

**City of Carson City
Agenda Report**

Date Submitted: 1/8/2013

Agenda Date Requested: 1/17/13

Time Requested: Consent

To: Mayor and Supervisors

From: Fire Department

Subject Title: For Possible Action: To adopt Resolution # _____ a Resolution of the Carson City Board of Supervisors accepting a fee schedule for use in billing for Fire Department services. *(Stacey Giomi)*

Staff Summary: The Fire Department is often called upon to provide emergency response, emergency management, and/or educational assistance to citizens or other local governments. In those instances where these services are provided on a fee for service basis, the Department must have a fee schedule on hand. This fee schedule is an updated version of the one adopted by the Board in 2012 and will be used to seek reimbursement for services provided under assistance for hire circumstances, for the provision of elective educational programs, or to seek restitution in the case of a conviction in a court of law.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: To adopt Resolution # _____ a Resolution of the Carson City Board of Supervisors accepting a fee schedule for use in billing for Fire Department services.

Explanation for Recommended Board Action: By approving this Resolution the Board will set the fee schedule and provide a means for the fire department to seek reimbursement and/or restitution for services that are provided outside of established mutual aid agreements.

Applicable Statute, Code, Policy, Rule or Regulation:

Fiscal Impact: The fiscal impact should be revenue neutral.


Explanation of Impact: Fees charged will be used to offset costs of providing the services.

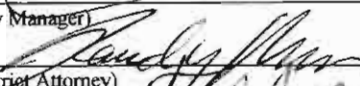
Funding Source: N/A

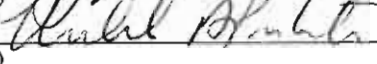
Prepared By: R. Stacey Giomi, Fire Chief

Reviewed By: *R. Stacey Giomi*
(Fire Chief)

Date: 1/8/13



(City Manager)


(District Attorney)


(Finance Director)

Date: 1/8/13
Date: 1/8/13
Date: 1/8/13

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

RESOLUTION NO. _____

A RESOLUTION OF THE CARSON CITY BOARD OF SUPERVISORS ACCEPTING A FEE SCHEDULE FOR USE IN BILLING FOR FIRE DEPARTMENT SERVICES.

WHEREAS, Carson City owns and provides fire, emergency medical services, emergency management, and educational resources; and

WHEREAS, these resources are made available to other government agencies, private organizations or businesses, and the general public; and

WHEREAS, these resources are often used to mitigate an emergency or incident caused by the intentional or negligent act of an individual(s) during the commission of a crime; and

WHEREAS, the costs incurred to provide these resources should be borne by the agency, individual, or organization that uses said resources and/or is responsible for the acts that lead to the need to utilize these resources; and

WHEREAS, Carson City desires to continue to provide these costs with minimal impact to the citizen's of Carson City;

NOW, THEREFORE, the Board of Supervisors hereby resolves that the fee schedule below shall be adopted and utilized when the Carson City Fire Department seeks reimbursement for services provided under assistance for hire circumstances, for the provision of elective educational programs, or to seek restitution in the case of a conviction in a court of law.

The following fee schedule shall apply for all billable fire department standby events, mutual aid responses, and/or for the purpose of cost recovery. The rates are for a minimum period of two hours.

<u>EQUIPMENT</u>	<u>RATE</u>
• Structure Engine - Type I or II (Staffed with 4 or 3 personnel)	\$387/hr
• Brush Engine - Type III (Staffed with 3 personnel)	\$293/hr
• Brush Engine - Type IV thru type VI (Staffed with 3 personnel)	\$293/hr
• Water Tender (Staffed with 2 people)	\$247/hr
• Squad/Air Unit (Staffed with 2 people)	\$247/hr
• Haz Mat Unit (Vehicle use only - no staffing included)	\$225/hr

- Ambulance (ALS or BLS) \$242/hr
(Staffed with 2 people)
- Sedan/SUV/Light Duty Truck .65/mile
- Miscellaneous Equipment
(Variable charges will apply for equipment that is contaminated, consumed or damaged based on actual replacement costs and/or labor required to repair, maintain or replace)

<u>PERSONNEL</u>	<u>RATE</u>
• Chief Officer	\$90/hr
• Captain	\$55/hr
• Pump Operator/Driver	\$50/hr
• Firefighter/Paramedic	\$50/hr
• Firefighter	\$45/hr
• Investigator/Inspector	\$65/hr

<u>VEHICLES</u>	<u>RATE</u>
Sedan	\$45/day
Pick-up (1/2 ton or smaller)	\$55/day
Van	\$65/day
Pick-up (3/4 or larger) & SUV	\$80/day

<u>COMMUNITY EDUCATION AND FIRE PREVENTION</u>	<u>RATE</u>
• Heart saver CPR/First aid	\$75/class
• Heart saver CPR basic	\$45/class
• Healthcare Provider CPR	\$45/class
• First aid	\$35/class

<u>WHEELCHAIR TRANSPORT SERVICES</u>	
• Base rate – one way transport	\$45 per trip
• Mileage (10 free miles included in base rate)	\$6/mile

NOTE

With the exception of the rates established by municipal code, charges may be modified based upon contractual agreements, mutual aid agreements, or for non-profit community service organizations at the direction of the City Manager or Fire Chief.

Upon motion by Supervisor _____, seconded by
Supervisor _____, the foregoing Resolution was passed and
adopted this _____ day of _____, 2013 by the following vote.

VOTE: AYES:

NAYS:

ABSENT:

ABSTAIN:

Mayor Crowell
Carson City, Nevada

ATTEST

Alan Glover, Clerk
Carson City, Nevada

FW: Augmentation

Dan Nevin

Sent: Thursday, December 13, 2012 2:51 PM**To:** Stacey Giomi; Tom Tarulli

FYI.

From: Nancy Paulson**Sent:** Thursday, December 13, 2012 1:17 PM**To:** Dan Nevin**Subject:** RE: Augmentation

This will work. Thanks

Nancy Paulson, CPA

Deputy Finance Director

Carson City Finance

201 North Carson Street, Suite 3

Carson City, NV 89701

775-283-7142

npaulson@carson.org

From: Dan Nevin**Sent:** Thursday, December 13, 2012 1:07 PM**To:** Nancy Paulson**Subject:** RE: Augmentation

Nancy, we'll use your figure for the ambulance revenue. For the \$720 fuels donation, go ahead with augmenting 101-2505-422.06-80. Do you need me to complete an augmentation form or will this email trail suffice?

Thanks.

From: Nancy Paulson**Sent:** Thursday, December 13, 2012 12:50 PM**To:** Dan Nevin**Subject:** RE: Augmentation

Hi Dan for some reason some of your ambulance #'s don't match hte. I come up with revenue of \$20,715 and expense of \$14,423 for fy 12. So carryover amount would be \$6,292. It might be invoices paid in July that are posted back to period 13 fy 12 and you might have them as a fy 13 expense. Not sure. For gifts and donations I come up with your figures, but there was also a donation in fy 12 of \$720 for the fuels program. I was going to add that to the 101-2505-422-06-80 acct also unless you want me to add a different expense acct. Let me know. Thanks

Nancy Paulson, CPA

Deputy Finance Director

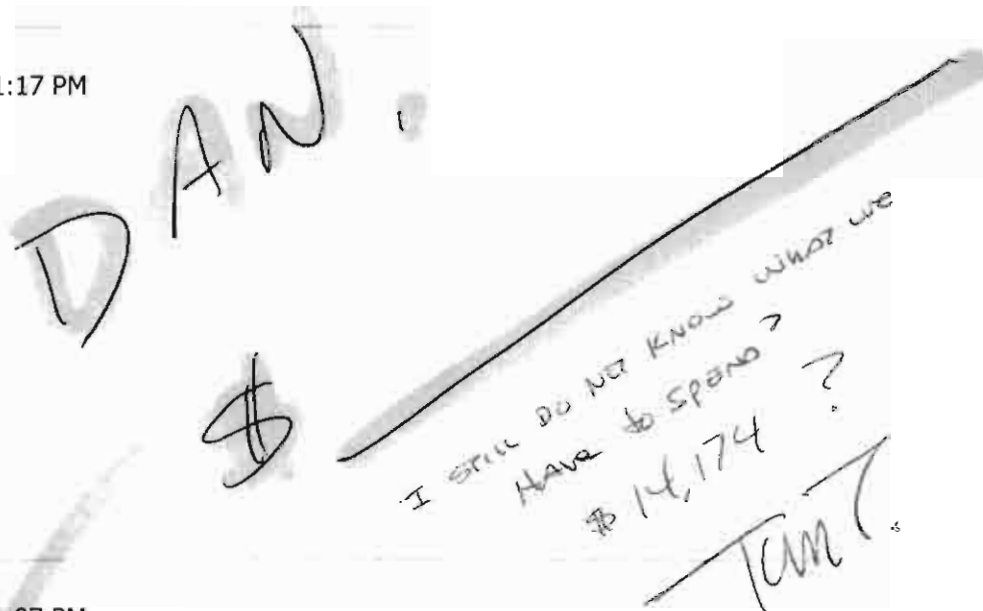
Carson City Finance

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775-283-7142

npaulson@carson.org



From: Dan Nevin
Sent: Wednesday, December 05, 2012 3:55 PM
To: Nancy Paulson
Cc: Stacey Giomi; Tom Tarulli
Subject: FW: Augmentation
Importance: High

Nancy, per your memo, I'm trying to determine possible augmentations to gifts and donations accounts I revisited both the Fire Ambulance CPR Class revenue and expense accounts, and the Fire Administration Gifts and Donations revenue and expense accounts to determine possible carryovers. To summarize the attached worksheet, here's what I figured:

CPR Accounts

FY 2012 Revenue Account Beginning Balance: \$0.00
 FY 2012 Revenue Reported: \$20,754.50
 FY 2012 Ending Revenue based on revenue reports: \$20,754.50
 FY 2012 Expense Account Beginning Balance: \$10,000.00
 FY 2012 Expenditures: \$14,072.45
 FY 2012 Revenue (total revenue reported) - Expenses: \$6,682.05 (potential balance to carry-over to FY 2013?)

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 FY 2013 Revenue Account Beginning Balance: \$0.00
 FY 2013 Revenue Reported Year-to-Date: \$8,440.20
 FY 2013 Expense Account Beginning Balance: \$10,000.00
 FY 2013 Expenditures Year-to-Date: \$7,652.18
 FY 2013 Revenue (total revenue reported) - Expenses Year-to-Date: \$788.02

Gift and Donations Accounts

FY 2012 Revenue Account Beginning Balance: \$0.00
 FY 2012 Revenue Reported: \$5,978.86
 FY 2012 Ending Revenue based on revenue reports: \$5,978.86
 FY 2012 Expense Account Adjusted Balance: \$26,110.00
 FY 2012 Expenditures: \$17,914.66
 FY 2012 Revenue (total revenue reported + budget adjustment) (\$5,978.86+\$26,110.00) - Expenses (Adjusted Budget - Expenditures): \$14,174.20 (potential balance to carry-over to FY 2013?)

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 FY 2013 Revenue Account Beginning Balance: \$0.00
 FY 2013 Revenue Reported Year-to-Date: \$500.00
 FY 2013 Expense Account Beginning Balance: \$0.00
 FY 2013 Expenditures Year-to-Date: \$0.00
 FY 2013 Revenue (total revenue reported) - Expenses Year-to-Date: \$500.00

I understand that Tom Tarulli has a number of projected purchases planned, but we're concerned that our potential expenditures for the remainder of FY 2013 don't exceed budgeted amounts + revenue. Please review and advise. I'll hold on submitting augmentation requests pending your guidance. Thanks.

Dan Nevin
 Business Manager
 Carson City Fire Department
 (775) 887-2210, ext. 1003
 Direct: (775) 283-7155