

**City of Carson City
Agenda Report**

Date Submitted: June 11, 2013

Agenda Date Requested: June 20, 2013

Time Requested: 15 minutes

To: Mayor and Supervisors

From: Melanie Bruketta, Human Resources Director

Subject Title: Presentation of Length of Service Awards for City Employees

Staff Summary: Once a month the Mayor and Board of Supervisors present length of service certificates to employees for 5, 10, 15, 20, 25, and 30 years of City service. (Melanie Bruketta)

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☐ Formal Action/Motion ☒ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: Present Length of Service Certificates

Explanation for Recommended Board Action: Presentation of Length of Service Certificates to Employees.

Alternative Board Action: N/A

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: 101-0705-415-0625

Alternatives: N/A

Supporting Material: List of employees receiving awards.

Prepared By: Melanie Bruketta

Reviewed By: Melanie Buketta
(Department Head)
[Signature]
(City Manager)
[Signature]
(District Attorney)
[Signature]
(Finance Director)

Date: 6/10/13
Date: 6/11/13
Date: 6/11/13
Date: 6/11/13

Board Action Taken:

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

Longevity Awards
June, 2013
Presentation of Awards June 20, 2013

Anna Herring, Office Support Technician 2	5 years
Valerie Hill, Office Manager	20 years