

**City of Carson City
Agenda Report**

Date Submitted: January 18, 2013

Agenda Date Requested: February 7, 2013
Time Requested: Consent

To: Mayor and Supervisors
From: Publics Works – Water and Wastewater

Subject Title: For Possible Action: To approve Public Works proposed personnel changes to consolidate five management/supervisor positions into three management/supervisor positions and converting the 2 remaining positions into staff level positions resulting in savings of approximately \$45,000 annually. (Burnham)

Staff Summary: Approval of this conversion will allow for the consolidation of five supervisor positions into three supervisor positions and two staff positions.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve Public Works proposed personnel changes to consolidate five management/supervisor positions into three management/supervisor positions and converting the 2 remaining positions into staff level positions resulting in savings of approximately \$45,000 annually.

Explanation for Recommended Board Action: Staff is recommending consolidation of the (1) Utility Manager position, (2) Environmental Manager position, (3) Electrical/Instrumentation/Signals Supervisor position, (4) Wastewater Plant Operations Supervisor position and the (5) Wastewater Maintenance Supervisor position into a (1) Wastewater Operations and Maintenance Supervisor position, (2) Utility/Environmental Manager position, and (3) Control Systems Supervisor position. The Wastewater Operations Supervisor and the Utility Manager positions are currently vacant and as a result the opportunity exists to consolidate the positions. The remaining two positions would be converted to two staff level positions, a Plant Mechanic 3 position (y-rated) and a Systems Technician 3 position. IFC approved the request at their meeting of January 23, 2013.

Applicable Statute, Code, Policy, Rule or Regulation: NA

Fiscal Impact: Approximately \$45,000 annual savings

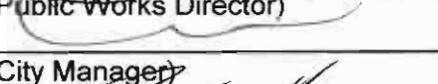
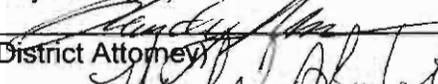
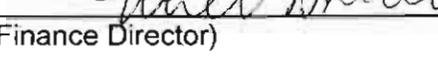
Explanation of Impact: Reducing supervisor positions will result in annual savings to the water and sewer funds.

Funding Source: 510-3201-434-01-01 and 520-3502-01-01

Alternatives: Direct staff otherwise.

Supporting Material: NA

Prepared By: Andrew Burnham, Public Works Director

Reviewed By:  Date: 1-29-13
(Public Works Director)
 Date: 1/28/13
(City Manager)
 Date: 1/29/13
(District Attorney)
 Date: 1/29/13
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)