

**City of Carson City
Agenda Report**

Date Submitted: February 22, 2013

Agenda Date Requested: March 7, 2013

Time Requested: 10 minutes

To: Liquor and Entertainment Board

From: Business License, Public Works

Subject Title: For possible action to accept the annual activity report for Administrative Citations issued. (Lena Reseck)

Staff Summary: An annual activity report including the disciplinary actions, penalties, and alcohol server training summary is to be presented to the Board per CCMC 4.13.150.

Type of Action Requested:

☐ Resolution

☐ Ordinance

☐ Formal Action/Motion

☒ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to accept the annual activity report for Administrative Citations issued.

Explanation for Recommended Board Action: N/A

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 4.13

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

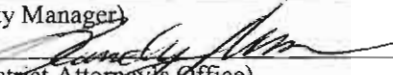
Supporting Material: 1) Administrative Citations annual report

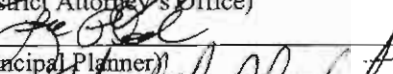
Prepared By: Lena Reseck, Senior Permit Technician

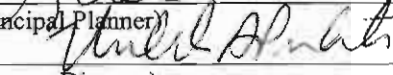
Reviewed By:


(Public Works Director)

(City Manager)


(District Attorney's Office)


(Principal Planner)


(Finance Director)

Date: 2-26-13

Date: 2/26/13

Date: 2/26/13

Date: 2-26-13

Date: 2/26/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



Carson City Business License Division

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105 Hearing Impaired: 711
www.carson.org/businesslicense

MEMORANDUM

Board of Supervisors Meeting of March 7, 2013

TO: Board of Supervisors
FROM: Lena Reseck, Senior Permit Technician
DATE: February 21, 2013
SUBJECT: Annual Administrative Citation Report

This item is for possible action to accept the annual activity report for Administrative Citations issued.

The annual report includes the following:

- Below is the 2012 chart showing the citations that have been issued. If a month shows dashes, a Compliance Check was not conducted that month.

2012 MONTH	ADMINISTRATIVE CITATIONS		
	1	2	3
JANUARY	-	-	-
FEBRUARY	2	0	0
MARCH	1	0	0
APRIL	0	0	0
MAY	-	-	-
JUNE	3	0	0
JULY	-	-	-
AUGUST	7	1	0
SEPTEMBER	-	-	-
OCTOBER	0	1	0
NOVEMBER	-	-	-
DECEMBER	-	-	-
12 MONTH	13	2	0

- Of the 13 businesses issued Administrative Citations, all but 5 of the businesses attended the Responsible Alcohol Vendor Compliance Training with Linda Lang.
- A \$100.00 fine is imposed on a 1st offense Administrative Citation, a \$500.00 fine is imposed on a 2nd offense Administrative Citation, and a \$1000.00 fine is imposed on a 3rd offense Administrative Citation

If you have any questions or would like additional information, please contact me at 283-7059 or lreseck@carson.org.