

CARSON CITY BOARD OF HEALTH

Minutes of the March 21, 2013 Meeting

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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, March 21, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Vice Chairperson Robert Crowell
Member Karen Abowd
Member Brad Bonkowski
Member Ken Furlong
Member John McKenna
Member Jim Shirk

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Health and Human Services Department Director
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

17. CALL TO ORDER AND ROLL CALL (10:21:47) - Chairperson Susan Pintar called the meeting to order at 10:21 a.m. Mr. Glover called the roll. All members of the Board of Health were present, constituting a quorum.

18. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 20, 2012 (10:22:18) - Chairperson Pintar entertained a motion to approve the minutes. **Member Abowd moved to approve the minutes, as presented. The motion was seconded and carried 7-0.**

19. HEALTH AND HUMAN SERVICES DEPARTMENT

19(A) COMPREHENSIVE BOARD OF HEALTH ORIENTATION WITH POSSIBLE ACTION TO GIVE DIRECTION TO THE HEALTH DIRECTOR (10:22:13) - Chairperson Pintar introduced Health and Human Services Department Director Marena Works, who provided background information on this item and presented a video on public health. Ms. Works narrated a PowerPoint presentation, copies of which were included in the agenda materials. Video presentations were interspersed into the PowerPoint presentation. Ms. Works responded to various questions throughout the orientation. At the conclusion of her presentation, she entertained additional questions or comments. When no questions or comments were forthcoming, Chairperson Pintar thanked Ms. Works for her presentation and entertained a motion. **Member Abowd moved to accept the comprehensive Board of Health orientation, with possible action to give direction to the Health Director. The motion was seconded.** Mr. Glover provided historic information on the responsibilities of the Public Health Officer, during the early to mid-20th century, to provide a monthly report to the County Recorder. He advised that the reports are available via the Clerk-Recorder's website. Chairperson Pintar thanked Mr. Glover and called for a vote on the pending motion. **Motion carried 7-0.**

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19(B) PRESENTATION AND POSSIBLE ACTION TO ACCEPT THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT AGENCY STRATEGIC PLAN (11:13:04) - Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda materials. She and Chairperson Pintar responded to questions regarding competition with other agencies as an external trend relative to the SWOT analysis, at page 5 of the strategic plan included in the agenda materials; advantages to PHAB accreditation; and community health monitoring data. Chairperson Pintar entertained additional board member comments and public comments. When no comments were forthcoming, she entertained a motion. **Member Abowd moved to accept the Carson City Health and Human Services agency strategic plan. The motion was seconded and carried 7-0.**

19(C) REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT ACTIVITIES (11:21:37) - Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda materials in conjunction with displayed slides. In response to a question, Animal Services Manager Gail Radtke reviewed statistical information relative to adoptions, returns, and euthanizations. At Supervisor Bonkowski's request, Ms. Radtke offered to provide the actual statistics via email. In response to a question, Ms. Works explained the restaurant inspection fee structure. In response to a comment, Ms. Works advised that the Health and Human Services Department has no legal authority to inspect doctors' offices. Chairperson Pintar provided additional clarification, and discussion followed.

At Ms. Works' request, Chronic Disease Prevention Manager Cindy Hannah discussed the Teen Mall Program. Chairperson Pintar entertained board member and public comments and, when none were forthcoming, a motion. **A motion was made, seconded, and carried unanimously to accept the Director's report.** Chairperson Pintar recessed the meeting at 11:51 a.m. and reconvened at 12:02 p.m.

19(D) REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (12:02:28) - Chairperson Pintar introduced this item, and read her report into the record. She entertained a motion to accept her report. **Member Crowell so moved. Member Abowd seconded the motion.** Chairperson Pintar entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 7-0.**

19(E) REPORT FROM ROMAINE GILLILAND WITH POSSIBLE ACTION TO GIVE DIRECTION TO THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT REGARDING THE AFFORDABLE CARE ACT AND MEDICAID, AND AN UPDATE OF THE PROPOSED STATE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH ORGANIZATION (12:16:30) - Chairperson Pintar introduced this item, and Ms. Works explained Mr. Gilliland's required attendance at another meeting. Ms. Works provided an overview of the agenda materials in conjunction with displayed slides. She and Chairperson Pintar responded to questions of clarification regarding presumptive eligibility. Chairperson Pintar entertained a motion to accept the report. **Member Abowd moved to approve the report in its abbreviated form and provide staff direction regarding the Affordable Care Act and Medicaid and an update of the proposed State Division of Public and Behavioral Health organization. Member Crowell seconded the motion.** Chairperson Pintar advised

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that she would request Mr. Gilliland to provide a written report to the board members. She entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 7-0.**

19(F) PRESENTATION AND POSSIBLE ACTION TO ACCEPT THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT FIRST ANNUAL REPORT 2012 (12:04:14) - Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda materials. Ms. Works entertained questions or comments, and Member Abowd thanked the Health and Human Services Department staff “for such a good job.” Chairperson Pintar discussed her involvement in preparing the report in consideration of recognizing the function and responsibilities of each division. She suggested considering further distribution of the report. Chairperson Pintar entertained public comment and, when none was forthcoming, a motion to accept the report. **Member Crowell so moved. Member Abowd seconded the motion. Motion carried 7-0.**

19(G) REPORT AND POSSIBLE ACTION TO ACCEPT DONATIONS FOR ANIMAL SERVICES RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (12:24:34) - Chairperson Pintar introduced this item, and Ms. Works reviewed the agenda materials. Chairperson Pintar entertained public comment and, when none was forthcoming, a motion to accept the report. **Member Crowell so moved. Member Abowd seconded the motion. Motion carried 7-0.**

20. PUBLIC COMMENT (12:26:24) - Chairperson Pintar entertained public comment; however, none was forthcoming.

21. ACTION TO ADJOURN (12:26:28) - Chairperson Pintar adjourned the meeting at 12:26 p.m., and advised that the next meeting would be scheduled in June.

The Minutes of the March 21, 2013 Carson City Board of Health meeting are so approved this ____ day of June, 2013.

SUSAN PINTAR, M.D., Chair

ATTEST:

ALAN GLOVER, Clerk - Recorder