

**Carson City
Agenda Report**

Date Submitted: December 11, 2012

Agenda Date Requested: December 20, 2012

Time Requested: 30 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint two members to the Carson City Shade Tree Council, each for a two year term that expires January 1, 2015. *(Larry Werner)*

Staff Summary: C.C.M.C. Chapter 2.18.010 provides for the Board of Supervisors to appoint seven members to the Shade Tree Council. There are two open positions due to member's terms expiring. Both Carole Brewer and Roy Trenoweth have applied for reappointment. No other applications were received.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ and _____ to the Shade Tree Council, each for a two year term that expires January 1, 2015.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 2.18.010

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Re-open the positions for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Incumbents Attendance Records, Reappointment Requests, C.C.M.C. 2.18.010

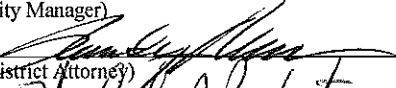
Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



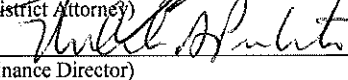
(City Manager)

Date: 12/4/12



(District Attorney)

Date: 12/11/12



(Finance Director)

Date: 12/11/12

Board Action Taken:

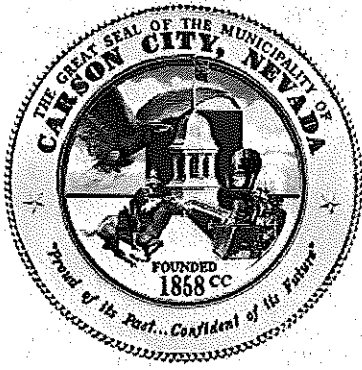
Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



SHADE TREE COUNCIL

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Shade Tree Council. **There are currently four (4) openings:**

- One (1) opening is to fill a term that will expire in January 2014
- Three (3) openings are to fill terms that will expire in January 2015

The Shade Tree Council provides advice to the Board of Supervisors on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. Meetings are held on the first Wednesday of every other month at 5:30 pm in the Sierra Room at the Carson City Community Center.

Applicants should be aware that a minimum commitment of up to ten hours a month is expected. All members will serve without compensation. Applicants must be Carson City registered voters to qualify. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at www.carson.org/volunteer.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office are considered public information.*

Applications will be accepted until November 20, 2012. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, December 20, 2012.

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

SHADE TREE COUNCIL

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Roy Trenoweth 1512 Palo Verde Carson City, NV 89701 882-5018 (h) candykiss@att.net	Initial Appt. 10/02 Reappt. 01/03; 01/05; 01/07; 01/09; 03/11	01/2013
Terrill (Terri) Ozawa 2521 Brentwood Dr. Carson City, NV 89701 687-4319 (w) 883-8648 (h) ozworks1@charter.net	Initial Appt. 04/04 Reappt. 01/05; 01/07; 01/09; 03/11	01/2013
VACANT (T. Mix resignation July 2012)		01/2014
Gianna Marie Shirk (Vice-Chair) 900 Saratoga Way Carson City, NV 89703 220-6330 (c) giannashirk@gmail.com	Initial Appt. 03/07 Reappt. 01/08; 01/10; 01/12	01/2014
Carole Brewer 811 Crain St. Carson City, NV 89703 883-3906 (h) ccbcc7@charter.net	Initial Appt. 01/02 Reappt. 01/03; 01/05; 01/07; 01/09; 03/11	01/2013
J. Kyle Horvath (Chair) 20 Castle Way Carson City, NV 89701 901-0661 (c) gratefultennis@yahoo.com	Initial Appt. 01/08 Reappt. 01/10; 01/12	01/2014
Raymond Saliga III 4041 Village Dr. Carson City, NV 89701 335-9452 (c) saligar@unce.unr.edu	Initial Appt. 06/12	01/2014

Continued next page ...

AUTHORITY: CCMC 2.18.010 established the Carson City Shade Tree Council, consisting of seven (7) members appointed by the BOS. Per CCMC 2.18.020, members are required to be qualified electors of Carson City and may serve a 2-year term, which commences and ends on January 1st. (reappointment OK)

MEETINGS: First Wednesday of every other month

PURPOSE: The purpose of the Shade Tree Council is to provide the BOS with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, interagency cooperation, resource development and other related matters.

Liaison: Roger Moellendorf, Parks and Recreation Director 283-7345 rmoellendorf@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

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Shade Tree Council
Incumbent Attendance Record

Carole Brewer

Initial appointment: January 2002

85 meetings held since appointment; 12 absences

Roy Trenoweth

Initial appointment: October 2002

79 meetings held since appointment; 6 absences

C. BREWER

11/15/12

Dear Ms. Banks:

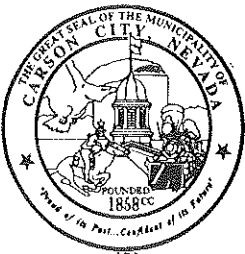
I would like to be
reappointed to the Carson
City Shade Tree Council

Laurel E. Brewer

RECEIVED

NOV 16 2012

CARSON CITY
EXECUTIVE OFFICES



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

October 24, 2012

RECEIVED

OCT 30 2012

**CARSON CITY
EXECUTIVE OFFICES**

Mr. Roy Trenoweth
1502 Palo Verde
Carson City, NV 89701

Subject: CC Shade Tree Council

Dear Mr. Trenoweth,

Your current appointment as a member of the Carson City Shade Tree Council will expire this coming January. We very much appreciate the time and energy you have given to Carson City during your term. If you are still interested in serving on the Council, please submit a statement in writing to us requesting reappointment.

If you are *not* interested in being reappointed, please also notify us in writing.

Carson City Executive Offices
Attn: Laura Banks
201 N. Carson Street, Suite #2
Carson City, NV 89701

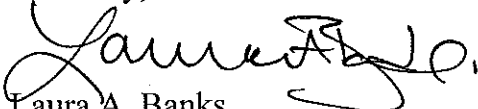
Fax: 887-2286

Email: lbanks@carson.org

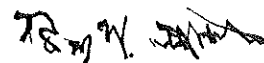
We would appreciate having your response as soon as possible. If we do not receive a response by **November 20, 2012**, we will assume that you do not wish to be reappointed.

Thank you for your participation in making this city wonderful!

Sincerely,


Laura A. Banks
Executive Offices

10-30-2012
Please consider this my
interest in being
re-appointed to the CC STC.



**Carson City, Nevada, Code of Ordinances >> Title 2 - ADMINISTRATION AND PERSONNEL* >>
Chapter 2.18 - SHADE TREE COUNCIL >>**

Chapter 2.18 - SHADE TREE COUNCIL

Sections:

2.18.010 - Creation of shade tree council.

2.18.020 - Membership and term of office.

2.18.030 - Meetings and officers.

2.18.010 - Creation of shade tree council.

*

1. There is hereby established the Carson City shade tree council.
2. The council shall consist of 7 members appointed by the board of supervisors.
3. The purpose of the shade tree council is to provide the board of supervisors with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, interagency cooperation, resource development and other related matters.

(Ord. 1993-23 §§ 1 (part), 2, 1993).

2.18.020 - Membership and term of office.

1. All members of the council must be qualified electors of Carson City.
2. All members of the council serve 2 year terms which commence and end on January 1st.
3. Upon recommendation of the shade tree council, the board of supervisors may remove for cause any member of the council for dereliction of duty, nonparticipation, failure to attend more than 75 percent of the regularly scheduled meetings of the council or for any other reason shown to be just cause.
4. All members of the shade tree council serve without compensation.

(Ord. 1998-8 § 1, 1998; Ord. 1993-23 §§ 1 (part), 3, 1993).

2.18.030 - Meetings and officers.

1. A majority of the council constitutes a quorum.
2. The council meets at the call of the chairperson or upon a decision of the majority of the members.
3. At its first regularly scheduled meeting of every calendar year the council shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson hold office for 1 calendar year or until their successors are determined.
4. The council must hold at least 1 regularly scheduled meeting per quarter.

(Ord. 1993-23 §§ 1 (part), 4, 1993).