

**Carson City  
Agenda Report**

**Date Submitted:** June 10, 2013

**Agenda Date Requested:** June 20, 2013  
**Time Requested:** 10 minutes

**To:** Board of Supervisors

**From:** Jim Shirk

**Subject Title:** City Manager shall give direction to City Staff and all City Department Managers that: "if they communicate with any member of the Board of Supervisors and discuss any City issue, or other such related material, that the City Manager, City Staff and all City Department Managers shall then forward to ALL Supervisors this inquiry and their response."

**Type of Action Requested:** (check one)  
☐ Resolution ☐ Ordinance  
☒ Formal Action/Motion ☐ Other (Specify)

**Does This Action Require A Business Impact Statement:** ☐ Yes ☒ No

**Recommended Board Action:** I move to approve that City Manager, City Staff and all City Department Managers shall forward to ALL Supervisors any inquiry made by a Supervisors and their response.

**Explanation for Recommended Board Action:** Excluding any Supervisor from knowing what information has been passed directly to any one (or more) Supervisor, is wrong on every level of being "open and transparent." Excluding other Supervisors from having an opportunity to be "kept abreast of the issues" is fundamentally wrong. What information is given to any one Supervisor by any City personnel is not and cannot be deemed private and confidential. For that reason - ALL information must be shared collectively between ALL Board of Supervisors, City Staff and City Department Managers. **NOTE:** Any Supervisor may at any time opt out of receiving such email, should they so choose.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** N/A

**Supporting Material:** N/A

**Prepared By:** Supervisor Jim Shirk

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)