

**City of Carson City  
Agenda Report**

**Date Submitted:** March 22, 2013

**Agenda Date Requested:** April 4, 2013

**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Purchasing and Contracts

**Subject Title:** Action to authorize Public Works to utilize BID/RFP 8036 for the purchase of Fleet Vehicles through Jones-West Ford which Bid/RFP was approved by the State of Nevada and which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1 (m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (Contract No. 1213-157, PO No. 2013-087) (*Kim Belt*)

**Staff Summary:** Public Works Department is proposing purchasing three (3) One-Ton vehicles for a total purchase price of \$98,817.00.

**Type of Action Requested:** (check one)

☐ Resolution ☐ Ordinance  
☒ Formal Action/Motion ☐ Other (Specify)

**Does This Action Require A Business Impact Statement:** ☐ Yes ☒ No

**Recommended Board Action:** I move to authorize Public Works to utilize BID/RFP 8036 for the purchase of Fleet Vehicles through Jones-West Ford which Bid/RFP was approved by the State of Nevada and which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1 (m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (Contract No. 1213-157 and PO No. 2013-087)

**Explanation for Recommended Board Action:** Public Works is proposing purchasing three (3) one-ton vehicles as cab and chassis, and needs to place the order immediately in order to obtain the current model year. Otherwise the vehicles will escalate in price for the next model year and will not be available until next year. Pursuant to **NRS 332.115 subsection 1 (m) and NRS 332.195**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding and authorize all city departments to be able to place orders from this contract providing Carson City's approved funding and purchasing procedures are followed.

**NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

(m) Supplies, materials or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another governmental agency located within or outside this State; are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

**NRS 332.195 Joinder or mutual use of contracts by governmental entities.**

1. A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the governmental entity which joins or uses the contract.

2. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government which joins or uses the contract.

(Added to NRS by 1975, 1539; A 1985, 357; 1999, 1686; 2001, 1320; 2003, 2263; 2005, 2556)

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1 (m) and NRS 332.195

**Fiscal Impact:** \$98,817.00

**Explanation of Impact:** If approved the below account could be reduced by \$98,817.00

**Funding Source:** 510-3202-434-77-75 as provided for in FY2012/2013

**Supporting Material:** PO 2013-087 and quotes from Jones-West Ford.

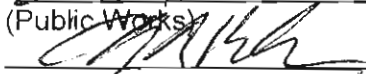
**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:**

  
(Public Works)

Date:

3-26-13

  
(City Manager)

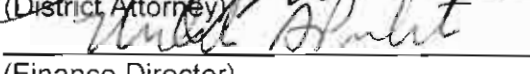
Date:

3-26-13

  
(District Attorney)

Date:

3/26/13

  
(Finance Director)

Date:

3/26/13

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



# PURCHASE ORDER # 2013-087

## CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City, Nevada 89701  
(775)887-2133 (Fax)(775) 887-2107

March 22, 2013

Bit Fletcher  
Jones-West Ford  
PO Box 12970  
Reno, Nevada 89510-2970  
(775) 829-3207

Curtis Horton  
Carson City Public Works Department  
3505 Butti Way  
Carson City NV. 89701  
(775) 887-2355

### SHIPPING METHOD

### SHIPPING TERMS

### DELIVERY DATE

| QTY  | UNIT | DESCRIPTION                                                      | BUDGET NUMBER      | INVOICE # | UNIT COST   | EXTENDED COST |
|------|------|------------------------------------------------------------------|--------------------|-----------|-------------|---------------|
| 2.00 | each | 3.2 C, Truck 1 Ton, Fullsize, Ext. Cab, Chassis, SRW, XLT        | 510-3202-434-77-75 |           | \$30,535.00 | \$ 61,070.00  |
|      |      | Four wheel Drive, skid plate, all terrain tires, Rear stabilizer |                    |           | \$          | -             |
|      |      | bar, electronic shift on fly, snow plow prep pkg, upfitter       |                    |           | \$          | -             |
|      |      | switches                                                         |                    |           | \$          | -             |
| 1.00 | each | 3.5 C, Truck, 1 Ton, Fullsize, Ext. Cab, Chassis, DRW, XLT       | 510-3202-434-77-75 |           | 37,747.00   | \$ 37,747.00  |
|      |      | Four wheel Drive, skid plate, all terrain tires, Rear stabilizer |                    |           | \$          | -             |
|      |      | bar, electronic shift on fly, snow plow prep pkg, upfitter       |                    |           | \$          | -             |
|      |      | switches                                                         |                    |           | \$          | -             |
|      |      | PO given to department to place order.                           |                    |           | \$          | -             |
|      |      | PO shall not be modified without approval from                   |                    |           | \$          | -             |
|      |      | Finance Director.                                                |                    | TOTAL     | \$          | 98,817.00     |
|      |      | Curtis Horton                                                    |                    |           |             |               |
|      |      | FED I.D. NO. 88-6000189                                          |                    |           |             |               |

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT  
THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN  
SET OUT ARE TRUE AND CORRECT PER PURCHASE  
REQUISITION MADE BY THE PERTINENT CITY  
DEPARTMENT

APPROVED FOR PURCHASE

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT  
THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN  
SET OUT ARE TRUE AND CORRECT PER PURCHASE  
REQUISITION MADE BY THE PERTINENT CITY  
DEPARTMENT.

APPROVED FOR PAYMENT

(Use separate page for each package)

|                                                                                                                                            |    |                                                   |                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|----|---------------------------------------------------|-----------------------------|
| Specify State's Vehicle Item Number:                                                                                                       |    | 3.2 C. TRUCK, 1TON, FULLSIZE EXT CAB, CHASSIS SRW |                             |
| 1 is 1 Sedan Full size 4 door 6 passengers                                                                                                 |    |                                                   |                             |
| Specify MANUFACTURER,<br>MODEL NAME, YEAR & BODY MODEL CODE:                                                                               |    | Base Price for<br>RENO/CARSON CITY                | Base Price for<br>LAS VEGAS |
| 2013 FORD F-350 (X3E/X3F)                                                                                                                  |    | \$23,747                                          | \$24,047                    |
| State vehicle miles per gallon (MPG): NA (EXEMPT)                                                                                          |    |                                                   |                             |
| State manufactures warranty: 3 YRS/36000 MILES                                                                                             |    |                                                   |                             |
| Specify alternate fuel engine size and emission rating: 6.2L V8 GAS SOHC EFI FLEX FUEL                                                     |    |                                                   |                             |
| Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No If no, state exceptions: |    |                                                   |                             |
|                                                                                                                                            |    |                                                   |                             |
|                                                                                                                                            |    |                                                   |                             |
|                                                                                                                                            |    |                                                   |                             |
| Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)                                                             |    |                                                   |                             |
| BLUE JEANS CC/M                                                                                                                            | N1 | STERLING GRAY CC/M                                | UJ                          |
| VERMILLION RED CC                                                                                                                          | F1 | INGOT SILVER CC/M                                 | UX                          |
| GREEN GEM CC/M                                                                                                                             | W6 | OXFORD WHITE CC                                   | Z1                          |
| TUXEDO BLACK CC/M                                                                                                                          | UH | PALE ADOBE CC/M                                   | LQ                          |
|                                                                                                                                            |    |                                                   |                             |
| Seats, Cloth: List available colors:                                                                                                       |    |                                                   |                             |
| GREY                                                                                                                                       |    |                                                   |                             |
| GVW: 10000#                                                                                                                                |    | WHEELBASE: 162"                                   |                             |
| (When Applicable)                                                                                                                          |    | (When Applicable)                                 |                             |

(Use separate page for each package)

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## ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number:

3.2 C, TRUCK, 1TON, FULLSIZE, EXT CAB, CHASSIS, SRW

(i.e. 1" Sedan Full Size, 4 door, 5 passenger)

## DEDUCT AMOUNT

|                                           |                         |     |
|-------------------------------------------|-------------------------|-----|
| ABS Brake System                          | \$ INCL.                | \$- |
| Air Conditioning                          | \$ INCL.                | \$- |
| Cruise Control                            | \$ INCL.                | \$- |
| Diesel Engine (6.7L 4V V8)                | \$6,787                 | \$- |
| Engine Block Heater                       | \$63                    | \$- |
| Four Wheel Drive (4x4)                    | \$2,688                 | \$- |
| Heavy Duty Alternator (200A; DIESEL ONLY) | \$62                    | \$- |
| Hitch Receiver                            | \$ INCL.                | \$- |
| Integrated Trailer Brake                  | \$ INCL. w/TBC          | \$- |
| Keyless Entry w/Fob                       | \$ INCL. w/ PWR WINDOWS | \$- |
| Limited Slip Differential                 | \$328                   | \$- |
| Paint, Metallic                           | \$ OPTIONAL N/C         | \$- |
| Power Mirrors                             | \$ INCL. w/ PWR WINDOWS | \$- |
| Power Locks                               | \$ INCL. w/ PWR WINDOWS | \$- |
| Power Seat, DRIVER ONLY                   | \$ 826 (XLT ONLY)       | \$- |
| Power Windows                             | \$928                   | \$- |
| Radio: AM/FM Stereo, Cassette Player      | \$ NA                   | \$- |
| Radio: AM/FM Stereo, CD                   | \$ INCL.                | \$- |
| Rear Window Wiper                         | \$ NA                   | \$- |
| Seats, Vinyl                              | \$ NC                   |     |
| Vinyl Colors, TAN OR GREY                 |                         |     |
| Skid Plate (4WD ONLY)                     | \$83                    | \$- |
| Tilt Steering                             | \$ INCL.                | \$- |
| Tire, Spare, Full Size                    | \$ INCL.                | \$- |
| Trailer Tow Mirrors                       | \$ INCL.                | \$- |
| Trailer Tow Package                       | \$ INCL.                | \$- |

## ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number:

3.2 C, TRUCK, 1TON, FULLSIZE, EXT CAB, CHASSIS, SRW

(i.e. 1" Sedan Full Size, 4 door, 5 passenger)

|                                     |          |     |
|-------------------------------------|----------|-----|
| Other                               |          |     |
| 6.2L V8 GAS SOHC EFI FLEX FUEL      | \$ INCL. | \$- |
| 40/20/40 SPLIT BENCH SEAT           | \$ INCL. | \$- |
| ALL TERRAIN TIRES                   | \$298    | \$- |
| DUAL ALTERNATORS (355A DIESEL ONLY) | \$319    | \$- |
| REAR STABILIZER BAR                 | \$120    | \$- |
| ELECTRONIC SHIFT ON FLY (4WD ONLY)  | \$156    | \$- |
| SNOW PLOW PREP PKG                  | \$72     | \$- |
| CAB STEPS, BLACK                    | \$311    | \$- |
| UPFITTER SWITCHES                   | \$105    | \$- |
| TRANSMISSION PTO                    | \$235    | \$- |
| TAILGATE ASSIST & STEP              | \$315    | \$- |
| TRAILER BRAKE CONTROLLER (TBC)      | \$193    | \$- |
| SPRAY-IN BEDLINER                   | \$400    | \$- |
| DAYTIME RUNNING LIGHTS              | \$37     | \$- |
| SYNC (HANDS FREE PHONE)             | \$386    | \$- |
| Other:                              | \$       | \$- |

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile

|       |             |             |             |
|-------|-------------|-------------|-------------|
| 1 Ton | Cab Chassis | Total Price | \$30,535.00 |
|-------|-------------|-------------|-------------|

(Use separate page for each package)

|                                                                                                                                          |    |                                                    |                             |
|------------------------------------------------------------------------------------------------------------------------------------------|----|----------------------------------------------------|-----------------------------|
| Specify State's Vehicle Item Number:<br>(If 1-1 Select Full size 4 door, 6 door)                                                         |    | 3 5.C. TRUCK, 1TON, FULLSIZE, EXT CAB CHASSIS, DRW |                             |
| Specify MANUFACTURER,<br>MODEL NAME, YEAR & BODY MODEL CODE:                                                                             |    | Base Price for<br>RENO/CARSON CITY                 | Base Price for<br>LAS VEGAS |
| 2013 FORD F-450 (X4G/X4H)                                                                                                                |    | \$30,610                                           | \$30,910                    |
| State vehicle miles per gallon (MPG): NA (EXEMPT)                                                                                        |    |                                                    |                             |
| State manufactures warranty: 3 YRS/36000 MILES                                                                                           |    |                                                    |                             |
| Specify alternate fuel engine size and emission rating: 6.8L V10 GAS SOHC EFI                                                            |    |                                                    |                             |
| Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions: |    |                                                    |                             |
|                                                                                                                                          |    |                                                    |                             |
|                                                                                                                                          |    |                                                    |                             |
|                                                                                                                                          |    |                                                    |                             |
| Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)                                                           |    |                                                    |                             |
| BLUE JEANS CC/M                                                                                                                          | N1 | STERLING GRAY CC/M                                 | UJ                          |
| VERMILLION RED CC                                                                                                                        | F1 | INGOT SILVER CC/M                                  | UX                          |
| GREEN GEM CC/M                                                                                                                           | W6 | OXFORD WHITE CC                                    | Z1                          |
| TUXEDO BLACK CC/M                                                                                                                        | UH | PALE ADOBE CC/M                                    | LQ                          |
|                                                                                                                                          |    |                                                    |                             |
| Seats, Cloth: List available colors:                                                                                                     |    |                                                    |                             |
| GREY                                                                                                                                     |    |                                                    |                             |
| GVW: 16000#                                                                                                                              |    | WHEELBASE: 162"                                    |                             |
| (When Applicable)                                                                                                                        |    | (When Applicable)                                  |                             |

(Use separate page for each package)

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**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)**

|                                                                                                 |                                                            |
|-------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| <b>Specify State's Vehicle Item Number:</b><br>(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger) | <b>3.5 C. TRUCK, 1TON, FULLSIZE, EXT CAB, CHASSIS, DRW</b> |
|-------------------------------------------------------------------------------------------------|------------------------------------------------------------|

**DEDUCT AMOUNT**

|                                           |                         |     |
|-------------------------------------------|-------------------------|-----|
| ABS Brake System                          | \$ INCL.                | \$- |
| Air Conditioning                          | \$ INCL.                | \$- |
| Cruise Control                            | \$ INCL.                | \$- |
| Diesel Engine (6.7L 4V V8)                | \$6,787                 | \$- |
| Engine Block Heat                         | \$63                    | \$- |
| Four Wheel Drive (4x4)                    | \$3,145                 | \$- |
| Heavy Duty Alternator (200A; DIESEL ONLY) | \$62                    | \$- |
| Hitch Receiver                            | \$ INCL.                | \$- |
| Integrated Trailer Brake                  | \$ INCL. w/TBC          | \$- |
| Keyless Entry w/Fob                       | \$ INCL. w/ PWR WINDOWS | \$- |
| Limited Slip Differential                 | \$328                   | \$- |
| Paint, Metallic                           | \$ OPTIONAL N/C         | \$- |
| Power Mirrors                             | \$ INCL. w/ PWR WINDOWS | \$- |
| Power Locks                               | \$ INCL. w/ PWR WINDOWS | \$- |
| Power Seat, DRIVER ONLY                   | \$ 826 (XLT ONLY)       | \$- |
| Power Windows                             | \$928                   | \$- |
| Radio; AM/FM Stereo, Cassette Player      | \$ NA                   | \$- |
| Radio; AM/FM Stereo, CD                   | \$ INCL.                | \$- |
| Rear Window Wip                           | \$ NA                   | \$- |
| Seats, Vinyl<br>Vinyl Colors: TAN OR GREY | \$ NC                   |     |
| Skid Plate (4WD ONLY)                     | \$83                    | \$- |
| Tilt Steering                             | \$ INCL.                | \$- |
| Tire, Spare, Full S                       | \$ INCL.                | \$- |
| Trailer Tow Mirror                        | \$ INCL.                | \$- |
| Trailer Tow Packa                         | \$ INCL.                | \$- |

**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)**

|                                                                                            |                                                    |     |
|--------------------------------------------------------------------------------------------|----------------------------------------------------|-----|
| <b>Specify State's Vehicle Item Number:</b><br>(i.e. 1.1 Sedan Full size, 4 door, 6 passer | 3 5 C, TRUCK, 1TON FULLSIZE, EXT CAB, CHASSIS, DRW |     |
| Other:                                                                                     |                                                    |     |
| 6.2L V8 GAS SOHC EFI FLEX FUEL                                                             | \$ NA                                              | \$- |
| 40/20/40 SPLIT BENCH SEAT                                                                  | \$ INCL.                                           | \$- |
| ALL TERRAIN TIRES                                                                          | \$298                                              | \$- |
| DUAL ALTERNATORS (355A; DIESEL ONLY)                                                       | \$319                                              | \$- |
| REAR STABILIZER BAR                                                                        | \$120                                              | \$- |
| ELECTRONIC SHIFT ON FLY (4WD ONLY)                                                         | \$156                                              | \$- |
| SNOW PLOW PREP PKG                                                                         | \$72                                               | \$- |
| CAB STEPS, BLACK                                                                           | \$311                                              | \$- |
| UPFITTER SWITCHES                                                                          | \$105                                              | \$- |
| TRANSMISSION PTO                                                                           | \$235                                              | \$- |
| TAILGATE ASSIST & STEP                                                                     | \$315                                              | \$- |
| TRAILER BRAKE CONTROLLER (TBC)                                                             | \$193                                              | \$- |
| SPRAY-IN BEDLINER                                                                          | \$400                                              | \$- |
| DAYTIME RUNNING LIGHTS                                                                     | \$37                                               | \$- |

|                         |       |     |
|-------------------------|-------|-----|
| SYNC (HANDS FREE PHONE) | \$386 | \$- |
| Other:                  | \$    | \$- |

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit/mile.

|                              |       |             |
|------------------------------|-------|-------------|
| 1 Ton Heavy Duty Cab Chassis | Total | \$37,747.00 |
|------------------------------|-------|-------------|