

**City of Carson City
Agenda Report**

Date Submitted: April 23, 2013

Agenda Date Requested: May 2, 2013

Time Requested: Consent

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: For possible action to adopt a resolution for the naming of open space properties within Carson City. (Ann Bollinger)

Staff Summary: The Open Space Advisory Committee recommends approval for the adoption of a resolution providing for the naming of open space properties, rather than follow the resolution for parks and recreation facilities. The primary differences emphasize that property names should reflect natural or nature-related elements and individual or family names should be reserved for land donations and/or endowments.

Type of Action Requested: (check one)

☒ Resolution ☐ Ordinance
☐ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to adopt a resolution for the naming of open space properties within Carson City.

Explanation for Recommended Board Action: In 1996, a voter-approved ballot initiative resulted in the formation of the Carson City Open Space Program, and the Carson City Charter was amended to specifically define open space and its characteristics. Since its inception, the Open Space Program has acquired, through purchase, donation, and transfer, a total of 3,340 acres. The Open Space Advisory Committee has recommended the development of materials (maps, signs, etc.) to identify our Open Space properties. However, the open space properties do not have a "name" other than that of the previous owner. A property "name" would provide a form of individual identity to the property. It is recommended that an Open Space property name be unique to the individual property or area such as its unique natural landscape, geographic or topographic features, indigenous plants or wildlife, cultural or historical heritage, and thereby providing an attractive destination for our residents.

Applicable Statute, Code, Policy, Rule or Regulation:

- Carson City Charter Provision 2.230
- Carson City Charter Provision 8A.030
- Carson City Municipal Code, Chapter 13.06 Open Space

Fiscal Impact: N/A

Explanation of Impact: N/A

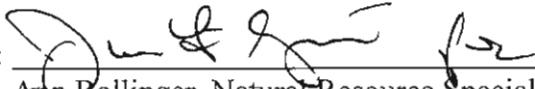
Funding Source: N/A

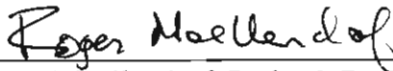
Alternatives:

- Suggest changes to the proposed resolution
- Not adopt the proposed resolution

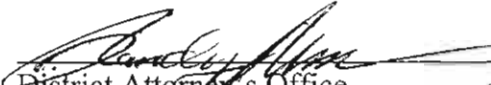
Supporting Material:

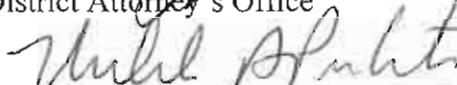
- Resolution establishing policies and procedures for the naming of Open Space properties within Carson City

Prepared By:  Date: 4/13/13
Ann Bollinger, Natural Resource Specialist

Reviewed By:  Date: 4/13/13
Roger Moellendorf, Parks & Recreation Director

 Date: 4/23/13
Lawrence A. Werner, City Manager

 Date: 4/23/13
District Attorney's Office

 Date: 4/23/13
Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay

2: _____

(Vote Recorded By)

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING POLICIES AND PROCEDURES
FOR THE NAMING OF OPEN SPACE PROPERTIES
WITHIN CARSON CITY**

WHEREAS, the Open Space Program was created through a voter-approval ballot initiative in 1996, often referred to as Question 18; and

WHEREAS, Carson City Charter Provision 2.230 empowers the Board of Supervisors to regulate public parks, buildings, grounds and rights-of-way within the City; and

WHEREAS, Carson City Charter Provision 8A.030 defines open space as real property that is undeveloped or partially developed natural landscape, including, but not limited to, ridges, stream corridors, natural shorelines, scenic areas, watershed areas, viewsheds, agricultural or other land devoted exclusively to open-space use, conservation easements and easements devoted or connecting to open-space use; and

WHEREAS, the Board of Supervisors desires to establish policies and procedures for the naming of the open space properties within Carson City;

NOW, THEREFORE, this Board hereby resolves to adopt the following:

POLICIES

1. Names should provide some form of individual identity to the property or specific part of any owned property.
2. If possible, names should be related to the unique natural landscape, geographic or topographic features, indigenous plants or wildlife, cultural or historical heritage.
3. The naming for individuals and/or families should be reserved as an incentive towards significant donations of land and/or endowments. It is encouraged that any recommended name be designated posthumously.
4. Individuals and organizations should be encouraged to submit nominations to the Parks and Recreation Department.
5. Due to their familiarity with the individual properties, committee members and staff may submit nominations.

PROCEDURES

1. After the City has acquired title to the property, the Parks and Recreation Department is responsible to solicit nominations.
2. The Parks and Recreation Department will publicize the open period including the deadline for nominations.
3. A formal nomination and justification must be submitted in writing to the Parks and Recreation Department.
4. The Parks and Recreation Department staff will review and research the nomination(s). Staff will prepare a written summary for the Open Space Advisory Committee (OSAC).
5. The Open Space Advisory Committee will review the nomination(s) for consideration at a regularly scheduled meeting. Upon OSAC recommendation, Parks and Recreation Department staff will forward to the Board of Supervisors for approval.
6. Upon Board of Supervisors' approval, the name shall be identified on open space signage and materials.

ADOPTED this _____ day of _____, 2013.

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

Robert L. Crowell, Mayor

ATTEST:

ALAN GLOVER, Clerk-Recorder