Carson City
Agenda Report

Date Submitted: 7/9/13

Agenda Date Requested: 7/18/13
Time Requested: 15 Minutes

To: Mayor and Supervisors

From: Nick Providenti, Finance Director
Michael Bertrand, Audit Committee Chairman

Subject Title: For Possible Action: Discussion and possible action to consider the Audit Committee's recommendations for internal audits to include basic internal audit services, Fraud, Waste and Abuse Program coordination, Fleet Utilization Study and Performance Metrics Development. (Michael Bertrand)

Staff Summary: Based on the presentation by Moss Adams and discussion by the Audit Committee at their July 2 meeting, the Audit Committee is recommending that Moss Adams perform items 1 through 4 on the FY 13-14 Audit Plan. These include basic internal audit services, Fraud, Waste and Abuse Program coordination, Fleet Utilization Study and Performance Metrics Development.

Type of Action Requested: (check one)

(_____) Resolution
(_XX_) Formal Action/Motion
(_____) Ordinance
(_____) Other (Specify)

Does this action require a Business Impact Statement: ( ) Yes (X) No

Recommended Board Action: I move to accept the Audit Committee's recommendations for internal audit services to include basic internal audit services, Fraud, Waste and Abuse Program Coordination, Fleet Utilization Study and Performance Metrics Development.

Explanation for Recommended Board Action: See Staff Summary.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: $90,000.

Explanation of Impact: will reduce the general fund budget by the agreed upon dollar amount of the task to be performed by Moss Adams.

Funding Source: General Fund Internal Audit Budget

Alternatives: Do not accept the recommendations and/or make different recommendations

Supporting Material: FY 13-14 Audit Plan – Components.

Prepared by: Nick Providenti

Reviewed by: Nancy Paulson (Department Head) Date: 7/9/13

: Marena Works PCM (City Manager) Date: 7/9/13

: [signature] (District Attorney) Date: 7/9/13

: Nancy Paulson (Finance Director) Date: 7/9/13

Board Action Taken:

Motion: ______________________

1) ________
2) ________

Aye/Nay

____
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____
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(Vote Recorded By)

IV. FY 13-14 AUDIT PLAN - COMPONENTS

• Basic Internal Auditor Services	$10,000
• FWA Program Coordination	$20,000
• Fleet Utilization Study	$30,000
• Performance Metrics Development	$30,000
• Utility Billing Study	$25,000
• Wastewater Capital Program Study	$30,000
• Affordable Care Act Risk Assessment	$25,000