

**City of Carson City
Agenda Report**

Date Submitted: March 26, 2013

Agenda Date Requested: April 4, 2013

Time Requested: 15 Minutes

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: For Possible Action: To accept the Cultural Commission's 2012/13 annual report and approve the Commission's 2013/14 work plan. (Vern L. Krahn / Karen Abowd)

Staff Summary: The Cultural Commission is required by Carson City Municipal Code (CCMC) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors no later than May 1 of each year.

Type of Action Requested: (check one)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to accept the Cultural Commission's 2012/13 annual report and approve the Commission's 2013/14 work plan.

Explanation for Recommended Board Action: Refer to Exhibit A - Staff memorandum dated March 22, 2013.

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 2.41, Cultural Commission

Fiscal Impact: Not Applicable

Explanation of Impact: Not Applicable

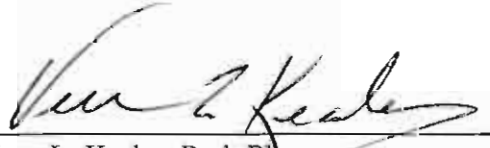
Funding Source: Not Applicable

Alternatives:

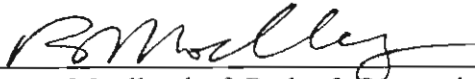
- 1) Refer the annual report and work plan back to the Cultural Commission for further consideration.
- 2) Make changes to the annual report and work plan.

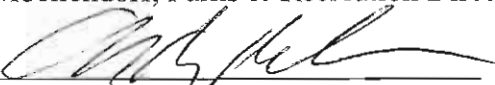
Supporting Material: Exhibit A – Staff Memorandum

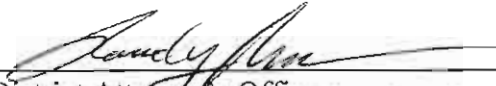
Prepared By:

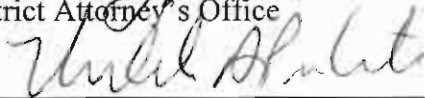

Vern L. Krahn, Park Planner

Date: 3/22/13

Reviewed By:  Date: 3/26/13
Roger Moellendorf, Parks & Recreation Director

 Date: 3/26/13
Lawrence A. Werner, City Manager

 Date: 3/26/13
District Attorney's Office

 Date: 3/26/13
Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay

2: _____

(Vote Recorded By)



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMORANDUM

DATE: March 22, 2013

TO: Board of Supervisors
Meeting of April 4, 2013

FROM: Roger Moellendorf, Parks and Recreation Director
Vern L. Krahn, Park Planner *[Signature]*

SUBJECT: Cultural Commission's 2012/13 Annual Report and 2013/14 Work Plan

The Cultural Commission is required by Carson City Municipal Code (C.C.M.C.) 2.41.060 (7) to submit an annual report and work plan to the Board of Supervisors no later than May 1 of each year.

The following is a list of items worked on by the Cultural Commission from May 2012 through March 2013.

- 1) Developed a DRAFT Public Art Program Ordinance. The Commission has requested City staff to begin a public review process involving the local arts and cultural community, developers, community and business leaders, and the public.
- 2) Supported Assemblyman Pete Livermore and the Nevada State Prison Preservation Society's efforts to preserve the decommissioned Nevada State Prison as an historic place.
- 3) Began the process to update the Commission's mission statement and bylaws based on the Board of Supervisor's "Boards, Committees, and Commissions Policies and Procedures" manual.
- 4) Updated the Cultural Commission's webpage.
- 5) Supported several arts and cultural events:
 - a. Arts @ the Heart Convening
 - b. The Wild Horses of Carson City
 - c. State of Nevada's Sesquicentennial (NV 150) Celebration
- 6) Began outreach efforts to the Carson City Arts and Cultural Coalition through the Parks and Recreation Department to enhance communication regarding the Coalition's events and activities.
- 7) Explored the arts and cultural aspects of the Carson City Freeway's Landscape and Aesthetic Treatment project.
- 8) Supported the staffing transition from the Office of Business Development to the Parks and Recreation Department.

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Also, the C.C.M.C. 2.41.060 (7) requires that the attendance records of the members shall be included as a part of the annual report. Parks and Recreation Department staff has provided below that information for the Board of Supervisors' review.

2012 Member Attendance				
Member	March 26	June 19	September 18	December 18
Karen Abowd	X	X	X	X
Peter Barton	X	X	X	X
Delsye Mills		X	X	X
Eugene Paslov	X	X	X	X
Jim Shirk	X	X	X	
Jeffrey Scott		X		X
Robert Stansbury	X		X	X

2013 Member Attendance	
Member	March 19
Karen Abowd	X
Peter Barton	X
Jesse Dhami	
Eugene Paslov	X
Danielle Cook	X
Jeffrey Scott	
Robert Stansbury	X

The Cultural Commission anticipates the following initiatives for the 2013/14 work plan:

- 1) Pursue formal adoption of a Public Art Program Ordinance and the Commission's mission statement and bylaws by the Board of Supervisors.
- 2) Begin to develop a Cultural Strategic Plan for Carson City.
- 3) Continue to support efforts to preserve the decommissioned Nevada State Prison as an historic place.
- 4) Continue to explore the possibility of expanding the Cultural Commission's role to review grant applications for certain special events and other arts and cultural programs, and implement any recommended changes.
- 5) Pursue the possible use of public art on the streetlight poles along Fairview Drive instead of replacing the old cultural banners.
- 6) Support the development of community design concepts for the permanent placement of the World Trade Center I-beam at Mills Park.
- 7) Collaborate with the Carson City Convention and Visitors Bureau's events planning to include the Carson City Arts and Cultural Coalition's arts and cultural events in the promotion of tourism.

If you have questions regarding the Cultural Commission's 2012/13 annual report and the 2013/14 work plan, please contact Roger Moellendorf at 283-7345 (rmoellendorf@carson.org) or Vern L. Krahn at 283-7343 (vkrahn@carson.org).