

**Carson City
Agenda Report**

Date Submitted: October 23, 2012

Agenda Date Requested: November 1, 2012

Time Requested: 25 minutes

To: Mayor and Board of Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint two members to the 9-1-1 Surcharge Advisory Committee, each for a term that will expire on December 31, 2014. *(Larry Werner)*

Staff Summary: Pursuant to NRS 244A.7645, CCMC 4.05.030 creates a five member advisory committee called the "9-1-1 Surcharge Advisory Committee." There are two openings due to the expiration of current terms. Both Marjorie (Marj) Knowles and Bernard (Bernie) Sease have requested to be re-appointed. There are no additional applicants.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ and _____ to the 9-1-1 Surcharge Advisory Committee, each for a term that will expire on December 31, 2014.

Explanation for Recommended Board Action: See Staff Summary

Applicable Statute, Code, Policy, Rule or Regulation: NRS 244A.7645, CCMC 4.05.030

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Re-open the position for additional applicants

Supporting Material: Announcement, Current roster, Incumbent attendance record, Re-appointment requests, NRS 244A.7645, CCMC 4.05.030

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



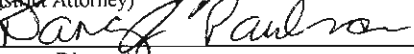
(City Manager)

Date: 10/23/12



(District Attorney)

Date: 10/23/12



(Finance Director)

Date: 10/23/12

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



9-1-1 Surcharge Advisory Committee

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the 9-1-1 Surcharge Advisory Committee.

There are two (2) open positions, each for a term that expires on December 31, 2014.

Applicants must be:

- **A resident of Carson City**
- **Possess knowledge concerning telephone systems for reporting emergencies**
- **NOT an elected public officer**

The purpose of the 9-1-1 Surcharge Advisory Committee is to serve as the official advisor to the Carson City Board of Supervisors in developing a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose.

The Committee meetings are held at least quarterly. Applicants should be prepared for a minimum commitment of up to ten hours a month. The positions shall serve without compensation.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until October 15, 2012. Interviews for this volunteer position are scheduled for the next 9-1-1 Surcharge Advisory Committee meeting on Tuesday, December 4, 2012 starting at 8:30 am at Fire Station 51 (Stewart Street).

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail: lbanks@carson.org
Web Page: <http://www.carson.org/volunteer>
AN EQUAL OPPORTUNITY EMPLOYER

9-1-1 SURCHARGE ADVISORY COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Local Exchange Carrier</u>		
Tina Petersen (Vice-Chair) 645 E. Plumb Ln. Rm. A103 Reno, NV 89502 688-5199 (w) 882-7668 (h) 762-5116 (c) tinap@att.com	Initial Term 07/08 Reappt. 12/09; 12/11	12/2013
Cindy Merrell 2803 Viking Way Carson City, NV 89706 841-5710 (h) 450-9102 (c) cindy.merrell.7@gmail.com	Initial Term 01/12	12/2013
Anne Keast (Chair) 1801 Prenees St. Carson City, NV 89703 883-8728 (h) ark3940@charter.net	Initial Term 07/08 Reappt. 12/09; 12/11	12/2013
Marjorie (Marj) Knowles 2010 Champagne St. Carson City, NV 89701 887-2012 (w) 291-3943 (c) mknowles@carson.org	Initial Term 08/12	12/2012
Bernard Sease 1314 E. Telegraph St. Carson City, NV 89701 882-8244 (h) 720-8244 (c) lyon1008@aol.com	Initial Term 07/08 Reappt. 12/08; 12/10	12/2012

AUTHORITY: CCMC Chapter 4.05.030 provides for creation of a five member advisory committee appointed by the Board of Supervisors. Members must be residents of Carson City and shall be appointed to a 2-year term which commences and ends on December 31st (reappointment OK).

MEETINGS: The committee must hold a public meeting not less than quarterly per CCMC Chapter 4.05.070. Meetings are held at Fire Station 1 (777 Stewart St.).

Continued next page...

PURPOSE: Pursuant to NRS 244A.7641 through 244A.7647, CCMC Chapter 4.05.010 establishes that the primary purpose of the advisory committee is to:

- A. Develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in CC and to oversee any money allocated for that purpose
- B. To impose a surcharge for the enhancement or improvement of the telephone system for reporting an emergency in CC on:
 - 1. Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in CC.
 - 2. The mobile telephone service provided to each customer of that service whose place of primary use is in CC.

Liaison: Stacey Giomi, Fire Chief 283-7150 sgiom@carson.org *Copy to Judy Dietrich also:
jdietrich@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

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9-1-1 Surcharge Advisory Committee
Incumbent Attendance Record

Marj Knowles

Initial appointment: August 2008

1 meeting held since appointment; 0 absences

Bernie Sease

Initial appointment: July 2008

18 meetings held since appointment; 2 absences

Oct. 14, 2012

9-1-1 Surcharge Advisory Committee

I have enjoyed my short time of being on the 9-1-1 Surcharge Advisory Committee and would like to be reappointed when my term expires on Dec. 31, 2012.

Thank you for your consideration.

A handwritten signature in cursive script that reads "Marjorie Knowles". The signature is written in dark ink and includes a horizontal line extending from the end of the name.

Marjorie Knowles

RECEIVED
OCT 15 2012
CARSON CITY
EXECUTIVE OFFICES

October,15,2012

Bernard Sease

1314 E. Telegraph St.

Carson City, NV 89701

Cell: 775.720.8244

RECEIVED
OCT 15 2012
CARSON CITY
EXECUTIVE OFFICES

Dear Ms Banks,

Laura

I would deem it a privilege to remain a member of the 911 Surcharge Advisory Committee.

Sincerely,

A handwritten signature in cursive script that reads "Bernard Sease".

Bernard Sease

PS – Your letter of September 28, 2012 had wrong street address.

customer in such a county shall collect the surcharge from its customers each month. Except as otherwise provided in NRS 244A.7647, the telecommunications provider or supplier shall remit the surcharge it collects to the treasurer of the county in which the surcharge is imposed not later than the 15th day of the month after the month it receives payment of the surcharge from its customers.

6. An ordinance adopted pursuant to subsection 1 or 2 may include a schedule of penalties for the delinquent payment of amounts due from telecommunications providers or suppliers pursuant to this section. Such a schedule:

(a) Must provide for a grace period of not less than 90 days after the date on which the telecommunications provider or supplier must otherwise remit the surcharge to the county treasurer; and

(b) Must not provide for a penalty that exceeds 5 percent of the cumulative amount of surcharges owed by a telecommunications provider or a supplier.

7. As used in this section, "trunk line" means a line which provides a channel between a switchboard owned by a customer of a telecommunications provider and the local exchange of the telecommunications provider.

(Added to NRS by 1995, 1056; A 1997, 2212; 1999, 1686; 2001, 621, 1643, 2124; 2003, 152, 153; 2007, 559; 2009, 640)

NRS 244A.7645 Establishment of advisory committee to develop plan to enhance or improve telephone system; creation of special revenue fund; use of money in fund.

1. If a surcharge is imposed pursuant to NRS 244A.7643 in a county whose population is 100,000 or more but less than 400,000, the board of county commissioners of that county shall establish by ordinance an advisory committee to develop a plan to enhance the telephone system for reporting an emergency in that county and to oversee any money allocated for that purpose. The advisory committee must consist of not less than five members who:

(a) Are residents of the county;

(b) Possess knowledge concerning telephone systems for reporting emergencies; and

(c) Are not elected public officers.

2. If a surcharge is imposed pursuant to NRS 244A.7643 in a county whose population is less than 100,000, the board of county commissioners of that county shall establish by ordinance an advisory committee to develop a plan to enhance or improve the telephone system for reporting an emergency in that county and to oversee any money allocated for that purpose. The advisory committee must:

(a) Consist of not less than five members who:

(1) Are residents of the county;

(2) Possess knowledge concerning telephone systems for reporting emergencies; and

(3) Are not elected public officers; and

(b) Include a representative of an incumbent local exchange carrier which provides service to persons in that county. As used in this paragraph, "incumbent local exchange carrier" has the meaning ascribed to it in 47 U.S.C. § 251(h)(1), as that section existed on October 1, 1999, and includes a local exchange carrier that is treated as an incumbent local exchange carrier pursuant to that section.

3. If a surcharge is imposed in a county pursuant to NRS 244A.7643, the board of county commissioners of that county shall create a special revenue fund of the county for the deposit of the money collected pursuant to NRS 244A.7643. The money in the fund must be used only:

(a) In a county whose population is 40,000 or more but less than 400,000, to enhance the telephone system for reporting an emergency, including only:

(1) Paying recurring and nonrecurring charges for telecommunication services necessary for the operation of the enhanced telephone system;

(2) Paying costs for personnel and training associated with the routine maintenance and updating of the database for the system;

(3) Purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made; and

(4) Paying costs associated with any maintenance, upgrade and replacement of equipment and software necessary for the operation of the enhanced telephone system.

(b) In a county whose population is less than 40,000, to improve the telephone system for reporting an emergency in the county.

4. If the balance in the fund created in a county whose population is 40,000 or more but less than 400,000 pursuant to subsection 3 which has not been committed for expenditure exceeds \$1,000,000 at the end of any fiscal year, the board of county commissioners shall reduce the amount of the surcharge imposed during the next fiscal year by the amount necessary to ensure that the unencumbered balance in the fund at the end of the next fiscal year does not exceed \$1,000,000.

*

4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency.

1. The board hereby creates a five member advisory committee called the "9-1-1 surcharge advisory committee" to develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose. The master plan must include an estimate of the cost of the enhancement or improvement of the telephone system and all proposed sources of money for funding the enhancement or improvement.

a. Members will serve without compensation.

b. A member appointed to the committee must:

(1) Be a resident of Carson City.

(2) Possess knowledge concerning telephone systems for reporting emergencies; and

(3) Not be an elected public officer.

c. As Carson City has a population of less than 100,000, at least one member of the committee must be a representative of an incumbent local exchange carrier which provides service to persons in Carson City.

2. Members will be selected at large by the board at its discretion.

3. The board must appoint members for a term of two years, except for the initial terms. In order to stagger the terms, the board must set the initial appointed members' terms to provide for terms of three of the appointed members to end on December 31, 2009, and for the terms of two of the appointed members terms to end on December 31, 2008. A member may be reappointed to subsequent terms of two years. Any vacancy occurring during a member's term will be filled by the board. A person appointed to fill a vacancy occurring during a term must serve out the unexpired term of the member replaced. (Ord. 2008-21 § 5, 2008).

4.05.040 Chairman, election and duties.

1. The committee must elect from its membership a chairman and vice-chairman.

2. The chairman will preside at meetings and be the signatory of any correspondence necessitated by operation of the committee.

3. The vice-chairman will carry out the duties of the chairman in his/her absence.

(Ord. 2008-21 § 6, 2008).

4.05.050 Rules, regulations and bylaws.

The committee may adopt rules, regulations and/or bylaws regarding its meetings and procedures.

(Ord. 2008-21 § 7, 2008).

4.05.060 Quorum.

Three members of the committee will constitute a quorum. The approval of a majority of all members present to vote is necessary on any action the committee desires to take.

(Ord. 2008-21 § 8, 2008).

4.05.070 Meetings.