

**Carson City
Request for Board Action**

Date Submitted: 7/24/12

Agenda Date Requested: 8/02/12

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Subject Title: For Possible Action: Action to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$55,071.02 out of estimated billings through June 30, 2012 of approximately \$3,200,000.

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

Type of Action Requested: (Check One)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement: Yes No

Recommended Board Action: I move to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$55,071.02 out of estimated billings through June 30, 1012 of approximately \$3,200,000.

Explanation for Recommended Board Action: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Landfill division in the General Fund which are deemed to be uncollectible. These accounts were worked by members of the Public Works Department and it has been determined the accounts are either out of business or in bankruptcy court. Staff has recently instituted credit card payment capability and will be discontinuing use of credit accounts for private users in the near future which will significantly reduce the collection issue.

A listing of the accounts deemed uncollectible is attached including the amounts and the name of the debtor.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Landfill division of the General Fund.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 354.256

Fiscal Impact: \$55,071.02

Funding Source: General Fund

Explanation of Impact: Reduction of accounts receivable and increase in non cash bad debt expense off \$55,071.02.

Alternatives:

- 1) Reject Application
- 2) Modify Application

Supporting Material: Listing of accounts deemed uncollectible as of June 30, 2012.

Prepared By: Nickolas Providenti

Reviewed By: *Markel Smith* Date: 7/24/12
(Department Head)
: *[Signature]* Date: 7-24-12
(City Manager)
: *[Signature]* Date: 7/24/12
(District Attorney)
: *Markel Smith* Date: 7/24/12
(Finance Director)

Board Action Taken:

Motion _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

**Landfill Accounts to be Written Off
For the Year Ended June 30, 2012**

AARDVARK LAND CREATIONS	\$31.11	Sent letter in January 2012 regarding overdue and going on cash only Put on Cash Only on February, 2012 Statements are being returned as unable to forward.
CLEAN HARBOR ENVIRONMENTAL	\$1,646.66	Sent letter regarding overdue invoice sent copies to the company twice Put on Cash Only because of no payment
COLLINS & SONS QUALITY	\$72.70	Sent letter at 90 days informing customer would be going to cash only no reponse Mailed statement has been returned with no forward address known & telephone is disconnected
EAGLE ROOFING & CONSTRUCTION	\$518.77	Sent letter in January 2012 regarding overdue and going on cash only Put on Cash Only on February, 2012 Statements are being returned as unable to forward
EB HOMES	\$305.44	Sent letter in January 2012 regarding overdue and going on cash only Put on Cash Only on February, 2012 May 2012 heard from owner was going to pay has yet to do so.
GREENWORKS ENVIRONMENTAL	\$51,895.54	Last payment received April 25, 2011 Statements are being returned as unable to forward Phone number is now new business - Rubish Runners Rubish Runners purchased dumpsters from Greenworks owner - no other involvement or contact.
LAMONICA CONSTRUCTION	\$10.26	Statements are being returned as unable to forward Phone has been disconnected.
MALONE TILE & MARBLE	\$563.91	Sent letter at 90 days informing customer would be going to cash only Statements are being returned as unable to forward Phone has been disconnected.
MC CRAW MAINTENANCE & LANDSCA	\$26.63	Statements are being returned as unable to forward Phone has been disconnected.
	\$55,071.02	