

**City of Carson City
Agenda Report**

Date Submitted: January 24, 2013

Agenda Date Requested: February 7, 2013

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Finance Director

Subject Title: For possible action: Action to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2011-2012. (Nick Providenti)

Staff Summary: The Finance Department, in concurrence with our auditors, Kafoury, Armstrong & Co., request that they be allowed to delete from the General Fixed Asset Account Group \$836,510.89 out of \$403,549,714.00 of total assets.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2011-2012.

Explanation for Recommended Board Action: Each year it is the responsibility of the Finance Department to delete any fixed assets from their respective funds that have become obsolete or have worn out, and after the annual audit has been performed.

Applicable Statute, Code, Policy, Rule or Regulation: Generally Accepted Accounting Principles.

Fiscal Impact: \$836,510.89 deleted out of \$403,549,714.00 of total assets.

Explanation of Impact: Non cash transaction recorded in the General Fixed Asset Account Group for control purposes only.

Funding Source: N/A

Alternatives:

- 1) Leave fixed asset listing as it is now.
- 2) Modify fixed asset listing.

Supporting Material: Detailed list of items being deleted totaling \$836,510.89

Prepared by: Debbie Devall

Reviewed by:

Wahid Akhbari
(Department Head)

Date: 1/29/13

: [Signature]
(City Manager)

Date: 1/29/13

: [Signature]
(District Attorney)

Date: 1/29/13

: Wahid Akhbari
(Finance Director)

Date: 1/29/13

Board Action Taken:

Motion: _____

1) _____	Aye/Nay
2) _____	_____

(Vote Recorded By)

GENERAL FIXED ASSET ACCOUNT GROUP
DELETION RECAP AT 6/30/2012

1. SALE	273,828.68
2. DONATED ITEM	287,433.13
3. SALVAGE/JUNKED	116,331.66
4. UNABLE TO LOCATE	11,227.50
5. OBSOLETE	60,089.66
6. CORRECTION TO LISTING	2,750.00
7. TRADE IN	11,110.00
6. OTHER	73,740.26
GRAND TOTAL	836,510.89

**ITEMS TO BE REMOVED FROM
GENERAL FIXED ASSET ACCOUNT GROUP
AS OF 6-30-12**

DEPARTMENT	ASSET #	DATE ACQRD	DESCRIPTION	COST	REASON FOR DELETION
AIRPORT	911982	2011/06	DELTA TAXIWAY EAST AND WEST	6,269.50	OTHER
CITY HALL	911145	2008/06	CANON IMAGERUNNER 5000RMICS BUNDLE	11,227.50	UNABLE TO LOCATE
DISPATCH CENTER	13525	2001/06	VESTA E911 - NEVADA BELL	42,435.00	DONATED ITEM
DISPATCH CENTER	13525	2001/06	VESTA E911 - NEVADA BELL	38,500.00	DONATED ITEM
DISPATCH CENTER	907567	1993/06	1993 911 SYSTEM ENHANCEMENT	36,155.00	DONATED ITEM
DISPATCH CENTER	910432	1993/06	MAGIC TRACKING & RECORDING SYSTEM	30,892.39	SALVAGE/JUNK
DISPATCH CENTER	910431	2006/06	VESTA HARDWARE AND SOFTWARE	68,251.36	DONATED ITEM
DISPATCH CENTER	13525	2006/06	VESTA E911 - NEVADA BELL	77,319.77	DONATED ITEM
FIRE DEPARTMENT - STATION 52	910296	2005/06	2005 CHEVY IMPALA UNIT 521	23,035.72	SALVAGE/JUNK
FIRE DEPARTMENT - STATION 52	910548	2006/06	2006 CHEVY IMPALA UNIT #628	23,669.63	SALVAGE/JUNK
HEALTH DEPARTMENT	906587	2006/06	HEALTH INSPECTION SYSTEM SOFTWARE	13,807.66	OBSOLETE
JUSTICE COURT	13522	2006/06	COPIER - IOS CAPITAL *DEBT RECOVERY*	7,910.20	SALVAGE/JUNK
LIBRARY	10522	1990/08	MINOLTA 605Z BI-MODE UNIT	6,793.00	OBSOLETE
LIBRARY	7844	1996/06	CORRIDOR GATES DETETION SYSTEM	6,656.72	SALVAGE/JUNK
LIBRARY	14072	2005/06	YOUTH SELF CHECK MACHINE	21,373.76	OTHER
NORTHGATE COMPLEX	908546	1996/06	PHONE SYSTEM-NORTHGATE	22,108.45	SALVAGE/JUNK
OPEN SPACE	911144	2009/06	APPRAISAL SRVS - WILSON PROPERTY	2,750.00	CORRECTION TO LISTINGS
ORMSBY LANDFILL	911019	2008/06	10X44 MOBILE OFFICE CONNECTED TO	2,058.55	SALVAGE/JUNK
ORMSBY LANDFILL AUTOS	910251	2005/06	96" ROAD/AIRFIELD SWEEPER W/TRAILER	5,820.00	SALE
PUBLIC WORKS ADMINISTRATION	910955	2007/06	CANON 1R COPIER - LEASED COPIER	15,797.00	OTHER
RECREATION DEPT AUTOS/TRUCK	910246	1997/06	2003 FORD E450 SUPER DUTY BUS #4222	65,239.25	SALE

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DEPARTMENT	ASSET #	DATE ACQRD	DESCRIPTION	COST	REASON FOR DELETION
REGIONAL TRANSPORTATION	910944	2002/06	EASEMENT ACQUISITION - APN 009-551-3	250.00	OTHER
REGIONAL TRANSPORTATION	910945	2007/06	EASEMENT ACQUISITION - APN 010-061-0	250.00	OTHER
REGIONAL TRANSPORTATION	910943	2007/06	EASEMENT ACQUISITION - APN 009-552-0	250.00	OTHER
REGIONAL TRANSPORTATION	910946	2007/06	EASEMENT ACQUISITION - APN 009-552-0	250.00	OTHER
REGIONAL TRANSPORTATION	911832	2007/06	CONST EASEMENT ROOP ST PHASE 2	4,200.00	OTHER
REGIONAL TRANSPORTATION	910942	2011/06	EASEMENT ACQUISITION - APN 009-751-0	250.00	OTHER
REGIONAL TRANSPORTATION	911006	2007/06	OUTSIDE RIGHT OF WAY-KEELE, VINCENT	1,000.00	OTHER
REGIONAL TRANSPORTATION	910941	2008/06	EASEMENT ACQUISITION - APN 009-551-3	250.00	OTHER
REGIONAL TRANSPORTATION	911007	2007/06	OUTSIDE RIGHT OF WAY-SWEETLAND, NANC	1,000.00	OTHER
REGIONAL TRANSPORTATION	911651	2008/06	CONST EASEMENT - POLICHIÒ FAMILY TRU	1,000.00	OTHER
REGIONAL TRANSPORTATION	911122	2010/06	OUTSIDE RIGHT OF WAY-GOODRICH/WOOD	3,600.00	OTHER
REGIONAL TRANSPORTATION	910787	2008/06	OUTSIDE R.O.W - RICHARDS, JANE 00213	1,000.00	OTHER
REGIONAL TRANSPORTATION	910788	2007/06	OUTSIDE R.O.W - GIBBONS, THOMAS 0021	1,000.00	OTHER
REGIONAL TRANSPORTATION	910799	2007/06	OUTSIDE RIGHT OF WAY - MCCOY	1,000.00	OTHER
REGIONAL TRANSPORTATION	910800	2007/06	OUTSIDE RIGHT OF WAY - CITY CENTER	1,000.00	OTHER
REGIONAL TRANSPORTATION	910801	2007/06	OUTSIDE RIGHT OF WAY - LINN	1,000.00	OTHER
REGIONAL TRANSPORTATION	910824	2007/06	OUTSIDE RIGHT OF WAY - Lyla Mills TR	1,000.00	OTHER
REGIONAL TRANSPORTATION	910825	2007/06	OUTSIDE RIGHT OF WAY - QUAIL RUN SR	1,000.00	OTHER
REGIONAL TRANSPORTATION	910940	2007/06	EASEMENT ACQUISITION - APN 009-089-0	250.00	OTHER
REGIONAL TRANSPORTATION	910939	2007/06	EASEMENT ACQUISITION - APN 009-552-0	250.00	OTHER
REGIONAL TRANSPORTATION	910927	2007/06	EASEMENT ACQUISITION - APN 009-551-0	250.00	OTHER
REGIONAL TRANSPORTATION	910928	2007/06	EASEMENT ACQUISITION - APN 009-083-0	250.00	OTHER
REGIONAL TRANSPORTATION	910929	2007/06	EASEMENT ACQUISITION - APN 009-551-2	250.00	OTHER
REGIONAL TRANSPORTATION	910930	2007/06	EASEMENT ACQUISITION - APN 009-552-0	250.00	OTHER
REGIONAL TRANSPORTATION	910931	2007/06	EASEMENT ACQUISITION - APN 009-083-0	250.00	OTHER
REGIONAL TRANSPORTATION	910932	2007/06	EASEMENT ACQUISITION - APN 009-083-0	250.00	OTHER
REGIONAL TRANSPORTATION	910933	2007/06	EASEMENT ACQUISITION - APN 009-083-0	250.00	OTHER
REGIONAL TRANSPORTATION	910934	2007/06	EASEMENT ACQUISITION - APN 009-551-0	250.00	OTHER
REGIONAL TRANSPORTATION	910935	2007/06	EASEMENT ACQUISITION - APN 010-051-0	250.00	OTHER
REGIONAL TRANSPORTATION	910936	2007/06	EASEMENT ACQUISITION - APN 010-051-1	250.00	OTHER
REGIONAL TRANSPORTATION	910937	2007/06	EASEMENT ACQUISITION - APN 009-795-0	250.00	OTHER
REGIONAL TRANSPORTATION	910938	2007/06	EASEMENT ACQUISITION - APN 009-084-0	250.00	OTHER
REGIONAL TRANSPORTATION	911649	2007/06	CONST OUTSIDE ROW - ORMSBY PLAZA LLC	4,000.00	OTHER

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REGIONAL TRANSPORTATION	911429	2010/06	OUTSIDE ROW - WELLS FARGO	1,000.00	OTHER
SHERIFF AUTOS/TRUCKS	909411	2001/06	2001 DODGE INTREPID 4-DOOR SEDAN #01	18,941.80	SALE
SHERIFF-EXECUTIVE OFFICE	910285	2005/06	CANON IR6020 IKON ID#A6H5W LEASED CO	11,110.00	TRADE-IN
SHERIFF-PATROL	14047	2005/06	DIGITAL EYEWITNESS SECURITY SYSTEM	6,581.50	OBSOLETE
SHERIFF-PATROL	14046	2005/06	DIGITAL EYEWITNESS SECURITY SYSTEM	6,581.50	OBSOLETE
SHERIFF-PATROL	14045	2005/06	DIGITAL EYEWITNESS SECURITY SYSTEM	6,581.50	OBSOLETE
SHERIFF-PATROL	14043	2005/06	DIGITAL EYEWITNESS SECURITY SYSTEM	6,581.50	OBSOLETE
SHERIFF-PATROL	14049	2005/06	DIGITAL EYEWITNESS SECURITY SYSTEM	6,581.50	OBSOLETE
SHERIFF-PATROL	14048	2005/06	DIGITAL EYEWITNESS SECURITY SYSTEM	6,581.50	OBSOLETE
STREETS AUTOS/TRUCKS	910453	2008/06	2006 CRACK SEALER W/OPTIONS #8829	48,631.13	SALE
TRANSIT SERVICES - AUTOS	910245	2005/06	2003 FORD E450 CUTAWAY BUS #4221	58,457.25	SALE
VACANT LOTS	905783	1964/01	LAND MILLS PARK WALKWAY 1104 PALO V	2,500.00	OTHER
VACANT LOTS	905792	1981/07	OPEN SPACE 100 ACRES LAND	24,772.00	DONATED ITEM
VEHICLE MOTOR POOL	907379	1992/06	1990 CHEV CAVALIER N786DSJ UNIT #11	11,500.00	SALE
VEHICLE MOTOR POOL	910247	2005/06	2003 FORD E450 SUPER DUTY BUS #4224	65,239.25	SALE
				836,510.89	