

**City of Carson City  
Agenda Report**

**Date Submitted:** September 21, 2012

**Agenda Date Requested:** October 4, 2012  
**Time Requested:** Consent  
**Labor Commissioner PWP #** CC-2012-145

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$18,348.60 for Contract No. 1112-154 Carson City Public Works Tenant Improvement of Building "C" to Shaheen Beauchamp Builders, LLC. *(Kim Belt)*

**Staff Summary:** Project consisted of addition of offices and conference room within an existing metal building, remodel locker room and office space, and mezzanine storage.

**Type of Action Requested:** (check one)

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Recommended Board Action:** I move to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$18,348.60 for Contract No. 1112-154 Carson City Public Works Tenant Improvement of Building "C" to Shaheen Beauchamp Builders, LLC. *(Kim Belt)*

**Explanation for Recommended Board Action:** This project is complete and the contractor is entitled to final payment.

**Applicable Statute, Code, Policy, Rule or Policy:** Final payment approval by the Carson City Board of Supervisors is an internal requirement. NRS 338 requires that payment be made within 30 days from the completion of work or interest must be paid to the contractor.

**Fiscal Impact:** No additional impact.

**Explanation of Impact:** Funding was approved in a prior Board Action.

**Engineers Estimate:** \$248,681.42

**Project Cost:**

Bid Award	\$169,062.00
Change Orders	<u>+\$ 14,424.00</u>
Total Project Cost	\$183,486.00

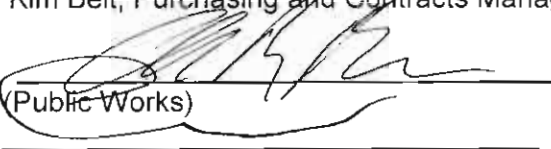

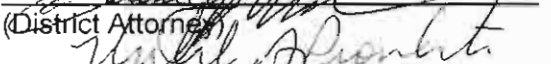
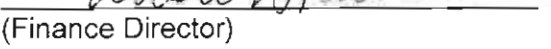
**Funding Source:** Funding was approved in a prior Board Action.

**Prior Board Funding:** Bid was awarded on March 1, 2011 in the amount of \$169,062.00 plus a contingency amount not to exceed \$16,906.00.

**Alternatives:** Provide other direction pursuant to Board Action.

**Supporting Material:** Memo from Project Manager and Approved Change Orders.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:**  Date: 9-25-12  
(Public Works)  
 Date: 9/25/12  
(City Manager)  
 Date: 9/25/12  
(District Attorney)  
 Date: 9/25/12  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

## Final Payment Summary

Contract No. 1112-154 SHAHEEN BEAUCHAMP BUILDERS, LLC.

Project Name: CARSON CITY PUBLIC WORKS TENANT IMPROVEMENTS FOR BUILDING C

### Change Order Summary

Change Order No. 1	\$	4,597.00	Change Order No. 11		\$0.00
Change Order No. 2	\$	9,827.00	Change Order No. 12	\$	0.00
Change Order No. 3	\$	0.00	Change Order No. 13	\$	0.00
Change Order No. 4	\$	0.00	Change Order No. 14	\$	0.00
Change Order No. 5	\$	0.00	Change Order No. 15	\$	0.00
Change Order No. 6	\$	0.00	Change Order No. 16	\$	0.00
Change Order No. 7	\$	0.00	Change Order No. 17	\$	0.00
Change Order No. 8	\$	0.00	Change Order No. 18	\$	0.00
Change Order No. 9	\$	0.00	Change Order No. 19	\$	0.00
Change Order No. 10	\$	0.00	Change Order No. 20	\$	0.00
Change Orders 1-10	\$	14,424.00	Change Orders 11-20	\$	0.00
Total Change Orders 1-20			\$	14,424.00	

### Payment Summary include what was actually paid to the contractor - not the retention

Payment No. 1	\$	76,785.30	Payment No. 6	\$	0.00
Payment No. 2	\$	88,352.10	Payment No. 7	\$	0.00
Payment No. 3	\$	0.00	Payment No. 8	\$	0.00
Payment No. 4	\$	0.00	Payment No. 9	\$	0.00
Payment No. 5	\$	0.00	Payment No. 10	\$	0.00
Total Payments 1-5	\$	165,137.40	Total Payments 6-10	\$	0.00
Total Payments 1-10			\$	165,137.40	
Contract Award			\$	169,062.00	
Approved Change Orders			\$	14,424.00	
Adjusted Contract Sum			\$	183,486.00	
Less Total Payments			\$	165,137.40	
Balance Due			\$	18,348.60	
Amount of the Under/Over of the Contract			\$	0.00	
RETENTION TO BE RELEASED			\$	18,348.60	

**PUBLIC WORKS  
DEPARTMENT**

ADMINISTRATION  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

FLEET SERVICES  
3303 Butti Way, Building 2  
Carson City, NV 89701-3498  
Ph: 775-887-2356  
Fx: 775-887-2258

OPERATIONS  
(Water, Sewer, Wastewater,  
Streets, Landfill, Environmental)  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

ENGINEERING/  
TRANSPORTATION/  
CAPITAL PROJECTS  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

BUILDING and SAFETY  
PERMIT CENTER  
108 E. Proctor Street  
Carson City, NV 89701-4240  
Ph: 775-887-2310  
Fx: 775-887-2202

PLANNING  
108 E. Proctor Street  
Carson City, NV 89701-4240  
Ph: 775-887-2180  
Fx: 775-887-2278

**CARSON CITY NEVADA**  
Consolidated Municipality and State Capital



**MEMORANDUM**

**Date:** 7/2/2012  
**To:** Kim Belt, Purchasing and Contracts Manager  
**From:** Darren Anderson, Assistant Project Manager  
**Subject:** Carson City Public Works Tenant Improvements for Building C  
Contract No. 1112-154 Project No. 2.0801  
**Completion of Contract Work**

This is to advise you that all work required for the subject contract has been satisfactorily completed. Please prepare the necessary actions to release the retention for this contract. There were 2 Change Orders on this project as summarized below:

**C.O. #1** This change order was initiated by the City for the framing and structural changes that were necessary due to the conditions found during demolition of the building and framing to construct the remodel per plan.

Cost for modification is = \$4,597.00

**C.O. #2** This change order was initiated by the City for the electrical changes, removal of painting from the scope of work, removal of the door hardware from the scope of work, and credit due to miss-matched siding.

Cost for modification is = \$9,827.00



**CARSON CITY**  
CLAIM FORM

Date: July 9, 2012  
Dept: Contracts  
No: 070912

Vendor Number	10847
Name	SHAHEEN BEAUCHAMP BUILDERS, LLC.
Address	3427 GONI ROAD, SUITE #109
City, State & Zip	CARSON CITY, NV 89706

Type or Print Complete Name & Address

Account Number	Description	Amount
	Contract No. 1112-154 FINAL PAYMENT RELEASE OF RETENTION	
	Carson City Public Works Tenant Improvement for Building C	
520-3502-435-0436	Application and Certificate for work through	
510-3202-434-0436	Application and Certificate for work through	
520-0000-206-0201	RETENTION HELD (\$0.00)	9,174.30
510-0000-206-0201	RETENTION HELD (\$0.00)	9,174.30
	Contract Amount	\$169,062.00
	Plus Amendments/Change Orders	+14,424.00
	REVISED Contract Amount	\$183,486.00
	Less Previous Payments	-165,137.40
	Less This Payment	-18,348.60
	REMAINING BALANCE	\$0.00
	<b>Total Amount</b>	<b>18,348.60</b>

**I HEREBY CERTIFY UNDER PENALTY OF PERJURY** that the above claim and the items, amounts and statements as herein set out are true and correct, that no part thereof has been therefore paid, that the amount claimed is justly due.

\_\_\_\_\_  
Karen L. White  
Prepared by/claimant

\_\_\_\_\_  
Darren Schulz, Deputy Public Works Director

The above claim is approved for payment subject to the availability of funds.

GROUP # & CHECK DATE:

\_\_\_\_\_

Carson City Id No. 88-6000189

**CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT**

<b>PROJECT INFORMATION</b>	<b>OWNER:</b> City of Carson City Public Works - Contracts Division 3505 Buttl Way Carson City, NV 89701 775-887-2355 Fax 775-887-2112	<b>CONTRACTOR:</b> SHAHEEN BEAUCHAMP BUILDERS, LLC. 3427 GONI ROAD, SUITE 109 CARSON CITY, NV 89708 MARK BEAUCHAMP, MEMBER 775-885-2294 PHONE 775-885-9791 FAX #	<b>PROJECT MANAGER:</b> Tom Grundy, Project Manager 3505 Buttl Way Carson City, NV 89701 775-283-7081 775-887-2355 Fax 775-887-2164
Contract No.: 1112-134			
Project Title: CARSON CITY PUBLIC WORKS TENANT IMPROVEMENTS FOR BUILDING			
Contract Date: 3/1/2012			
Payment No.: 3			
Period Through:			

1 ORIGINAL CONTRACT SUM	\$169,062.00
2 NET CHANGES TO CONTRACT AMOUNT	\$14,424.00
3 ADJUSTED CONTRACT SUM	\$183,486.00
4 TOTAL COMPLETED TO DATE	\$183,486.00
5 RETAINAGE:	
5.1 <u>        </u> 10% of Total Completed To Date	\$0.00
OR	OR
5.2 <u>        </u> 5% of Total Completed To Date	\$0.00
6 TOTAL EARNED LESS RETAINAGE	\$183,486.00
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$165,137.40
8 CURRENT PAYMENT DUE (CERTIFIED BY PROJECT MANAGER)	\$18,348.60
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application and Certificate for Payment has been completed in accordance with the Contract Documents; that all amounts have been paid by the Contractor for work for which previous Application and Certificate for Payment were issued and payments received from the owner; and that the current payment shown herein is now due.

By: \_\_\_\_\_  
Contractor: SHAHEEN BEAUCHAMP BUILDERS, LLC.  
MARK BEAUCHAMP, MEMBER

State of: \_\_\_\_\_  
County of: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Notary Public:  
My Commission Expires: \_\_\_\_\_

Notary Stamp

**PROJECT MANAGER CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on on-site observations and the data comprising this application; the Project Manager certifies to the Owner that to the best of the Project Manager's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified as the current payment due.

CONTINGENCY SUMMARY		ADDITIONS	DEDUCTIONS
1 BOS approved Contingency	\$	16,906.00	
2 Change Orders			\$0.00
3 TOTAL OF CHANGE ORDER		\$14,424.00	
4 Contingency Balance	\$	2,482.00	
OVER/UNDER OF BID ITEMS			
Bid Items Over Run			\$0.00
Bid Items Under Run			\$0.00
TOTAL		\$0.00	

AMOUNT CERTIFIED (CURRENT PAYMENT DUE): \$18,348.60

By: \_\_\_\_\_ Date: \_\_\_\_\_  
TOM GRUNDY, PROJECT MANAGER

This Certificate is not negotiable. The AMOUNT CERTIFIED as the current payment due is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT  
CONTINUATION SHEET

Contract No.: 1112-154  
Project Title: CARSON CITY PUBLIC WORKS TE

FOR INTERNAL  
PURPOSE ONLY

A	B	C	D	E	F	G	H	I	J	K	L	M
ITEM NO.	DESCRIPTION OF WORK (from Bid Document)	QUANTITIES			UNIT (from bid doc)	UNIT PRICE (from bid doc)	EXTENDED COSTS				Over Under On Bid Items	Over Under \$ Amount G X H =
		Scheduled Value (from bid doc)	From Previous Application	Work Placed This Period			Scheduled Value C x G =	From Previous Application D x G =	TOTAL This Period E x G =	TOTAL TO DATE J + K =		
1	Mobilization, Demobilization and Clean-up	1.00	1.00		LS	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
2	Public Works Tenant Improvement	1.00	1.00		LS	164,000.00	164,000.00	164,000.00	0.00	164,000.00	0.00	0.00
	ADD ALTERNATES											
3	Installation of Vinyl Tile	1.00	1.00		LS	3,062.00	3,062.00	3,062.00	0.00	3,062.00	0.00	0.00
4		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
5		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
6		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
7		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
8		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
9		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
10		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
11		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
12		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
13		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
14		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
15		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
16		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
17		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
18		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
					TOTALS		169,062.00	169,062.00	0.00	169,062.00		0.00
19	CHANGE ORDER #1	1.00	1.00		LS	4,597.00	4,597.00	4,597.00	0.00	4,597.00		
20	CHANGE ORDER #2	1.00	1.00		LS	9,827.00	9,827.00	9,827.00	0.00	9,827.00		
21		0.00	0.00				0.00	0.00	0.00	0.00		
22		0.00	0.00				0.00	0.00	0.00	0.00		
23		0.00	0.00				0.00	0.00	0.00	0.00		
24		0.00	0.00				0.00	0.00	0.00	0.00		
25		0.00	0.00				0.00	0.00	0.00	0.00		
					TOTALS		183,486.00	183,486.00	0.00	183,486.00		0.00

**CARSON CITY**  
CLAIM FORM

Date: June 25, 2012  
Dept: Contracts  
No: 062512

Vendor Number	10847
Name	SHAHEEN BEAUCHAMP BUILDERS, LLC.
Address	3427 GONI ROAD, SUITE #109
City, State & Zip	CARSON CITY, NV 89706

Type or Print Complete Name & Address

Account Number	Description	Amount
	Contract No. 1112-154                      Payment #2	
	Carson City Public Works Tenant Improvement for Building C	
520-3502-435-0436	Application and Certificate for work through June 18, 2012	49,084.50
510-3202-434-0436	Application and Certificate for work through June 18, 2012	49,084.50
520-0000-206-0201	RETENTION HELD (\$9,674.30)	(4,908.45)
510-0000-206-0201	RETENTION HELD (\$9,674.30)	(4,908.45)
	Contract Amount	\$169,062.00
	Plus Amendments/Change Orders	+14,424.00
	REVISED Contract Amount	\$183,486.00
	Less Previous Payments	-76,785.30
	Less This Payment	-88,352.10
	REMAINING BALANCE	\$18,348.60
	<b>Total Amount</b>	<b>88,352.10</b>

**I HEREBY CERTIFY UNDER PENALTY OF PERJURY** that the above claim and the items, amounts and statements as herein set out are true and correct, that no part thereof has been therefore paid, that the amount claimed is justly due.

Karen L. White  
Prepared by/claimant

Darren Schulz, Deputy Public Works Director

The above claim is approved for payment subject to the availability of funds.

GROUP # & CHECK DATE:

3644      7-6-12

Carson City Id No. 88-6000189



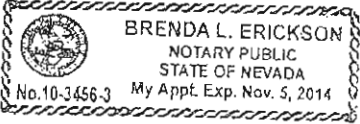
**CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT**

<b>PROJECT INFORMATION</b>	<b>OWNER:</b> City of Carson City Public Works - Contracts Division 3505 Built Way Carson City, NV 89701 775-887-2355 Fax 775-887-2112	<b>CONTRACTOR:</b> SHAHEEN BEAUCHAMP BUILDERS, LLC. 3427 GONI ROAD, SUITE 109 CARSON CITY, NV 89706 MARK BEAUCHAMP, MEMBER 775-885-2294 PHONE 775-886-9701 FAX #	<b>PROJECT MANAGER:</b> Tom Grundy, Project Manager 3505 Built Way Carson City, NV 89701 775-283-7081 775-887-2355 Fax 775-887-2164
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1 ORIGINAL CONTRACT SUM	\$169,062.00
2 NET CHANGES TO CONTRACT AMOUNT	\$14,424.00
3 ADJUSTED CONTRACT SUM	\$183,486.00
4 TOTAL COMPLETED TO DATE	\$183,486.00
5 RETAINAGE:	
5.1 <u>10.00%</u> 10% of Total Completed To Date	\$18,348.60
OR	OR
5.2 <u>5%</u> 5% of Total Completed To Date	\$0.00
6 TOTAL EARNED LESS RETAINAGE	\$165,137.40
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$78,785.30
8 CURRENT PAYMENT DUE (CERTIFIED BY PROJECT MANAGER)	\$88,352.10
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$18,348.60

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application and Certificate for Payment has been completed in accordance with the Contract Documents; that all amounts have been paid by the Contractor for work for which previous Application and Certificate for Payment were issued and payments received from the owner; and that the current payment shown herein is now due.

By: [Signature]  
Contractor: SHAHEEN BEAUCHAMP BUILDERS, LLC.  
MARK BEAUCHAMP, MEMBER  
State of: Nevada  
County of: Carson City  
Subscribed and sworn to before me this 21<sup>st</sup> day of June, 2012.  
Notary Public: Brenda L. Erickson  
My Commission Expires: 11-5-2014

Notary Stamp: 

CONTINGENCY SUMMARY	ADDITIONS	DEDUCTIONS
1 BOS approved Contingency \$	16,906.00	
2 Change Orders	\$14,424.00	\$0.00
3 TOTAL OF CHANGE ORDER	\$14,424.00	
4 Contingency Balance \$	2,482.00	
<b>OVER/UNDER OF BID ITEMS</b>		
Bid Items Over Run		\$0.00
Bid Items Under Run		\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	

**PROJECT MANAGER CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Project Manager certifies to the Owner that to the best of the Project Manager's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified as the current payment due.

AMOUNT CERTIFIED (CURRENT PAYMENT DUE) \$88,352.10  
By: [Signature] Date: 6-21-12  
TOM GRUNDY, PROJECT MANAGER

This Certificate is not negotiable. The AMOUNT CERTIFIED as the current payment due is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT  
CONTINUATION SHEET

Contract No.: 1112-154  
Project Title: CARSON CITY PUBLIC WORKS TEN

A	B	C	D	E	F	G	H	I	J	K
ITEM NO.	DESCRIPTION OF WORK (from Bid Document)	QUANTITIES			UNIT (from (bid doc)	UNIT PRICE (from (bid doc)	EXTENDED COSTS			
		Scheduled Value (from (bid doc)	From Previous Application	Work Placed This Period			Scheduled Value C x G =	From Previous Application D x G =	TOTAL This Period E x G =	TOTAL TO DATE J + K =
1	Mobilization, Demobilization and Clean-up	1.00	1.00		LS	2,000.00	2,000.00	2,000.00	0.00	2,000.00
2	Public Works Tenant Improvement	1.00	0.48	0.52	LS	164,000.00	164,000.00	78,720.00	85,280.00	164,000.00
	ADD ALTERNATES									
3	Installation of Vinyl Tile	1.00	0.00	1.00	LS	3,062.00	3,062.00	0.00	3,062.00	3,062.00
4		0.00	0.00				0.00	0.00	0.00	0.00
5		0.00	0.00				0.00	0.00	0.00	0.00
6		0.00	0.00				0.00	0.00	0.00	0.00
7		0.00	0.00				0.00	0.00	0.00	0.00
8		0.00	0.00				0.00	0.00	0.00	0.00
9		0.00	0.00				0.00	0.00	0.00	0.00
10		0.00	0.00				0.00	0.00	0.00	0.00
11		0.00	0.00				0.00	0.00	0.00	0.00
12		0.00	0.00				0.00	0.00	0.00	0.00
13		0.00	0.00				0.00	0.00	0.00	0.00
14		0.00	0.00				0.00	0.00	0.00	0.00
15		0.00	0.00				0.00	0.00	0.00	0.00
16		0.00	0.00				0.00	0.00	0.00	0.00
17		0.00	0.00				0.00	0.00	0.00	0.00
18		0.00	0.00				0.00	0.00	0.00	0.00
					TOTALS		169,062.00	80,720.00	88,342.00	169,062.00
19	CHANGE ORDER #1	1.00	1.00		LS	4,597.00	4,597.00	4,597.00	0.00	4,597.00
20	CHANGE ORDER #2	1.00	0.00	1.00	LS	9,827.00	9,827.00	0.00	9,827.00	9,827.00
21		0.00	0.00				0.00	0.00	0.00	0.00
22		0.00	0.00				0.00	0.00	0.00	0.00
23		0.00	0.00				0.00	0.00	0.00	0.00
24		0.00	0.00				0.00	0.00	0.00	0.00
25		0.00	0.00				0.00	0.00	0.00	0.00
					TOTALS		183,486.00	85,317.00	98,169.00	183,486.00

**CARSON CITY**  
CLAIM FORM

Date: May 24, 2012  
Dept: Contracts  
No: 052412

Vendor Number	10847
Name	SHAHEEN BEAUCHAMP BUILDERS, LLC.
Address	3427 GONI ROAD, SUITE #109
City, State & Zip	CARSON CITY, NV 89706

Type or Print Complete Name & Address

Account Number	Description	Amount
	Contract No. 1112-154                      Payment #1	
	Carson City Public Works Tenant Improvement for Building C	
520-3502-435-0436	Application and Certificate for work through April 30, 2012	42,658.50
510-3202-434-0436	Application and Certificate for work through April 30, 2012	42,658.50
520-0000-206-0201	RETENTION HELD (\$4,265.85)	(4,265.85)
510-0000-206-0201	RETENTION HELD (\$4,265.85)	(4,265.85)
	Contract Amount	\$169,062.00
	Plus Amendments/Change Orders	+4,597.00
	REVISED Contract Amount	\$173,659.00
	Less Previous Payments	-0.00
	Less This Payment	-76,785.30
	REMAINING BALANCE	\$96,873.70
	<b>Total Amount</b>	<b>76,785.30</b>

I HEREBY CERTIFY UNDER PENALTY OF PERJURY that the above claim and the items, amounts and statements as herein set out are true and correct, that no part thereof has been therefore paid, that the amount claimed is justly due.

Karen L. White  
Prepared by/claimant

Darren Schulz, Deputy Public Works Director

The above claim is approved for payment subject to the availability of funds.

GROUP # & CHECK DATE:

3376                      6-8-12

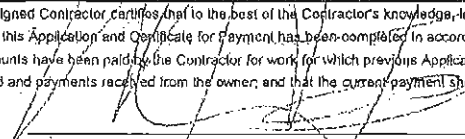
Carson City Id No. 88-6000189

**CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT**

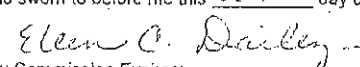
<b>PROJECT INFORMATION</b>	<b>OWNER:</b>	<b>CONTRACTOR:</b>	<b>PROJECT MANAGER:</b>
Contract No.: 1112-154	City of Carson City	SHAHEEN BEAUCHAMP BUILDERS, LLC.	Tom Grundy, Project Manager
Project Title: CARSON CITY PUBLIC WORKS TENANT IMPROVEMENTS FOR BUILDING	Public Works - Contracts Division	3427 GONI ROAD, SUITE 109	3505 Buell Way
Contract Date: 3/1/2012	3505 Buell Way	CARSON CITY, NV 89706	Carson City, NV 89701
Payment No.: 1	Carson City, NV 89701	MARK BEAUCHAMP, MEMBER	776-283-7081
Period Through: 30-Apr-12	775-887-2355 Fax 775-887-2112	775-885-2294 PHONE / 775-885-9793 FAX #	775-887-2355 Fax 775-887-2184

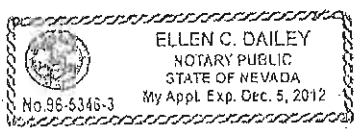
1 ORIGINAL CONTRACT SUM	\$169,062.00
2 NET CHANGES TO CONTRACT AMOUNT	\$0.00
3 ADJUSTED CONTRACT SUM	\$169,062.00
4 TOTAL COMPLETED TO DATE	\$85,317.00
5 RETAINAGE:	
5.1 10.00% 10% of Total Completed To Date	\$8,531.70
OR	OR
5.2 5% of Total Completed To Date	\$0.00
6 TOTAL EARNED LESS RETAINAGE	\$76,785.30
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$0.00
8 CURRENT PAYMENT DUE (CERTIFIED BY PROJECT MANAGER)	\$76,785.30
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$96,873.70

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application and Certificate for Payment has been completed in accordance with the Contract Documents; that all amounts have been paid to the Contractor for work for which previous Applications and Certificate for Payment were issued and payments received from the owner; and that the current payment shown herein is now due.

By:   
Contractor: SHAHEEN BEAUCHAMP BUILDERS, LLC.  
MARK BEAUCHAMP, MEMBER  
State of: NEVADA  
County of: CARSON CITY

Subscribed and sworn to before me this 24th day of MAY, 2012.

Notary Public:   
My Commission Expires: 12-05-2012

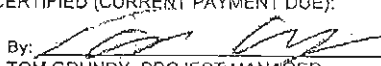
Notary Stamp: 

CONTINGENCY SUMMARY		ADDITIONS	DEDUCTIONS
1 BOS approved Contingency	\$	16,906.00	
2 Change Orders		\$4,597.00	\$0.00
3. TOTAL OF CHANGE ORDER		\$4,597.00	
4 Contingency Balance	\$	12,309.00	
<b>OVER/UNDER OF BID ITEMS</b>			
Bid items Over Run		\$0.00	
Bid Items Under Run		-\$88,342.00	
<b>TOTAL</b>		<b>-\$88,342.00</b>	

**PROJECT MANAGER CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents; based on on-site observations and the data comprising this application; the Project Manager certifies to the Owner that to the best of the Project Manager's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified as the current payment due.

AMOUNT CERTIFIED (CURRENT PAYMENT DUE): \$76,785.30

By:   
TOM GRUNDY, PROJECT MANAGER  
Date: 5-14-12

This Certificate is not negotiable. The AMOUNT CERTIFIED as the current payment due is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CC: Lynn, B.E - Note Changes to SBB Pay  
App # 1

CARSON CITY CONTRACTS  
APPLICATION AND CERTIFICATE FOR PAYMENT  
CONTINUATION SHEET

Contract No.: 1112-154  
Project Title: CARSON CITY PUBLIC WORKS TE

A	B	C	D	E	F	G	H	I	J	K
ITEM NO.	DESCRIPTION OF WORK (from Bid Document)	QUANTITIES			UNIT (from (bid doc)	UNIT PRICE (from (bid doc)	EXTENDED COSTS			
		Scheduled Value (from (bid doc)	From Previous Application	Work Placed This Period			Scheduled Value C x G =	From Previous Application D x G =	TOTAL This Period E x G =	TOTAL TO DATE J + K =
1	Mobilization, Demobilization and Clean-up	1.00	0.00	1.00	LS	2,000.00	2,000.00	0.00	2,000.00	2,000.00
2	Public Works Tenant Improvement	1.00	0.00	0.48	LS	164,000.00	164,000.00	0.00	78,720.00	78,720.00
	ADD ALTERNATES									
3	Installation of Vinyl Tile	1.00	0.00		LS	3,062.00	3,062.00	0.00	0.00	0.00
4		0.00	0.00				0.00	0.00	0.00	0.00
5		0.00	0.00				0.00	0.00	0.00	0.00
6		0.00	0.00				0.00	0.00	0.00	0.00
7		0.00	0.00				0.00	0.00	0.00	0.00
8		0.00	0.00				0.00	0.00	0.00	0.00
9		0.00	0.00				0.00	0.00	0.00	0.00
10		0.00	0.00				0.00	0.00	0.00	0.00
11		0.00	0.00				0.00	0.00	0.00	0.00
12		0.00	0.00				0.00	0.00	0.00	0.00
13		0.00	0.00				0.00	0.00	0.00	0.00
14		0.00	0.00				0.00	0.00	0.00	0.00
15		0.00	0.00				0.00	0.00	0.00	0.00
16		0.00	0.00				0.00	0.00	0.00	0.00
17		0.00	0.00				0.00	0.00	0.00	0.00
18		0.00	0.00				0.00	0.00	0.00	0.00
					TOTALS		169,062.00	0.00	80,720.00	80,720.00
19	CHANGE ORDER #1	1.00	0.00	1.00	LS	4,597.00	4,597.00	0.00	4,597.00	4,597.00
20		0.00	0.00				0.00	0.00	0.00	0.00
21		0.00	0.00				0.00	0.00	0.00	0.00
22		0.00	0.00				0.00	0.00	0.00	0.00
23		0.00	0.00				0.00	0.00	0.00	0.00
24		0.00	0.00				0.00	0.00	0.00	0.00
25		0.00	0.00				0.00	0.00	0.00	0.00
					TOTALS		173,659.00	0.00	85,317.00	85,317.00

**CARSON CITY CONTRACTS  
CHANGE ORDER No. 2**

Contract No. 1112-154  
Project Title: PW Tenant Improvement Bldg. "C" Project File No. 2.0801

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:  
This change order is initiated by the City to cover modifications made to This change order is initiated by the City for the framing, electrical, painting, and finish work changes made in building "C"

Justification: Contract documents allow the City to make adjustments to the contract.

Requested By: City

Item #1: Increases  Decreases  Does not change  the Contract Sum by: \$9,827.00  
Item #1: Increases  Decreases  Does not change  the Contract Term by: 0 Calendar days

**SUMMARY**

1	Original Contract Sum	\$169,062.00
2	Net change by previously approved Change Orders	\$4,597.00
3	Contract Sum prior to this Change Order	\$173,659.00
4	Contract Sum will be increased <input checked="" type="checkbox"/> decreased <input type="checkbox"/> unchanged <input type="checkbox"/> by:	\$9,827.00
5	Revised Contract Sum including this Change Order	\$183,486.00
6	Original number of calendar days to complete the contract	118
7	Contract Term will be increased <input type="checkbox"/> decreased <input type="checkbox"/> unchanged <input checked="" type="checkbox"/> by:	0
8	Revised number of days to complete the contract	118
9	Revised date of Completion by this Change Order	July 29, 2012

**Not valid until signed by Contracts, Contractor, and Project Manager.**

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS  
City of Carson City  
By: *Karen L White*  
Printed Name: Karen L White  
Title: Management Asst III  
Date: 6-21-12

CONTRACTOR  
By: *[Signature]*  
Printed Name: [Signature]  
Title: [Signature]  
Date: 6/11/2012

PROJECT MANAGER  
By: *[Signature]*  
Printed Name: Darren Anderson  
Title: Assistant Project Manager  
Date: 6/19/2012

*[Handwritten mark]*

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**  
**PW Tenant Improvement Bldg. "C"**  
**CONTRACT NO. 1112-154      PROJECT 2.0801**

This change order is initiated by the City for the framing, electrical, painting, and finish work changes made in building "C."

**Item 1 Authorized Directive:**

This item is for the additional work involved with adding extra outlets, data jacks, and radio jacks to the building.

Allowable cost adjustment is                      \$13,902.00

**Item 2 Authorized Directive:**

This item is for the removal of the interior painting from the scope of work, modified framing per RFI #1, removal of the metal framing around the garage doors, and for framing a box around the existing column in the conference room.

Allowable cost adjustment is                      \$(2,050.00)

**Item 3 Authorized Directive:**

This item is for changing out the 100 amp breaker on the north end of the building with a 200A/3P/Non-fussed disconnect switch.

Allowable cost adjustment is                      \$708.00

**Item 1 Authorized Directive:**

This item is for the change in the door hardware scope of work. The city will supply the hardware and the contractor is to install the hardware.

Allowable cost adjustment is                      \$(1,733.00)

**Item 1 Authorized Directive:**

This item addresses the miss-colored siding that was installed where the existing garaged doors were removed. The city will be given a credit due to a miss-match between the color of the existing siding and the color of the new siding.

Allowable cost adjustment is                      \$(1,000.00)

**Total allowable cost adjustment for Change Order No. 1 is                      \$9,827.00**  
**Total allowable time extension to complete project is                      0 days**



**Shaheen Beauchamp**  
BUILDERS LLC

**Change Order Request**

Detailed (with Breakdown of PCOs), Grouped by Each Number

CCPW Tenant Improvement of Building "C"      Project # 12010  
Tel:      Fax:

**Change Order Request: 009** **Date:**

**To:** Darren Anderson      **From:** Mark Beauchamp  
Carson City      Shaheen Beauchamp Builders LLC  
3505 Butti Way      3427 Gont Rd Suite 109  
Carson City, NV 89701      Carson City, NV 89706

Description	Category	Status
Credit to CC for providing interior door locksets.		Approved

Reference	Required By	Days Req	Amt Req
		0	(1,733)

**Notes**

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
016	6/8/2012		(1,733)	0	Change Order	Owner Directive
Credit to CC for providing interior door locksets.						

Item No	Item Description	Amt Prop	Reference
001	Credit to Carson City for providing the interior door locksets	(1,733)	

Approved By: \_\_\_\_\_  
Signature \_\_\_\_\_  
Name \_\_\_\_\_ Date \_\_\_\_\_





**Shaheen Beauchamp**  
BUILDERS LLC

## Change Order Request

Detailed (with Breakdown of PCOs), Grouped by Each Number

CCPW Tenant Improvement of Building "C"      Project # 12010  
Tel:      Fax:

**Change Order Request: 006** **Date:**

<b>To:</b> Darren Anderson Carson City 3505 Butti Way Carson City, NV 89701	<b>From:</b> Mark Beauchamp Shaheen Beauchamp Builders LLC 3427 Goni Rd. Suite 109 Carson City, NV 89706
--	---

Description	Category	Status
Remove the existing exterior 100 amp disconnect switch and replace with a new 200A/3P/Non-fused disconnect switch, NEMA 3R construction, 600V rated. Switch to be labeled "Building C Main Disconnect"		Pending

Reference	Required By	Days Req	Amt Req
		0	708

**Notes**

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
013	5/31/2012		708	0	Change Order	Consultant Directive

Remove existing 100amp circuit breaker and replace with new 200A/3P/non-fused disconnect switch, NEMA 3R construction 600V rated.

Item No	Item Description	Amt Prop	Reference
001	Remove existing 100amp circuit breaker and replace with new 200A/3P/non-fused disconnect switch, NEMA 3R construction 600V rated.	708	

Approved By:

Signature \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Prolog Manager

Printed on: 5/31/2012      SB BUILDERS



**Shaheen Beauchamp**  
BUILDERS LLC

Request for Information 004

Detailed, RFIs Grouped by RFI Number

sent to Nelson 5/29

CCPW Tenant Improvement of Building "C"

Project # 12010  
Tel: Fax:

**RFI #: 004**

**Date Created: 5/22/2012**

<b>Answer Company</b>	<b>Answered By</b>	<b>Author Company</b>	<b>Authored By</b>
		Shaheen Beauchamp Builders LLC 3427 Goni Rd, Suite 109 Carson City, NV 89706	Brenda Erickson
<b>Cq-Respondent</b>		<b>Author RFI Number</b>	

<b>Subject</b>	<b>Discipline</b>	<b>Category</b>
Exterior circuit breaker disconnect	Electrical	

<b>Cc: Company Name</b>	<b>Contact Name</b>	<b>Copies</b>	<b>Notes</b>
-------------------------	---------------------	---------------	--------------

**Question** **Date Required: 5/29/2012**

We have encountered a 100 amp circuit breaker disconnect switch on the exterior of building "C" which was not shown on the plan sheets. It is installed on the exterior of the building and is apparently being used as a main disconnect for the building. We are supposed to upgrade the feeder to building "C" to 200 amp. If they want the outside breaker to stay it will need to be upsized and there will be a cost impact to the project. Please forward this information to PK for their recommendations.

Thank you,

Scott Emerich  
Estimator/Project Manager  
Nelson Electric Co.  
P(775)358-0643  
F(775)358-0674  
mailto:scotte@nelsonelectric.net

**Suggestion**

**Answer** **Date Answered:**

Remove existing 100amp circuit breaker and replace with new 200A/3P/Non-Fused Disconnect switch, NEMA 3R Construction, 600V rated. This shall be labeled "Building C Main Disconnect".



**Shaheen Beauchamp**  
BUILDERS LLC

**Change Order Request**

Detailed, Grouped by Each Number

CCPW Tenant Improvement of Building "C"

Project # 12010

Tel: Fax:

**Change Order Request: 002**

**Date: 4/19/2012 12:00:00AM**

<b>To:</b> Darren Anderson Carson City 3505 Butti Way Carson City, NV 89701	<b>From:</b> Mark Beauchamp Shaheen Beauchamp Builders LLC 3427 Goni Rd, Suite 109 Carson City, NV 89706
--	---

Description	Category	Status
ELECTRIC PLAN REVISIONS		


  

Reference	Required By	Days Req	Amt Req
	4/26/2012	12	13,902

**Notes**

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
<b>Description</b>						<b>Notes</b>
005	4/15/2012		13,902	12	Change Order	Owner Directive
ELECTRICAL-DESIGN CHANGES						Electric plans revised to include changes to transformer size, new breaker panel, additional devices and radio system infrastructure.

APPROVED AS A CHANGE DIRECTIVE  
FOR FORMAL FUTURE CHANGE ORDER

Approved By: 

Signature: \_\_\_\_\_

Name: John P. Copovics, P.E. Date: 4/27/12



Shaheen Beauchamp  
BUILDERS LLC

## Change Order Request

Detailed, Grouped by Each Number

CCPW Tenant Improvement of Building "C"

Project # 12010  
Tel: Fax:

**Change Order Request: 003**

**Date:**

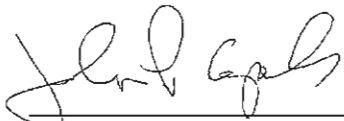
<b>To:</b> Darren Anderson Carson City 3505 Butti Way Carson City, NV 89701	<b>From:</b> Mark Beauchamp Shaheen Beauchamp Builders LLC 3427 Goni Rd. Suite 109 Carson City, NV 89706
--	---

<b>Description</b>	<b>Category</b>	<b>Status</b>	
CHANGES IN SCOPE OF WORK			
<b>Reference</b>	<b>Required By</b>	<b>Days Req</b>	<b>Amt Req</b>
		0	(2,050)

**Notes**

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
		<b>Description</b>	<b>Notes</b>			
004	4/3/2012	RFI #1	921	1	Change Order	Consultant Directive
FRAMING-MODIFY FRAMING DETAILS PER RFI #1						
007	4/17/2012		484	0	Change Order	Change Condition
STRUCTURAL-DEMO METAL BUILDING DOOR JAMB EXTENSIONS						
008	4/17/2012		345	0	Change Order	Change Condition
FRAMING-BOX FRAME AROUND EXISTING COLUMN						
008	4/26/2012		(3,800)	0	Change Order	Owner Directive
DELETE INTERIOR PAINTING						
While pricing changes to electrical drawings, owner asked to delete interior painting						

APPROVED AS A CHANGE DIRECTIVE  
FOR FORMAL FUTURE CHANGE ORDER

Approved By:       4/27/12  
 Signature: \_\_\_\_\_  
 Name: John P. Copovos, AIA      Date: \_\_\_\_\_

**CARSON CITY CONTRACTS  
CHANGE ORDER No. 1**

Contract No. 1112-154  
Project Title: PW Tenant Improvement Bldg. "C" Project File No. 2.0801

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

This change order is initiated by the City to cover modifications made to This change order is initiated by the City for the framing and structural changes made in building "C."

Justification: Contract documents allow the City to make adjustments to the contract.

Requested By: City

Item #1: Increases  Decreases  Does not change  the Contract Sum by: \$4,597.00

Item #1: Increases  Decreases  Does not change  the Contract Term by: 0 Calendar days

**SUMMARY**

1	Original Contract Sum	\$169,062.00
2	Net change by previously approved Change Orders	
3	Contract Sum prior to this Change Order	\$169,062.00
4	Contract Sum will be increased <input checked="" type="checkbox"/> decreased <input type="checkbox"/> unchanged <input type="checkbox"/> by:	\$4,597.00
5	Revised Contract Sum including this Change Order	\$173,659.00
6	Original number of calendar days to complete the contract	118
7	Contract Term will be increased <input type="checkbox"/> decreased <input type="checkbox"/> unchanged <input checked="" type="checkbox"/> by:	0
8	Revised number of days to complete the contract	118
9	Revised date of Completion by this Change Order	July 29, 2012

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

**CONTRACTS**

City of Carson City

By: *Doreen L. White*

Printed Name: DOREEN L. WHITE

Title: Management Asst III

Date: 5-24-12

**CONTRACTOR**

By: *[Signature]*

Printed Name: *[Name]*

Title: *[Title]*

Date: 5/24/2012

**PROJECT MANAGER**

By: *[Signature]*

Printed Name: Darren Anderson

Title: Assistant Project Manager

Date: 5-3-12

*[Handwritten mark]*

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ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1  
PW Tenant Improvement Bldg. "C"  
CONTRACT NO. 1112-154      PROJECT 2.0801

This change order is initiated by the City for the framing and structural changes made in building "C."

**Item 1 Authorized Directive:**

This item is for the framing and structural changes that were necessary due to the conditions found during demolition of the building and framing to construct the remodel per plan.

Allowable cost adjustment is	\$4,597.00
<b>Total allowable cost adjustment for Change Order No. 1 is</b>	<b>\$4,597.00</b>
<b>Total allowable time extension to complete project is</b>	<b>0 days</b>



Shaheen Beauchamp  
BUILDERS LLC

Change Order Request

Detailed, Grouped by Each Number

CCPW Tenant Improvement of Building "C" Project # 12010  
Tel: Fax:

Change Order Request: DD1 Date:

To: Kim Bell  
Carson City  
201 N. Carson  
Carson City, NV 89701

From: Mark Beauchamp  
Shaheen Beauchamp Builders LLC  
3427 Goni Rd. Suite 109  
Carson City, NV 89706

Description	required By	Category	Staff	Days Req	Amt Req
				3	4,597

Notes

PCO No	Date	Reference	Amt Prop	Days Req	Category	Reason
002	4/2/2012	RFI #1	3,734	3	Change Order	Field Condition
FRAMING AND STRUCTURAL CHANGES						
003	4/2/2012		863	0	Change Order	Field Condition
DOORS						

APPROVED AS A CHANGE DIRECTIVE FOR FORMAL  
FUTURE CHANGE ORDER.

Approved By:  
Signature  
Name

*[Handwritten Signature]*  
John P. Cooper, P.E.

4/17/12  
Date