

**City of Carson City  
Agenda Report**

**Date Submitted:** December 11, 2012

**Agenda Date Requested:** December 20, 2012

**Time Requested:** 5 Minutes

**To:** Carson City Board of Health

**From:** Health & Human Services (Marena Works)

**Subject Title:** For Possible Action: Action to schedule Board of Health meetings for 2013 once a quarter in conjunction with the Board of Supervisor regular meeting days on March 21<sup>st</sup>, June 20<sup>th</sup>, September 19<sup>th</sup> and December 19<sup>th</sup>.

**Staff Summary:** Staff would like the Board of Health to continue to meet at a minimum on a quarterly basis and to schedule these meetings for the 2013 calendar year.

**Type of Action Requested:** (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify) Information Only

**Does This Action Require A Business Impact Statement:** ☐ Yes ☒ No

**Recommended Board Action:** I move to approve the Board of Health meetings for 2013 once a quarter in conjunction with the Board of Supervisor regular meeting days on March 21<sup>st</sup>, June 20<sup>th</sup>, September 19<sup>th</sup> and December 19<sup>th</sup>.

**Explanation for Recommended Board Action:** This action will determine a 2013 calendar for Board of Health meetings.

**Applicable Statue, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** To not approve the meeting dates for 2013.

**Supporting Material:** N/A

**Prepared By:** Marena Works, MSN, MPH, APN

Reviewed By: Marena Works  
(Department Head)  
[Signature]  
(City Manager)  
[Signature]  
(District Attorney)  
[Signature]  
(Finance Director)

Date: 12-11-12

Date: 12/14/12

Date: 12/14/12

Date: 12/14/12

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)