

**City of Carson City
Agenda Report**

Date Submitted: January 24, 2013

Agenda Date Requested: February 7, 2013

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: For Possible Action: To accept Public Works recommendation to approve Amendment No. 3 to Contract No. 1011-125 with The Louis Berger Group, Inc., titled "Carson City Freeway Phase 2B Utilities Support" to increase the contract term from February 1, 2013 to December 31, 2014. (Kim Belt)

Staff Summary: On May 5, 2011, The Carson City Board of Supervisors approved the above listed contract in the amount of \$139,554.17, amended the contract on January 19, 2012 to increase the contract term and amended the contract on June 7, 2012 to increase the scope of work, increase contract amount to \$174,824.75 and increase the contract term to February 1, 2013. This request is to amend the contract term. This contract is to provide Professional Services which include: Bid Support, Construction Support and additional design support for the Carson City Freeway Phase 2B Utilities Relocation Project.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to accept Public Works recommendation to approve Amendment No. 3 to Contract No. 1011-125 with The Louis Berger Group, Inc., titled "Carson City Freeway Phase 2B Utilities Support" to increase the contract term from February 1, 2013 to December 31, 2014. (Kim Belt)

Explanation for Recommended Board Action: Staff recommends amending contract 1011-125 with the Louis Berger Group, Inc., in order to complete professional services contract to accommodate for NDOT's Phase 2B schedule revision.

Applicable Statute, Code, Policy, Rule or Regulation: Nevada Revised Statutes 625.

Fiscal Impact: No additional

Explanation of Impact: If approved Contract 1011-125 contract term will be increased.

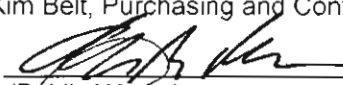
Funding Source: No change.

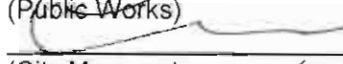
Alternatives: Provide other direction pursuant to Board Action.

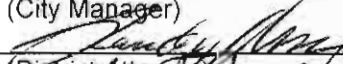
Supporting Material: Contract Amendment No. 3.

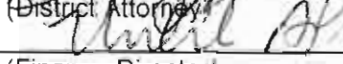
Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By:


(Public Works)


(City Manager)


(District Attorney)


(Finance Director)

Date: 1-29-13

Date: 1/29/13

Date: 1/29/13

Date: 1/29/13

Board Action Taken:

Motion: _____

1) _____ Aye/Nay

2) _____

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 3**

Contract No. 1011-125

Carson City Freeway Phase 2B Utilities Support

THIS AMENDMENT is made and entered into this 7th day of February, 2013, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and The Louis Berger Group, Inc., hereinafter referred to as the "**CONSULTANT**", and is made to amend the existing contract known as **CONTRACT # 1011-125**.

W I T N E S S E T H :

WHEREAS, during the performance of **CONSULTANT'S** duties pursuant to **CONTRACT # 1011-125** the **CONSULTANT** requested additional time to complete the original *Scope of Work* of the **CONTRACT**; and

WHEREAS, the **CITY** and **CONSULTANT** desire to amend **CONTRACT** to provide **CONSULTANT** authorization to complete the original *Scope of Work*; and

WHEREAS, said amendment is at the request of both the **CITY** and **CONSULTANT**, and that significant benefit will be derived by the **CITY** for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, **CITY** and **CONSULTANT**, by and through their respective authorized representatives hereby agree to:

- 1 Amend Paragraph 2.1 of **CONTRACT # 1011-125** to provide in its entirety as follows:

This Contract shall be effective from May 5, 2011, subject to Carson City Board of Supervisors' approval (anticipated to be May 5, 2011) to December 31, 2014, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 3**

Contract No. 1011-125

Carson City Freeway Phase 2B Utilities Support

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

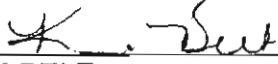
CARSON CITY

Finance Director
Attn: Kim Belt, Purchasing and
Contracts Manager
201 North Carson Street Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
Fax: 775-887-2107
KBelt@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve
as to its legal form.

By: 
KIM BELT

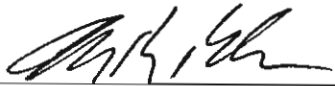
By: 
Deputy District Attorney

DATED 1/29/13

DATED 1/29/13

CITY'S ORIGINATING DEPARTMENT

BY: Andrew Burnham, Director
Carson City Public Works Department
3505 Butti Way
Carson City, NV 89701
Telephone: 775-283-7367
Fax: 775-887-2164
ABurnham@carson.org

By: 

DATED 1-29-13

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 3**

Contract No. 1011-125

Carson City Freeway Phase 2B Utilities Support

Thomas D. Lane, P.E., deposes and says: That he is the **CONSULTANT** or authorized agent of the **CONSULTANT**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

CONSULTANT

BY: Thomas D. Lane, P.E.

TITLE: Vice President

FIRM: The Louis Berger Group, Inc.

CARSON CITY BUSINESS LICENSE #: 13-18442

Address: 625 Fairview Drive, Suite 109

City: Carson City **State:** Nevada **Zip Code:** 89701

Telephone: 775-841-4418 **Fax #:**

E-mail Address: tlane@louisberger.com

(Signature of **CONSULTANT**)

DATED _____.

STATE OF _____)
County of _____) ss

Signed and sworn (or affirmed) before me on this _____ day of January, 2013, by Thomas D. Lane.

(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 3**

Contract No. 1011-125

Carson City Freeway Phase 2B Utilities Support

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on February 7, 2013 approved the acceptance of **CONTRACT No. 1011-125**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L CROWELL, MAYOR

DATED this 7th day of February, 2013.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 7th day of February, 2013.

Kim Belt

From: Jeff Sharp
Sent: Wednesday, January 02, 2013 1:48 PM
To: Kim Belt
Subject: FW: Contract Amendment for LBG

Kim:

Can you please amend the end date on the existing contract with Louis Berger Group to change the date to December 31, 2014? This is for the NDOT Freeway Utility Relocations Phase 2B-2. The NDOT project has been delayed, consequently the request for date change (see attached emails from Frank Csigá). Let me know if you need anything else from PW. Thanks.

Jeff Sharp, P.E.
City Engineer
Carson City Public Works Department
3505 Butti Way
Carson City, NV 89701
jsharp@carson.org

From: Csigá, Frank [<mailto:fcsiga@louisberger.com>]
Sent: Wednesday, January 02, 2013 1:44 PM
To: Jeff Sharp
Subject: RE: Contract Amendment

Jeff,

That sounds fine. Budget is great as we've hardly spent anything. Thanks Jeff.

Frank Csigá, P.E.
Manager, Northern Nevada

From: Jeff Sharp [<mailto:JSharp@carson.org>]
Sent: Wednesday, January 02, 2013 1:42 PM
To: Csigá, Frank
Subject: RE: Contract Amendment

Frank:

I'll have Purchasing and Contracts amend the end date to end of calendar year 2014 to be safe. I suppose that the budget should be fine for now?

Jeff Sharp, P.E.
City Engineer
Carson City Public Works Department
3505 Butti Way
Carson City, NV 89701
jsharp@carson.org

From: Csigá, Frank [<mailto:fcsiga@louisberger.com>]
Sent: Wednesday, January 02, 2013 8:04 AM
To: Jeff Sharp
Subject: Contract Amendment

Good Morning Jeff,

Our automated contract management system just reminded me that our contract for post design work for the CC Utility work for the CC Freeway ends on February 1, 2013. We corresponded about this earlier but I thought it was time to mention again. NDOT's Phase 2B-2 project does not even go to the Transportation board until January 14th (I believe) so work will not likely start until March. Given that and the project's expected duration, it will not likely finish until mid-2014.

Thanks Jeff and let me know if you need anything from me on this.

Frank Csigá, P.E.
Manager, Northern Nevada

From: Jeff Sharp [<mailto:JSharp@carson.org>]
Sent: Tuesday, October 16, 2012 1:26 PM
To: Csigá, Frank
Subject: RE: Plans

Frank:

Thanks for the info. We can work on a contract amendment when we get closer to the expiration date.

JS

Jeff Sharp, P.E.
City Engineer
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

(775) 283-7084
jsharp@carson.org

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<http://www.facebook.com/#!/CarsonCityPublicWorks>
>>> "Csiga, Frank" <fcsiga@louisberger.com> 10/15/2012 1:49 PM >>>
Hi Jeff,

I have seen the property you mentioned at the NW corner of Roland and Silver Sage. It appears to me that the owner was unaware of their property limits when they added that manufactured home to the site. As you've probably seen in the plans, Roland Street at this location is actually cut off at the Silver Sage Connection to Snyder with no planned access to this site except to the primary residence along Silver Sage.

FYI - as I believe I mentioned, NDOT rejected all the bids for Carson City Freeway 2B-2 due to a technicality on NDOT's part. The project has re-advertised as Contract 3516R, with bids now due on November 1, 2012. Due to the delay, we will need to amend the post design services contract since it currently expires on February 1, 2013. No rush of course, but I thought I would mention it. I believe you also have a CM agreement with HDR(?) that may be in the same predicament.

Thanks Jeff - just trying to keep you in the loop!

Frank Csiga, P.E.
Manager, Northern Nevada

-----Original Message-----
From: Jeff Sharp [<mailto:JSharp@carson.org>]
Sent: Thursday, October 11, 2012 3:52 PM
To: Csiga, Frank
Subject: Re: Plans

Just got back to the office, thanks very much.
-----Original Message-----
From: "Csiga, Frank" <fcsiga@louisberger.com>
To: Sharp, Jeff <JSharp@carson.org>

Sent: 10/11/2012 3:33:31 PM
Subject: Plans

Jeff,

Fyi, I dropped off a CD of the plans to the Butti Way office.

Frank
Frank Csiga
Manager, Northern Nevada
The Louis Berger Group, Inc.