

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 21, 2013 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 21, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Alan Glover, Clerk - Recorder
Stacey Giomi, Fire Chief / Acting City Manager
Neil Rombardo, District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:32:27) - Mayor Crowell called the meeting to order at 8:32 a.m. Mr. Glover called the roll; a quorum was present. Salvation Army Lieutenant Mark Cyr provided the invocation. At Mayor Crowell's request, Supervisor Abowd led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:34:04) - Mayor Crowell entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION TO ADOPT THE AGENDA (8:34:32) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, a motion to adopt it as published. **Supervisor Bonkowski moved to approve the agenda, as published. Supervisor Abowd seconded the motion. Motion carried 5-0.** (2:11:42) Mayor Crowell modified the agenda to address item 23 prior to item 22(B).

7. SPECIAL PRESENTATION OF LENGTH OF SERVICE AWARDS FOR CITY EMPLOYEES (8:35:10) - Mayor Crowell introduced this item, passed the gavel to Mayor *Pro Tem* Karen Abowd, and stepped from the dais to the podium. Mayor Crowell presented Management Assistant III Leanne Lowe, Environmental Control Officer III Kenneth Peck, and Deputy Sheriff Quan Tran with Certificates of Appreciation for five years of continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded. Mayor Crowell presented Sheriff Ken Furlong and Undersheriff Steve Albertsen with Certificates of Appreciation for ten years of continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded. Mayor Crowell presented Fire Department Driver Operator Jason Danen, Chief Deputy Recorder Jerry Lynn Ide, and Senior Compliance Officer Kevin McCoy with Certificates of Appreciation for fifteen, twenty, and twenty-five years, respectively, of continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded. Mayor Crowell commended the dedicated City employees on behalf of the community.

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8. CONSENT AGENDA (8:40:42) - Mayor Crowell introduced this item, and advised that items 8-1(A), 8-1(B), 8-3, and 8-4(B) would be heard separate from the consent agenda. He entertained additional requests to hear items separate from the consent agenda and, when none were forthcoming, a motion to approve the consent agenda. **Supervisor McKenna moved to approve the consent agenda with one item from the Assessor, one item from Finance, one item from the City Manager. Supervisor Abowd seconded the motion. Motion carried 5-0.**

8-1. SHERIFF

8-1(A) POSSIBLE ACTION TO APPROVE THE 2013 COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN AND FINANCIAL PLAN FOR PATROL SERVICES, BETWEEN THE UNITED STATES FOREST SERVICE, LAKE TAHOE BASIN MANAGEMENT UNIT AND THE CARSON CITY SHERIFF'S OFFICE, IN THE AMOUNT OF \$10,000 - AGREEMENT NUMBER 11-LE-11051360-232 (MOD 03) (8:42:37) - Mayor Crowell introduced this item, and Sheriff Ken Furlong reviewed the agenda materials. Supervisor Abowd noted a necessary clerical correction to Exhibit A. Mayor Crowell entertained questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to accept the 2013 Cooperative Law Enforcement Annual Operating Plan and Financial Plan for Patrol Services, between the United States Forest Service, Lake Tahoe Basin Management Unit, and the Carson City Sheriff's Office, in the amount of \$10,000, Agreement No. 11-LE-11051360-232 (MOD 03). Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

8-1(B) POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF A CIVILIAN SHERIFF'S SUPPORT SPECIALIST POSITION TO A SWORN DEPUTY SHERIFF POSITION (8:45:00) - Mayor Crowell introduced this item, and Sheriff Furlong reviewed the agenda materials. Sheriff Furlong responded to questions of clarification relative to the position and its funding. Mayor Crowell entertained public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve the reclassification of a civilian Sheriff's support specialist position to a sworn deputy sheriff's position. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

8-2. ASSESSOR - POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF REAL PROPERTY TAXES FOR PARCEL NUMBER 001-032-27 (WEST WINNIE LANE), APN 009-111-16 (SOUTH CARSON STREET), AND APN 009-161-23 (SOUTH CARSON STREET) FOR THE 2012 / 2013 TAX YEAR, PURSUANT TO NRS 361.055, IN THE AMOUNT OF \$115.20

8-3. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 3, IN THE AMOUNT OF \$4,691.84, TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT IN THE AMOUNT OF \$10,405.03 FOR CONTRACT NO. 1112-194, TITLED CARSON CITY COMMUNITY CENTER ADA II IMPROVEMENTS, TO REYMAN BROTHERS CONSTRUCTION, INC. (8:47:20) - Mayor Crowell introduced this item, and Deputy Public Works Director Darren Schulz reviewed the agenda materials. In response to a question, Mr. Schulz explained the reason for changing the hand rails and discussion ensued. In response to a further question, he provided additional detail and clarification relative to the hand rails. He acknowledged that a Community Development Block Grant funded the project.

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Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve change order no. 3, in the amount of \$4,691.84, to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$10,405.03, for Contract No. 1112-194, titled "Carson City Community Center ADA II Improvements," to Reyman Brothers Construction, Inc. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-1.**

8-4. FINANCE DEPARTMENT

8-4(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH FEBRUARY 12, 2013, PURSUANT TO NRS 251.030 AND NRS 354.290

8-4(B) POSSIBLE ACTION TO ACCEPT THE AUDIT COMMITTEE'S RECOMMENDATIONS FOR PROJECTS TO INCLUDE THE FLEET MANAGEMENT EFFICIENCY STUDY AND PHASE 1 OF THE FRAUD, WASTE, AND ABUSE ("FWA") PROGRAM DEVELOPMENT (8:52:59) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti advised of having expected Audit Committee Chair Michael Bertrand to be in attendance. Mr. Providenti reviewed the agenda materials and responded to questions of clarification. Supervisor Bonkowski requested additional information, and Mayor Crowell deferred action on this item.

8-5. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JANUARY 8, 2013 THROUGH FEBRUARY 11, 2013

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:42:27) - Please see the minutes for items 8-1(A), 8-1(B), 8-3, and 8-4(B).

10. CITY MANAGER

10(A) PRESENTATION REGARDING CARSON CITY ANIMAL SERVICES INITIATIVE ("CASI"), A NON-PROFIT ORGANIZATION (8:56:49) - Mayor Crowell introduced this item. CASI Chair Lisa Schuette narrated a SlideShow presentation, a copy of which was provided for the record. She discussed the importance to the community of a new animal shelter, involved organizations, CASI's mission, and fund raising activities. She expressed gratitude to the Animal Services Division staff, and the CASI members and volunteers. She expressed confidence that fund raising activities and grant applications will be successful, and advised that CASI volunteers are in the process of developing a memorandum of understanding. In response to a request at a previous meeting, she discussed methods by which the Board members can provide assistance to CASI.

Mayor Crowell thanked Ms. Schuette and commended CASI's mission and volunteers. Mayor Crowell discussed the importance of community education relative to the responsible care and treatment of pets. Supervisor Abowd commended Ms. Schuette's initiative, and discussed an upcoming arts event which the promoter is interested in collaborating with a local charity. Ms. Schuette acknowledged the cost of the new

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animal services facility at \$3.9 million, and expressed confidence with regard to being able raise the funding. Mayor Crowell entertained public comment and, when none was forthcoming, thanked Ms. Schuette for her attendance and presentation.

10(B) PRESENTATION AND UPDATE REGARDING NEVADA ASSOCIATION OF COUNTIES (“NACo”) ACTIVITIES AND PRIORITIES FOR THE 2013 LEGISLATIVE SESSION BY JEFF FONTAINE, EXECUTIVE DIRECTOR (9:14:17) - Mayor Crowell introduced this item, and invited Nevada Association of Counties Executive Director Jeff Fontaine to the podium. Mr. Fontaine thanked the City for its support over the years, particularly Mayor Crowell, Mr. Rombardo, Assessor Dave Dawley, and Treasurer Al Kramer. Mr. Fontaine welcomed Supervisor Shirk to the NACo Board, and recognized Supervisor Abowd’s service. Mr. Fontaine commended the City staff, particularly City Manager Larry Werner.

Mr. Fontaine provided an overview of NACo’s purpose and mission, and discussed federal issues to be addressed with the congressional delegation at the upcoming National Association of Counties Annual Conference. He discussed preparation for this year’s legislative session, and thanked the City for hosting the annual conference. He advised that NACo works very closely with City representatives relative to the legislature, and advised of having hired a contract lobbyist to assist with this year’s legislative session. He discussed NACo’s priorities to prevent further cost shifts and unfunded mandates to counties, to seek relief for those enacted during the last legislative session; to expand local government autonomy; and to promote economic development. He discussed NACo’s interest in recent impacts to the community college system and the University of Nevada Cooperative Extension relative to budget cuts. He expressed the opinion that “this legislative session feels a lot different ... because ... there’s an air of optimism. ... There seems to be an environment of bipartisanship in terms of dealing with these issues [which he] attribute[d] to the leadership of the Governor and legislative leadership.”

Mr. Fontaine advised that the City is a member of the National Association of Counties which provides “great representation at the national level.” He encouraged the Board members’ participation in the national-level committees, and listed the same. He thanked the Board members for their support and valuable membership. He announced the Legislature’s Local Government Day, scheduled for April 19th, and invited the Board members to participate.

Mayor Crowell thanked Mr. Fontaine for his presentation. Supervisor Abowd thanked Mr. Fontaine and inquired as to the possibility of an opportunity to discuss the wild horse issue with the congressional delegation. Mr. Fontaine advised that he would ensure the issue is addressed, and acknowledged the differences between the problem here and the problem in the rural counties. Supervisor Bonkowski expressed appreciation for the annual conference. In response to a question, Mr. Fontaine discussed Senate Concurrent Resolution 1 relative to a tax on services. He advised that NACo is currently neutral on the resolution, noting that the bill is revenue neutral. He offered to provide the Board members a copy of the PowerPoint presentation, developed by Jeremy Aguerro, which “really lays out this whole issue ...” In response to a further question, Mr. Fontaine provided an overview of AB 49. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Mr. Fontaine for his presentation.

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10(C) PRESENTATION OF THE CARSON CITY QUARTERLY BUSINESS REVIEW FOR THE PERIOD ENDING DECEMBER 31, 2012 (9:43:00) - Linda Ritter, of Ritter Consulting Associates, introduced and provided an overview of this item. Sheriff Ken Furlong, Fire Chief Stacey Giomi, Business Resource Innovation Center Manager Michael Salogga, Deputy Public Works Director Darren Schulz, Transportation Manager Patrick Pittenger, Community Center Operations Manager Mitch Ames, Recreation Program Manager Joel Dunn, Parks and Recreation Department Director of Operations Scott Fahrenbruch, and Finance Department Director Nick Providenti each narrated that portion of the quarterly business review pertinent to their respective departments / divisions. Sheriff Furlong, the department heads, the division managers, and Ms. Ritter responded to questions of clarification, and discussion took place, at various points throughout the quarterly business review presentation.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, Ms. Ritter encouraged the Board members to contact her with requests for additional information. In response to a question, she explained the physically-connected community objective of the Board's strategic plan. She acknowledged that the quarterly business review information is supplied by each department and subsequently compiled. She further acknowledged that the quarterly business review is available via the City's website. Mayor Crowell recessed the meeting at 10:42 a.m. and reconvened at 10:55 a.m.

11. PUBLIC WORKS DEPARTMENT

11(A) POSSIBLE ACTION TO ADOPT BILL NO. 103, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 10, VEHICLES AND TRAFFIC, CHAPTER 10.24, STOPPING, STANDING, AND PARKING, ADDING A NEW SECTION 10.24.005, DEFINITIONS, TO DEFINE "PUBLIC WORKS DIRECTOR," AND "CONTROLLED PARKING ZONE"; AMENDING SECTION 10.24.020, REMOVAL OF VEHICLES, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.030, STOPPING, STANDING OR PARKING PROHIBITED IN SPECIFIED PLACES, TO DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR PLACING OFFICIAL TRAFFIC CONTROL DEVICES PROHIBITING OR RESTRICTING THE STOPPING, STANDING, OR PARKING OF VEHICLES ON ANY HIGHWAY, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.040, PROHIBITED PARKING IN FRONT OF THEATERS, HOTELS, OTHER BUILDINGS, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.050, PARALLEL, ANGLE PARKING - PARKING ON HIGHWAYS UNDER JURISDICTION OF DEPARTMENT OF HIGHWAYS, TO SHORTEN THE TITLE OF THE SECTION, TO ELIMINATE THE BOARD FROM HAVING TO PERMIT CERTAIN TYPES OF PARKING, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.120, STANDING OR PARKING ON ONE-WAY STREETS, TO MODIFY THE TITLE OF THE SECTION, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.130, STANDING OR PARKING ON ONE-WAY ROADWAYS, TO ELIMINATE THE SECTION COMPLETELY BECAUSE IT IS REDUNDANT WITH SECTION 10.24.120; AMENDING SECTION 10.24.145, PARKING SPACE DESIGNATION FOR HANDICAPPED: SIGNS; REQUIRED PLATES, STICKERS, OR PLACARDS FOR PARKING; PROHIBITED ACTS; PENALTY, TO ELIMINATE OR REDUCE THE FINE TO \$10 FOR A PERSON WHO POSSESSES A VALID PLACARD BUT FAILED TO DISPLAY IT AT THE TIME OF THE INFRACTION, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.147, RESIDENT PARKING ONLY, TO DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR ESTABLISHING RESIDENT PARKING ZONES, TO CHANGE THE

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FEE TO THE ACTUAL COST OF LABOR AND MATERIALS FOR REQUIRED SIGNS AND CURB PAINTING, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.150, GENERAL PARKING REGULATIONS, TO DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR DESIGNATION OF LOADING ZONES AND TIME RESTRICTION ASSOCIATED THEREWITH, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.200, RESTRICTED USE OF BUS AND TAXICAB STANDS, TO DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR ESTABLISHING BUS OR TAXICAB PARKING ZONES, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.210, REGULATION OF STOPPING, STANDING, OR PARKING BY BOARD, TO MODIFY THE TITLE OF THE SECTION, AND TO DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR ERECTING OFFICIAL TRAFFIC CONTROL DEVICES; AMENDING SECTION 10.24.300, DECLARATION OF CONTROLLED PARKING ZONE, TO ELIMINATE THE SECTION COMPLETELY BECAUSE IT IS REDUNDANT WITH THE PROPOSED AMENDMENTS TO SECTION 10.24.150 WHICH DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR ESTABLISHING TIME-RESTRICTED PARKING ZONES; AMENDING SECTION 10.24.305, PLACING OF TIME LIMIT SIGNS, TO ELIMINATE THE SECTION COMPLETELY BECAUSE IT IS REDUNDANT WITH THE PROPOSED AMENDMENTS TO SECTION 10.24.150, WHICH DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR ESTABLISHING TIME-RESTRICTED PARKING ZONES AND PLACING APPROPRIATE TIME LIMIT SIGNS; AMENDING SECTION 10.24.310, REVENUES - DESIGNATED USE, TO MODIFY THE NAME OF THE SECTION TITLE TO INCLUDE COLLECTION, TO DELEGATE AUTHORITY FOR COLLECTION OF FINES AND FEES TO THE CITY TREASURER, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.315, PARKING SPACE AND ZONE MARKINGS, TO ELIMINATE THE SECTION COMPLETELY BECAUSE IT IS REDUNDANT WITH SECTIONS 10.24.030 AND 10.24.150; AMENDING SECTION 10.24.310, COLLECTION, TO ELIMINATE THE SECTION COMPLETELY BECAUSE IT IS REDUNDANT WITH SECTION 10.24.310; AMENDING SECTION 10.24.330, CHAPTER NOT APPLICABLE TO CERTAIN GOVERNMENT VEHICLES, TO ELIMINATE THE SECTION COMPLETELY BECAUSE IT IS FELT THAT WITH THE EXCEPTION OF EMERGENCY OR LAW ENFORCEMENT SITUATIONS, OPERATORS OF GOVERNMENT VEHICLES SHOULD GENERALLY BE HELD TO THE SAME STOPPING, STANDING, AND PARKING STANDARDS AS ANY OTHER MOTORIST; AMENDING SECTION 10.24.335, HEARING OFFICER, TO DELEGATE AUTHORITY TO THE PUBLIC WORKS DIRECTOR FOR APPOINTING AN ADMINISTRATIVE HEARING OFFICER, AND TO PROVIDE CLARIFYING TEXT EDITS ;AMENDING SECTION 10.24.345, NOTICE OF INFRACTION, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.350, NOTICE OF INFRACTION - CONTENTS, TO PROVIDE CLARIFYING TEXT EDITS, AMENDING 10.24.355, NOTICE OF INFRACTION - ISSUANCE AND FILING, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.365, SCHEDULE OF CIVIL FINES AND PENALTIES AND USE OF COLLECTION AGENCY, TO MAKE REFERENCE TO SECTION 10.24.145 WITH REGARD TO FINES ASSOCIATED WITH INELIGIBLE PARKING IN A PARKING SPACE DESIGNATED FOR THE HANDICAPPED; AMENDING SECTION 10.24.380, NOTICE OF INFRACTION - RESPONSE, TO ESTABLISH A BAIL IN THE AMOUNT OF THE FINE, NOT TO EXCEED \$25, AS A REQUIRED DEPOSIT FOR REQUESTING A HEARING, AND TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.385, TWENTY-DAY NOTICE OF VIOLATION, TO PROVIDE CLARIFYING TEXT EDITS;

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AMENDING SECTION 10.24.390, FINAL NOTICE OF VIOLATION, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.500, SERVICE PARKING PERMITS, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.600, CLIENT PARKING ZONES AND PERMITS, TO PROVIDE CLARIFYING TEXT EDITS; AMENDING SECTION 10.24.650, CLIENT PARKING ENFORCEMENT PROCEDURES, TO PROVIDE CLARIFYING TEXT EDITS; AND OTHER MATTERS PROPERLY RELATED THERETO (10:55:25) - Mayor Crowell introduced this item and, in response to a question, City Engineer Jeff Sharp advised that the revisions requested, at introduction on first reading, had been made. He advised of no public input since introduction on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 103, on second reading, Ordinance No. 2013-8, and read into the record the title of the agenda item. Supervisor McKenna seconded the motion.** Mayor Crowell thanked Supervisor Bonkowski and entertained discussion on the motion. When no discussion was forthcoming, he called for a vote on the pending motion. **Motion carried 5-0.**

11(B) POSSIBLE ACTION TO ADOPT A RESOLUTION DECLARING INTENTION TO SELL EASEMENTS ON CITY PROPERTY, LOCATED IMMEDIATELY ADJACENT TO 5951 HIGHWAY 50 EAST, APN 008-523-09 (11:04:04) - Mayor Crowell introduced this item. City Engineer Jeff Sharp provided background information, reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2013-R-11, a resolution declaring intention to sell easements, on City property located immediately adjacent to 5951 Highway 50 East, APN 008-523-09. Supervisor McKenna seconded the motion. Motion carried 5-0.**

12. FINANCE DEPARTMENT

12(A) POSSIBLE ACTION TO ACCEPT THE CARSON CITY COST ALLOCATION PLAN FOR THE FISCAL YEAR ENDED JUNE 30, 2012 (11:12:04) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public comment; however, none was forthcoming. In response to a question, Supervisor Abowd provided background information on the reason for excluding the City Manager's Office from the Quality of Life fund. Mayor Crowell and Mr. Providenti provided additional clarification.

Mayor Crowell entertained a motion. **Supervisor McKenna moved to accept the Carson City Cost Allocation Plan for the fiscal year ended June 30, 2012. Supervisor Abowd seconded the motion.** In response to a question, Mr. Providenti explained the requirement to utilize audited financial data. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

12(B) POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING AN ASSIGNMENT AND ASSUMPTION AGREEMENT, BETWEEN THE CITY AND THE CARSON CITY REDEVELOPMENT AUTHORITY; AND RELATED MATTERS (11:15:19) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. He read into the record e-mail correspondence from Bond Counsel Jennifer Stern relative to the voting certificate included in the agenda materials. Supervisor Bonkowski expressed a preference for the voting certificate to be left blank. Supervisor Abowd agreed. In response to a question, Mr. Providenti provided additional clarification of the provisions of the assignment and assumption agreement.

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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2013-R-12, a resolution authorizing an assignment and assumption agreement, between the City and the Carson City Redevelopment Authority; and related matters. Supervisor Abowd seconded the motion. Motion carried 5-0.**

13. RECESS BOARD OF SUPERVISORS (8:41:32) - Mayor Crowell recessed the Board of Supervisors and passed the gavel to Redevelopment Authority Chairperson Karen Abowd.

REDEVELOPMENT AUTHORITY

14. CALL TO ORDER AND ROLL CALL (8:41:59) - Chairperson Abowd called the Redevelopment Authority to order at 8:41 a.m., noting the presence of a quorum.

15. FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING A FIRST AMENDMENT TO PURCHASE AGREEMENT, BETWEEN THE AUTHORITY AND FIRESIDE INVESTMENTS, LLC, AND AN ASSIGNMENT AND ASSUMPTION AGREEMENT, BETWEEN THE AUTHORITY AND CARSON CITY, NEVADA (8:42:23) - Chairperson Abowd introduced this item, and entertained Redevelopment Authority member discussion. In response to a question, Mr. Providenti explained the mechanism of the resolution. He reviewed the agenda materials, including late material which was provided to the Redevelopment Authority members and staff prior to the start of the meeting. He responded to questions of clarification relative to the bond ordinance and escrow time tables.

Chairperson Abowd entertained additional Redevelopment Authority member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Member McKenna moved to adopt Resolution No. 2013-RA-R-2, a resolution authorizing a First Amendment to Purchase Agreement, between the Redevelopment Authority and Fireside Investments, LLC, and an Assignment and Assumption Agreement, between the Redevelopment Authority and Carson City, Nevada. Member Crowell seconded the motion.** Chairperson Abowd entertained discussion of the Redevelopment Authority members and public comment. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 5-0.**

16. CITY MANAGER - POSSIBLE ACTION TO APPOINT A MEMBER TO THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (11:24:54) - Chairperson Abowd introduced and provided background information on this item. **Member Crowell moved to appoint Vice Chairperson Bonkowski. Member McKenna seconded the motion.** Chairperson Abowd entertained Redevelopment Authority member discussion and public comment. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 5-0.**

17. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO AUTHORIZE THE REDEVELOPMENT AUTHORITY CHAIRPERSON TO SIGN A WAIVER OF THE PROVISIONS OF SECTION 6 OF AN AGREEMENT, BETWEEN THE CARSON CITY REDEVELOPMENT AUTHORITY AND 302 NORTH CARSON, LLC, RECORDED ON AUGUST 13, 2008, DOCUMENT NO. 381855, ALLOWING THE TRANSFER OF OWNERSHIP OF THE PROPERTY LOCATED AT 302 NORTH CARSON STREET TO ADAMS 302 N. CARSON, LLC, WHICH IS THEN OWNED BY THE HOP & MAE ADAMS FOUNDATION, WITHOUT

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REPAYMENT OF A PORTION OF THE GRANT FUNDS PURSUANT TO THE PROVISIONS OF THE AGREEMENT (11:25:49) - Chairperson Abowd introduced this item, and disclosed that The Greenhouse Project has received donations from the Hop and Mae Adams Foundation. Having not personally benefitted from said donations, she advised that she would participate in discussion and action on this item. She entertained Redevelopment Authority member discussion. Mr. Rombardo acknowledged that the rights and obligations of the agreement will be transferred to the grantee. "Given the fact that it's only a year and a half until this agreement is over and everything is done, ... [Chief Deputy District Attorney Randal Munn] thought this was sufficient."

(11:28:04) At Chairperson Abowd's request, Steve Neighbors, representing the Hop and Mae Adams Foundation, stepped to the podium. In reference to the January 10, 2013 letter included in the agenda materials, Mr. Neighbors acknowledged the understanding and a willingness to accept all the rights and obligations of the transfer. He further acknowledged that, although the Hop and Mae Adams Foundation is a non-profit corporation, property taxes will be paid on the property due to the fact that the business occupying the building will be for-profit. He responded to further questions of clarification. He acknowledged that the Hop and Mae Adams Foundation will pay real property taxes on the property and, if at some point in the future, a waiver is desired, a request will be presented to the Board of Supervisors. He further acknowledged that responsibility for the property taxes will be passed on to the tenant.

In response to a question, Mr. Plemel advised of having spoken with Assessor Dave Dawley, who informed him that as long as a for-profit business occupies the building, the property is subject to real property tax. Mr. Plemel acknowledged that the grant funding was previously expended for improvements to the building in 2008.

Chairperson Abowd entertained additional Redevelopment Authority or public comments and, when none were forthcoming, a motion. **Member McKenna moved to authorize the Redevelopment Authority Chairperson to sign a waiver of the provisions of Section 6 of an agreement, between Carson City Redevelopment Authority and 302 N Carson, LLC, recorded on August 13, 2008, Document No. 381855, allowing the transfer of ownership of the property, located at 302 North Carson Street, Carson City, to Adams 302 N. Carson, LLC, which is then owned by the Hop and Mae Adams Foundation, without repayment of a portion of the grant funds, pursuant to the provisions of this agreement. Vice Chairperson Bonkowski seconded the motion. Motion carried 5-0.**

18. PUBLIC COMMENT (11:38:01) - Chairperson Abowd entertained public comment; however, none was forthcoming.

19. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (11:38:07) - Member McKenna moved to adjourn the meeting at 11:38 a.m. Vice Chairperson Bonkowski seconded the motion. Motion carried 5-0. Chairperson Abowd returned the gavel to Mayor Crowell.

20. RECONVENE BOARD OF SUPERVISORS (11:38:20) - Mayor Crowell reconvened the Board of Supervisors at 11:38 a.m.

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21. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION

21(A) POSSIBLE ACTION TO ACCEPT THE CARSON CITY MASTER PLAN ANNUAL REPORT, INCLUDING RECOMMENDED ACTIONS FOR THE IMPLEMENTATION OF THE GOALS AND POLICIES OF THE MASTER PLAN (MPA-12-135) (11:38:29) - Mayor Crowell introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials. Supervisor McKenna discussed the importance of reviewing the entire master plan within the next few years. Mr. Plemel agreed, and requested the Board members to approach him with regard to any specific questions or issues. Supervisor Bonkowski offered to provide informational materials to Mr. Plemel relative to the developing Highway 50 industrial park. Supervisor Abowd read into the record Goal 5.7, Promote a Collaborative Approach to Economic Development, and discussed the importance of soliciting public input relative to downtown development and “a synergy of businesses that people would like to see and an actual plan ...” In response to a question, Mr. Plemel advised that the proposal to narrow Carson Street has never been presented to the Planning Commission. He noted that such a presentation would be outside the commission’s purview, but offered to do so at the direction of the Board. In response to a further question, he advised that the Regional Transportation Commission “has been involved, since adoption of the master plan, in plans and capital improvement plans, ... and including it as far as traffic studies.” He was uncertain as to the RTC’s input relative to the current implementation discussion.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to accept the Carson City Master Plan Annual Report. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

21(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE TO APPROVE A DEVELOPMENT AGREEMENT, BETWEEN CARSON CITY AND ROSS PARK, LLC, REGARDING THE DEVELOPMENT OF A PLANNED UNIT DEVELOPMENT SUBDIVISION, KNOWN AS ROSS PARK, LOCATED ON 1.24 ACRES, BETWEEN SNYDER AVENUE, CALIFORNIA STREET, AND EAST APPION WAY, APN 009-193-01, TO EXTEND THE APPROVAL OF THE TENTATIVE MAP, AND OTHER MATTERS PROPERLY RELATED THERETO (11:59:04) - Mayor Crowell introduced this item, and Mr. Plemel reviewed the agenda materials in conjunction with displayed slides.

Mayor Crowell entertained public comment. (12:00:54) Santos Corral advised that his residence is located across the street from the subject property. He further advised that he and his neighbors have “fought the project” over the past five years. He expressed objection to granting the request for extension.

Supervisor McKenna expressed concern over “reapproving a new master plan without all the hearing process.” In response to a question, Mr. Plemel clarified that the subject item complies with the appropriate process. “There is a valid approval for this tentative map ... so the discussion about the compatibility; the surrounding zoning; the adjacency of other, multi-family uses; the adjacency of other, single-family residences that are on one acre, was all discussed ... at the Planning Commission and Board of Supervisors back then. ... they’re not all non-controversial subdivisions.” Supervisor McKenna acknowledged Mr. Corral’s point, and expressed concern that, at some point, an additional review procedure is necessary. He requested staff to agendize an appropriate discussion and action item. Extensive discussion followed.

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Supervisor Abowd inquired as to whether the applicant had considered a land use other than the proposed high density development. (12:16:14) Mark Neuffer expressed the opinion that the proposed development is the right use for the parcel. "We ... did an exhaustive search to find that land. ... We have invested quite a bit of funds and we have been waiting for this recession to end. ... We do want to build. We are builders. We're not interested in waiting or spinning our wheels. We do want to build."

In response to a question, Mr. Plemel advised that the recommended action extends the original approval with all existing conditions. Additional Board member and staff discussion ensued, and Mayor Crowell entertained additional public comment. (12:20:48) Mr. Corral discussed concerns relative to water availability. In response to a question, City Engineer Jeff Sharp advised there is no ordinance requiring existing, single-family residences to connect to the City water utility. There is a requirement to connect to the City sewer utility.

(12:24:27) Randall Long, representing Lumos & Associates, advised of having served as the project manager and engineer in 2006 / 07. In reference to discussion under the previous agenda item, he expressed the belief that the subject project was "in concert with [the] master plan ... in 2007; an infill project, walkable communities." He took exception to Mr. Corral's statement that the developer does not care about the community. "We do. We spent an extensive amount of money and time, public outreach, even though there was opposition, ... to get that plan, our plan, that is there today and has not changed and cannot change, in place; that we stand behind and believe in." In consideration of the shape of the subject parcel, he advised that "it is not to the highest density that multi-family residential will allow, but it's at a density that we can make our frontage improvements work. We have curb, gutter, sidewalk, widening, road rehabilitation all the way around the site. So the economics for us was to find a balance between the open space, walkability, and turning the homes to the front, the aesthetics, to make that work. We still believe in that today and we believe your Planning Commission and their look at your master plan, moving forward, is appropriate and we agree with the recommendation. If the market were to change, if there were to not be the demand there, we'll have to come back and start all over." Mr. Long requested "a mechanism to allow us to get that demand there to build a successful project. We did not want to come into March of this year with final map and improvement plans and bonding to build half a project when there was no demand. That's not good for the community. That's not good for our project. We want it to be successful and we stand behind that." Mr. Long expressed appreciation for the opportunity to provide testimony, and expressed trust in the process. "We believed this was an available process to us. If it were to change in the future and we know about it, then we will have to react accordingly."

In response to a question, Mr. Neuffer advised that the pricing "is at the entry level ... so we have some work to do on that." In response to a question, Mr. Plemel explained that the parcel's zoning was changed by the planned unit development process, from single-family one acre to multi-family density. The property is designated high density residential on the master plan land use map "so the multi-family zoning is consistent with the master plan. ... per the provisions of planned unit developments, the zoning reverts back if a PUD project doesn't move forward. So, if this approval were to expire, the zoning would revert back ... to single-family one acre as it was before their approval."

Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 104, an ordinance approving a development agreement, between Carson City and Ross Park, LLC, regarding the development of a planned unit development subdivision, known as Ross Park, located on 1.24 acres, between Snyder Avenue,**

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California Street, and East Appion Way, APN 009-193-01, to extend the approval of the tentative map, and other matters properly related thereto. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion; however, none was forthcoming. Mr. Plemel acknowledged sufficient direction based on the discussion. Mayor Crowell called for a vote on the pending motion. **Motion carried 4-1.**

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:30:42) - Mayor Crowell recessed the meeting at 12:30 p.m. and reconvened at 2:02 p.m.

22. CITY MANAGER

22(A) POSSIBLE ACTION TO DETERMINE THE NUMBER OF CHARTER REVIEW COMMITTEE MEMBERS FROM THE CANDIDATES NOMINATED, AND ACTION TO APPOINT MEMBERS TO THE CHARTER REVIEW COMMITTEE (2:02:15) - Mayor Crowell introduced and provided background information on this item. He invited Bruce Robertson to the podium. (2:03:10) Mr. Robertson acknowledged a willingness to be reappointed to the Charter Review Committee. In response to a question, he discussed the role of the Charter Review Committee “to keep the City Charter up to date with where things are. It’s a well-written document so hopefully it doesn’t need to be changed a lot.” Supervisors McKenna and Shirk thanked Mr. Robertson for his service. Mayor Crowell entertained a motion. **Supervisor McKenna moved to appoint Bruce Robertson to the Charter Review Committee. Supervisor Abowd seconded the motion. Motion carried 5-0.**

Mayor Crowell invited Michael Matuska to the podium. (2:04:28) Mr. Matuska advised that he had been nominated by Supervisor Bonkowski. In response to a question, Mr. Matuska discussed the role of the Charter Review Committee “to keep the City Charter current. And it is a fairly current charter, so hopefully there aren’t a whole lot of changes coming up.” Supervisor Bonkowski discussed his reasons for nominating Mr. Matuska. Supervisors McKenna and Shirk thanked Mr. Matuska for his willingness to serve. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve Michael Matuska as a member of the Charter Review Committee. Supervisor McKenna seconded the motion. Motion carried 5-0.**

Mayor Crowell invited Keith Shaffer to the podium. (2:06:05) Supervisor Shirk expressed appreciation for Mr. Shaffer’s willingness to accept the nomination. Supervisors McKenna and Bonkowski expressed appreciation for Mr. Shaffer’s willingness to serve. In response to a question, Mr. Shaffer advised of having reviewed the City Charter and previous committee meeting minutes. He expressed the opinion that “we just need to do what the Charter recommends and what the statutes require and that is to make sure that it enables us to function as a City in the way that the Charter recommends; not to change it. It’s not where policy is made. Governing policy and the procedures and ordinances are done at a different level than the Charter.” He expressed the opinion that Charter Review Committee recommendations “might have already been made for this coming session.” Mayor Crowell advised that “this session is pretty well done because the bills are already ... in. There’ll be another meeting before the next legislative session starts.” Mr. Shaffer suggested a role of the committee members to “keep our eye on what happens at the legislature this session and make sure that it impacts our community in a positive way.” Supervisors Bonkowski and Abowd welcomed Mr. Shaffer and thanked him for his willingness to serve. Mayor Crowell entertained a motion. **Supervisor Shirk moved to accept Keith Shaffer as the appointment to the Charter Review Committee. Supervisor Abowd seconded the motion. Motion carried 5-0.**

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Mayor Crowell expressed the understanding that Donna DePauw was unable to attend the meeting due to medical issues. He entertained a motion. **Supervisor Abowd moved to approve Donna DePauw as a member of the Charter Review Committee. Supervisor McKenna seconded the motion. Motion carried 5-0.** Mayor Crowell expressed appreciation for Ms. DePauw's service.

Chief Giomi advised of the likelihood that the initial Charter Review Committee meeting will be scheduled for March or April. Mayor Crowell expressed appreciation for the advisory boards, commissions, and committees. At Mr. Rombardo's suggestion, and following a brief discussion, Mayor Crowell entertained a motion to establish the number of Charter Review Committee members. **Supervisor McKenna moved to set the number for the Charter Review Committee at seven members. Supervisor Abowd seconded the motion. Motion carried 5-0.**

22(B) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY CULTURAL COMMISSION IN THE "CITIZEN-AT-LARGE" CATEGORY TO FILL THE REMAINDER OF A THREE-YEAR TERM THAT EXPIRES IN JANUARY 2015 (2:21:03) - Chief Giomi introduced this item and reviewed the agenda materials. He invited Danielle Cook to the podium. (2:21:23) Mayor Crowell thanked Ms. Cook for her application and, in response to a question, Ms. Cook discussed her interest in serving as a member of the Cultural Commission. She responded to questions regarding methods by which to solicit business sponsorships for a traveling art exhibit proposed by Cultural Commissioner Jeffrey Scott; to create interaction between the Cultural Commission and other community agencies; and to unify the arts and culture community within the City. In response to a further question, she discussed the importance of investing City funds in community arts and culture. Mayor Crowell thanked Ms. Cook for her application.

(2:32:32) Chief Giomi introduced Jean Barrette, and Mayor Crowell provided an overview of the interview process. At Mayor Crowell's request, Ms. Barrette discussed her educational background and experience and her interest in serving as a Cultural Commissioner. In response to a question, she suggested that "at least five percent" of the City's budget should be allocated toward arts and culture. She expressed the belief that "culture reflects the City and ... holds a mirror up to the community. It is tough to put a dollar amount on that." She expressed support for seeking grant and other funding opportunities. In response to a series of questions, she discussed methods by which to unify the arts and culture events and activities within the community; methods by which the Cultural Commission could collaborate with other agencies, such as the Convention and Visitors Bureau, the Brewery Arts Center, WNC, etc.; and methods by which to engage the business community in donating toward a proposed traveling art exhibit. In response to a further question, she discussed the importance of developing a comprehensive plan for culture in the community.

Mayor Crowell offered Ms. Barrette the opportunity to provide comment or ask questions. Chief Giomi and Supervisor Abowd responded to questions regarding the term length, the existing commission work plan, existing funding, commissioner responsibilities, and the commission's history and function. Ms. Barrette briefly discussed her experience participating in arts and culture events in other communities in which she's lived, and Mayor Crowell thanked her for her application.

(2:51:20) Chief Giomi contacted Delsye Mills by telephone. In response to a question, Ms. Mills discussed her interest in serving as a Cultural Commissioner. In response to a series of questions, she discussed methods by which to ensure the success of the proposed wild horse art exhibit, and to ensure collaboration

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between the commission and other arts and culture agencies and organizations in the community. In response to a further question, she expressed the opinion that the City should fund culture “one hundred percent.” She discussed the importance of culture to the tourism industry and to the community. Mayor Crowell entertained comments of Ms. Mills, who expressed appreciation for the opportunity to interview by telephone.

Mayor Crowell emphasized the importance of the advisory boards, commissions, and committees, and thanked all three applicants for their interest. Mayor Crowell polled the Board members. Supervisors McKenna and Bonkowski nominated Danielle Cook. Supervisors Shirk and Abowd nominated Delsye Mills. In reference to the Board’s recently-adopted advisory boards, commissions, and committees policy, Mr. Rombardo advised that Ms. Mills would be ineligible to serve as a Cultural Commissioner due to her existing V&T Railway Commission membership. Mayor Crowell nominated Danielle Cook, and entertained a motion to appoint her to a two-year term on the Carson City Cultural Commission. **Supervisor Bonkowski moved to appoint Danielle Cook to the Carson City Cultural Commission in the citizen-at-large category to fill the remainder of a three-year term that expires in January 2015. Supervisor McKenna seconded the motion. Motion carried 5-0.** Mayor Crowell again thanked the applicants and recessed the meeting at 3:08 p.m.

22(C) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY PLANNING COMMISSION TO FILL THE REMAINDER OF A FOUR-YEAR TERM THAT WILL EXPIRE IN JANUARY 2014 (3:12:13) - Mayor Crowell reconvened the meeting, introduced this item, and reviewed the agenda materials. He invited Donna Gray to the podium. (3:12:50) In response to a question, Ms. Gray provided background information on her work experience and discussed her interest in serving as a Planning Commissioner. At Supervisor Bonkowski’s request, she discussed her views on economic development and redevelopment. Supervisor Abowd thanked Ms. Gray for her application and, at her request, Ms. Gray discussed the method by which she would handle an aggrieved party relative to a denied application. At Supervisor Shirk’s request, she discussed her views relative to the direction of the community’s master plan. In response to a question, she expressed the opinion that project proponents and opponents have equal rights. “It depends on who falls within the rules. So ... you listen to both sides and you make a decision based on the Code.” In response to a further question, she discussed property owners’ rights and neighborhood rights and responded to corresponding questions of clarification. Supervisor McKenna thanked Ms. Gray for applying again and wished her luck.

(3:21:44) Chief Giomi introduced Sean Marler. Mayor Crowell thanked Mr. Marler for his application, and provided an overview of the interview process. In response to a question, Mr. Marler discussed his background and experience, and his interest in serving as a Planning Commissioner. In response to a further question, he discussed the method by which he would handle an aggrieved party. At Supervisor Bonkowski’s request, Mr. Marler discussed his views on economic development and redevelopment. In response to a further question, he expressed the opinion that property rights and neighborhood rights must be determined on an individual, case-by-case basis. In consideration of the master plan, Mr. Marler discussed his vision for the community. In response to a further question, he discussed his opinion relative to the wild horse issue in the area of Deer Run Road. Mayor Crowell offered Mr. Marler the opportunity to provide additional comment and, upon his declining, thanked him for his application.

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(3:33:14) Tom Metcalf introduced himself for the record. At Mayor Crowell's request, Mr. Metcalf provided background information on his community service and his education and work experience. He discussed his interest in serving as a Planning Commissioner. At Supervisor McKenna's request, he expressed the opinion that a project proponent and a project opponent have equal rights. He responded to additional questions of clarification. At Supervisor Bonkowski's request, he discussed his views on economic development and redevelopment, using the Copper Pointe Plaza and Red's Old 395 Grill as examples. In consideration of his construction business, he discussed the method by which he would avoid potential conflicts of interest. In consideration of the potential for contentious issues, Mr. Metcalf discussed the method by which he would deal with an aggrieved party. At Supervisor Shirk's request, Mr. Metcalf discussed his views on community development relative to the comprehensive master plan. Mayor Crowell offered Mr. Metcalf the opportunity to comment, and he committed to investing "110 percent of his time" if selected. Mayor Crowell thanked Mr. Metcalf for his application.

(3:45:35) Walter Owens introduced himself for the record and, in response to a question, discussed the status and nature of his business. At Mayor Crowell's request, Mr. Owens discussed his interest in serving as a Planning Commissioner. At Supervisor Bonkowski's request, he discussed his personal views of economic development and redevelopment projects. At Supervisor Abowd's request, he discussed the method by which he would deal with an aggrieved party relative to Planning Commission applications. At Supervisor McKenna's request, he discussed property owner and neighborhood rights. At Supervisor Shirk's request, he discussed his views of community development relative to the City's comprehensive master plan. At Mayor Crowell's request, he discussed his opinion of the proposal to narrow Carson Street to two lanes. Mayor Crowell entertained comments of Mr. Owens, who provided background information on his family's residence in Carson City since 1960. In response to a question, he expressed appreciation for all the City does to attract manufacturers, but suggested that the existing manufacturers feel a bit "left out." Mayor Crowell thanked Mr. Owens for his application.

Mayor Crowell recessed the meeting at 3:59 p.m. while the Board awaited the arrival of the next applicant. Mayor Crowell reconvened the meeting at 4:14 p.m and invited Kent Steele to the podium.

(4:15:21) Mayor Crowell thanked Mr. Steele for his application, and provided an overview of the interview process. In response to a question, Mr. Steele provided background information on his employment and discussed his interest in serving as a Planning Commissioner. In response to a further question, he discussed his involvement in music relative to his recording studio. At Supervisor Abowd's request, he discussed the method by which he would deal with an aggrieved party relative to contentious issues sometimes presented to the Planning Commission. At Supervisor Bonkowski's request, he discussed his personal views of redevelopment. At Supervisor McKenna's request, he discussed his views of property and neighborhood rights. At Supervisor Shirk's request, he discussed his views on community development relative to the City's comprehensive master plan. Mayor Crowell offered Mr. Steele the opportunity to comment or ask questions. In response to a question, Mayor Crowell and the Board members described the Board's idea of a Planning Commissioner and their expected level of knowledge and involvement after one month of service. Mayor Crowell thanked Mr. Steele for his application.

(4:31:15) Ronald Wilson introduced himself for the record, and Mayor Crowell provided an overview of the interview process. At Mayor Crowell's request, Mr. Wilson provided background information on his residence in Carson City and his interest in serving as a Planning Commissioner. At Supervisor Abowd's request, he discussed the methods by which he would deal with an aggrieved party in consideration of

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contentious issues sometimes presented to the Planning Commission. At Supervisor Bonkowski's request, he discussed his personal views of redevelopment projects. At Supervisor McKenna's request, he discussed his views on the rights of the project proponent and the project opponent. In response to a question regarding community development in consideration of the City's comprehensive master plan, Mr. Wilson expressed support for the Carson Street narrowing proposal and for continuing to preserve the community's historic identity. Mayor Crowell entertained questions or comments of Mr. Wilson, who expressed appreciation for the opportunity to interview. Mayor Crowell thanked Mr. Wilson again for his application.

In response to a question, Chief Giomi advised that applicant Gene Munnings had not arrived nor had he called. Mayor Crowell expressed appreciation for the applicants' willingness to serve, and polled the Board members. Supervisor Abowd nominated Kent Steele. Supervisor McKenna discussed his consideration of community vision, ability to make group decisions, knowledge, and vested interest, and nominated Donna Gray. Supervisor Shirk commended all the applicants as very qualified, and nominated Walter Owens. Supervisor Bonkowski nominated Kent Steele. Mayor Crowell nominated Kent Steele, and entertained a motion. **Supervisor Abowd moved to appoint Kent Steele to the Carson City Planning Commission to fill the remainder of a four-year term that will expire in January 2014. Supervisor Bonkowski seconded the motion,** and thanked all the applicants. Supervisor Abowd commended all the outstanding applicants and agreed with Supervisor Bonkowski's comments that "choosing one was very, very difficult." Supervisor Abowd thanked all the applicants and encouraged their reapplication. Mayor Crowell echoed the comments, and called for a vote on the pending motion. **Motion carried 5-0.**

23. BOARD OF SUPERVISORS NON-ACTION ITEMS:

LEGISLATIVE MATTERS (2:13:14) - Mayor Crowell advised of having discussed, with City Manager Larry Werner, development of a Board policy on the method by which to provide direction to and communicate with the City's lobbyist.

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (2:12:18) - Supervisor Abowd advised of four remaining flower baskets available to sponsor, and that Parks and Recreation Department Director of Operations Scott Fahrenbruch has informed her the baskets will be hung on Monday, June 3rd. Supervisor McKenna provided a report from the most recent Carson Water Subconservancy District Board meeting. (2:16:11) In consideration of the upcoming strategic planning session, Mayor Crowell discussed the wild horse issue in the area of Deer Run Road and the BLM's plans to round up the remaining herd for adoption. He advised of having met with Bureau of Land Management representatives yesterday to discuss alternatives presented by interest groups. He was informed that, in order for the remaining wild horse herd to remain, the City would be required to accept liability and responsibility for the wild horses. He requested the Board members to consider the matter for discussion at the strategic planning session. Mayor Crowell further discussed a recent meeting with the Governor's Veteran's Affairs Director Caleb Cage, who is contemplating a program under which each of the local jurisdictions would create a committee comprised of veteran's organizations to meet quarterly and discuss and coordinate volunteer veteran's organizations activities. He requested the Board to consider this

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possibility for discussion at the strategic planning session. Mayor Crowell entertained additional Board comments; however, none were forthcoming.

STAFF COMMENTS AND STATUS REPORTS

24. PUBLIC COMMENT (4:43:32) - Mayor Crowell entertained public comment; however, none was forthcoming.

25. ACTION TO ADJOURN (4:43:45) - Supervisor Abowd moved to adjourn the meeting at 4:43 p.m. Supervisor Bonkowski seconded the motion. Motion carried 5-0.

The Minutes of the February 21, 2013 Carson City Board of Supervisors meeting are so approved this _____ day of March, 2013.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder