

**City of Carson City
Agenda Report**

Date Submitted: March 22, 2013

Agenda Date Requested: April 4, 2013

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: For Possible Action: Action to approve Contract No. 1213-156, a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City. *(Kim Belt)*

Staff Summary: Staff has requested the following vehicles and/or equipment to be declared surplus and authorize their disposal by public auction to be conducted by TNT Auctions on April 13, 2013.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve Contract No. 1213-156, a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City. *(Kim Belt)*

Explanation for Recommended Board Action: Pursuant to **NRS 332.185 subsection 1**, staff is requesting that the Board of Supervisors determine that the below listed property is no longer required for public use and deem that its sale by public auction is desirable and in the best interests of Carson City.

NRS 332.185 Sale of personal property of public entity; public auctions; donation of surplus personal property by school district to charter school; chapter inapplicable to transactions regarding real property.

1. Except as otherwise provided in subsection 2 and NRS 244.1505 and 334.070, all sales of personal property of the local government must be made, as nearly as possible, under the same conditions and limitations as required by this chapter in the purchase of personal property. The governing body or its authorized representative may dispose of personal property of the local government by any manner, including, without limitation, at public auction, if the governing body or its authorized representative determines that the property is no longer required for public use and deems such action desirable and in the best interests of the local government.

(Added to NRS by 1975, 1539; A 1983, 1248; 1999, 1685, 3320, 3322; 2001, 238, 1319)

Carson City has joined the State of Nevada Purchasing Division's contract with TNT Auctions to conduct sales of surplus property to the general public. The following vehicles/equipment will be auctioned on April 13, 2013 at 601 East Nugget Avenue, Sparks, Nevada.

Vehicles and Equipment to be declared surplus:

Department / Division	Description of Surplus Unit 1) Year, Make, Model 2) Mileage or Hours 3) Condition 4) VIN # or Serial #	If Surplus Unit was replaced 1) Date new Unit was Purchased 2) Vendor 3) Purchase Price 4) Funding Source
Streets	1) 1992 International Plow/Sander 2) N/A 3) Poor 4) #1HTSDPPN1NH456883	N/A
Streets	1) Concrete Saw 2) N/A 3) Broken 4) N/A	N/A
Juvenile Court	1) Canon IR2000 Copier 2) N/A 3) Poor 4) Serial #XGJ22909	2/27/12 OCE CNOXY Copier/fax/printer
Juvenile Court	1) Canon LC510 Fax 2) Serial #UZY06710	N/A
Information Technology	1) Dell PowerEdge 2850 2) Serial #395DK71	N/A
Information Technology	1) IBM Total Storage 2) Serial #1306012	N/A
Information Technology	1) IBM Total Storage 2) Serial #1311173	N/A
Information Technology	1) IBM xSeries 346 2) Serial #KPHBN36	N/A
Information Technology	1) IBM xSeries 366 2) Serial #KQVRL8T	N/A
Information Technology	1) IBM xSeries 366 2) Serial #KQVRL9P	N/A
Information Technology	1) Dell PowerVault 220S 2) Serial #8XV8K71	N/A
Information Technology	1) HEWLETT PACKARD DESIGNJET 750C PLOTTER 2) Serial #ESA 7737320	N/A
Information Technology	1) Canon LaserClass 3175 2) Serial #UYR58974	N/A
Information Technology	1) Canon LaserClass 3175 2) Serial #UYR58975	N/A
Information Technology	1) OKI C9800 2) Model N31200A	N/A
Information Technology	1) Canon 5000 2) Serial #DA113718 XKH14069	N/A
Information Technology	1) Epson LQ-590 2) Serial #FSQ091661	N/A
Information Technology	1) Intertel Phone System see below 2) 9 amp power supply 550.0110(QTY - 12) 3) 4 amp power supply 550.0121(QTY - 1) 4) Power supply 550.0131(QTY - 2) 5) 8 port DKSC card 550.2200(QTY - 2) 6) 16 port DKSC 550.2250(QTY - 26) 7) DKSC 16+ 550.2300(QTY - 8) 8) 4 port LSC card 550.2600(QTY - 27) 9) OPC card 550.2600(QTY - 5) 10) Standard Intertel Axxess phone 550.4000(QTY - 91)	N/A

	11) Standard Intertel Axxess phone 550.4400(QTY – 135) 12) Executive Intertel Axxess phone 550.4500(QTY – 14) 13) 2 line Display Intertel phone 550.8520 (QTY – 25) 14) CPU/PCM-D 550.5023(QTY – 2) 15) CPU/64 550.2014(QTY – 1) 16) Axxess PBX Phone System (QTY – 3)	
Treasurer	1) Canon Image Runner 2200 Copier 2) Serial #MPG07947	N/A
Health & Human Services	1) Brother copier 2) model MFC-8820D	N/A

Applicable Statute, Code, Policy, Rule or Regulation: NRS 332.185 subsection 1

Fiscal Impact: None

Explanation of Impact: If approved, Public Works Street Division, Health, Treasurer's office, Juvenile Court and Information Technology Sale of Fixed Asset accounts will be increased accordingly.

Funding Source: None

Supporting Material: N/A

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By: [Signature] Date: 3-26-13
(Public Works)
[Signature] Date: 3-26-13
(Information Technology)
[Signature] Date: 3/26/13
(Treasurer)
[Signature] Date: 3-26-13
(Juvenile Court)
[Signature] Date: 3/26/13
(Health & Human Services)
[Signature] Date: 3-26-13
(City Manager)
[Signature] Date: 3/26/13
(District Attorney)
[Signature] Date: 3/26/13
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)