 775-684-2787 e-mail jscanland@parks.nv.gov for any questions about the Land and Water Conservation Fund grant program.

Nevada Division of State Parks Land and Water Conservation Fund Grant Application



JohnD Winters Centennial Park ADA Access & Site Improvement Project



**Carson City
Parks and Recreation Department
August 2, 2012**

Exhibit B

**ESTIMATED PROJECT
COST: \$151,500.00**

**CONSTRUCT STABILIZED D.G.
PATHWAY TO ALLOW USERS TO
MORE EASILY ACCESS THE PARK**

**INSTALL (6) 3" CALIPER DECIDUOUS TREES
AT 3 LOCATIONS WITHIN THE PARK**

INSTALL 6 NEW PICNIC TABLES

**PROVIDE 16' WIDE CONCRETE
DRIVEWAY FOR VEHICLES AND
PEDESTRIANS TO ACCESS THE
CORE OF THE PARK**

**PLACE CONCRETE TO PROVIDE
FANS A BETTER SURFACE TO
STAND AND WALK AROUND THE CORE
OF THE PARK**

INSTALL 6 NEW PICNIC TABLES

**RELOCATE ADA PARKING STALLS
AND PROVIDE ADA ACCESS FROM
PARKING STALLS TO PARK CORE**

**CONSTRUCT STABILIZED D.G.
PATHWAY TO ALLOW USERS TO
MORE EASILY ACCESS THE PARK**

**CARSON CITY
PARKS AND RECREATION DEPARTMENT**

**JOHN WINTERS CENTENNIAL PARK
IMPROVEMENTS PROJECT
LAND AND WATER CONSERVATION FUND GRANT APPLICATION
5400 HERITAGE WAY, CARSON CITY NV 89706**

SHEET
1
OF
1

DESIGNED BY: VS
DRAWN BY: DA
CHECKED BY: VS
DWG NO.: 22
SCALE (HORZ): N/A
SCALE (VERT): N/A
PLOT DATE: 7/18/12

3303 BUTTE WAY CARSON CITY, NEVADA 89701
PH: 867-2262 FAX:

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COST: \$151,500.00**

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**CARSON CITY
PARKS AND RECREATION DEPARTMENT**

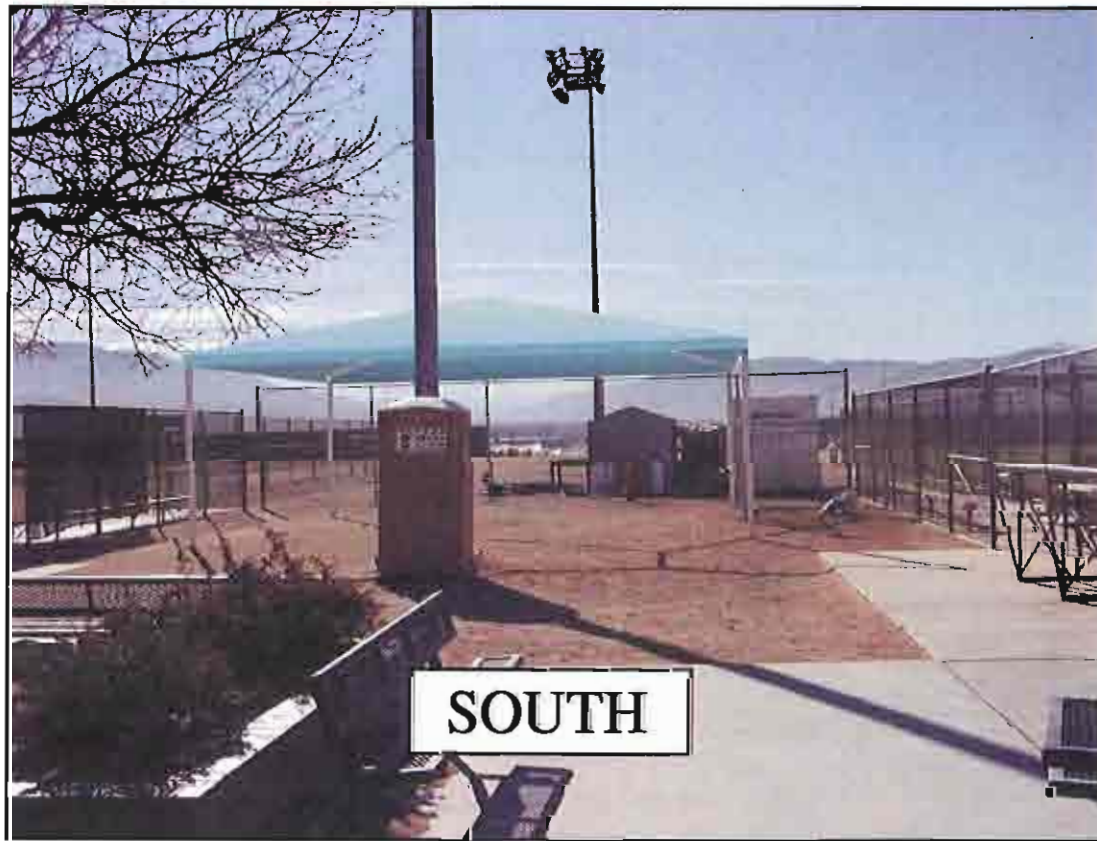
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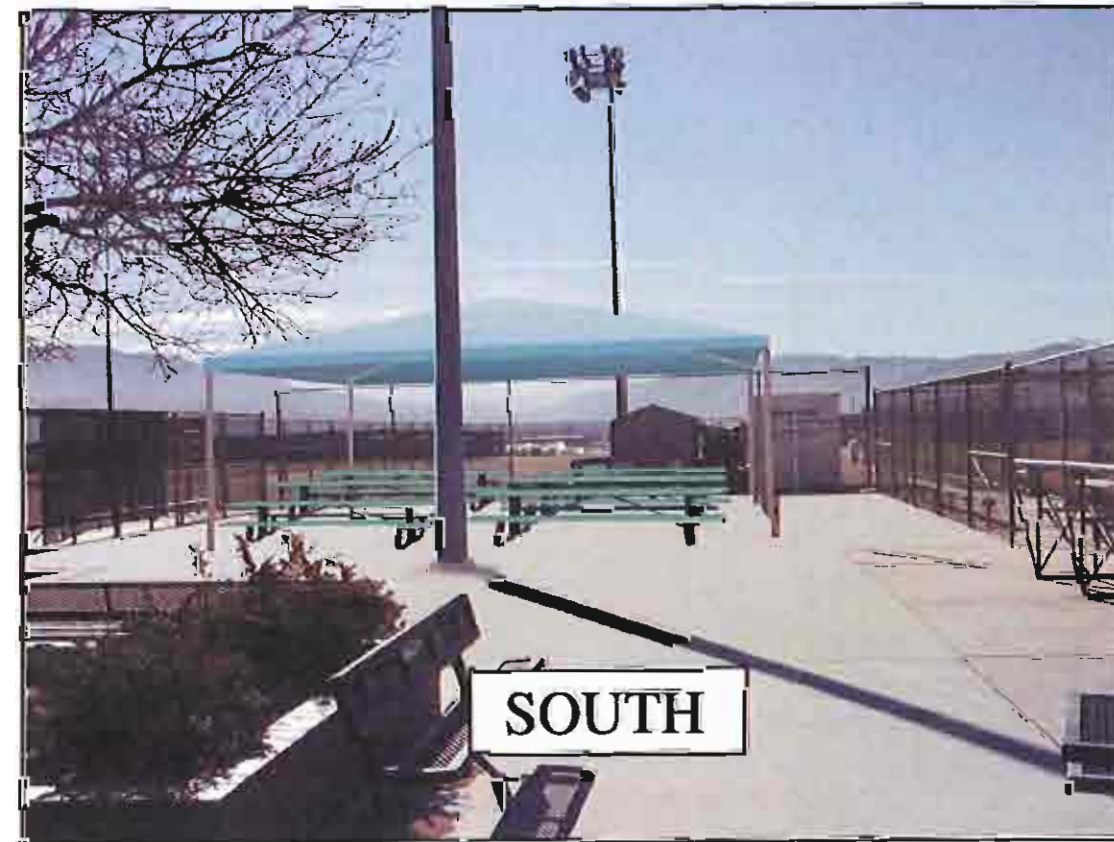
DESIGNED BY: VK
DRAWN BY: DA
CHECKED BY: VK
DWG NO.: 10
SCALE (HORIZ): N/A
SCALE (VERT): N/A
PLOT DATE: 7/18/12

3303 BUTTE WAY CARSON CITY, NEVADA 89701
PH: 867-2262 FAX:

EXISTING SHADE STRUCTURES



PROPOSED IMPROVEMENTS



DESIGNED BY: VK
 DRAWN BY: DA
 CHECKED BY: VK
 DWG NO.: 0/6
 SCALE (HORIZ): 1/4"=1'-0"
 SCALE (VERT): 1/8"=1'-0"
 PLOT DATE: 7/19/2012

CARSON CITY
 PARKS AND RECREATION DEPARTMENT
 3303 BUTTE WAY CARSON CITY, NEVADA 89701
 PH: 687-2262

JOHND WINTERS CENTENNIAL PARK
 IMPROVEMENTS PROJECT
 LAND AND WATER CONSERVATION FUND GRANT APPLICATION
 5400 HERITAGE WAY, CARSON CITY NV 89706