

**Carson City
Agenda Report**

Date Submitted: February 26, 2013

Agenda Date Requested: March 7, 2013

Time Requested: 75 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint one member to the Carson City Parks and Recreation Commission to fill the remainder of a four year term that expires in January 2016.
(Larry Werner)

Staff Summary: CCMC 2.16.010 and NRS 244.3076 provide for a Parks and Recreation Commission to consist of no more than nine members appointed by the Board of Supervisors. There is one opening due to a member's resignation. Applications have been received from Jean Bondiott, Justin Colburn, Brenda Kolling, Eugene Maldonado, and DeLacy Sheck. No other applications were received.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ to the Parks and Recreation Commission to fill the remainder of a four year term that expires in January 2016.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 2.16.010; NRS 244.3076

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Open the position announcement for additional applicants

Supporting Material: Recruitment Announcement, Resignation Letter, Current Roster, Applications, CCMC 2.16.010, NRS 244.3076

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



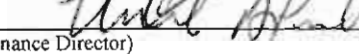
(City Manager)

Date: 2/26/13



(District Attorney)

Date: 2/26/13



(Finance Director)

Date: 2/26/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



PARKS & RECREATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Parks and Recreation Commission. The purpose of the Parks and Recreation Commission is to advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

There is one (1) opening to fill a term that will expire in January 2016.

Applicants should be aware that a minimum commitment of up to 10 hours a month is expected. The Commission meets on the first Tuesday of every month at 5:30 pm.

The Board of Supervisors will interview and appoint the qualified person to the Commission. Applicants must be Carson City registered voters to qualify. All members will serve without compensation. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at www.carson.org/volunteer.

Volunteer applications may be obtained from the Carson City Executive Offices or on our website. *Let it be known that all applications submitted to this office for this position will be considered public information.*

Applications will be accepted until February 11, 2013. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, March 7, 2013.

Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail lbanks@carson.org
Web Page <http://www.carson.org>

AN EQUAL OPPORTUNITY EMPLOYER

December 16, 2012

Carson City Board of Supervisors
Attn: Mayor Robert Crowell
City Hall
201 N. Carson Street, Suite 2
Carson City, NV 89701

Subject: Resignation from Carson City Parks and Recreation Commission

Dear Mayor Crowell:

I have accepted an offer of employment wherein the requirements of the position preclude me from being able to commit to attend meetings of the Parks and Recreation Commission; consequently, I am resigning as a member of the Commission.

I appreciate you and the Board of Supervisors allowing me to serve on the Commission over the last five years.

Sincerely,



Todd N. Westergard

c: Larry Werner
Roger Moellendorf
Sean Lehman

THANKS,
TL



PARKS & RECREATION COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
VACANT (T. Westergard resignation Dec. 2012)		01/2016
Sean Lehmann (Chair) 2566 Bedford Carson City, NV 89703 884-1400 (w) 882-3150 (h) 450-5469 (c) lehmann.dpm@gmail.com	Initial Appt. 12/08 Reappt. 01/10	01/2014
Brett Long 2728 Snowflake Drive Carson City, NV 89703 888-8245 (w) 884-3964 (h) 230-0320 (c) longbml2@msn.com	Initial Appt. 01/12	01/2016
Donna Curtis 608 Norfolk Dr. Carson City, NV 89703 884-3037 (h) donna.jcurtis@sbcglobal.net	Initial Appt. 03/03 Reappt. 01/06; 01/10	01/2014
Lee-Ann Kever 608 N. Nevada St. Carson City, NV 89703 684-4939 (w) 883-2018 (h) leeannkeever@att.net	Initial Appt. 10/12	01/2016
Charles Adams 5400 Newton Rd. Carson City, NV 89706 834-2901 (w) 885-0886 (h) 230-2433 (c) cadams@gbis.com	Initial Appt. 01/08 Reappt. 01/12	01/2016
Janice Brod (Vice Chair) 2453 Roxbury Way Carson City, NV 89703 283-7069 (w) 841-2129 (h) 336-8060 (c) jbrod@carson.org	Initial Appt. 01/10	01/2014

Continued next page...

BOS

John McKenna
Supervisor Ward 3
201 N. Carson St. Ste. 2
Carson City, NV 89701
883-2908 (w) 283-7581 (w2) 450-2260 (c)
jmckenna@carson.org

Initial Appt. 01/13

12/2015

School Board Appointed

The School Board reappoints in January of each year.

Joe Cacciopo
699 Lucas Dr.
Carson City, NV 89701
884-1352 (h) 883-1656 (f) 721-1920 (c)
joe@rci-nv.com

Initial Appt. 01/13

01/2014

AUTHORITY: Pursuant to NRS 244.3071, CCMC 2.16.010 establishes a commission to be known as the Carson City Parks and Recreation Commission. This commission shall consist of nine members appointed by the BOS:

1. One member who shall be a member of the Board of Trustees of the CC School District
2. The remaining members shall be qualified electors of CC and appointed, where possible, from a diverse cross-section of the community (see section for details)

CCMC 2.16.030 provides for term limits of 4-years, expiring January 1st (reappointment OK).

MEETINGS: First Tuesday of each month

PURPOSE: Per CCMC 2.16.050, the commission shall act in advisory capacity to the board, shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning, and shall:

- a. Recommend policies on park and recreation services;
- b. Advise on acquisition and development of park and recreation areas and facilities;
- c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
- d. Aid and advise the fair and recreation board;
- e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
- f. Review and make recommendations concerning the park and recreation department's capital budgets; and
- g. Review and make recommendations to the board concerning the acceptance of spending of the residential construction tax.

Liaison: Roger Moellendorf, Parks and Recreation Director 283-7345 rmoellendorf@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

INTERNAL USE ONLY - NOT FOR DISTRIBUTION

Carson City Application for Appointive/Volunteer Position

RECEIVED

Please print or type

FEB 08 2013

Title of Board or Commission: Parks & Recreation **CARSON CITY EXECUTIVE OFFICES**

Title of Position: Volunteer Commissioner

Name: Bondiet Jean

Address: 4367 Voltaire St Carson City NV 89703
Street City State Zip

Occupation/Business: retired

Telephone: Work- _____ Home- 883-7907 Cell- 220-3459 E-mail- j_bondiet@yahoo.com

How long have you lived in Carson City: 27 yrs Are you an active Carson City Registered Voter: yes
(candidate for CC Supervisor 2008)

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION Presidential Election 2008
Dem Precinct Caucus chair

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>UNR</u>	<u>Human Ecology</u>	<u>B.S.</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

City training in Open Meeting Law & Effective Meeting Mgmt.
5 yrs Admin Asst - CC Muni Golf Corp dba Eagle Valley Golf
6 mo internship - CC Parks & Rec Dept.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Carson City Leadership 2001
CC Shade Tree Council 1999-2005; Chair 2001-2005
Muscle Powered 2005-present, Director 2005-2010
Carson City Scroptimist 2000-present; Treasurer 2006-10
President 2011-12
Also part of Mills Park Arboretum Task Force; hiring panel for Park Planner position (Vern Krahn selected); hiring panel for CC P+R Director (Roger Mollenkort selected);
Divine 9 Golf Consortium; Tahoe Rim Trail planning & work crews

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? _____ If Yes Please Explain.

Business in Carson City Service Area: _____

Length of time in Business: _____

Name	Personal/Professional References: Address	Telephone #
Donna Inversin	d_inversin@yahoo.com	315-6763
Donna Curtis	donnaecurtis@sbcglobal.net	884-3037

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Joan Boudett
Signature of Applicant

2/8/13

Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Jean BondiETT
j_bondiETT@yahoo.com
775-883-7907

WORK HISTORY

November 2010 – March 2011 Admin Asst, Jane Lommel, CPA (temporary position through Valley Employment Service)
April 2010: Enumerator – U.S. Census Bureau (temporary position)
March 2008 – December 2010: Tour Group Ambassador (on-call) – Destination Lake Tahoe/Tahoe Reno Experience
February 2007 – April 2007: Benefits Generalist – Pinnacle Entertainment (temporary position through Westaff)
January 2007: Database Research & Confirmation – Horseshoe Casino, Carson City, Nevada (temporary position)
August 2006 – December 2006: Waitress – Tail Dragger Café, Minden, Nevada
February 2006 – March 2006: Interim Office Manager – Carson City Chamber of Commerce
April 2005 – August 2005: Administrative Assistant – Greenhouse Garden Center, Carson City, Nevada

June 1999 – June 2004: Administrative Assistant – Eagle Valley Golf, Carson City, Nevada

June 1998 – February 1999: Children's Coordinator – Advocates to End Domestic Violence, Carson City, Nevada
June 1997 – September 1997: Administrative Internship – Parks & Recreation Administration, Carson City, Nevada
January 1997 – December 1997: Full-time Student – University of Nevada, Reno

August 1986 – January 1997: Waitress/Trainer/Relief Shift Supervisor – Harveys Resort Casino, Stateline, Nevada

EDUCATION & TRAINING

- Bachelor of Science, Human Ecology (focus: Community Services Administration, minor: Business Administration); University of Nevada, Reno; 1997
- Group Facilitator Training: Women's Financial Information Program; University of Nevada Cooperative Extension and American Association of Retired Persons; 1999
- Sexual Assault Response Advocate Training Course, Family Strengths Parenting Program; Advocates to End Domestic Violence; 1998
- Nonprofit Management: Accounting and Managing Finances in the Nonprofit Sector, The Grantwriting Game, Advanced Grantwriting; University of Nevada, Reno; 1998
- Elements and Legalities of Human Resources Management: Employee Relations, Compensation and Benefits, Training and Development; University of Nevada, Reno; 1996
- Supervisory Development Training; Harveys Resort Casino; 1990

OTHER ACCOMPLISHMENTS, ACTIVITIES

- Soroptimist International of Carson City, 2000 – present; Treasurer 2006 – 2010; President 2011 – present
- Muscle Powered of Carson City, Board of Directors 2005 – 2010
- Carson City Shade Tree Council, 1999 – 2005; Chair 2001 – 2005
- WNCC Golf Classic Steering Committee, 2001 – 2005
- Carson City Leadership, Class of 2001
- Golden Key Honor Society
- Created and administered donation- and grant-funded Tree Replacement Program; \$12,000 raised in 1½ years
- Researched, then designed, Skateboard Park information packet: history, budget, legalities, design criteria
- Originated Women at Work (a Dress for Success program) for Carson City domestic violence victims
- Leader of team developing Dress for Success Project: publicity, site selection, and organization of business-clothing drive for unemployed and low-income residents of Reno Housing Authority

Laura Banks

From: Colburn, Justin <Justin.Colburn@hdfsi.com>
Sent: Friday, January 25, 2013 11:21 AM
To: Laura Banks
Subject: Volunteer Opportunity App - Parks & Recreation Commission
Attachments: P & R Comm App_Colburn.pdf

Attached you will find my application to volunteer on the Parks & Recreation Commission.

Some highlights of the application include:

- Strong Business & Education Background
- Strategic Management & Project Management Background
- Finance & Budgeting Background
- Avid & Advocate for Outdoor & Athletic Pursuits
- Supporter of Non-profit Outdoor Organizations
- Devoted Carson City Community Member
- Carson Chamber Leadership Institute - Class of 2013

Please let me know if you have any issues reading the attached application or questions regarding the application.
Thank you in advance for your consideration!

Justin Colburn
Consumer Credit Officer, Harley-Davidson Finance
MBA, MS-Strategic Mgmt, PMP

Work - 775.886.3987
Cell - 775.771.5110

RECEIVED
JAN 25 2013
CARSON CITY
EXECUTIVE OFFICES

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: Parks & Recreation Commission

Title of Position: Parks & Recreation Commission Member

Name: Colburn Justin D
Last First Middle Initial

Address: 2863 S. Edmonos Dr. Carson City NV 89701
Street City State Zip

Occupation/Business: Consumer Credit Officer - Harley-Davidson Finance
Justin. Colburn @

Telephone: Work- 886.3987 Home- 883-6864 Cell- 715.5110 E-mail- hdc@hdc.com

How long have you lived in Carson City: 11 years Are you an active Carson City Registered Voter: X

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>NORTHWEST COLLEGE</u>	<u>Bus. Admin./Economics</u>	<u>BA</u>
<u>ABA BANKING ROAD - PROFESSIONAL</u>	<u>ROAD BANKING</u>	<u>CERTIFICATION</u>
<u>INDIANA UNIVERSITY</u>	<u>MBA/MS - STRATEGIC MGMT</u>	<u>MBA/MS</u>
<u>DMT</u>	<u>PROJECT MANAGEMENT FOR</u>	<u>PMP</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

My career is firmly rooted in business, finance, and
management. I have been an outdoor recreation athlete
all my life. These things plus my devotion to Carson
City make me a solid candidate for the Commission.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Carson Chamber Leadership - 2013
TAMBA Sierra Buttes Trail Stewardship - member

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

PROJECT MANAGEMENT INSTITUTE (PMI) - PROJECT MANAGEMENT
PROFESSIONAL SIX SIGMA GREEN BELT

4. Do You Anticipate Any Potential Conflicts of Interest? _____ If Yes Please Explain.

N/A

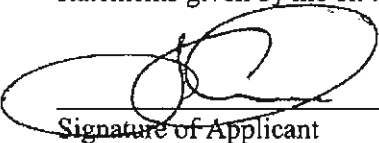
Business in Carson City Service Area: N/A

Length of time in Business: N/A

Personal/Professional References:

Name	Address	Telephone #
<u>SEAN DAWSON</u>	<u>3850 ARDEN ROAD CC, NV</u>	<u>775.886.3888</u>
<u>REBECCA JACKSON</u>	<u>3850 ARDEN ROAD CC, NV</u>	<u>775.886.3565</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

11/25/13
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

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FEB 04 2013

CARSON CITY

EXECUTIVE OFFICES

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: Parks & Recreation Commission

Title of Position: Citizen-at-Large

Name: Kolling Brenda A
Last First Middle Initial

Address: 613 Poplar Street Carson City NV 89703
Street City State Zip

Occupation/Business: Assistant to VC of Finance & Administration

Telephone: Work- 775-784-3406 Home- _____ Cell- 218-368-4849 E-mail- batokyo@yahoo.com

How long have you lived in Carson City: 2 yrs. 3 mo. Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
DeVry University	Business Admin/Emphasis in Project Management	BS, 2007

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

Leadership, organizational and project management skills, history of chairing and serving on committees, event

planning, desire to help in improving quality of life for community members, desire to preserve the areas natural

beauty utilizing sustainable options, volunteer experience on a variety of different types of committees (i.e. American Cancer Society, hospice), utilize many of the services offered by Parks & Rec (i.e. ball fields, theater, pavilions, trails)

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Leadership Carson City 2011, First Care Medical Services Hospice (MN) (co-manager of fund raising

projects), American Cancer Society's Relay For Life - Chair from 2001-2005 (Polk County, MN)

Volunteer at Lift Christmas Tree Lot (Carson City)

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: N/A

Length of time in Business: _____

Personal/Professional References:		
Name	Address	Telephone #
Daniel Neverett, VP Finance & Administration, Western Nevada College, Carson City		775-445-4231
Vic Redding, Vice Chancellor for Finance & Administration, Reno		775-784-3408

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Brenda Kelling

Signature of Applicant

2/4/13

Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

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Phone (775)887-2100 Fax (775) 887-2286

Fax Sheet

To: Laura Banks

From: EJ Maldonado

RE: Application for Parks & Recreation Commission

Thank you for the opportunity to apply.

A handwritten signature, likely of EJ Maldonado, consisting of a large, stylized 'E' and 'J' followed by a flourish.

RECEIVED
FEB 11 2013
CARSON CITY
EXECUTIVE OFFICES

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: Parks + Recreation

Title of Position: Commissioner

Name: Maldonado Eugene J

Address: 1267 Janas Way Carson City NV 89701
Last First Middle Initial
Street City State Zip

Occupation/Business: Model Court Liaison

Telephone: Work- 327-5314 Home- 461-0053 Cell- 232-4737 E-mail- ejfranz@att.net

How long have you lived in Carson City: 4 years Are you an active Carson City Registered Voter: YES

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I believe the following would serve as
assets to the Commission: experience with non-profit & public entities,
experience w/ Boards, experience in direct service, communication with public,
and public testimony, strong written & verbal communication skills, past ex
working with Parks + Rec on smoke free parks, and desire & commitment
to serve the Carson City community.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Vice President, Board of Directors, NYEP; Fundraiser, Coordinate
events, ReStart, Solace Tree, & Keep Truckee Meadows Beautiful; Vice President,
Desert Highlands HOA; Coach, Carson AYSO; Coach, Sparks Little League
and Cal Ripken Baseball; Coach, Reed HS baseball;

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? ND If Yes Please Explain.

Business in Carson City Service Area: _____

Length of time in Business: _____

Personal/Professional References:

Name

Address

Telephone #

Cynthia Lu

One South Sierra Reno, NV 89501

Shirley Leslie

75 Court Street Reno, NV 89501 325-6769

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Date

2/11/13

You May Attach More Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: <u>Parks & Recreation</u>				
Title of Position: <u>Board Member</u>				
Name: <u>Shreak</u> <u>DeLacy</u>				
Address: <u>1381</u> <u>E. Deer Run Rd</u> <u>Carson City</u> <u>89401</u>				
Street		City	State	Zip
Occupation/Business: <u>Real Estate Broker</u>				
Telephone: Work- <u>882-8959</u> Home- <u>830-2564</u> Cell- <u>830-2564</u> E-mail- <u>lacy.sol@380916641.net</u>				
How long have you lived in Carson City: <u>40 years</u> Are you an active Carson City Registered Voter: <u>yes</u>				

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

As a 40 year (old) homeowner
my concern for Carson will be

2. List the Community Organizations in Which You Have Participated and Describe Participation.

7 years on Spem. Dev. Active
in Solun Water Run off
16 years Carson River Adison
Monthly meeting w/ problem solving

RECEIVED

JAN 29 2013

CARSON CITY
EXECUTIVE OFFICES

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area:

Lacey Ferry Properties

Length of time in Business:

30 Years

Personal/Professional References:

Name

Address

Telephone #

Gene Emery

512 S. Curry St

882-6000

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

[Signature]
Signature of Applicant

1-29-13
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701

Phone (775)887-2100 Fax (775) 887-2286

Carson City, Nevada, Code of Ordinances >> Title 2 - ADMINISTRATION AND PERSONNEL* >>
Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION >>

Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION

Sections:

2.16.010 - Organization.

2.16.020 - Membership requirements.

2.16.030 - Term of office.

2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.

2.16.045 - Removal for cause.

2.16.050 - Duties and responsibilities.

2.16.060 - Severability.

2.16.010 - Organization.

1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of nine members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public.

(Ord. 2005-17 § 1, 2005; Ord. 1991-56 § 1, 1991; Ord. 1981-45 § 1, 1981; Ord. 1974-10 § 1, 1974).

2.16.020 - Membership requirements.

Members of the Carson City parks and recreation commission shall be qualified electors of Carson City.

(Ord. 1981-45 § 2, 1981).

2.16.030 - Term of office.

1. All terms will be for four (4) years except the term of the student shall be for one year.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on January 1st.

(Ord. 1991-56 § 2, 1991; Ord. 1985-36 § 1, 1985; Ord. 1985-28 § 1, 1985).

**2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—
No compensation.**

1. The commissioner shall schedule at least one regular meeting each month.
2. The commission shall meet in regular session and shall elect from their members a chairman and a vice chairman at the first regular meeting conducted each calendar year. Officers shall hold office for one calendar year or until their successors are named.
3. The city shall provide a secretary for each and every meeting of the commission.
4. The commission shall by recorded vote, adopt rules and regulations for governing procedure and shall adopt appropriate by-laws by which to be governed.
5. A majority shall constitute a quorum.
6. The commission shall schedule at least one meeting each month in regular session with the director of the park and recreation department or director's designated representative.
7. The commission members shall receive no compensation.

(Ord. 1991-56 § 3, 1991).

2.16.045 - Removal for cause.

Upon recommendation of the park and recreation commission the board may remove for cause any commissioner for:

1. Dereliction of duty, or
2. Nonparticipating, or
3. Nonattending, or
4. For any other reason shown as just cause.

(Ord. 1991-56 § 4, 1991).

2.16.050 - Duties and responsibilities.

1. The commission shall act in advisory capacity to the board.
2. The commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The commission shall:
 - a. Recommend policies on park and recreation services;
 - b. Advise on acquisition and development of park and recreation areas and facilities;
 - c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
 - d. Aid and advise the fair and recreation board;
 - e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
 - f. Review and make recommendations concerning the park and recreation department's capital budgets; and
 - g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

(Ord. 2007-16 § 1, 2007; Ord. 2005-17 § 2, 2005; Ord. 1991-56 § 5, 1991).

2.16.060 - Severability.

If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable.

(Ord. 1991-56 § 6, 1991).

COUNTY PARK AND RECREATION COMMISSIONS

NRS 244.3071 Definitions. As used in NRS 244.3071 to 244.30792, inclusive, unless the context requires otherwise:

1. "Board" means the board of county commissioners and includes the Board of Supervisors of Carson City.
2. "Commission" means the county park and recreation commission.
3. "Commissioner" means a member of the commission.
4. "Facilities" means any recreational, cultural or park property authorized by NRS 244.3071 to 244.30792, inclusive.

(Added to NRS by 1965, 535; A 1969, 321; 1991, 397)

NRS 244.3072 Power of county to create. In addition to the powers elsewhere conferred upon counties, any county, regardless of population, may create a county park and recreation commission in conformity with the procedure prescribed by NRS 244.3073 to 244.30792, inclusive.

(Added to NRS by 1965, 536)

NRS 244.3073 Petition for creation of commission; study of feasibility; approval by appropriate state agency.

1. Upon the petition of 5 percent or more of the registered voters of a county expressing a desire or interest in the creation of a county park and recreation commission, the board is authorized to conduct a recreation feasibility study which will meet the planning criteria set forth by the Bureau of Outdoor Recreation, the National Recreation Association or any other nationally recognized recreation authority.

2. Any study which shows a need for, and the feasibility of, a county park and recreation commission must be submitted to the Division of State Parks of the State Department of Conservation and Natural Resources or any other appropriate state agency. Acceptance and approval of the study by the Division of State Parks or other appropriate state agency empowers and authorizes the board to organize by ordinance a county park and recreation commission for the express purpose of planning, acquiring, developing, operating and maintaining recreational and cultural facilities and programs.

(Added to NRS by 1965, 536; A 1991, 397)

NRS 244.3074 Organizational ordinance: Contents. The organizational ordinance shall state:

1. That the ordinance thereby creates a county park and recreation commission;
2. The name of the commission;
3. The number of commissioners to be appointed;
4. The powers to be exercised by the commission;
5. That the facilities to be acquired, if any, are those therein designated;
6. That the facilities previously acquired or to be acquired under or pursuant to NRS 244.3071 to 244.30792, inclusive, or any other law by the board on behalf of the county, jurisdiction over and responsibility for which facilities are to be assumed subsequently by the commission, are those therein designated;
7. The times at which such jurisdiction and responsibility shall be assumed by the commission on behalf of the county; and
8. The names of the appointed commissioners who shall serve on the first county park and recreation commission.

(Added to NRS by 1965, 536)

NRS 244.3075 Supplementation of organizational ordinance.

1. Any organizational ordinance may be supplemented after its adoption from time to time by the board by an ordinance stating:

- (a) Additional powers to be exercised by the commission;
- (b) That the additional facilities, if any, to be acquired are those therein designated;
- (c) That the additional facilities of the county, jurisdiction over and responsibility for which are to be assumed by the commission, are those therein designated; and
- (d) The times at which such jurisdiction and responsibility shall be assumed by the commission on behalf of the county.

2. Any supplemental ordinance may diminish any powers which the commission is authorized to exercise or may take from the commission jurisdiction over and responsibility for any facilities of the county which have been previously granted to the commission.

(Added to NRS by 1965, 536)

NRS 244.3076 Number, qualifications and appointment of members. The commission shall be:

1. Appointed by the board.
2. Composed of not less than five nor more than nine members, one of whom shall be a member of the board and one of whom shall be a member of the board of trustees of the county school district. The remaining members shall be qualified electors of the county.

(Added to NRS by 1965, 537)

NRS 244.3077 Commissioners: Terms; vacancies; compensation and expenses.

1. The terms of office of the commissioners shall be set so that there is never a termination of the terms of all members at one time and of the first commissioners appointed, one or more shall hold office for 1 year, one or more for 2 years, one or more for 3 years, and two or more for 4 years. Thereafter all commissioners shall be appointed for terms of 4 years.

2. Commissioners shall hold office until their successors are appointed and qualified.

3. Any vacancy in the office of commissioner shall be filled for the unexpired term in the same manner as original appointments.

4. Commissioners shall serve without compensation but shall be entitled to the same travel expenses and subsistence allowances as county officers.
(Added to NRS by 1965, 537)

NRS 244.3078 Oath of office; no bond required. Within 10 days after their appointment, commissioners shall qualify by taking the oath of office. No bond shall be required of them.
(Added to NRS by 1965, 537)

NRS 244.3079 Election of officers; treasurer; seal.

1. Within 10 days after their appointment, the commissioners shall organize as the commission by the election of one of their number as chair, one as secretary, and by the election of such other officers as they may deem necessary. Annually during January the commission shall reorganize by the election of new officers.

2. The county treasurer of the county shall be the treasurer of the commission. The treasurer shall receive and pay out all the moneys of the county under the control of the commission, as ordered by it, but shall receive no compensation for any such additional duties.

3. The commission shall adopt a seal.

(Added to NRS by 1965, 537)

NRS 244.30791 Meetings; records; quorum.

1. The commission shall hold at least four meetings each year and shall keep a complete record of all its transactions.

2. A majority of the commissioners shall constitute a quorum for the transaction of business.

3. Any resolution, motion or other action shall be adopted or ordered taken by a majority of the commissioners forming a quorum.

(Added to NRS by 1965, 537)

NRS 244.30792 Powers and duties. The commission may have the following powers and duties as determined by the board and as set forth by the board in the organizational ordinance:

1. To determine policy in regard to recreational, cultural and park facilities.

2. To promulgate regulations governing the use of such facilities.

3. To prepare plans for additional recreational, cultural and park facilities and the development of existing facilities.

4. To operate and maintain existing facilities.

5. To fix, and from time to time increase or decrease, rates, tolls and charges for services and the use or availability of facilities.

6. To employ technical and clerical staff.

7. To prepare and submit annual budgets to the board.

8. To purchase or lease land subject to the statutes governing purchases and leases of land by the board.

9. To acquire by gift, bequest or devise any personal property, or any real property within the county, for recreational, cultural or park facilities.

10. To administer any trusts declared for recreational, cultural and park facilities in the county.

11. To enter into contracts for the construction and development of recreational, cultural and park facilities.

12. To expend all money collected to the credit of facilities under the control of the commission, but all money received for such facilities must be deposited in the county treasury to the credit of the commission and paid out only upon warrants drawn by the commission upon properly authenticated vouchers of the commission after approval of the same by the county auditor.

13. To perform such additional duties for park, recreational and cultural programs as may be delegated by the board.

(Added to NRS by 1965, 537; A 1991, 397)