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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, September 20, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1 Supervisor Shelly Aldean, Ward 2 Supervisor John McKenna, Ward 3 Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager

Alan Glover, Clerk - Recorder

Randal Munn, Chief Deputy District Attorney Tina Russom, Senior Deputy District Attorney Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

- **1 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:31:26) Mayor Crowell called the meeting to order at 8:31 a.m. Mr. Glover called the roll; a quorum was present. Mayor Crowell called for First Presbyterian Church Pastor Bruce Kochsmeier and, when no one was forthcoming, called for a moment of silence. At Mayor Crowell's request, Supervisor Aldean led the pledge of allegiance.
- 5. PUBLIC COMMENTS AND DISCUSSION (8:33:20) Mayor Crowell entertained public comments. (8:33:39) Karl Neathammer announced that the Traveling Viet Nam Veterans will be visiting Carson City October 25 through October 28, 2012. He described the event as "a reaffirmation of Viet Nam vets and a chance for the community to ... connect to Viet Nam vets." He commended Mayor Crowell, Supervisor Aldean, Viet Nam Veterans Association Chapter 338 Representative Rick Arnold, and John Hussong on their hard work. He invited everyone to "join us at the wall."
- (8:34:50) Carol Howell advised of having requested "a report on what this Board has done to cut spending at the time that ... you increased our property taxes." Mayor Crowell advised that the report has been distributed and offered to provide a copy to Ms. Howell. In response to a question, Mr. Werner offered to publish the report on the City's website. Mayor Crowell entertained additional public comment; however, none was forthcoming.
- 6. POSSIBLE ACTION ON APPROVAL OF MINUTES August 16, 2012 (8:36:28) Supervisor Abowd advised she would abstain from voting due to her absence during the afternoon session. Supervisor Aldean advised of a clerical correction, and moved to approve the minutes, as amended. Supervisor Walt seconded the motion. Motion carried 4-0-1, Supervisor Abowd abstaining.
- **7. POSSIBLE ACTION TO ADOPT THE AGENDA** (8:37:16) Mayor Crowell advised that items 19 and 20 would be deferred to a future meeting. He entertained additional modifications to the agenda and, when none were forthcoming, a motion to adopt the remainder of the agenda. **Supervisor Aldean so moved. Supervisor McKenna seconded the motion. Motion carried 5-0.**

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8. SPECIAL PRESENTATION OF A PROCLAMATION FOR "POVERTY AWARENESS WEEK," OCTOBER 1 - 7, 2012 (8:38:06) - Mayor Crowell introduced this item, and invited representatives of F.I.S.H, the Carson City Circles Initiative, and the Ron Wood Family Resource Center to join him at the podium. He stepped from the dais and read into the record the language of the Proclamation included in the agenda materials.

Mayor Crowell invited comments from the previously listed organization representatives. (8:41:12) Ron Wood Family Resource Center Executive Director Joyce Buckingham provided background information on her organization, expressed appreciation for the Board and community support, and reviewed statistical information on the citizens served. (8:41:59) Carson City Circles Initiative Administrator Brenda Silis thanked the Board for their support, and announced the fourth Getting Ahead graduation. She introduced Becky, a graduate of the third Getting Ahead class. (8:42:57) Becky thanked the Board for their support. The Board members, City staff, and citizens present applauded.

9. CONSENT AGENDA (8:43:19) - Mayor Crowell entertained requests to hear items separate from the consent agenda. Supervisor Aldean requested to separately hear item 9-6(C). Mayor Crowell entertained additional requests and, when none were forthcoming, advised he would abstain from voting on item 9-6(B) due to his professional relationship with Carson City Airport Authority Counsel Steve Tackes. Mayor Crowell entertained a motion to approve the remainder of the consent agenda. Supervisor Aldean moved to approve the consent agenda, consisting of two items from the Assessor's Office, one item from the Sheriff's Office, one item from Finance, one item from Health and Human Services, one item from Parks and Recreation, and two items from the City Manager's Office; with acknowledgment of Karl Hutter's appointment to the manufacturer's position on the Airport Authority and Stephen Poscic to the fixed base operator position on the Airport Authority. Supervisor McKenna seconded the motion. Motion carried unanimously, with Mayor Crowell's abstention from the vote on item 9-6(B).

9-1. ASSESSOR

9-1(A) POSSIBLE ACTION TO APPROVE THE CORRECTION/INCREASE OF TAXES FOR THE 2011/12 AND 2012/13 TAX YEARS FOR PARCEL NUMBER 007-181-06, 130 COGORNO WAY, PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$237.94

- 9-1(B) POSSIBLE ACTION TO APPROVE THE CORRECTION, DECREASE OF THE TAXES FOR THE 2012 / 13 TAX YEAR FOR PARCEL NUMBER 008-312-20, 1595 NORTH LOMPA LANE, PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$45.98
- 9-2. SHERIFF POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF A VACANT CIVILIAN SHERIFF'S SUPPORT SPECIALIST POSITION TO A SWORN DEPUTY SHERIFF POSITION
- 9-3. FINANCE DEPARTMENT POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH SEPTEMBER 11, 2012, PURSUANT TO NRS 251.030 AND NRS 354.290
- 9-4. HEALTH AND HUMAN SERVICES DEPARTMENT POSSIBLE ACTION TO ACCEPT A GRANT IN THE AMOUNT OF \$20,000 IN WAGES FOR A PART-TIME EMPLOYEE AND UP TO \$10,000 TO COVER OTHER EXPENSES FOR ONE YEAR FROM NEEDYMEDS;

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THIS GRANT WILL BE EFFECTIVE AS OF OCTOBER 15, 2012; THE PURPOSE OF THIS GRANT IS TO HIRE AN ADVOCATE TO PROMOTE THE NEEDYMEDS DRUG DISCOUNT CARD AND TO ASSIST THE RESIDENTS OF CARSON CITY TO FIND, APPLY TO AND BENEFIT FROM VARIOUS PROGRAMS THAT ASSIST INDIVIDUALS WITH THEIR MEDICINE AND HEALTHCARE COSTS

- 9-5. PARKS AND RECREATION DEPARTMENT POSSIBLE ACTION TO SUPPORT AND SPONSOR THE EFFORTS OF THE V&T RAILWAY COMMISSION BY APPLYING FOR A FEDERAL TRANSPORTATION ADMINISTRATION SARBANES GRANT, FOR APPROXIMATELY \$3 MILLION
 - 9-6. CITY MANAGER
- 9-6(A) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF AUGUST 7, 2012 THROUGH SEPTEMBER 10, 2012
- 9-6(B) POSSIBLE ACTION TO APPOINT KARL HUTTER TO THE MANUFACTURER POSITION AND STEPHEN POSCIC TO THE FIXED BASE OPERATOR POSITION ON THE CARSON CITY AIRPORT AUTHORITY, EACH FOR A TERM THAT EXPIRES IN OCTOBER 2016
- 9-6(C) POSSIBLE ACTION TO APPROVE TIME EXTENSIONS FOR THE SEASONS, LP (AUTUMN VILLAGE 1, AMENDMENT NO. 4) AND THE SEASONS II, LP (AUTUMN VILLAGE II, AMENDMENT NO. 1) UNTIL APPROXIMATELY 2063 (8:51:24) Mayor Crowell introduced this item. Supervisor Aldean reviewed a recommended revision to paragraph 2 to add the words "as amended" after the words "dated January 7, 2005 ..." Mayor Crowell entertained Board member discussion and public comment. When none was forthcoming, he entertained a motion. Supervisor Aldean moved to approve the time extensions for The Seasons, LP (Autumn Village 1, Amendment No. 4), as amended on the record; and The Seasons II, LP (Autumn Village II, Amendment No. 1) until approximately 2063. Supervisor Walt seconded the motion. Motion carried 5-0.
- **10. RECESS BOARD OF SUPERVISORS** (8:45:50) Mayor Crowell recessed the Board of Supervisors at 8:45 a.m.

LIQUOR AND ENTERTAINMENT BOARD

- 11. CALL TO ORDER AND ROLL CALL (8:45:53) Chairperson Crowell called the meeting to order at 8:45 a.m., noting the presence of a quorum, including Member Ken Furlong.
- **12. POSSIBLE ACTION ON APPROVAL OF MINUTES August 16, 2012** (8:46:08) Member Aldean moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 6-0.
- 13. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION
 13(A) POSSIBLE ACTION TO APPROVE NATHANIEL KILLGORE AS THE LIQUOR
 MANAGER FOR CATERPILLAR'S, LIQUOR LICENSE NO. 13-29126, LOCATED AT 314
 SOUTH CARSON STREET, CARSON CITY (8:46:28) Chairperson Crowell introduced this item.

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Principal Planner Jennifer Pruitt advised that Mr. Killgore was not present in the meeting room, and requested to defer this item to a future meeting.

13(B) POSSIBLE ACTION TO APPROVE RAKESH SALHOTRA AS THE LIQUOR MANAGER FOR CIGARETTES FOR LESS, LIQUOR LICENSE NO. 13-29164, LOCATED AT 2182 EAST WILLIAM STREET, CARSON CITY (8:47:18) - Chairperson Crowell introduced this item. Ms. Pruitt reviewed the agenda materials, noting staff's recommendation of approval. Ms. Pruitt acknowledged there will be one liquor manager, who is also the store owner, Mr. Salhotra.

(8:49:00) In response to a question, Mr. Salhotra advised that the liquor license is for the sale of packaged liquor. In response to a further question, he advised that his employees just completed the Sheriff's alcohol servers training course and that identification will be requested of every customer. In response to a question, Member Furlong commended Mr. Salhotra and his staff on their cooperation.

Chairperson Crowell entertained a motion. **Member Abowd moved to approve Rakesh Salhotra as the liquor manager for Cigarettes for Less, liquor license number 13-29164, located at 2182 East William Street in Carson City. Member McKenna seconded the motion. Motion carried 6-0.**

- **14. PUBLIC COMMENT** (8:50:58) Chairperson Crowell entertained public comment; however, none was forthcoming.
- **15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD** (8:51:08) Chairperson Crowell adjourned the meeting at 8:51 a.m.
- **16. RECONVENE BOARD OF SUPERVISORS** (8:51:13) Mayor Crowell reconvened the Board of Supervisors at 8:51 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:51:17) - Please see the minutes for item 9-6(C).

18. DISTRICT ATTORNEY

18(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 8, PUBLIC PEACE, SAFETY, AND MORALS, CHAPTER 8.04, PROHIBITED CONDUCT, SECTION 8.04.121, THEFT OFFENSES - DEFINITIONS - PUNISHMENT, BY AMENDING THE THRESHOLD DOLLAR AMOUNT FOR WHICH A MISDEMEANOR OFFENSE MAY BE CHARGED, AND BY AMENDING SECTION 8.04.122, DEFRAUDING COMMERCIAL PROPRIETORS, TAXICAB OPERATORS, BY AMENDING THE THRESHOLD DOLLAR AMOUNT FOR WHICH A MISDEMEANOR OFFENSE MAY BE CHARGED, AND BY ADDING A MANDATE THAT THE COURT ORDER THE PERSON WHO COMMITTED THE THEFT TO PAY RESTITUTION, AND OTHER MATTERS PROPERLY RELATED THERETO (8:53:07) - Mayor Crowell introduced this item. Ms. Russom provided background information and reviewed the agenda materials. Supervisor Aldean advised of clerical errors corrected by Ms. Russom. Mayor Crowell entertained public and Board member comments. Ms. Russom acknowledged that a restitution provision was added since the last time this item was agendized. Mayor Crowell entertained a motion. Supervisor Aldean moved to introduce, on first reading, Bill No. 113, an ordinance amending the Carson City Municipal Code, Title 8, Public

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Peace, Safety, and Morals, Chapter 8.04, Prohibited Conduct, Section 8.04.121, Theft Offenses - Definitions - Punishment, by amending the threshold dollar amount for which a misdemeanor offense may be charged, and by amending Section 8.04.122, Defrauding Commercial Proprietors, Taxicab Operators, by amending the threshold dollar amount for which a misdemeanor offense may be charged and by adding a mandate that the court order the person who committed the theft to pay restitution, and other matters properly related thereto. Supervisor Abowd seconded the motion. Motion carried 5-0.

- 18(B) POSSIBLE ACTION TO ADOPT BILL NO. 112, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 8, PUBLIC PEACE, SAFETY, AND MORALS, CHAPTER 8.04, PROHIBITED CONDUCT, SECTION 8.04.25, ASSAULT - DEFINITION - PENALTY, BY ADDING THE ALTERNATIVE DEFINITION OF INTENTIONALLY PLACING ANOTHER PERSON IN REASONABLE APPREHENSION OF IMMEDIATE BODILY HARM TO THE DEFINITION OF ASSAULT, AND OTHER MATTERS **PROPERLY RELATED THERETO** (8:55:18) - Mayor Crowell introduced this item, and Ms. Russom reviewed the agenda materials. In response to a question, she advised of not having received any inquiries or comments since introduction, on first reading. Mayor Crowell entertained public and Board member comments. When none were forthcoming, he entertained a motion. Supervisor Aldean moved to adopt, on second reading, Bill No. 112, Ordinance No. 2012-16, an ordinance amending the Carson City Municipal Code, Title 8, Public Peace, Safety, and Morals, Chapter 8.04, Prohibited Conduct, Section 8.04.25, Assault - Definition - Penalty, by adding the alternative definition of intentionally placing another person in reasonable apprehension of immediate bodily harm to the definition of assault, and other matters properly related thereto. Supervisor McKenna seconded the motion. Motion carried **5-0.**
- 19. PARKS AND RECREATION DEPARTMENT, OPEN SPACE DIVISION POSSIBLE ACTION TO DETERMINE THE FAIR MARKET VALUE OF APN 008-523-09 CONTAINING 1.02 ACRES IS \$115,000, AND THAT THE FAIR MARKET VALUE OF EASEMENTS IS \$30,000 FOR COUNTY REAL ESTATE LOCATED IN THE VICINITY OF CAPITAL LOANS AT 5951 HIGHWAY 50 EAST Deferred.
- 20. PUBLIC WORKS DEPARTMENT POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT, BY AND BETWEEN WILLIAM BURNAUGH TRUST, DATED OCTOBER 9, 2008, AND CARSON CITY FOR BURNAUGH TO ACQUIRE PERMANENT EASEMENTS ON CITY PROPERTY LOCATED ADJACENT TO CAPITAL CITY LOANS AT 5951 HIGHWAY 50 EAST, APN 008-523-09, FOR A PURCHASE PRICE OF \$30,000 Deferred.
- 21. HUMAN RESOURCES DEPARTMENT DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AN EXTENSION OF THE CITY MANAGER, LARRY WERNER'S, EMPLOYMENT CONTRACT, EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2015; THE BOARD WILL CONSIDER AND MAY DISCUSS MR. WERNER'S PERFORMANCE AND PROFESSIONAL COMPETENCE AS THE CARSON CITY MANAGER IN AN OPEN PUBLIC MEETING WHILE DELIBERATING AND POSSIBLY TAKING ACTION ON THE EXTENSION OF HIS EMPLOYMENT CONTRACT (8:56:58) Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta reviewed the agenda materials. In response to a question, Ms. Bruketta advised that the contract does not include any increase in pay.

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Mayor Crowell entertained public comment. (8:58:18) Carol Howell inquired as to the timing of the agenda item in consideration of the December 31, 2012 expiration date. Ms. Bruketta advised that the contract provides for either party to request an extension six months prior to the expiration date, and that Mr. Werner had requested an extension on July 2, 2012. Ms. Howell objected to consideration of the contract renewal prior to the November election. Mayor Crowell advised that the City Manager is an atwill employee.

Supervisor Aldean advised of having worked with Mr. Werner for a number of years, and expressed the opinion that "it's certainly easier ... to evaluate his performance because [of] actually having interacted with him." Ms. Howell expressed the opinion that the Board of Supervisors candidates have also interacted with Mr. Werner. Supervisor Aldean acknowledged the accuracy of the statement, but pointed out the interaction would be at a different level.

At Supervisor McKenna's request, Ms. Bruketta reviewed the definition of "essential equipment," as provided at paragraph 6(h) of the contract included in the agenda materials. She advised that, in accordance with the provisions of the contract, the City Manager's performance evaluation is scheduled for January 2013. Supervisor McKenna expressed satisfaction with Mr. Werner's performance, and advised that none of the Board of Supervisors candidates have suggested the need for a change. Supervisor Aldean noted the "steep learning curve" for the city manager, and that there is no assistant city manager or a succession plan. She reiterated having worked with Mr. Werner for a number of years, and expressed the opinion that he has "taken to heart the admonitions ..." given. She expressed satisfaction with renewing the contract, and gratitude "that he has elected to stay with us for at least another two years."

Mayor Crowell entertained additional public comment. (9:05:00) Karl Neathammer expressed support for First Amendment rights, and the opinion that "sometimes people who go ahead and talk way outside their scope and authority and have no understanding of contract law should be somewhat muted." In consideration of his interaction with Mr. Werner, he expressed the opinion that "a few specific individuals' ... shots at Mr. Werner are cheap and despicable." He advised the Board to continue the contract with Mr. Werner, commending his representation of the City over the years as valuable. In reference to interactions with Mr. Werner regarding development of the advisory boards, commissions, and committees policies and procedures, he complimented Mr. Werner on his time and consideration.

Mayor Crowell entertained additional public and Board member comments and, when none were forthcoming, a motion. Supervisor Abowd moved to approve the extension of City Manager Larry Werner's employment contract, effective January 1, 2013 to December 31, 2015. Supervisor Walt seconded the motion. Motion carried 5-0. Mr. Werner thanked the City department directors, his staff, the exemplary City employees, and the elected officials. Mayor Crowell thanked Mr. Werner for his service.

22. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS, CAPITAL PROJECTS STATUS REPORT (9:11:55) - Supervisor McKenna reported on the motion passed at last night's Carson Water Subconservancy District meeting for \$200,000 to be allocated to Douglas County for the Heybourne booster pump station project. At Mayor Crowell's request, Mr. Werner provided a status report on the booster pump station project and on a recent well flushing process in the southeast portion of town. Mr. Werner assured the Board that the well was flushed only to reduce nitrate levels, and that he had requested Public Works Department staff to provide more sufficient notification of such things in the future. He further assured the Board that none of the neighbors' wells were affected in that the amount of water pumped out was "extremely minor

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compared to what that well can produce." In response to a question, he explained that the Marlette water system serves the west side of town and that as it "winds down, ... we'll start cranking up wells on the west side." In response to a further question, he assured the Board of constant communication between Carson City, Storey County, and Lyon County Public Works Department staff. He discussed storage and allocation of effluent water from the Brunswick Reservoir. In response to a further question, he reviewed the priority allocation of effluent water. Supervisor Aldean suggested the possibility of utilizing the water flushed from wells, and Mr. Werner agreed to discuss it with Public Works Department staff. In response to a further question, Mr. Werner discussed issues associated with irrigation at the Edmonds Sports Complex. (9:28:14) In response to a question, Mr. Werner advised that the Carson City Landfill does not have methane issues due to the dry climate.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (9:10:50) - Mr. Werner advised that his staff is starting to meet with NACo staff on the upcoming conference being hosted in Carson City. He reminded the Board members of the upcoming legislative reception, and invited their input.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS (9:27:02) - Mayor Crowell advised of having received e-mail correspondence regarding the possible formation of a regional sports authority.

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (9:29:48) - Supervisor McKenna commended Supervisor Aldean's leadership in the area of transportation, and requested her and Transportation Division staff to provide a presentation on the future of transportation in the community. Supervisor Aldean expressed a willingness to work with staff.

Supervisor Abowd reported on a recent meeting of the Arts and Culture Commission, and discussion which took place regarding the Nevada State Prison, a draft ordinance relative to incorporation of public art in public works projects, special events funding, and the banners along Fairview Drive. Mayor Crowell discussed the possible replacement of the Community Center readerboard, to be funded by the Chamber of Commerce. Mr. Werner discussed the Parks and Recreation Department involvement in coordinating notification of community events at City-owned facilities. Discussion followed.

Supervisor Walt announced the annual NACo Conference scheduled for November 13, 14, and 15, 2012 and a League of Cities Summit scheduled for November 16, 2012. Mr. Werner discussed the possibility of moving the Board of Supervisors meeting to Tuesday, November 13th.

Supervisor Abowd advised that the flower baskets will be removed on October 1st. She commended Bob Sterling's "exceptional job" and the Parks and Recreation Department for their participation in maintaining the flower baskets. She advised that the flower basket campaign is ongoing. She encouraged anyone with any information on the recent vandalism of The Greenhouse to contact Secret Witness. She announced a Celebrity Chef Harvest Dinner fundraiser for The Greenhouse project.

STAFF COMMENTS AND STATUS REPORT

23. PUBLIC COMMENT (9:40:35) - Mayor Crowell entertained public comment; however, none was forthcoming.

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24. ACTION TO ADJOURN BOARD OF SUPERVISORS (9:40:43) - Supervisor Aldean moved to adjourn the meeting at 9:40 a.m. The motion was seconded and carried unanimously.

BOARD OF HEALTH

- **25.** CALL TO ORDER AND ROLL CALL (2:03:59) Chairperson Pintar called the meeting to order at 2:03 p.m. Roll was called; a quorum was present. Vice Chairperson Crowell was absent.
- **26. PUBLIC COMMENTS AND DISCUSSION** (2:04:26) Chairperson Pintar entertained public comment; however, none was forthcoming.
- **27. POSSIBLE ACTION ON APPROVAL OF MINUTES June 21, 2012** (2:04:30) Member Aldean moved to approve the minutes, as submitted. Member Abowd seconded the motion. Motion carried 6-0.
- 28. HEALTH AND HUMAN SERVICES DEPARTMENT
- 28(A) POSSIBLE ACTION ON REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES (2:06:40) Chairperson Pintar introduced this item, and Ms. Works reviewed the Active Strategy scorecard, which was displayed in the meeting room and included in the agenda materials. Ms. Works and Health and Human Services Department staff responded to questions of clarification and discussion took place throughout the presentation. Chairperson Pintar entertained a motion to accept the Director's Report. Member Aldean so moved. Member Walt seconded the motion. Motion carried 6-0. Chairperson Pintar entertained public comment; however, none was forthcoming.
- 28(B) POSSIBLE ACTION ON REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (2:37:09) Chairperson Pintar introduced this item, and reviewed the agenda materials. She responded to questions of clarification and discussion took place throughout the presentation. Chairperson Pintar entertained a motion to accept her report. Member Walt so moved. Member Aldean seconded the motion. Motion carried 6-0. Chairperson Pintar entertained public comment; however, none was forthcoming.
- 28(C) PRESENTATION AND DISCUSSION ONLY ON THE TEEN SCREEN PROGRAM BY DISEASE PREVENTION AND CONTROL DIVISION MANAGER CINDY HANNAH (2:45:29) Chairmaran Pintar introduced this item. Ms. Hannah parratada PowerPoint presentation, conjugate flywhich

-Chairperson Pintar introduced this item. Ms. Hannah narrated a PowerPoint presentation, copies of which were included in the agenda materials. She acknowledged that program participation by professionals is on a volunteer basis, and advised that Carson City and Douglas County "have the volunteers ready to step up." Member Aldean suggested revisions to the participant assent form. In response to a question, Chairperson Pintar advised that seasonal affective disorder has not been well described in children. Ms. Hannah responded to questions of clarification regarding the referral portion of the program. Member McKenna expressed concern regarding the questionnaires being converted to electronic form or surfacing at some point in a young person's future. He requested Ms. Hannah to consider destroying the questionnaire and / or improved document security. Chairperson Pintar entertained additional board member or public comments. Ms. Hannah acknowledged that the board's concerns would be transmitted to the national Teen Screen organization. The board members thanked Ms. Hannah for her presentation.

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28(D) INTRODUCTION AND DISCUSSION ONLY ON THE NEW HUMAN SERVICES DIVISION MANAGER (3:06:04) - Chairperson Pintar introduced this item, and Ms. Works provided background information on Mary Jane Ostrander's education, experience, and responsibilities. (3:07:20) Human Services Division Manager Mary Jane Ostrander introduced herself for the record, and discussed efforts to restructure the Human Services Division. At Chairperson Pintar's request, Ms. Ostrander provided additional background information on her education and experience. At Ms. Works' request, Ms. Ostrander discussed methods by which client accountability will be increased. Chairperson Pintar thanked Ms. Ostrander and entertained public comment. None was forthcoming.

- 28(E) POSSIBLE ACTION ON REPORT AND POSSIBLE ACCEPTANCE OF DONATIONS FOR ANIMAL SERVICES, RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (3:12:00) Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda materials. Chairperson Pintar entertained a motion to accept the report. Member Aldean so moved. Member Abowd seconded the motion. Motion carried 6-0.
- **29. PUBLIC COMMENT** (3:13:19) Chairperson Pintar entertained public comment; however, none was forthcoming.
- **30. ACTION TO ADJOURN BOARD OF HEALTH** (3:13:30) Chairperson Pintar noted the next meeting would be scheduled for December, and entertained a motion to adjourn. **Member Aldean so moved. The motion was seconded and carried unanimously.**

The Minutes of the September 20, 202 day of October, 2012.	12 Carson City Board of Supervisors meeting are so approved this
	ROBERT L. CROWELL, Mayor
ATTEST:	
ALAN GLOVER Clerk - Recorder	